



Circular No-CHO/PMG/11/2024-25

Date: 04.06.2024

TO ALL BRANCHES & OFFICES IN INDIA

Sub: Extending an option of pension to the resignees who were otherwise eligible to join the Pension Scheme under the UCO Bank Employees' Pension Regulations, 1995.

The 9th Joint Note/12th Bipartite Settlement dated 08-03-2024 states that, in terms of the Memorandum of Understanding arrived at between the parties vide MoU dated 07-11-2023, it is agreed, subject to approval of the Government, that employees who were in service of the Banks on or after 01-01-1986 and had joined the Banks before 01-04-2010 and have resigned from the service of the Bank on or before 26-04-2010 and were otherwise eligible to join the pension scheme while in service will be given an option and opportunity to join the Pension scheme.

Further, IBA has informed all PSBs that DFS, Ministry of Finance has conveyed their 'No Objection' for extending an option of pension to the Resignees' who were otherwise eligible to join the Pension Scheme under the Bank Employees' Pension Regulations, 1995 but were not offered second option to join the pension scheme as they had resigned from the service of the Bank, at the relevant time as envisaged in the settlement dated 27-04-2010, pending amendment to respective Bank's BEPR, 1995.

Accordingly, The Board of Directors has accorded approval to extend an option of Pension to the Resignees' in terms of Joint Note/ Bipartite Settlement dated 08-03-2024.

The following categories of former employees and officers, who satisfy all the conditions stated in sub-clauses (a) to (c) herein below, would be eligible for exercising **an option to join the pension scheme within ninety days from the date of this circular as a one-time measure only:-**

- a) The Employees and officers who were in service of the Bank on or after 01-01-1986 and had joined the Bank before 01-04-2010 and who have resigned from the service of the Bank on or before 26-04-2010 and who were otherwise eligible to join the pension scheme while in service (Those who have completed 20 years of Qualifying service);
- b) Who agree to refund to the Bank the entire Bank's contribution to Provident Fund (along with accumulated interest thereon) received by them at the time of their resignation or later from the Bank and
- c) Who agree to execute an undertaking as appended with this circular.

Further, all such eligible former employees/officers (Resignees') as mentioned above and their surviving spouse or eligible family members shall be entitled for pension/ family pension, if they exercise the option within 90 days from date of this circular, subject to the following conditions:

- d) That the pension will be paid prospectively from the month following the month in which the Bank receives the Bank's contribution towards Provident Fund (along with accrued interest thereon) received by the former employee/former officer at the time of resignation or later;
- e) The commutation of pension will not be extended to them and they will not demand and





- f) Pension shall be computed as per the applicable provisions of the UCO Bank Pension Regulation 1995, as applicable to relevant Bi-partite settlement/ Joint Note in which he/she resigned.

The associations/ Union of employees or former employees/ former officers who have initiated legal proceeding for and on behalf of the former employees/ officers that is pending before any court of law ,wherein the right of the former employees or former officers, who have resigned from the service of the Bank, to opt for pension is directly or indirectly one of the issues for consideration by the concerned court or Authority, having jurisdiction and powers to adjudicate or decide, unequivocally agree to unconditionally withdraw such proceedings or take necessary steps to ensure that the right of the former employees/ former officers who have resigned from the services of the Bank, to opt for pension is no longer Res Integra in such proceeding and also agree not to initiate any proceedings concerning such right in future.

In this regard, Employees and officers who were in the service of the Bank on or after 01-01-1986 and had joined the Bank before 01-04-2010 and who have resigned from the service of the Bank on or before 26-04-2010 and who were otherwise eligible to join the pension scheme while in service (**those who have completed 20 years of qualifying service**) and who agree to refund to the Bank the entire Bank's contribution to Provident fund (along with accumulated interest thereon) received by them at the time of their resignation or later from the Bank, are hereby informed to visit any Branch of UCO Bank in India (from where they wish to draw pension (if sanctioned)) and submit the **Option form for exercising Pension**, Undertaking along with all the required documents for further processing of Pension.

SOP (Standard Operating Procedure) and Documents to be submitted for Pension option have been enclosed as Annexures. A copy of this circular is also being displayed on Banks' Website.

All offices to bring the content of this circular to the notice of concerned Resignees'.

(Manish Kumar)
General Manager
HRM, PSD, Training & OL

List of Annexures:

1. SOP (Annexure-1)
2. Option cum Application Form (Annexure-2)
3. Undertaking (Annexure- 3)
4. Identification Form(Annexure-4)
5. Pay Details (Annexure-5)
6. Family Pension Option Cum Application Form (Annexure-6)
7. Nomination for Pension dues (Annexure-7)
8. Undertaking to Repay Excess Payment Made (If Any) (Annexure-8)
9. Declaration regarding non-marriage/remarriage (By surviving spouse/ By unmarried children) (Annexure-9)
10. Life Certificate(Annexure-10)





ANNEXURE- 1

(Encl. of Circular No. CHO/PMG/11/2024-25 Dtd. 04.06.2024)

STANDARD OPERATING PROCEDURE

Action Points:- (By Applicant)

The Resignees' / Eligible Family members (in case of death of the Resignee) to visit any Branch of UCO Bank in India (from where they wish to draw pension (if sanctioned)) and submit the Pension Option, Undertaking along with following documents, as the case may be i.e. self-pension / family pension **within 90 days of issue of the Circular.**

Any application received directly at Head Office, Personnel Services Department (HO-PSD), from Resignee Staff / Family member of resignee will not be entertained.

LIST OF DOCUMENTS IN CASE OF SELF PENSION:

- Documentary evidence Of Employee Number OR Employee ID Card issued by Bank.
- Option cum Application Form (ANNEXURE-2)
- Undertaking (ANNEXURE-3)
- Identification Form (ANNEXURE-4)
- Pay details of resignee employee of last 10 months (ANNEXURE-5)
- Nomination for Pension dues (ANNEXURE -7)
- Letter undertaking by resignee staff to repay excess payments made (ANNEXURE-8)
- Copy of KYC Documents including PAN of the applicant
- Savings Account (proposed for availing pension) to be invariably maintained with UCO Bank.
- Details of Bank's Contribution to PF (along with accumulated interest thereon) received at the time of resignation from service or later duly supported by documentary evidence.
- At least one Pay Slip not more than 10 months old from the date of resignation.

LIST OF DOCUMENTS IN CASE OF FAMILY PENSION:

- Documentary evidence of Employee Number of Resignee staff OR Employee ID Card of Resignee staff issued by Bank.
- Family Pension Option cum Application Form (ANNEXURE-6)
- Nomination for Pension dues (ANNEXURE-7)
- Letter undertaking by Family Pensioner to repay excess payments made (ANNEXURE-8)
- Declaration regarding non-marriage / remarriage by family pensioner (ANNEXURE-9)
- Bank's Provident Fund (PF) contribution received at the time of resignation from service duly supported by documentary evidence.
- At least one Pay Slip not more than 10 months old from the date of resignation





- h) Death Certificate of Resignee Staff
- i) KYC Documents including PAN Card of family pensioner.
- j) Savings Account (proposed for availing family pension) to be invariably maintained with UCO Bank.
- k) In case of Family Pension applied by Child / Disabled Child — Along with above documents, following additional documents to be submitted:-
 - I. Death Certificate of Resignee Staff
 - II. Death Certificate of Spouse of Resignee Staff.
 - III. Legal heir certificate of Resignee staff issued by competent authority along with KYC documents of all such legal heirs.
 - IV. In case of disabled child - Disability certificate of child (Not more than 03 years old).
 - V. Declaration for non-employment by family pensioner (child) or Income Certificate

The Resignees'/eligible family members to submit dully filled and signed Annexures (complete in all aspect) along with set of mandatory documents as mentioned above in quadruplicate (4) in original with any Branch of UCO Bank in India (from where they wish to draw pension (if sanctioned)).

Action Points:-(By Branches)

Branches should invariably acknowledge the receipt of Resignee Pension Option form (with date, seal, signature, designation and EMP ID of staff acknowledging the same) after ensuring that all the forms submitted by the resignee employee / family pensioner are strictly in the prescribed format and documents are as per check list above.

On receipt of Resignee Pension Option form from Resignees'/eligible family members - Branch to make following compliance:

- a) KYC documents / Death Certificate to be verified from original by Branch officer.
- b) Branch to forward all documents in original as received from resignee staff/ family pensioner of resignee staff in Duplicate (2) set to the respective Zonal Office along with forwarding letter, duly sealed & signed by Branch Head.
- c) One set of application along with all documents as received from resignee staff/family pensioner of resignee staff to be kept in Branch file record.





Action Points:-(By Zonal Offices)

On receipt of Resignee Pension Option form from Branch, Zonal Office to make following compliance:-

- 1) HRM Department at ZO shall ensure the list of documents received from Branch is properly scrutinized and documents are submitted as per checklist of the scheme (detailed in step-1 of SOP)
- 2) Zonal Office to confirm the following before forwarding the application to Head Office- Personnel Services Department:
 - I. Mode of Termination of the Employee - Resignation ONLY.
 - II. Service Period — Who was in services on or after 01/01/1986 and joined the Bank before 01/04/2010 but resigned on or before 26/04/2010.
 - III. Qualifying Service / Active Length of Service — 20 Years
 - IV. In case of Family Pension — Date of death should be after resignation date.
- 3) Timeline for submission – Zonal Office to ensure forwarding of complete set of documents to HO-PSD without any delay.
- 4) Forwarding Authority — AGM or above at Zonal Office.
- 5) Application Rejecting Authority — Competent Authority at Head Office- Personnel Services Department.
- 6) Zonal Office to forward one (1) set of documents in original of resignee staff / family pensioner of resignee staff received through Branch to HO-PSD with forwarding letter, duly sealed & signed by AGM or above at ZO on following address and keep one (1) set of document at Zonal Office:

**Asstt. General Manager
Personnel Services Department
(2nd Floor), Head Office, 10, BTM Sarani,
Brabourne Road, Kolkata-700 001**





Action Points:-(By HO-PSD)

On receipt of Resignee Pension Option form from Zonal Office at HO-PSD the claim documents will be scrutinized and HO-PSD will convey the following:

a) In case of sanction-

- i. The sanction letter will be conveyed mentioning the details of Bank's PF contribution amount (along with accumulated interest thereon) received by them at the time of their resignation or later to be refunded in Pension Trust Account for joining the Pension Option Scheme.
- ii. Subsequent to sanction, wherein the resigned staff / family member refuses to deposit the Bank's PF contribution amount, the same shall be obtained in writing and refusal letter shall be enclosed via return mail for intimation to our department under copy to respective ZO.
- iii. Once the refusal for Pension Option received at HO-PSD, no request shall be entertained for re-consideration of request.

b) In case of rejection-

In case of rejection the same will be conveyed to respective Zonal Office/Branch for onward delivery to resignee applicant / family pensioner applicant under proper acknowledgement.

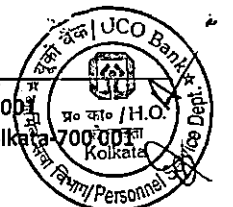
NOTE - Mere submission of form to the branch/ Zonal Office or any other offices by the resignee staff/ family members shall not entail him/her to be Pension Optee. Only on receipt of confirmation from HO-PSD and fulfilment of other terms and conditions shall be treated as Opt for Pension.

Release of Pension:-

Upon approval by the competent Authority and fulfilment of other terms and conditions, Staff Pension Cell ,HO-PSD will finalize the pension claim and the pension will be paid prospectively from the month following the month in which the Bank receives the Bank's contribution towards Provident Fund (along with accrued interest thereon) refunded by resigned staff/ Family members.

Note-

1. Pension shall be computed as per the applicable provisions of the Pension Regulations, as applicable to relevant Bi-partite settlement/ Joint Note in which he/she resigned and,





2. The commutation of pension will not be extended to them and they will not demand in terms of Settlement.

For any clarification in SOP / Guideline / Scheme - Branches / Zonal Office should contact :-

Staff Pension Cell
Personnel Services Department
(2nd Floor), Head Office, 10, BTM Sarani,
Brabourne Road, Kolkata-700 001
Telephone- 033-44557752
E-mail : ucohopension@ucobank.co.in





ANNEXURE-2

(Encl. of Circular No. CHO/PMG/11/2024-25 Dtd. 04.06.2024)

OPTION CUM APPLICATION FORM

(Where the Ex-Staff is alive)

To
The Trustees,
UCO Bank Employees' Pension Fund
Kolkata

JOINT PHOTO OF
PENSIONER & SPOUSE

Photo to be sealed and signed by Branch

REG: APPLICATION FOR PENSION

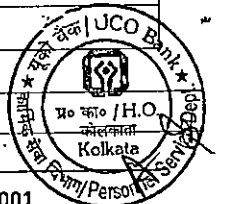
_____ (Name of the Employee) Emp No. _____

resigned from the Bank's services w.e.f. _____.

I hereby opt for Pension as per Circular No. CHO/PMG/11/2024-25 Dated 04.06.2024

I opt to draw my pension through Branch mentioned below. The necessary particulars are furnished below:

A-PERSONAL DATA:		
1.	EMPLOYEE'S P.F. NO as per PF Statement	
2.	FULL NAME (in capital letter) as per PF Statement	
3.	FULL NAME (in capital letter) as per PAN CARD	
4.	FATHER / HUSBAND NAME:	
5.	GENDER	
6.	DATE OF BIRTH: (DD/MM/YYYY)	
7.	DATE OF JOINING BANK'S SERVICE	
8.	DATE OF Reliving from Bank's Service	
9.	MODE OF RETIREMENT	RESIGNATION
10.	a DESIGNATION (at the time of Resignation)	
	b Scale / Grade	
11.	In case of Sub-Staff:	Details as under





	a	Joined Bank as (tick at appropriate box)	SUB STAFF (Full Time)		PTS(1\3, 1\2,3\4)
	b	Date of Joining Provident Fund			
12.	Personal Identification Marks:				
13.	Last Place of Posting		NAME OF BRANCH / OFFICE / DEPT	SOL ID	NAME OF ZONE
14.	Present Address		City		
			District		
			State	Pin	
	Permanent Address		City		
			District		
			State	Pin	
15.	Communication Details		Mobile No		
			E-Mail ID		
16.	Branch from where Pension Payment is desired		NAME OF BRANCH / OFFICE / DEPT	SOL ID	NAME OF ZONE
17.	Savings Account No maintained with UCO BANK designated for credit of Pension				
18.	Total Number of Days of Loss of Pay Leave Availed throughout the career. (Please give year-wise details from the beginning)				
19.	Suspension period (if any)		From	To	No of Days
20.	Details of Bank's PF received, if any		Amount in Full:		
			Date of Received:		

B. PERSONAL DATA OF SPOUSE:

21.	a) Full Name	
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b) Gender:	
c) Date of Birth:	
d) Address:	
	City
	District
	State
	Pin
e) Mobile No:	
f) E-Mail ID:	
22. Identification Marks:	

C. DETAILS OF CHILDREN: (in Descending order of age)

SN	Name of the Child	Relationship	Date of Birth	Occupation	Income p.m.	Disability type (if any)	Disability % (if any)
1							
2							
3							
4							

I hereby declare that the above information is true and correct. I undertake to produce necessary documentary evidence, if required by the Management.

PLACE:

SIGNATURE OF RESIGNED EMPLOYEE
NAME
EMP No-

DATE:





<u>ACKNOWLEDGEMENT SLIP</u>	
Name of the applicant (with EMP ID of resignee ex-staff)	
Date of Receipt	
Name of document receiving officer	
EMP ID of document receiving officer	
Branch name with code	
List of documents submitted	
	Counter signed with Seal of Branch Officer

Note - To be issued in duplicate (2) set. One copy to be handed over to Applicant and another copy to be kept in file record of Branch for future verification.





ANNEXURE- 3

(Encl. of Circular No. CHO/PMG/11/2024-25 Dtd. 04.06.2024)

To
The Trustees,
UCO Bank Employees' Pension Fund
Kolkata

UNDERTAKING

Sub:-Exercise of Option for Pension as provided by the Bi-partite settlement/ Joint Note dated 08-03-2024.

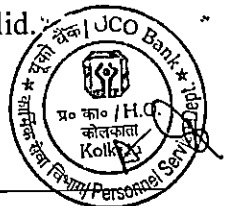
In accordance with the provisions of the captioned Bi-partite settlement/joint note dated 08-03-2024, an announcement for exercising an option has been made by the Bank on _____ and I am eligible for exercising the option for pension as I satisfy all the conditions stipulated in the above mentioned Bi-partite settlement/joint note dated 08-03-2024, which also require that I have to submit an undertaking for exercising the option and hence I am submitting the undertaking as under:

1. I hereby unequivocally and unconditionally agree to withdraw any pending legal proceedings initiated by me either individually or along with others where in my right, to opt for pension, though I had resigned from the services of the Bank , is directly or indirectly one of the issues for consideration by the concerned court or Authority, having jurisdiction and powers to adjudicate or decide such issue and take necessary steps to ensure that I cease to be party to such pending proceedings and my right, to opt for pension is no longer Res Integra in such proceedings and also agree not to initiate any proceedings concerning such right in future.
2. In the event of the breach of the undertaking on my part the Bank shall be entitled to suspend payment of pension until I submit necessary evidence to establish that I have complied with the undertaking.

Yours faithfully,

Signature:-
Name in Full:-
EMP No-

Note: Additions/ alternations in the text of the above form will render the option invalid.



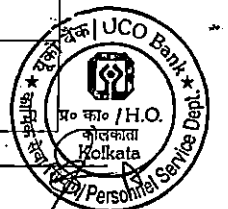


ANNEXURE-4

(Encl. of Circular No. CHO/PMG/11/2024-25 Dtd. 04.06.2024)

IDENTIFICATION FORM

1.	NAME			
2.	EMP. No.			
3.	DESIGNATION AT THE TIME OF RESIGNATION			
4.	LAST OFFICE WORKED WITH	BRANCH	SOLID	ZONE
5.	GENDER			
6.	IDENTIFICATION MARK			
7.	PRESENT ADDRESS			
		City		
		District		
	State		Pin Code	
	PERMANENT ADDRESS			
		City		
District				
State		Pin Code		
8.	PAN NO			
	AADHAR NO			
9.	PHOTOGRAPH (JOINT WITH SPOUSE, IF ALIVE) (Photograph should bear the signature & seal of the Branch Manager) If spouse not alive, Attach Death Certificate (duly attested)	AFFIX PHOTO HERE		
10.	SPECIMEN SIGNATURE			
11.	LEFT / RIGHT HAND THUMB IMPRESSION OF THE EMPLOYEE (in case illiterate applicant)			
12.	DATE			
VERIFIED BY(Branch Head)				
Signature		Name		
Designation		EMP ID		
SOL ID				





ANNEXURE-5

(Encl. of Circular No. CHO/PMG/11/2024-25 Dtd. 04.06.2024)

PAY DETAILS

Statement of Salary of Resigned Employees drawn in the last 10 months of Service

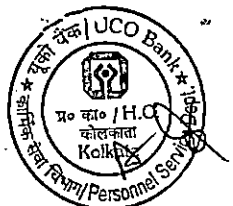
S.No	Month & Year	Basic Pay	Officiating	Spl.Pay (Excluding DA)	PQP	FPP	Total	Remarks (if any)
01								
02								
03								
04								
05								
06								
07								
08								
09								
10								

I hereby declare that the above information is true and correct. I undertake to produce necessary documentary evidence, if required by the Bank.

PLACE:

SIGNATURE OF RESIGNED EMPLOYEE
NAME
EMP No-

DATE:





ANNEXURE-6

(Encl. of Circular No. CHO/PMG/11/2024-25 Dtd. 04.06.2024)

FAMILY PENSION OPTION CUM APPLICATION FORM

(PLEASE FILL UP IN BLOCK CAPITALS)

**PHOTO OF
APPLICANT**

To
The Trustees,
UCO Bank Employees' Pension Fund
Kolkata

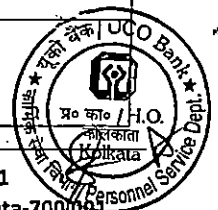
Photo to be sealed and signed by Branch

REG:-APPLICATION FOR FAMILY PENSION

I _____ hereby inform you that Shri/Smt. _____ Employee No. (as per the PF Statement) _____ who was working as _____ (Designation) at _____ Branch/Office, resigned on _____ and expired on _____ I being the Spouse/ Family Member of the Deceased employee, I opt for Bank's Pension Scheme as per Circular No. CHO/PMG/11/2024-25 Dated 04.06.2024.

I opt to draw my pension through Branch mentioned herewith and my particulars for payment of Family Pension are furnished below:-

SECTION A: PERSONAL DATA OF THE DECEASED RESIGNEE					
1.	Employee ID / PF No.*				
2.	Employee Name in Full*				
3.	Employee's Father's/ Husband's Name*				
4.	Employee's Gender*				
5.	Employee's Cadre/ Scale/ Designation*	Cadre (Tick mark relevant option)	Sub Staff	Clerk	Officer
		Designation			
		Scale (in case of officer)			

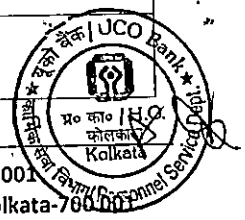




6.	Employee's Date of Birth*	
	Employee's Date of Joining Bank's Service*	
8.	Employee's Date of Resignation*	
9.	Employee's Date of Death (enclose death certificate)	
10.	Branch/ Office, from where Employee retired*	

SECTION B: FAMILY PENSIONER DETAILS

1.	Full Name of Applicant: Mr. / Mrs. / Ms.	
2.	Relationship with the Deceased Pensioner (Widow/ Widower/ Son / Daughter)	
3.	Marital Status of the Applicant	
4.	Gender*	
5.	Identification Marks	
6.	Date of Birth	
7.	Contact Number*	
8.	Email ID	
9.	Permanent Account Number (PAN *)	
10.	Aadhar NO	
11.	Disability Details (if applicable)	Disability Type
		Disability %
		Certificate issued by
		Certificate issue date





12.	Income Details	Monthly Income	
		Source of Income	

13.	Present Address	City		
		District		
		State	Pin	
13.	Permanent Address	City		
		District		
		State	Pin	
14.	If the applicant is a minor, furnish the additional details:	a.	Date of Birth of Minor	
		b.	Date of Attaining Majority	
		c.	Name of the Guardian	
		d.	Relationship with the Minor	
		e.	Birth certificate copy of minor applicant to be enclosed.	
15.	Branch from where Pension Payment is desired	NAME OF BRANCH / OFFICE / DEPT	NAME OF ZONE	
16.	Savings Account No maintained with UCO Bank (designated for credit of Pension)			

C. DETAILS OF CHILDREN: (in descending order of age)

SN	Name of the Child	Relationship	Date of Birth	Occupation	Income p.m.	Disability type (if an	Disability % (if any)
1							
2							





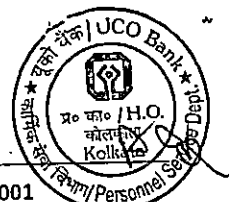
3							
4							
D. SALARY DRAWN BY THE DECEASED EMPLOYEE AT THE TIME OF RESIGNATION							
S.NO	Month / Year	Basic Pay	Officiating	Spl. Pay. Qualifying (Excluding DA)	PQP	Increment Component of FPP	Total

I hereby declare that the above information is true and correct. I undertake to produce necessary documentary evidence, if required by the Management.

PLACE:

SIGNATURE OF APPLICANT FOR FAMILY PENSIONER
NAME :
ADDRESS:
CONTACT NO.:

DATE:





<u>ACKNOWLEDGEMENT SLIP FOR FAMILY PENSION</u>	
Name of Applicant (with Emp No. of Resignee employee)	
Date of Receipt	
Name of document receiving officer	
EMP ID of document receiving officer	
Branch name with code	
List of documents submitted	
	Counter signed with Seal of Branch Officer

Note - To be issued in duplicate (2) set. One copy to be handed over to Applicant and another copy to be kept in file record of Branch for future verification.





ANNEXURE -7

(Encl. of Circular No. CHO/PMG/11/2024-25 Dt. 04.06.2024)

PENSION NOMINATION FORM

To
The Trustees,
UCO Bank Employees' Pension Fund
Kolkata

I _____ hereby nominate and appoint the following person/s to be my nominee/s under the Pension Fund rules.

Name/s of Nominee/s (in block letters)	Relationship with Pensioner/ Family Pensioner	Age	Percentage of share of amount

IN CASE THE NOMINEE IS A MINOR GIVE:

Natural Guardian's Name:

Guardian's relationship with the minor nominee:

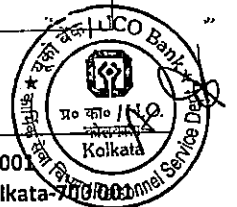
Place:

Date

SIGNATURE / THUMB IMPRESSION OF THE APPLICANT

DECLARATION BY WITNESSES (required in case of Thumb Impression) We declare that the nomination has been signed/thumb impressed before me/us.

	1 st WITNESS	2 nd WITNESS
NAME		
SIGNATURE		
DESIGNATION/Address		





ANNEXURE-8

(Encl. of Circular No. CHO/PMG/11/2024-25 Dt. 04.06.2024)

LETTER OF UNDERTAKING TO REPAY EXCESS PAYMENTS MADE

To
The Trustees,
UCO Bank Employees' Pension Fund
Kolkata

Dear Sir/Madam,

Reg: EXCESS PAYMENTS MADE TO ME

I hereby authorize you to debit my SB A/c No. _____
Or alternatively recover from my future pension the amount of excess payments made to me (if any) while disbursing pension.
Thanking you,

Yours faithfully

Signature of Pensioner/Family Pensioner applicant

Name:-

EMP No:-

ACCOUNT NO:-





ANNEXURE- 9

(Encl. of Circular No. CHO/PMG/11/2024-25 Dtd. 04.06.2024)

**Declaration regarding Non-marriage / Re-marriage to be
submitted by Surviving spouse / Unmarried Daughter / Son
(To be used in case of Family Pension)**

The Assistant General Manager /
The Chief Manager / Manager
_____ Branch

I am / will be drawing Family Pension through your Branch. As required under the UCO Bank (Employees') Pension Regulations, 1995, I hereby declare that, I am not married/re-married till date. Further, in case I get married/remarried at any future date, I undertake to advise you / the Pension disbursing Branch immediately.

Signature/ Thumb Impression

Place:

Date:

Certificate from Branch Officer

I hereby certify that to the best of my knowledge and belief the above declaration made by _____ is correct.

Signature of Bank Officer with

EMP No. _____

Name:

Designation:

Date:





I. LIFE CERTIFICATE OF STAFF PENSIONER

Certified that I have seen the pensioner Sri / Smt
(Name of the Pensioner) holder of Pension Payment Order No and that
he / she is alive on this date. His/Her present address is:.....

..... Phone No.....

Place: Name
Date: UCOBankbranch
Seal of the Chief Manager/Senior Manager/Manager

Seal of
Branch

II . NON-EMPLOYMENT CERTIFICATE

I declare that I have not received any remuneration for serving in any capacity in an establishment of the Central Government or a State government or a Union Territory of a Government Undertaking of a local Fund during the period November to April...../ May to October.....

I declare that I have not been employed / re-employed

I have been employed /re-employed in the Office of.....and received the following emoluments during the period.....within the said year.

I declare that I have accepted Commercial employment after obtaining / without obtaining sanction of the Bank.

I declare that I have / have not accepted any employment under the Government outside India after obtaining / without obtaining sanction of the Bank. (*Delete whichever of the above is Not Applicable*)

Place:	Name of the Pensioner:.....	Signature
Date:	On the left column please Mark X or ✓ where applicable	

III. CERTIFICATE OF RE-MARRIAGE / NON MARRIAGE:

I hereby declare that I have not been married / remarried during the past six months.

Place:	Name of the Pensioner	Signature
Date:		

I CERTIFY that to the Best of my Knowledge and Belief that the above declaration is correct.

Place:	Name of the Pensioner	Signature
Date:		

ACKNOWLEDGEMENT

We hereby acknowledge receipt of Life Certificate of Sri.....Staff Pensioner
Smt / Sri..... Family Pensioner holding Pension Payment Order No
..... on(Date)

Signature of authorised Bank Officer.....
Name of the Branch with Seal.....
Date:.....

Seal of
Branch

