

NOTIFICATION REGARDING ONLINE EXAMINATION FOR RECRUITMENT OF SPECIALIST OFFICER ON REGULAR BASIS 2025-26

Adv. Ref No: HO/HRM/RECR/2024-25/COM-70 Dated 27.12.2024

The online written examination for “**Recruitment of Specialist Officers on Regular Basis 2025-26**” for the following positions has been scheduled tentatively on **19-08-2025** in the afternoon shift (**02:00 PM-04:00 PM**):

- **Economist (JMGS-I)**
- **Fire Safety Officers (JMGS-I)**
- **IT Officers (MMGS-II)**
- **Chartered Account (MMGS-II)**

Candidates who have successfully registered through URL available from 25.06.2025 to 08.07.2025 as per Bank's notification shall be eligible for the above mentioned online exam.

The link for downloading the **Examination Call Letter** will be made available under **Recruitment Opportunities** section on **Career Page** of Bank's website <https://www.ucobank.com>. The structure of examination and other instructions for the above mentioned positions is enclosed in Annexure-I.

Any changes in the examination date or other details will be updated on the Bank's website. Candidates are advised to regularly check the Bank's website for updates regarding this recruitment process.

Date: 29.07.2025
Place: Kolkata

General Manager
HRM Department

Annexure-I

• **Structure of Examination:**

Sr. No	Subjects	No. of Questions	Maximum Marks	Medium of Exam	Time allotted for each test (Separately timed)
1.	Professional Knowledge*	60	60	English & Hindi	75 minutes
2.	English Language	20	20	English	25 minutes
3.	General Awareness with reference to Banking Industry	20	20	English & Hindi	20 minutes
Total		100	100		120 minutes

*respected domain for which candidate has applied for.

There shall be sectional qualifying marks on Section 1 and Section 2. There are minimum qualifying marks on aggregate and the minimum qualifying marks will be as decided by the Bank.

Any change in the structure of the examination will be intimated through Bank's website <https://www.ucobank.com>. Other detailed information regarding the examination will be given in Bank's website <https://www.ucobank.com>.

• **Important Instructions regarding the exam:**

Please note that candidates will not be permitted to appear for the Online Examination without the following documents:

- (1) Valid Call Letter for the respective date and session of Examination.
- (2) Photo-identity proof (as specified) in original bearing the same name as it appears on the call letter/ application form.

- (3) Candidates reporting late i.e. after the reporting time specified on the call letter for Examination will not be permitted to take the examination. The reporting time mentioned on the call letter is prior to the Start time of the test.
- (4) Though the duration of the Online Examination is 2 hours, candidates may be required to be at the venue for about 3 hours or more including the time required for completion of various formalities such as verification and collection of various requisite documents, logging in, giving of instructions etc.

- **Penalty for Wrong Answers**

For each question for which a wrong answer has been given by the candidate one fourth or 0.25 of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. no answer is marked by the candidate; there will be no penalty for that question

- **Cut-Off Score**

Each candidate will be required to obtain a minimum score on Section 1 and Section 2 and on aggregate in the online examination to be shortlisted for interview. Depending on the number of vacancies available, cut-offs will be decided and candidates will be shortlisted for interview. Prior to the completion of the interview process, scores obtained in the Online Main examination will not be shared with the candidates shortlisted for interview. Decision of Bank in shortlisting and calling number of candidates for common interviews/ provisional allotment shall be final.

The number of candidates to be called for Interview based on the performance in the written test shall be three times the number of vacancies in respect of candidates belonging to unreserved category and five times the number of vacancies in respect of candidates belonging to reserved categories.

- **Personal Interview:**

The interview shall be of 100 marks, minimum qualifying marks are as follows:

- General & EWS Category: 40 %
- SC, ST, OBC & PwBD Categories: 35 %

The schedule on interview committee and the interview dates shall be finalized upon completion of the written examination process.

The weightage (ratio) for Online Test and interview shall be 80:20 respectively. The combined final score of candidates shall be on the basis of scores obtained by the candidates in the Section 1 (Professional Knowledge) of the Online Examination and Personal Interview.

A candidate should qualify both in the Online Exam and interview and be sufficiently high in the merit to be shortlisted for selection. Merit list of the candidates based on aggregate marks obtained by them in online exam and Personal Interview will be prepared in descending order for the respective categories, i.e. SC/ST/OBC/EWS/GEN. The final selection will be made on the basis of this merit list upto the number of vacancies.

- **IDENTITY VERIFICATION:**

IRIS SCAN/BIOMETRIC Data – Capturing and Verification: Bank, at various stages, may capture thumb impression or IRIS of candidates in digital format for biometric verification of genuineness of the candidates. Candidate will ensure that correct thumb impression or IRIS is captured at various stages and any inconsistency will lead to rejection of the candidature. In case of any candidate found to be not genuine, apart from taking legal actions against him/her, his/her candidature will be cancelled. As such, they are advised not to apply any external matter like mehndi, ink, chemical etc. on their hands or wear contact lenses.

Documents to be produced: In the examination hall, the call letter along with a photocopy of the candidate's photo identity (bearing exactly the same name as it appears on the call letter) such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ Photo identity proof issued by a Gazetted Officer/ People's Representative along with a photograph / Identity Card issued by a recognized College/ University/ Aadhaar/ E-Aadhaar card with a photograph/ Employee ID, should be submitted to the invigilator for verification. The candidate's identity will be verified with respect to his/her details on the call letter, in the Attendance List and requisite documents submitted. If the identity of the applicant is in doubt, he / she will not be allowed to appear in the selection process. The decision of the Bank in this regard will be final.