



Application for Loan under UCO MSME Office Scheme

The Branch Manager
UCO Bank

Date: _____

..... Branch

1. Business Information:

Name of the Applicant/ Enterprise											
Registered Office Address											
	State				PIN						
	Premises (✓)		Rented				Owned				
Business Address											
	State				PIN						
	Premises (✓)		Rented				Owned			Leased	

Constitution	✓	Individual	Proprietorship	Partnership	LLP	Private/Public Limited Company	Professional and Self Employed	Society/ Trust/ Institution/ Association	
Social Category (Individual)	✓	General	SC	ST	OBC		Minority (Specify)		
Contact Details	Telephone Number				Mobile Number				
E-mail									
Activity									
Date of Establishment/ Incorporation		D	D	M	M	Y	Y	Y	Y
CIN									
PAN									
GSTIN									
UDYAM Registration Number									
ZED									

LEI	
IEC	

2. Background Information of Individual/Professional and Self-employed/Proprietor/Partner(s)/ Director(s)/Trustee/Authorized Signatory of the Firm/Company/Society/Trust/Institution/Association and their address:

SL No	Name with Designation	Date of Birth	Sex (M/F/O)	PAN	Residential Address with Mobile No	Academic Qualification	Experience in the line of activity (Years)	Net Means as on DD.MM.Y Y
1								
2								

SL No	ID Proof Type	ID Proof No	Address Proof Type	Address Proof No
1				
2				

3. Name of Associate Concern, if any and Nature of Association thereof:

Name of Associate Concern	Address of Associate Concern	Presently Banking with	Nature of Associate Concern	Extent of Interest as a Proprietor/Partners/Directors or Just Investor in Associate Concern

4. Relationship of Individual/Proprietor/Partner(s)/Director(s) with the Official/Director of UCO Bank:

Please Select **(Yes/No)**. If yes, please specify _____

5. Banking/Credit Facility(ies)-Existing (₹ in Lacs):

Type of Facility(ies)	Bank Name and Branch	Limit Availed	Outstanding As on
Savings Account			
Current Account			
Term Loan			
Cash Credit			

Any Other			
It is certified that my/our unit has not availed loan from any other Bank/Financial Institution in the past and I/we am/are not indebted to any other Bank/Financial Institution other than those mentioned in point no. "5" above.			

6. Activity: Existing/New _____ Since _____

7. Credit Facility(ies) Proposed (₹ in Lacs):

Type of Facility(ies)	Total Proposed Project/Purchase Cost (₹ in Lacs)	Proposed Margin/Contribution (₹ in Lacs)	Loan Amount Required (₹ in Lacs)	Purpose for which Required	Security Offered
					Primary Security (Approx. value to be mentioned)
Term Loan					
Total					

8. Status Regarding Statutory Obligations:

SL No	Statutory Obligations	Whether Complied with (Select: Yes/No) If not applicable then select NA
1	Registration under MSME	Yes/No/NA
2	Latest GST Return filed	Yes/No/NA
3	Income Tax Return filed for last 3 (Three) years	Yes/No
4	Any other Statutory dues remaining outstanding	Yes/No/NA

9. Details of Primary Security:

(a) Property Details:

SL No	Detail Description of the office to be purchased and/or constructed and/or repair/renovation/extension/modernization to be done	Name of Owner	Value (₹ in Lacs)
1			
2			
3			

(b) Guarantor Information (Individual):

SL No	Name of the Guarantor	Father/Spouse Name	Residential Address	Telephone No (Residence)	Mobile No	Networth (₹. in Lacs)	UIDAI	PAN
1								
2								
3								

(c) Guarantor Information (Corporate):

Sl No	Name of the Guarantor (Firm/Company)	Designation of the Authorized Signatory	Date of Incorporation of the Firm/Company	Date of Commencement of Business of the Firm/Company	PAN	Mobile No of the Authorized Signatory	TNW of the Firm/ Company as on (₹ in Lacs)
1							
2							
3							

10. Income Details**(₹ in Lacs)**

Criteria	Current Year -1	Past Year - 1	Past Year - 2
Income as per Income Tax Return (ITR) filed			
Sale/Turnover as per GST Return filed			

11. Declaration-cum-Undertaking:

I/We hereby solemnly declare as under

- 1) The property is constructed/to be constructed as per plan approved by local municipal authority or development authority and all statutory approvals/ permissions, as applicable, have been obtained.
- 2) The credit facility sanctioned will be utilized for approved activities and not for speculative purposes or for any activity not permitted by law of the land.
- 3) Borrower to undertake that he/she/they do not owe statutory dues like GST, Income Tax, Corporation Tax, Professional Tax and that he/she/they has/have renewed license required for carrying out business activity from statutory authority (wherever applicable).
- 4) The borrower is obligated to submit Statutory Tax Receipt/Dues Payment Receipt on annual basis or at least once in 2 (Two) years to the Bank.
- 5) Borrower to undertake that the Bank shall have right to foreclose his/her/their loan account by selling the mortgaged property or by other means of recovery as deemed fit.

12. Any other relevant information:

13. Declaration:

I/We hereby certify that all information furnished by me/us is true, correct and complete. I/We have no borrowing arrangements for the unit except as indicated in the application form. There is/are no overdue/statutory due owed by me/us. I/We shall furnish all other information that may be required by Bank in connection with my/our application. The information may also be exchanged by you with any agencies you may deem fit. You, your representatives or Reserve Bank of India or any other agencies as authorised by you, may at any time, inspect/verify my/our assets, books of accounts, etc in our office/business premises/place as given above. You may take appropriate safeguards/action for recovery of Bank's dues.

Paste recent passport size photograph	Paste recent passport size photograph	Paste recent passport size photograph
Space for Signature (Borrower)	Space for Signature (Borrower)	Space for Signature (Borrower)
Paste recent passport size photograph	Paste recent passport size photograph	Paste recent passport size photograph
Space for Signature (Borrower)	Space for Signature (Borrower)	Space for Signature (Borrower)
(Signature of Individual/Proprietor/Partner(s)/Director(s)/Trustee/Authorized Signatory whose photo is affixed above)		
Paste recent passport size photograph	Paste recent passport size photograph	Paste recent passport size photograph
Space for Signature (Guarantor)	Space for Signature (Guarantor)	Space for Signature (Guarantor)
(Signature of Guarantor(s) whose photo is affixed above)		

Date: _____

Place: _____