



To All Branches/Offices in India

Sub: National Anubhav Awards Scheme, 2025.

On the directions of the Hon'ble Prime Minister of India, Department of Pension & Pensioners' Welfare had launched an online platform entitled 'Anubhav' in March 2015 for sharing the experiences of retiring/retired government employees while working with the Government. It is a scheme for retiring/retired employees to showcase their significant achievements made during service period. It is envisaged that over a period of time, this will create a wealth of institutional memory with replicable ideas and suggestions. Thereafter, an Annual Awards Scheme to incentivize and encourage retiring/retired employees to submit their experiences through write ups was introduced in 2015.

For the year 2025, the scheme aims to recognize the contribution of eligible Central Government and Central Public Sector Undertakings (CPSUs) in the following categories:-

- i. Accounts,
- ii. Admin work,
- iii. Good Governance,
- iv. Government process re-engineering,
- v. Information Technology,
- vi. Research,
- vii. Simplification of procedures,
- viii. Learning from Failures,
- ix. Public Dealing,
- x. Contribution to his/her field work
- xi. Development of personal traits while in service,
- xii. Disclosure of experience for the knowledge of others,
- xiii. Instances of great strength / valor / bravery,
- xiv. Constructive feedback or suggestion to improve the line of work, he/she was part of,
- xv. Any other category decided by the Committee.

ELIGIBILITY:-

The employees of Central Government and Central Public Sector Undertakings (CPSUs) including Public Sector Banks who are going to retire in next 8 months or who have retired within 3 years are the 'eligible employees' for the submission of Anubhav write ups. All the Anubhav write ups published on the Anubhav Portal between the period 1st April, 2024 and 31st March, 2025 will be considered for the Anubhav Awards/Jury Certificates, 2025.

DETAILS OF AWARD AND OTHER ENTITLEMENTS:-

- It has been proposed to confer Anubhav Awards to 5 (five) best write ups in 2025 and 10 (ten) Jury certificates may be presented to other outstanding write ups.





- The Anubhav Awards and Jury certificates shall be conferred by Hon'ble MOS (PP) at National Level event.
- Each Anubhav Awardee will be felicitated with a Medal, a Certificate and a Prize of Rs. 10,000/- (remitted through digital transfer to Awardee's account) whereas a Jury Certificate Winner will be presented with a Medal and a Certificate.
- **Travelling allowance:** TA to the Anubhav Awardee/Jury Certificate Winner (as per last entitlement) and one accompanying person, travelling for Award ceremony to New Delhi and back, will be reimbursed by DOPPW as per existing TA/DA Rules.
- **Accommodation in New Delhi:** Concerned Ministry/ Department/ Organization will arrange accommodation for Anubhav awardee/Jury Certificate Winner and accompanying persons (if any).
- With respect to the National Anubhav Awards Scheme, the decision of the Department of Pension & Pensioners' Welfare, Ministry of Personnel, Public Grievances and Pensions, Government of India would be final.

Procedure for submitting Anubhav write-up:-

Step wise process is as under:

- I. Visit portal- <https://pensionersportal.gov.in/anubhav/>
- II. Please click on 'Employee Anubhav' tab
- III. Please read carefully the instructions for submitting Write-ups on Anubhav Portal
- IV. Please fill the personal details and Anubhav write-up and upload document in PDF, if any
- V. The write-up will be shown under the category- 'Write-ups yet to be published'

There is prescribed word limit is 5000 words and the write-up be edited or re-edited after submitting on Anubhav Portal by clicking on Menu option -'Employee Anubhav' on Home Page. Thereafter, clicking on 'Click Here' under the heading 'Personal details'.

The details of the scheme as issued by Department of Pension and Pensioners' Welfare, Ministry of Personnel, Public Grievances and Pensions, Govt of India is enclosed. Our department is in process of reaching out to all eligible employees/Ex-employees.

However Branches are also advised to display the above circular on the Notice Board and bring it to the information of all the concerned.


Deputy General Manager
(Personnel Services Department)



