



UCO BANK
ZONAL OFFICE, BHUBANESWAR

TENDER DOCUMENT
FOR
PAINTING & PH. WORKS OF ZONAL OFFICE BHUBANESWAR.

NAME OF THE TENDERER:

ADDRESS OF THE TENDERER:

DATE OF SUBMISSION OF TENDER: ...03-10-2019

TIME: ...5.00 PM

PLACE OF SUBMISSION OF TENDER:

GENERAL MANAGER
UCO BANK
ZONAL OFFICE,
BHUBANESWAR.

CONSULTANT

TECHNO ARCH
Plot No - 71/7, Jadupur, Near City Bus Stand, Bhubaneswar.19
Ph.0674-2551479, Mobile. 943718963

NOTICE OF INVITATION TO TENDER

Sealed Tenders in TWO BID SYSTEM (Technical Bid with Pre-Qualification Application and Price Bid) for the work PAINTING AND PH WORK AT ZONAL OFFICE, BHUBANESWAR, ODISHA, in duplicate, are invited on behalf of

GENERAL MANAGER
UCO BANK
ZONAL OFFICE,
BHUBANESWAR.

For the following work :

Proposed Painting and PH work at zonal office
building, Bhubaneswar.

- 1) Name of work : Painting and PH work at zonal office building, Bhubaneswar.
- 2) Time of Completion : 1 Month
- 3) Cost of Tender Document: The original demand draft (In physical form) of Rs.500/- in favour of "UCO Bank payable at Bhubaneswar should submitted at the office of Zonal Manager , UCO Bank, Zonal office , Bhubaneswar
- 4) EMD : The original demand draft (In physical form) of Rs.8000/- in favour of "UCO Bank payable at Bhubaneswar should submitted with tender paper.

The Earnest money deposited shall not carry any interest and will be refunded to unsuccessful tenderers after allocation of work order. The Earnest money of successful tenderer will be release after completion of work and certification of final bill.

- 5) Availability of Tender Document : Tender documents to be downloaded from the Bank's website .
- 7) Issue of Tender Document : From 20.09.2019 to 25.09.2019 between 10.00 A.M. to 5.00 P.M.
- 8) Time and date of Submission of tender : Upto 5.00 PM on 03.10.2019

-
- 9) Time and date of opening of tender : At 3.00 P.M on **04.10.2019** (Technical bid)

- i) Tender to be addressed and submitted to : The Zonal Manager ,
Zonal Office,
UCO Bank, Zonal Office, Bhubaneswar.

- 1) Validity of Tenders : 3 (Three) calendar months from the date of submission of Tender

Goods and Service Tax (GST) shall be paid to the contractors as per applicable rules. The contractors, however, shall duly comply all necessary formalities in this regard and submit valid documents to the Bank.

- 2) Delay in submission: Delay in submission of any part arising due to postal or any other irregularities at any stage will not be considered. The Bank will not be responsible for any damage in transit in case of postal delivery / delivery through courier service.
- 3) All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- 4) The financial bids will be opened only for the bidders who have met the qualifications laid by the Bank on a later date. Successful bidders will be informed separately. No correspondence in this regard will be entertained.
- 5) The acceptance of tender will rest with UCO Bank which does not bind itself to accept the lowest or any tender and reserves to itself the right to reject any or all the tenders received without assigning any reason/s thereof.

The Bank also reserves the right of accepting the whole or any Part of the tender and the tenderers shall be bound to perform the same at the rates quoted.

Yours faithfully,
For and on behalf of UCO Bank
Zonal Office, Bhubaneswar.

TECHNICAL BID- I

DOMUMENTS FURNISHED BY THE TENDERER.

Tender should be submitted in two bids system only. Composite tender will not be entertained.

ENVELOPE MARKED NO.1.

Envelope marked No.1 shall contain the following documents.

- 1) Forwarding letter without mentioning the cost of Tender value arrived at with quoted rates & tender paper technical volume.
- 2) Earnest money deposit furnished in the form of Crossed Demand Draft/ Banker's Cheque drawn in favor of UCO BANK and **payable** at Bhubaneswar for the amount indicated in the Notice of Invitation to Tender.
- 3) Technical bid sealed and sign in all pages with self attested supporting documents.

ENVELOPE MARKED NO.2

Envelope marked No.2 shall contain the priced price bid Volume of the tender paper.

ENVELOPE MARKED NO.3

Envelope marked No.1 & 2 shall be put in large envelope of adequate size marked No.3 which shall be properly sealed. This envelope which shall be endorsed on the outside face "TENDER FOR **PAINTING & PH. WORKS OF ZONAL OFFICE BHUBANESWAR.**

**PRE-QUALIFICATION OF CONTRACTORS FOR PAINTING
& PH WORK OF UCO BANK ZONAL OFFICE
BHUBANESWAR.**

1. GENERAL

UCO Bank, Zonal Office, Bhubaneswar, invites applications for pre-qualification of contractors for participation in the tendering /bidding for the captioned work to be carried out for UCO Bank at Zonal office Bhubaneswar Odisha state. The purpose of this pre qualification is to short- list suitable Contractors for obtaining competitive bids for the project.

2. DETAILS OF THE PROJECT/WORK

- | | | |
|---|------------------------|---|
| 1 | Name of work | Painting & Ph work for UCO Bank Zonal office Bhubaneswar of Odisha state. |
| 2 | Site Address | At Bhubaneswar in the State of Odisha |
| 3 | Scope of work in brief | The work includes Civil repairing, painting & PH work of building. |

3. ELIGIBILITY CRITERIA FOR PRE-QUALIFICATION

Contractors applying for pre-qualification must fulfill each of the following criteria individually as construction contractor/contracting firm. The applications of the contractors not fulfilling the said criteria shall not be considered for short listing /pre-qualification.

- 1 The applicant should be experienced in the field of construction /execution of Painting & PH. work for at least last 7 (seven) years as on 31.03.2019. Joint ventures or consortiums shall not be permitted.
- 2 The contractors should have PAN, GSTIN Nos. (Please attach copies)
3. The list of similar work executed in last in five years in public sector Bank.
- 4 The Contractor should attached the Contractor License (C- Class)
- 5 Contractor must have office in Odisha.
- 6 Contractor shall apply for prequalification strictly in the prescribed format only.
- 7 Contractors shall also authorize the Bank / Architect to approach his Employers, Clients, Corporations, Organization, etc. to verify Contractor's general reputation / competence.
- 8 The Bank / Architect reserve the rights to accept or reject any application.
- 9 Applicants shall furnish documentary evidence / certificates in support of their claim of work. Undertaken and work in hand, failing which the application will be liable for rejection.

10 Mere Fulfillment of minimum eligibility criteria will not entitle for Pre-qualification as pre-qualification will be done after taking into account various parameters such as inspection of work by Clients and Architects carried out by them, receipt of satisfactory reports from clients.

4.PREQUALIFICATION DOCUMENTS:-

i) **Availability:** Copy of Press Advertisement, Pre-Qualification Notice, Application Form along with Annexure I to IV will be available at General Administration Department, UCO Bank, Zonal Office, Ashok Nagar, Bhubaneswar from 20.09.2019 to 25.09.2019 which can be collected in person between 11.00 AM to 5.00 PM on both working days.

ii) **Submission date:** Latest by 05.00 PM on 03.10.2019.

iii) **Place of submission:** The Zonal Manager,
UCO Bank,
Zonal Office,
Ashok Nagar, Bhubaneswar.

5.INSTRUCTIONSTO APPLICANTS

i) Duly completed application Form with Annexure I to IV along with enclosures/documentary proofs as defined in the said application form signed on each page by the authorized signatory should be collectively kept in a sealed envelope and must reach the under signed as aforesaid in Para-4 above.

Please subscribe/write on the top of the envelope as **“PRE-QUALIFICATION OF CONTRACTORS FOR PAINTING & PH WORK OF BANK'S BUILDING AT BHUBANESWAR ”.**

ii) Any & all cost/expenditure incurred by the applicants in relation to making the application shall be borne by the applicant. No payment by way of compensation or whatsoever shall be made by the Bank.

iii) The applicants should strictly furnish all the information only on the formats furnished/provided/made available here as per Para-4 above. The applications not complying with this requirement are liable to be rejected outright without assigning any reason as the sole discretion of the Bank.

iv) All corrections and overwriting should be attested & countersigned by the authorized signatory of the applicant.

v) In case an applicant intends to give additional information for which specified space is not sufficient, he may furnish such information by adding extra sheets by specifying/indicating the same in the appropriate column.

vi) Applications received after the due date & time, incomplete/partly filled/unsigned applications, applications not accompanied with relevant annexed documents, enclosures, etc. are liable to be rejected outright without assigning any reason there for at the sole discretion of the Bank.

vii) Please ensure that the applications, annexed documents, enclosures etc. are signed by the applicant's (Authorized Signatory) only and proof of mode of authorization (such as Power of Attorney, Partnership Deed indicating such authorization, resolution, authorization letter etc. as applicable) is enclosed as prescribed in the Application Form.

viii) Delay in submission of any part arising due to postal or any other irregularities at any stage will not be considered. The bank will not be responsible for any damage in transit in case of postal delivery.

**GM & Zonal Manager,
UCO Bank, Zonal Office,
Bhubaneswar.**

APPLICATION FORM
PRE-QUALIFICATION OF CONTRACTORS FOR REPAIRING OF
CIVIL , PAINTING & PH WORK OF BANK'S BUILDING AT
BHUBANESWAR.

Please strike-off which is not applicable

1	a) Name of the applicant/organization/firm	
	b) Full Postal Address of the Firm	
	c) Contact Details (i) Phone No. (ii) Mobile No. (iii) Fax No. (iv) E- mail address.	
2	Year of establishment (Please enclose documentary evidence)	
3	Constitution of Firm (Enclose certified copies of documents as evidence.)	Sole proprietorship/ Partnership /Private Ltd. / Ltd. Co. / Any other (Please specify)
4	Name of the Proprietor/Partners/Directors of the organization/firm Enclose certified copies of document as evidence.	
5	Name/s of authorized signatory with designation	
6	Mode of Authorization Enclose certified copies of document as evidence	Resolution / Partnership Deed / Registered Power of Attorney / Proprietor / Any Other (Please specify)
7	Details of registration-whether partnership firm, company, etc. Name of registering authority, date and registration number (Note: <i>partnership firms not registered with the appropriate authority need not apply</i>), if any Enclose certified copies of document as evidence.	
8	Whether registered with Govt. /Semi Govt./Banks/CPWD/Municipal Authorities or any other Public Organization and if so, in which class and since when? (Enclose certified copies of document as evidence). i. Name of Organization, Category, No. & Date of Registration ii. Name of Organization, Category, No. & Date of Registration iii. Name of Organization, Category, No. & Date of Registration	YES / NO
9	No. of years of experience in the field and details of work in any other field.	
10	Yearly turnover of the organization during last 3 years (year wise) and furnish audited balance sheet and Profit & Loss A/c. (Audited) .	2018 - 2019 2017 - 2018 2016 - 2017 Average :

11	Banker's Details (i) Banker's Name (ii) Full Postal Address (iii) Telephone No. (iv) Account No. (v) Type of Account	
13	PAN No. (Income tax) Enclose certified copies of document as evidence	
14	Whether registered with GSTN Please enclose documentary evidence	
15	GST No. Please enclose documentary evidence	
16	Whether last five years IT returns filed (Pl. enclose certified copies of the IT returns of the last five years	
17	Details of similar works executed & completed (Proforma-1)	Please fill up enclosed Annex-1 & enclose copies of work completion certificates
18	Details of similar works on hand (Proforma-2).	Please fill up enclosed Annex-2 & enclose copies of LOI /work order / agreement
19	Details of Key Personnel Permanently employed (Proforma-3).	Please fill up enclosed Annex-3
20	Other infrastructural information to be used/referred for this project (Proforma-4).	Please fill up enclosed Annex-4
21	Furnish the names of -3- responsible persons along with their designation, address, telephone no., etc., for whose organization, you have completed the above mentioned jobs and who will be in a position to certify about the performance of your organization.	1 2 3
22	Whether any Civil Suit/litigation arisen in contracts executed during the last 10 years. If yes, please furnish the name of the project, employer, nature of work, contract value, work order and brief details of litigation. Give name of the Court, place, and status of pending litigation.	Attach a separate sheet if required.
23	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed of during the last ten years by an arbitrator. If so, the details of such litigation are required to be submitted.	
24	Please mentioned whether your any relative(s) is (are) working in the Bank of India with the name, relationship, address etc.	
25	Valid Contractor's license issued by the competent authority (i) License No. (ii) Validity period Please enclose documentary evidence	

I/We have read and understood the Press notice, Pre-qualification Notice & this Application form along with Annexure and my/our firm full fills the ELIGIBILITY CRITERIA FOR PRE-QUALIFICATION described in the Pre-qualification Notice.

(SIGNATURE OF AUTHORIZED SIGNATORY)

Declaration: -

I/We hereby confirm and certify that the information given above is correct and true and the enclosures annexed herewith are genuine to the best of my / our knowledge.

I/We are authorized to sign and submit these documents for pre-qualification.

I /We understand that if any stage it is found / noticed by the Bank that any information thus provided by us is untrue / incorrect partly or fully and in case of receipt of adverse / unsatisfactory report from other clients / Bankers, the Bank may not consider our application and / or may de-list us and / or may take any appropriate action against us.

I /We also understand that partly / wrongly filled application and / or applications not on prescribed pro-forma and / or applications not accompanying relevant documents / enclosures / annexed documents may liable to be summarily rejected by the Bank.

I / We understand that this is merely an application & does not entitles me /us to be necessarily pre-qualified by the Bank and Bank reserves the right to reject all and / or any application without assigning any reason whatsoever.

(SIGNATURE OF AUTHORIZED SIGNATORY)
(Name:)

Date:

Place:

Note: Please enclose all the Annexure with relevant supporting documents duly self-attested.

ANNEXURE- I**LIST OF SIMILAR PROJECTS EXECUTED BY THE APPLICANT DURING THE LAST 5 (Five) YEARS**

Sr. No	Name of work/project with address	Name & full postal address of the owner. Specify whether Govt. Under taking along with name, address and contact Nos. of -2- persons (Executive Engineers or top officials of the organization).	Contract amount (Rs.) with copy of work order & completion certificate from project in-charge	Stipulated time of completion (months) Enclose clients certificate for satisfactory completion	Actual time of completion (Months)	Actual amount of the project cost, if increased, give reasons	Name & Address of Architect /Consultant	Remarks
1	2	3	4	5	6	7	8	9

Notes:

- Information has to be filled up specifically in this format. *Please do not write remark "As indicated in Brochure /Attached Documents"*.
- Date shall be reckoned as on **31.03.2017**.
- For certificates, the issuing authority shall not be less than an Executive Engineer or equivalent in charge of the relevant work /project.

Name of Authorized signatory

Sign & seal of the applicant

Date:

Place:

ANNEXURE-II**LIST OF SIMILAR WORKS:ONHAND**

1	2	3	4	5	6	7	8
Sr. No.	Name of work/project with address	Name & full postal address of the owner. Specify whether Govt. under taking along with name, address and contact Nos. of -2- persons (Engineers or top officials of the organization)	Contract amount (Rs.) with copy of Work Order from project in-charge	Stipulated time of completion (Months)	Present status of the project	Name & Address of Architect/consultant	Any other relevant information

Note:

1. Information has to be filled up specifically in this format. *Please do not write remark "As indicated in Brochure /enclosed documents".*

Name of Authorized Signatory**Sign & seal of the applicant****Date:****Place:**

ANNEXURE-III

DETAILS OF KEY PERSONNEL, GIVING DETAILS ABOUT THEIR TECHNICAL QUALIFICATION & EXPERIENCE INCLUDING THEIR IN HOUSE ESTABLISHMENT

1	2	3	4	5	6	7	8	9	10
Sl. No.	Name of Prop., Partners, Directors, Employees having Technical Qualification	Designation	Age	Qualification	Experience	Nature of works handled	Name of the projects handled along with amounts	Date from which employed in your organization	Indicate details of experience for similar projects

Notes:

1. Information has to be filled up specifically in this format. *Please do not write remarks "As indicated In Brochure /enclosed documents"*.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

Date:

Place:

OTHER INFORMATION

Sr. No.	Particulars
i)	OFFICE INFRASTRUCTURE ...
ii)	WORKSHOP FACILITIES a) Location b) Land Area c) Type of structure d) Type of facilities
iii)	LIST OF MAJOR EQUIPMENT/INSTRUMENTS IN POSSESSION OF THE FIRM

Note: Please furnish information in this pro forma only. *Do not write 'as per enclosed sheets /brochure'.*

Name of Authorized Signatory

Sign & seal of the applicant

General Conditions

- a) The applicant should be equipped with necessary infrastructure like building construction equipment, machinery and tools, labour strength etc.
- b) The applicant is required to furnish their PAN No, GST No., Registration details of firm with PIN No, GST No etc. The applicant is to furnish the registration details for the EPF / ESI and the Labour License details under the Labour Contract Act.
- c) Preference will be given to those who have history of timely completion of works, taken up by them during the last 7 years. Relevant work orders and completion certificates for the same issued by the concerned department are to be required to be furnished to fulfill the eligibility criteria.
- d) The applicant shall furnish the address of his Office with name & cell phone no. of the contact person.
- e) The applicant shall provide his valid E-mail ID & cell phone number and undertaking for having valid digital certificate.
- f) For assessing the applicant's 'Annual Turnover' of the last 3 years, the applicant must submit the valid documents, namely: copy of Income Tax Returns, Profit & Loss Accounts and Balance Sheets for the last 3 years duly certified by the Chartered Accountant.
- g) The applicant shall agree and authorize the Bank to obtain the confidential report from the clients of the applicant, to obtain credit opinion from the Bankers and to verify the work executed by the applicant.
- h) The Bank is not responsible for the late receipt due to postal delay, strikes or any other reasons. **Incomplete applications are liable to be rejected summarily and the Bank reserves the right to accept or reject any or all applications without assigning any reasons.**

**General Manager & Zonal Head,
UCO Bank,
Zonal Office, Ashok Nagar
Bhubaneswar .**

CHECKLIST

Name of the Applicant	
Address	
Contact Details (i) Phone No. (ii) Mobile No. (iii) Fax No. (iv) E- mail address.	

- 1) Application form.
- 2) Annexure –I
- 3) Annexure –II
- 4) Annexure – III
- 5) Annexure –IV

Enclosures:

Sl. No.	Particulars	Submitted	Checked	Verified
			For office use only	
1	Copy of Registration of Company/ Memorandum of Articles/Association of Articles/ Partnership Dead			
2				
3				
4	Income Tax Registration and latest Assessment order			
5				
6	GST Registration no.			
7				
8	Balance Sheet and Profit & Loss Account for the last 5 years			
9	Copies of Empanelment and registration details with other Dep't/Organization			
10	Work Completion Certificates, category wise			
11	Signature in Application and Annexes I,II, III, IV			
12	Valid Contractor's license issued by the competent authority			
13				

Tick ✓ in the column under the head 'submitted'.

PRICE BID- II

GENERAL INSTRUCTIONS TO TENDERERS

- 1) The term “Employers” or “Bank “shall mean “ UCO BANK”; or it authorized representatives at The Zonal Office, Bhubaneswar.**
- 2) The term “Architect(s)” shall mean “M/s.Techno Arch. who are the Architect Consultant to the Employer for this project & having office at Plot No. 71/7, Jadupur, Near Dumuduma City Bus stand, Bhubaneswar. Or its authorized representatives.**
- 3) The term “Contractor” shall mean the successful tenderer to whom the Contract shall be awarded.**
- 4) The “Works “shall mean the PAINTING & PH. Work for Zonal office Bhubaneswar.**
- 5) The Contractor should quote the rates in figures and words. Any corrections or Over-writing should be initialed by the Contractor.**
- 6) The Contractor should submit the tenders with seal, signature and date on each Page.**
- 7) Tender should be submitted in sealed covers with all requisite documents as desired with the top of the envelope super scribed as “SEALED TENDER for Total COLOUR & PH. works For Zonal office Bhubaneswar.**
- 8) The Contractors should submit the cost of the main items as per tender specifications. Further modification after awarding of the contract shall be not allowed unless there is specific instruction by the Bank/Architect to change specifications.**
- 9) The contract is time-bound and the works are to be completed within the time limit specified in the notice inviting tenders.**
- 10) Additional Performance Security shall be deposited by the successful bidder when the bid amount is seriously unbalanced i.e. less than the estimated cost by more than 10%. In such an event, the successful bidder will deposit the additional performance security to the extent of the differential cost of the bid amount & 90% of the estimated cost. (Additional Performance Security = 90% of the Estimated Cost – Bid Amount)**
- 11) Additional Performance Security shall be deposited by the successful bidder when the bid amount is front loaded i.e. if the quoted value is 25% higher than the estimated rates, the bid shall be evaluated as unbalanced bid and additional performance security of 10% shall be retained on the amount of quoted value.**
- 12) The additional performance security as per clause 10 & 11 shall be furnished by the bidder before execution of the work in shape of Demand Draft or Fixed Deposit Receipt at any nationalized bank pledged in favor of UCO BANK, Bhubaneswar which will be over and above the performance security. The Performance Security must be pledged within 5 days of opening of the tender or else the tender will be canceled and the EMD of the contractor will be forfeited.**
- 13) The Contractor shall be penalized if the work is not completed within the scheduled time, the Bank will be entitled to charge liquidated damages @ 1% of the accepted contract sum per week subject to a maximum of 10% of the accepted contract sum.**
- 14) The decision of Employer and the Architect is final and binding.**

TERMS & CONDITION

- 1) Unless otherwise mentioned, all works are with no allowance for Lapse waste. Unless otherwise described or measured separately, price for all the items shall include all necessary straight & curved edges.**
- 2) Any damage to the work before the site is handed over, is to be replaced or made good at the expense of the contractor to the entire satisfaction of the Architect/Bank.**
- 3) Tax as applicable shall be deducted at source as per the Income Tax Act/Rules.**
- 4) The quantities indicated are subject to change. The payment of the bill shall be made as per the actual measurement as certified by the architect but not exceeding the total value quoted in the tender form.**
- 5) The Architect or any officer of the Employers will be free to inspect the work at the site during the period of execution. Any suggestion of change or modification to improve the quality of work will be carried out subject to prior approval of the competent authority of the employers and that of the Architect.**
- 6) In case of failure to take up the work even after accepting the work order, or leaving the work incomplete, or for defective work not rectified, or violation of the terms and conditions, the earnest money deposit will be fortified.**
- 7) For any item of work not covered or any unforeseen items of work, payment will be made according to the rates approved for similar nature of work, the costing done by the Architect, as per current PWD schedule of rates, or as per analysis of material cost, labour rate and profit to the Contractor at 10%. The Contractor must obtain prior approval in writing before undertaking such additional works.**
- 8) The tenderers shall sign each & every page of the tender documents .**
- 9) The amount is to be quoted in figures as well as in words. In case the rates quoted in words and in figures are in variance, the amount written in words shall be taken as final.**
- 10) The Contractor shall make their own arrangement at their own cost for storing materials, plants, tools etc. The employers will not be liable for security of the Contractor's materials.**
- 11) No tools or plants will be issued by the bank.**
- 12) The Employer / Architect reserves the right to accept or reject any tender without assigning any reason whatsoever and the said decision shall be final and binding upon the tenderer.**
- 13) In case of breach of contract by the Contractor for slow progress of works or any other claim of damage, the Employer or the Architect may have the power to rescind the contract without furnishing further reasons thereof.**
- 14) The Architect shall have the power to ask the contractor to furnish the sample/ color / test certificate from any Govt. /Authorized agent for any materials used/ to be used in the Works, the expenditure of which is to be borne by the Contractor.**
- 15) The Employer shall be not be liable for any damages or compensation payable as a consequence of any accident or injury to any workman or other persons in the employment of the Contractor or any sub-contractor.**

16) On completion of the Works, all rubbish, debris, materials, tools, Laborers, etc. to be removed by the contractor from the site and the contractor will hand over the site clean & clear & in usable condition within 3 days of completion of the works. Failing this, the employer may Dispose the materials at the cost of the contractor.

17) In case of any dispute, the matter will be referred to the Zonal Manger, UCO BANK, Zonal Office, Bhubaneswar.

18) The Contractor shall not submit any work bill until he completes the Project completely, as certified by the Architect Consultant.

19) The rates quoted in the tender shall exclude GST but include other taxes, no escalation of rates will be allowed under any circumstances.

SPECIAL TERMS AND CONDITIONS

- | | |
|--|---|
| 1. Completion Period | : 1 Month |
| 2. Date of Commencement | : 1 days from the date of issue of the work order or the date on which the contractor is instructed to take possession of the site, or the date of your acceptance of the work- order, whichever is later? |
| 3. Defect Liability Period | : One year after actual completion of work. |
| 4. Total security deposit (TSD) | : 10 % of the executed value of the work |
| 5. Limit of variation | :100% without any change in price if work is done within six months of the contract and with prior consent of Architect / Consultant. |
| 6. Additional items | : For items where unit rates are not available, contractor shall provide proper cost break-up and proceed only after approval/consent. Any sample to be made for approval shall be at the Contractor's cost. |
| 7. Validity of tender | : Three month after the opening of the tender. |
| 8. Rules/ Regulations | : The contractor shall have there responsibility of complying with the local shops/establishments Act and other labor/ minimum wages Act and shall keep all such records/ accounts on payment of wages / attendance as deemed necessary. 9. Arbitration As per the standard arbitration clause under the jurisdiction of Odisha. |
| 10. Organization | : The contractor shall employ competent / qualified supervisor /Engineer-in-charge who shall be responsible for the day to day work and coordinate as necessary with the Architect's supervisor. Any workman found guilty of misconduct/theft shall remove from the site. |
| 11. Damage to property | Any damage to the Bank's property during the work period will be recovered from the contractor. |
| 12. Deduction | Tax at source as per Act. |
| 13. Terms of payment | Payment after completion of Project. |

- 14. Billing Procedure** All measurements shall be recorded in Duplicate on standard measurement sheets Prepared jointly by the Architect's Site Engineer & the Contractor's Representatives duly signed by them. All Bills shall be submitted along with this Checked measurement sheets.
- 15. Time schedule of work** The Contractor must submit before the Commencement of work, a Bar chart showing the date of commencement & the date of completion of each item of Work as mentioned in the Schedule of Quantities.
- 16) Release of TSD** : 100% after the Defect liability period. Retention money will not bear any interest.
- 17. General** The rates should be quoted considering necessary Scaffolding & staging work, Removal of debris as & when necessary, In view of restriction of Local concern Authority.

LIST OF MATERIALS (PAINTING & PH. WORK)

- | | |
|--|------------------------------|
| 1. Synthetic Plastic Emulsion | : Nerolac, Asian. |
| 2. Cement | : Ambuja , Ultra tech |
| 3. Building Construction Chemical | : Fosrroc, Sika . |
| 3. PVC/ UPVC / CPVC Pipe and fittings | : Oriplast, finolex. |

FORM OF TENDER

.....
.....
.....
Dear Sirs

Ref:.....
.....
.....

- 1) I/We refer to the tender notice issued by your for repair/ replacement of pipes and exterior painting work of your UCO Bank Building.
- 2) I/We do hereby offer to perform provide execute complete and maintain the works in conformity Bill of Quantities for the sum of RS.....(Rupees.....) only at the respective rates quoted in the bill of quantities.
- 3) I/We have satisfied myself/ourselves as to the site conditions, examined the drawings and all aspects of the tender conditions subject to above, I/We do hereby agree should this tender be accepted in whole of part off:
- 4) Abide by and fulfill all the terms and provisions of the said conditions annexed hereto:
- 5) Complete the works within 08 days stipulated in two or three shifts if considered necessary by the Consultants at no extra cost to the Owner.
- 6) I/We have deposited the earnest money of Rs.....which we note will not bear any interest and is liable to forfeiture,
 - i) If the offer is withdrawn within the validity period of acceptance.
or,
 - ii) If the contract is not executed with 7 days from award of contract.
or,
 - iii) The acceptance of this tender shall constitute a binding of contract and any failure as mentioned in Clause.4 shall constitute a breach of contract by us and the tender accepting authority shall be entitled to have the work executed at our risk and cost and to claim extra cost/expenditure incurred by them from us.
5. Unless and until a formal agreement is prepared and executed this tender together with your written acceptance thereof shall constitute as a binding contract.
6. I/We understand that you are not bound to accept the lowest any tender received.
7. I/We have independently considered the amount of liquidated damages in the Appendix to the General conditions of the Contract and agree that it represents fair estimate of the loss likely to be suffered by you in the event of the works not being completed in time.
8. Our Bankers are:-
 - I)
 - II)

The names of Partners/Directors of the firm Authorized to sign

Yours faithfully,

**Name of person having power of
Attorney to sign the contract.**

**(Certified true copy of the
Power of attorney should be
attached.)**

**Signature of
the Contractor**

ABSTRACT

Painting work :-Rs.....

P.H. work :-Rs.....

TOTAL :-Rs.

Total amount in words:-