

**Invitations of bids for Purchase of Heavy duty Note Sorting Machine**

Bids duly sealed & properly superscribed are invited from OEMs under two bids system as per the format given at Annexure-I & II (Technical bid) and Annexure - III (Financial Bid) for purchase of Note sorting Machine in Durgapur Zone. Technical Specifications of required NSMs are given at Annexure-I and II.

General terms and conditions are as under:

**Terms and conditions for Bidders:**

1. Opening date of tender (Technical Bid) on 21.03.2023 (1500 hrs) and 22.03.2023 (1500 Hrs) for Financial bid.
2. Closing date of tender submission on 20.03.2023. 1200 hrs. Tender received after due date and time will not be entertained.
3. Envelop should be super scribed as "TENDER FOR HEAVY DUTY NSM" and addressed to Zonal Office, Durgapur UCO Bank, General Admin Department, First Floor, UCO Bank Steel City Branch, Einstein Avenue, B Zone, Durgapur- 713 205, West Bengal.
4. Rates quoted by the vender will be inclusive of all freight, transportation, labor, installation and other expenses supposed to be incurred until final delivery and installation on the specific location. However, GST will be quoted separately.
5. Rates for Buy Back of existing old heavy duty NSM are required to be quoted compulsorily in financial bid. Final rates of that particular NSM will be considered after considering the rates of buy back of old existing NSM.
6. OEMs are authorized to participate in tender process. However, OEMs can authorize their channel partners/distributors to participate on their behalf. An authorization letter from OEM must be enclosed in case channel partner/distributor is participating in tender process.
7. Every vender will endorse sign and seal on all pages and submit the tender on the given address before the last date/time of submission of the tender.
8. In case of unscheduled holiday on the closing/opening day of bid, the next working day will be treated as scheduled prescribed day of closing/opening of the Tender.

UCO Bank, Zonal Office, Durgapur, 1st Floor Uco Bank Steel City Branch, Einstein Avenue, B Zone, Durgapur - 713205.

E-mail: zo.burdwan@ucobank.co.in.

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9. Bidders are advised not to indicate any separate discount. Discount, if any, should be merged with the quoted prices.
10. The lumpsum price must be quoted in figures as well as in words without any cutting or overwriting.
11. In case any discrepancy in the rates quoted in figure and words, the rates quoted in words shall be considered as final.
12. The lowest Bidder will be identified after deducting Buy back price of old NSM and order will be given to the L 1 bidder only.
13. Supply Order will be placed branch wise and payment will be made by the branch within 15 days from the date of receipt of clear and undisputed invoice/bill after satisfactory installation of NSM. The invoice/bill is to be raised in the name of concerned branch.
14. Time Frame for the supply of NSM will not be beyond 15 days from issuing supply order.
15. Rates quoted by the vendors will be valid for One year i.e. upto 31<sup>st</sup> March, 2023 Bank has right to place more orders as per the requirements arises in future on the same rates and terms & conditions. OEM can assign the job of supply and installation to their authorized channel partner/distributor. However, OEM will be required to issue a certificate regarding authorization of channel partner.
16. Brochure with features & specification of quoted NSM to be provided with Tender docs. Technical assessment will be made on the basis of Brochure, OEM's declaration and other information available on OEM's website about that particular machine.
17. GST Registration certificate to be furnished with tender papers.
18. Bank reserves the right to cancel or amend the complete tendering processes at any stage and also reserves the right to cancel L 1 bidder or any other bidder without showing any reason.
19. NSM to be supplied must be new brand and not be refurbished. If it is found as such like within one year of its installation, it will be returned to the supplier/vendor and absolutely new unit will have to be reinstalled by bearing all related cost of reinstallation by the supplier Vendor.
20. A list of authorized Service Centers of OEM with addresses and contact details to be submitted with the Tender documents.





21. The Bidders shall submit the Technical Bids in one sealed cover and the Financial Bids in another sealed cover duly superscribed, then these sealed covers are to be put in a bigger cover and should also be sealed and superscribed "Tender for Purchase of "NSM". All sealed covers are to be addressed to "The Zonal Manager, UCO Bank, Zonal Office, Durgapur" and will be put in the Tender Box provided at the above address on or before 21.03.2023 (1200 hrs) . Conditional Bids will be summarily rejected. Each bidder shall submit only one bid. In case a bidder submits more than one bid, then all bids submitted by that bidder will be summarily rejected. Bids will be opened in the following manner:

a) **Part I.** (Technical bids Annexure- I & II) : To include Technical specifications of NSM, profile of the company, list of major existing clients, registration number and sales tax details/GSTN. Technical Bids will be opened at 1500 hrs on 21<sup>st</sup> March' 2023. Thereafter, Financial bids of those venders will be opened who are found qualified in the technical assessment. Financial Bid of any vender, who is found technically disqualified, will not be opened.

b) **Part II** (Financial Bid- Annexure- III): Financial Bids will be opened on 22<sup>nd</sup> March, 2023 at 1500 hrs at the same address.

22. Part II will be opened only if Bank is satisfied with Part I. Bank reserves the rights to reject any/all bids without assigning any reason thereto. All pages of the tender should be signed and stamped by the vendor while submitting the tender.

23. The Tender document fee of Rs.1000/- (Rupees one thousand only) (Non-refundable); the Earnest Money Deposit (EMD) Nil are to be enclosed in the form of Demand Drafts/pay orders drawn separately in favour of 'UCO Bank, Zonal Office, Durgapur' payable at Durgapur, with the Technical Bid, failing which the tender will be rejected.

24. In case of any clarification, UCO Bank, Zonal Office, Durgapur, General Admin Department may be contacted.

25. Any effort by a bidder to influence Bank's processing of bids or award of contract may result in the rejection of the bidder's bid.

26. If any claim of technical fitness found wrong, it will be considered a manipulation of technical facts just to grasp the tender. In this case, tender will be summarily rejected and vender will be blacklisted in entire UCO Bank. A communication in this regard will share with the Head Offices of all public sector Banks.



27. The bidder shall quote the rates in Indian Rupees. No alteration/cutting/overwriting is permitted in the Financial Bids. The bidder shall take care that the rate and amount are written in such a way that interpolation is not possible.
28. For any other queries, vendors may contact the General Administration Department, Zonal Office, Durgapur on working days between 11 A.M. to 4 P.M.
29. Vendors may present at the time of opening of tenders.



**Mahesh H. Moundekar**  
Zonal Manager





**ANNEXURE- I**

**Technical Specification Sheet**

**PART-I**

(SPECIFICATION FOR HEAVY DUTY NSM 4+1 POCKET)

Name & Model of Machine.....

Specification	Specification Name	Bid Requirement	Compliance: Mention exact parameter supported by brochure/other document	Remarks, if any related to compliance
Certifications and Standards	Availability of Test Certificates	Endurance Test Certificate, Speed Test Certificate, Consistency Test Certificate, Stress Test Certificate		
Design and Characteristics	Hopper capacity (Continuous feeding, Notes	1500.0 – 2000.0 Or higher		
	Reject Capacity, Notes	500.0 or higher		
	Pocket Type	4+1		
	Feeding Capacity, Notes	1500 or higher		
	Counting speed, Notes/min	50000 or higher		
	NSM should have capability to read and compare note Serial Nos (OCR) of the processed Bank Notes			



	<b>Stacker capacity of Notes</b>	500 or higher		
	<b>Functions</b>	First note recognition, Denomination  Sorting, Orientation  Sorting, Batching, Arrangement, Facing sorting, Fake Note Detection, Black listing, Serial Number Search, Dynamic Stacking, Bank Note Image Capture		
<b>Generic</b>	<b>Warranty</b>	01 Year		
<b>Additional Features</b>	<b>Fitness Sorting</b>	Soiling, Limpness, Dog- Ears, Tears, Holes, Stains, Graffiti, Crumples/ Folds, De-colouration, Repair, Mismatched Notes		
		Printer interface facility must be provided free of cost		
		Machine should have LCD graphic mode Digital display of information with value/No. of Notes		

(Authorised Signatory)

Name:

Designation:

Place:

Date:



UCO Bank, Zonal Office, Durgapur, 1st Floor Uco Bank Steel City Branch, Einstein Avenue, B Zone, Durgapur – 713205.

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**Annexure- II**

**TECHNICAL BID**

Company Details (To be filled by the tenderer)

Name and full address of the Agency/Company/ Organization	
Registered Office with full address, Telephone No(s) Fax No(s) E-mail address Website URL	
Income Tax Registration Number (PAN)	
GSTN	
Whether Public Limited company or Private Limited Company or any other entity (Give details)	
List pf Customers and satisfaction certificates from at least 4 customers	
List of UCO bank Customers and certificate of satisfaction.	

Note: Above details are mandatory, Agency may use additional sheets for this purpose and enclose self attested copies of the relevant documents

(Authorised Signatory)

Name:

Designation:

Place:

Date:



UCO Bank, Zonal Office, Durgapur, 1st Floor Uco Bank Steel City Branch, Einstein Avenue, B Zone, Durgapur – 713205.

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**Annexure-III**

**FINANCIAL BID-I**

**For heavy duty 4+1 Pocket NSM as per TECHNICAL specification given at Annexure-I & II  
(Part-I)**

(Please all the Financial Bids in a separate cover)

The rates may be quoted (both in figures and words) in the following format only –

**Name & Model of Machine .....**

NAME AND SPECIFICATION OF NSM	RATES	GST	REMARKS
HEAVY DUTY 4+1 NSM AS PER SPECIFICATION GIVEN AT APPENDIX 'I' (PART-I)			
RATE OF COMPREHENSIVE AMC FOR NEXT 6 YEARS	1 <sup>st</sup> year – NIL (under warranty) 2 <sup>nd</sup> year - ..... (% of basic cost) 3 <sup>rd</sup> year – ..... (% of basic cost) 4 <sup>th</sup> year - ..... (% of basic cost) 5 <sup>th</sup> year ..... (% of basic cost) 6 <sup>th</sup> year ..... (% of basic cost)		
Price OF BUY BACK OF OLD 4+1 POCKETS Heavy duty NSM			

(Authorized Signatory)

Name:

Designation:

Place:

Date:

