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सम्मान आपके विश्वास का



UCO Bank

Honours your trust

**Notice Inviting Tender**

**( Procurement of Hyundai Elantra-SX-VTVT against buy back of old Toyota Corolla Altis)**

**Ref No-UCO/SEC/HO/VHCL/2021/164 Dated 01/12/2021**

**Cost of Tender Fee-Rs 2000/-**

**Annexure-A**

**Part -I General Terms and Conditions**

**1. A- Introduction**

UCO Bank invites quotations from reputed & authorised dealers of Hyundai Motor India Ltd located in & around Kolkata for supply of one new Hyundai Elantra, SX- AT **under buy back scheme** against Bank's existing old Toyota Corolla Altis car WB-06E/8672.

The dealer is required to adhere to the terms of this document and any deviations to the same shall not to be acceptable to UCO Bank.

The dealer through this document shall own the single point responsibility for fulfilling all obligations and providing all deliverables and services required for successful completion of the subject purchase process.

Unless agreed specifically by the Bank in writing for any changes in the document issued, the dealer's response should comply with the scope of work.

Unless expressly overridden by the specific agreement to be entered between the Bank and the dealer, this document shall be the governing document for arrangement between the Bank and the dealer.

Pre-bid meeting	16.30 hrs on 03/12/2021
Last date of Inspection of old car	17.00 hrs on 13/12/2021
Last date of submission of quotation	14.00 hrs on 14/12/2021
Opening of Quotations	15.00 hrs on 14/12/2021

**2. -Required Documents for Quotation**

**( Should be submitted in Closed envelope along with Price bid)**

The following shall be submitted in **hard copies** along with quotation.

1. Covering letter to Bank from authorised Hyundai dealer addressing to M/s UCO Bank, Head Office ( Purchase Committee).
2. Copy of Proof of authorised dealership of Hyundai Motor India Ltd.

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General Administration (Central Security) Department, 10 B T M Sarani, Kolkata 700 001

Phone: 033-22352560 ; 44557381; 44557382; 22356830 TeleFax: 033-22352560 e-mail: hosecurity.calcutta@ucobank.co.in





3. Copy of Trade License
4. PAN No and GST Registration Number
5. Letter of authorised signatory from dealer.
6. Integrity Pact .
7. Tender Fees-Rs 2000/- (In favour of UCO Bank, Non-refundable)
8. EMD amount Rs 50,000/- (Refundable) –in the form of DD in favour of UCO Bank.

### **3. Price Bid**

Price Bid should be given after offering deduction of old cars & discount if any.  
( Ex -Show Room Price – Buy back value = Effective Price per unit ,

Total Price = Rs ....( in word) To be paid by Bank )

### **4. . Rejection of Bids**

The Bid is liable to be rejected if:

- a) The document doesn't bear signature & stamp of authorized person on documents mentioned in clause No-2.
- b) Incomplete Bids, including non-submission of required documents & Fees.

### **5. Language of Bids**

The correspondence and supporting documents should be submitted in English.

### **6. -Non-Transferable Offer**

This is not transferable. There will not be any type of outsourcing.

### **7. Bank Reserves the Right to the Followings**

Bank reserves its rights, without giving any reason whatsoever and without any cost or compensation there for to.

- Reject any or all proposals received in response to this purchase process
- Waive or Change any formalities, irregularities, or inconsistencies in proposal.
- Extend the time for submission of proposal.
- Modify the document, by an amendment.

### **8. Specification of Cars**

- a) Hyundai , Elantra 2.0 SX-AT
- b) Petrol variant, **BS-VI compliant** , Colour- Polar White
- c) Other specification- As per Hyundai Motor India Ltd.





d) Accessories/ Fittings- As per Hyundai Motor India Ltd (Standard accessories )  
( dealer may add any fittings. )

#### **9 Warranty**

As per complementary option available. ( 3 yrs- unlimited Km))

#### **10. Order Cancellation**

The Bank reserve its right to cancel the order in the event of one or more of the following situations, that are not occasioned due to reasons solely and directly attributable to the Bank alone:

Delay in supplying beyond the specified period-more than one month after receiving purchase order.

#### **11--Discount in Price**

Discount applicable as per offer of Hyundai Motor India Ltd & from dealer point, if any .

#### **12. Availability of Cars**

The L-1 dealer should own responsibility to deliver the car at the earliest after receiving the purchase order. Old car will be handed over after receiving the new car. After inspection & offering buy back price, if any accident occurs Bank will lodge Motor Insurance Claim & will repair the vehicle.

Bank will reserve rights to deduct Liquidated Damage if the L-1 dealer fail to deliver the cars beyond expected time/ normal time( one month).

#### **13. Scope of Work-**

Supply of required vehicle as per document within 15-21 days after receiving Purchase order under Buy back of the old Toyota Vehicle of our Bank-WB-06E/8672.

#### **14.Evaluation Methodology**

The objective of evolving this evaluation methodology is to facilitate the selection of the most cost effective quotation submitted by a dealer. (Total Cost of Ownership).

In case there is a variation in value between numbers and words; the value mentioned in words would be considered.

#### **15. Order & Payment details**

The purchase order will be placed by the Bank from it's Head Office, Central Security Department, Head Office, UCO Bank in the name of selected L-1 bidder. The payment will be made by Head Office, Central Security Department, Head Office.

Under no circumstance, any advance amount will be paid to the selected dealer.

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**16. Legal Dispute-**

This document shall be governed and construed in accordance with the laws of courts of Kolkata alone and no other courts shall be entitled to entertain and try any dispute or matter relating to or arising out of this document.

**17. Integrity Pact**

UCO Bank has adopted practice of Integrity Pact ( IP) as per CVC guidelines. The integrity pact essentially envisage an agreement between the prospective vendors/ bidders sellers, who commit themselves to Integrity pact ( IP) with the bank would be considered competent to participate in the bidding process. In other words entering into this pact would be the preliminary qualification. In case of bids for the purchase of vehicles not accompanied with signed IP by the bidders along with Technical bid, the offers shall be summarily rejected. The essential ingredients of the Pact include :

- a) Promise on the part of the principal not to seek or accept any benefit , which is not legally available.
- b) Principal to treat all bidders with equity and reason,
- c) Promise on the part of bidders not to offer any benefit to the employees of the Principal not available legally.
- d) Bidders not to enter into any undisclosed agreement or understanding with other bidders with respect of prices, specifications, certifications, subsidiary contract etc.
- e) Bidders not to pass any information provided by the Principal as part of business relationship to others & not to commit any offence under IPC Act.

Integrity pact, in respect of a particular contract shall be operative from the date IP is signed by both the parties till the final completion of the contract. Any violation of the same would entail disqualification of the bidder and exclusion from future business dealings. IP shall cover all phases of contract from the stage of e-Tender ( NIT) till the conclusion of the contract ie final payment or the duration of warranty. Format of IP is attached as Annexure-C.

**The following Independent External Monitor ( IEM ) has been appointed by UCO Bank who will review independently and objectively whether and to what extent parties have complied with their obligation under the pact.**

**Shri Ranjan S katoch**  
**A-91, Alkapuri,**  
**Bhopal, MP, PIN-462022**

**( e-mail ID- [rkatoch@nic.in](mailto:rkatoch@nic.in) )**

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