



Notice Inviting Tender (NIT) for

Supply of Six new Maruti Swift Dezire Vxi cars & eight new Wagon-R cars to UCO Bank Head Office, 10 B.T.M. Sarani , Kolkata-700001.

REF No: UCO/SEC/HO/VHCL/2018/58 Date: 09/07/2018

Cost of the Tender Fee: - Rs 2000/- (Rupees Two Thousand Only)

The information provided by the bidders in response to this NIT will become the property of the Bank and will not be returned. The Bank reserves the right to amend, rescind or reissue this NIT Document and all amendments will be advised to the bidders and such amendments will be binding on them. The Bank also reserves its right to accept or reject any or all the responses to this NIT without assigning any reason whatsoever.

This document is prepared by UCO Bank for Supply of new cars at Bank's Head Office.

Disclaimer

While the document has been prepared in good faith, no representation or warranty , express or implied, is or will be made, and no responsibility or liability will be accepted by UCO Bank or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP is not an offer by UCO Bank, but an invitation for bidder's responses. No contractual obligation on behalf of UCO Bank, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of UCO Bank and the Bidder.

OBJECTIVES

UCO Bank, a body corporate, established under the Banking Companies (Acquisition and Transfer of Undertakings) Act 1970, having its Head Office at 10, B.T.M. Sarani, Kolkata-700001, India, hereinafter called "the Bank", is one of the leading public sector Banks in India having more than 3000 branches spread all over the country.

Bank invites response from reputed & authorised Maruti Suzuki Dealers located in Kolkata for supply of new six Dezire -Vxi cars & eight Wagon-R -Vxi cars at its Head Office, 10 BTM Sarani , Kolkata-700001. The objective of purchasing of cars is to provide staff cars to Bank's executives as per Bank's policy. Only those dealers who satisfy the eligibility criteria, mentioned in this NIT document need to respond.

Part –I General Terms and Conditions

1.1 –A- Introduction

UCO Bank invites sealed tenders comprising Commercial bid from reputed & authorised dealers of Maruti Suzuki India Ltd for supply of new Dezire-Vxi & Wagon –R –Vxi cars. The bidder is required to adhere to the terms of this NIT document and any deviations to the same shall not to be acceptable to UCO Bank.

The bidder (also called the vendor or bidder through this document) appointed under the NIT document shall own the single point responsibility for fulfilling all obligations and providing all deliverables and services required for successful implementation of the project.

Unless agreed to specifically by the Bank in writing for any changes in the document issued, the bidder responses should comply with the scope of work.

Unless expressly overridden by the specific agreement to be entered into between the Bank and the bidder, the NIT document shall be the governing document for arrangement between the Bank and the bidder in terms of this NIT documents.

The NIT document may be downloaded from our website www.ucobank.com. The bidders downloading the document from Bank's website www.ucobank.com must pay the cost of the document, in a separate cover and properly superscribed, at the time of submission of the bids.

The details are given below:

Tender Reference	UCO/SEC/HO/VHCL/2018 dt 09/07/2018
Cost of Tender documents	Rs 2,000 /-
EMD (Returnable)	Rs 75,000/- (in the form of DD)
Date of issue of NIT	09/07/2018
Last date for submitting bid	23/07/2018 at 16.30 hrs
Pre-Bid meeting & Venue	16/07/2018 at 15.00 pm at Central Security Department, Head Office
Opening of Price Bids	24/07/2018 at 11:00 am
Address of Communication	UCO Bank, Head Office Central Security Department 2nd Floor, 10 B.T.M. Sarani Kolkata-700 001
Email address	hosecurity.calcutta@ucobank.co.in
Contact Telephone/Fax Numbers	Tel : 033-4455-7944
Bids to be submitted	Tender box placed at above address

1.1. B – Bid Documents

The Bid document shall be submitted in sealed envelopes super scribing "Supply of New Dezire & Wagon-R cars to UCO Bank" on the envelope containing –

1. Covering letter to Bank from authorised Maruti Suzuki dealer in given format-(Annex-A)
2. Proof of authorised dealership of Maruti Suzuki India Ltd.
3. Copy of Trade License issued by Kolkata Municipal Corporation in favour of dealer.

4. Earnest Money Deposit

The Bidder must submit Earnest Money Deposit (**EMD**) along with the Bid in the form of DD. The EMD amount is **Rs 75,000/- (Rupees Seventy five thousand Only)** issued by any scheduled commercial bank.

Non-submission of EMD will lead to outright rejection of the bid of the bidder. The EMD of unsuccessful bidders will be returned to them on completion of the tender process. The EMD of successful bidder will be returned after completion of warranty period. The EMD made by the bidder will be forfeited if:

In the case of a successful bidder fails in accordance with any Terms and Conditions or any requirement as specified in this document.

5. Price Bid

Price bid should be submitted in a sealed cover in the given format which should be signed by the authorized signatory of bidder/ dealer only (Annex-B)

1.1 C. The bidders should take care of submitting the bids properly filed so that the papers are not loose. The bid documents should be properly numbered and submitted in a file in proper manner so that the papers do not bulge out and tear during scrutiny.

Bidders are requested to participate in the tender process strictly according to the time schedule mentioned above.

Please note that, commercial bid submitted by bidders, will be opened by the Bank only when the bidder will fulfil the terms & condition of this NIT.

1.1.- D. Rejection of Bids

The Bid is liable to be rejected if:

- a) The document doesn't bear signature & stamp of authorized person on price bid.
- b) It is received through Telegram/Fax/E-mail.
- c) If it is received after expiry of the due date and time stipulated for Bid submission.
- d) Incomplete Bids, including non-submission of required documents & EMD

1.1-E-Pre Bid Meeting

Only authorized representatives of bidder will be allowed to attend the Pre-bid meeting on **16/07/2018 at 15.00 pm** at Central Security Dept. Head Office, UCO Bank, located at 10 BTM Sarani, Kolkata-01.

1.1-F-Language of Bids

The bid, correspondence and supporting documents should be submitted in English.

1.1-G-Acceptance of Terms

A dealer who submits documents by responding to subject NIT of the Bank, be deemed to have accepted the terms as stated in the NIT.

1.1-H- Authorized Signatory

The selected bidder shall indicate the authorized signatories who can discuss, sign negotiate, correspond and any other required formalities with the bank like raise invoice and accept payments. **The bidder shall furnish proof of signature identification for above purposes as required by the Bank.**

1.1- I-Non-Transferable Offer

This NIT is not transferable. Only the bidder who has purchased this document in its name or submitted the necessary tender fees (for downloaded NIT) will be eligible for participation in the evaluation process. There will not be any type of outsourcing.

1.1 -J- Bank Reserves the Right to the Followings

Bank reserves its rights, without giving any reason whatsoever and without any cost or compensation there for to.

- Reject any or all proposals received in response to the NIT
- Waive or Change any formalities, irregularities, or inconsistencies in proposal format delivery.
- Extend the time for submission of proposal.
- Modify the NIT document, by an amendment that would be notified on the Bank's website.

1.1- K- Specification of Cars

- a) Maruti Dezire Car- Petrol variant, Model-Vxi , Colour- Pearl Mettalic Arctic white
Numbers of cars- 6 (Six)
- b) Maruti wagon-R- Petrol variant, model- Vxi, Colour-Superior White
Numbers of cars- 8 (Eight)
- c) Other specification- As per Maruti Suzuki India Ltd.
- d) Accessories/ Fittings- As per Maruti Suzuki india Ltd

1.1-L- Warranty

As per Maruti Suzuki India Ltd.

1.1 -M- Order Cancellation

The Bank reserve its right to cancel the order in the event of one or more of the following situations, that are not occasioned due to reasons solely and directly attributable to the Bank alone:

- Delay in supplying beyond the specified period.

1.1 -N-Discount in Price

Discount applicable as per offer of Maruti Suzuki India Ltd & from dealer point, if any .

1.1- O- Availability of Cars

The L-1 dealer should own responsibility to deliver the cars at the earliest after receiving the purchase order.

Bank will reserve rights to deduct Liquidated Damage if the L-1 dealer fail to deliver the cars beyond expected time/ normal time.

1.1- P- Notification

Bank will notify the Respondents in writing as soon as possible about the outcome of the NIT evaluation process, including whether the Respondent's NIT response has been accepted or rejected. Bank is not obliged to provide any reasons for any such acceptance or rejection.

Part-II- Price Bid

2. Price-

The Price is **Ex-Showroom price** & must include all applicable taxes such as GST etc.

2.1-Evaluation Methodology

The objective of evolving this evaluation methodology is to facilitate the selection of the most cost effective quotation submitted by a dealer. (Total Cost of Ownership).

2.2 -Price bids evaluation process

The Price Bids of only authorised dealers/bidders will be opened who has submitted required documents along with Tender Fees and the evaluation will take into account the following factors:

The L1 Bidder will be selected on the basis of the amount quoted for as per Annexure-C .

2.3-Variation

In case there is a variation in value between numbers and words; the value mentioned in words would be considered.

2.4- Order & Payment details

The purchase order will be placed by the Bank from it's Head Office, Central Security Department, Head Office, UCO Bank in the name of selected L-1 bidder. The payment will be made by Head Office, Central Security Department, Head Office after completion of the delivery of the vehicles. For payment the L-1 dealer should submit Bank account details.

Under no circumstance, any advance amount will be paid to the selected dealer.

2.5- Standard Accessories supplied by MSIL

The L-1 dealer should provide standard accessories with the cars provided by Maruti Suzuki India Ltd free of cost.

2.6-Demonstration & Service

At the time of delivery , dealer should provide an effective demonstration to drivers. The selected dealer will provide after sales free service as per schedule of MSIL given in the owners handbook after delivery of cars.

2.7.- Legal Dispute-

This NIT document shall be governed and construed in accordance with the laws of India. The courts of Kolkata alone and no other courts shall be entitled to entertain and try any dispute or matter relating to or arising out of this NIT document. Notwithstanding the above, the Bank shall have the right to initiate appropriate proceedings before any court of appropriate jurisdiction, should it find it expedient to do so.

2.8- Corrupt and Fraudulent Practices

As per Central Vigilance Commission (CVC) directives, it is required that Bidders / Suppliers observe the highest standard of ethics during the tender process in pursuance of this policy:

"Corrupt Practice" means the offering, giving, receiving or soliciting of anything of values to influence the action of an official in the procurement process or in contract execution AND

"Fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution of contract to the detriment of the Bank and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Bank of the benefits of free and open competition.

2.9 - Arbitration

All dispute or differences whatsoever arising between the Selected bidder and the Bank out of or in relation to the construction, meaning and operation, with the Selected bidder, or breach thereof shall be settled amicably. If, however, the parties are not able to resolve any dispute or difference aforementioned amicably, the same shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties. The Arbitrator / Arbitrators shall give a reasoned award.



Annexure-A

To
The AGM & Chief Security Officer
Central Security Department
Head Office ,
UCO Bank,
10 B.T.M. Sarani,
Kolkata -700001

Sir,

Sub : NIT Ref No- UCO/SEC/HO/VHCL/2018/58 Dated 09/07/2018

We are authorised dealer of Maruti Suzuki India Ltd located in Kolkata & we have workshop facility for servicing of cars as & when required. We submit our Bid documents herewith regarding the captioned subject for supply of new Six Dezire-Vxi cars & eight Wagon-R Vxi cars.

We understand that Bank is not bound to accept the lowest or any bid received and Bank may reject all or any bid.

If our bid is accepted, we are responsible for supply of vehicles as per the NIT & we have accepted all terms & conditions as mentioned in the subject NIT.

Yours faithfully

For.....

(Signature and seal of authorized person)

Place:

Date:



Annexure-B

Price Bid

(NIT Ref No- UCO/SEC/HO/VHCL/2018/58 Dated 09/07/2018)

for Supply of Six new Dezire-Vxi & eight new Wagon-R -Vxi cars -Colour mentioned in NIT

Model of Car	Unit Price of Car-(Ex-Showroom)	Number	Total Cost
1. Dezire- Vxi	Rs	Six	Rs
2. Wagon-R-Vxi	Rs	Eight	Rs
Grand Total			

(Grand Total Cost = Rupees inclusive of all Taxes)

Submitted

Signature of Vendor
(Seal/ Stamp)