

Zonal Office, Kolkata

15/1A, Gariahat Road, Kolkata – 700019

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Tender Ref No: ZOKOL/SEC/2015-16/ 616

Dated 17 July 2015

NOTICE INVITING TENDER (NIT)

Sealed Bids in single bid system are invited from the Vendors who are on the approved panel of the Bank for supply & installation of Gold Safe. *Vendors to enclose proof of empanelment along with their Bid.*

1	Name of the work	Supply & installation of Gold safe
2	Desired specification	<p>i) Class - BB</p> <p>ii) Ratings - TRTL – 15x6</p> <p>iii) Certification - BIS</p> <p>iv) <u>Sizes (Option – I)</u></p> <p>a) Inner dia - Height – 850 mm, width – 415 mm, depth – 365 mm (Tolerance: Plus/ minus 25 mm)</p> <p>b) Inner Volume - 129 Ltr (Tolerance = minus 7.5% & no upper limit)</p> <p><u>Sizes (Option – II)</u></p> <p>a) Inner dia - Height – 580 mm, width – 415 mm, depth – 365 mm (Tolerance: Plus/ minus 25 mm)</p> <p>b) Inner Volume - 88 Ltr (Tolerance = minus 7.5% & no upper limit)</p>
3	Nos of safe require	35 (Approx)
4	Place of delivery	Respective Branches within the Municipality limit of Kolkata
5	Cost of tender document	Rs 500/- payable in the form of Bank draft/ pay order drawn in favor of UCO Bank Kolkata. Cost of tender documents is non refundable
6	Tender documents	Can be downloaded from tender section of Bank's website, www.ucobank.co.in
7	Date of issue of tender notice	20 July 2015
8	Last date for submission of Bid	Up to 3:00 PM on 11 August 2015
9	Place & address for submission of Bid	UCO Bank, Zonal Office, Kolkata 15/1A, Gariahat Road, Kolkata – 700019
10	Submission of Bid	Sealed Bid duly completed in all respect may be submitted along with the cost of tender documents & EMD on or before due date & time
11	Date & time for opening of Bid	3:30 PM on 11 August 2015
12	Earnest money deposit (EMD)	Rs 50,000/- payable in the form of demand draft/ pay order drawn in favor of UCO Bank, Kolkata. The EMD of unsuccessful Vendors will be returned on placement of supply order to the successful Vendor. The EMD of successful Vendor will be returned on completion of supply/ installation of Gold Safe. No interest will be payable on the Earnest Money Deposit. The EMD may however be forfeited if the Vendor withdraws its bid during the period of bid validity or fails to supply the consignment as per terms of this tender documents.
13	Terms of payment	By respective Branches on satisfactory supply, Installation & random testing at BIS test house. No advance payment is allowed.
14	Delivery & installation	1st 15 gold safe – within 30 days of placement of order Next 10 – within next 15 days Remaining 10 – within another 15 days
15	Liquidated Damages	@ 1% per week subject to a maximum of 10% of cost of the Gold Safe in each case.
16	Validity of Bid for acceptance	90 days from the date of opening of tender

Terms & conditions:

1. Duly filled in tender documents bearing signature of Vendor on all pages of tender documents (otherwise liable to be rejected) shall be submitted in sealed cover super scribed as **“Tender for Gold Safe”**.
2. The rate quoted shall remain valid for 90 days from the date of opening of Bid for acceptance. No escalation of rates will be allowed during the validity of the tender under any circumstances.
3. All alterations in the tender documents should be initialed by the authorized signatory. Overwriting may invite disqualification of the tender. Conditional tenders will also be rejected.
4. While 88 Ltrs gold safe should have 01 adjustable tray & 02 drawer, the 129 Ltrs Gold Safe should have 02 adjustable trays & 02 drawers at the bottom.
5. Bank at its discretion will select either of the model or in combination of both the model. The Vendors are requested to quote for both the models. Vendors may use separate sheet for bidding of different models.
6. Catalog/ brochure of the product/ model so offered should be enclosed with the Bid. Vendor may highlight the additional safety feature if any on the offered product on a separate sheet.
7. The Gold Safe will have to be supplied with BIS label on it, with complete details as engraved by BIS. Copy of the valid BIS license for the product so offered to be enclosed with the Bid.
8. Should there be any suspicion of the quality of the product so supplied; the Bank at its discretion may ask the Vendor for random testing of any of the Gold Safe so supplied by them at the BIS test house at their cost & responsibility. Should the Gold Safe fail in random testing; the entire order will be cancelled, EMD amount shall be forfeited & the Vendor will be blacklisted from future participation in any Bidding. If however the Gold Safe damaged during the testing at BIS test house but it passes the test; the cost of the damaged safe shall be reimbursed by the bank.
9. Beside, at any point of time if it is observed that the Gold Safe supplied by the vendor do not meet the BIS standards or is sub-standard, Bank will be at liberty to blacklist the Vendor from supplying any product to the Bank in future.
10. If any of the Vendors was blacklisted/ debarred by any Bank/ institution from supplying of cash safe/ vault door any time during last 05 years; they require bringing out such details of the facts along with the details of the order/ instruction vide which they have cleared of such embargo & enclose it with their bid documents. The Vendor who continues to be blacklisted/ debarred by any Bank/ institution is not eligible to Bid. *Hiding of the facts of blacklisting of the Vendor by any Bank/ institution during last 05 years will be enough ground to disqualify the Bid, even though they have already been cleared of such embargo.*
11. The acceptance of a tender will rest with the competent authority, who does not bind himself to accept the lowest tender & reserves to himself the authority to reject any or all the tenders, without assigning any reasons.
12. The Gold Safe should be installed in respective Branches without causing any damage to furniture, civil works & electrical installations of Branch premises. If any damage is caused by the Vendor while installation, it should be repaired by them at their cost failing which cost of damages will be recovered from the bills payable.
13. The entire consignment is required to be delivered at the respective Branches located within the Municipality limit of Kolkata. The Vendor shall make own arrangement for transportation & delivery of the equipment up to the given location.
14. The service shall also include shifting of existing safe to place of choice within the Branch premises/ cash vault, so as to accommodate the new one.
15. In case of any damage to the Gold Safe before handing it over to the designated Branch, the defective Gold Safe to be replaced or made good at the Vendor's expense to the entire satisfaction of the Bank.
16. In case of any dispute, the matter will be referred to the Zonal Manager, UCO Bank, Zonal Office Kolkata. For litigation, if any arising thereof, the competent court in Kolkata alone shall have jurisdiction.

Deputy Zonal Head

Bid for supply & installation of Gold Safe

<u>Details of the Vendor</u>				
Name of the Firm/ Vendor				
Address of correspondence				
Telephone No				
Fax No				
Email ID				
Name of the contact person with mobile No				
If the Vendor was blacklisted/ debarred by any Bank/ institution during last 05 years, details thereof				
<u>Details of the Gold Safe offered</u>				
Make				
Model Nos				
Class				
Rating				
Certification				
Height	Internal: mm & external: mm			
Width	Internal: mm & external: mm			
Depth	Internal: mm & external: mm			
Inner volume in Ltrs Ltrs			
Weight in Kgs	With packing: Kgs & without packing: Kgs			
Nos of drawers				
Nos of trays				
Whether trays are adjustable or fixed				
<u>Commercial Bid</u>				
	Unit rate	Service tax/ VAT/CST/		Total
		Rate	Amount	
Unit rate of the Gold Safe				
Transportation, installation & commissioning charges if any				
1st floor lifting charges if any				
Incidental cost if any (may include way bill, entry tax, excise duty, freight charge, packing charge, etc)				
Cost of ownership				
<u>Note:</u>				
i) The rates should be quoted in Indian rupees only on a fixed price basis & no upward revision of rate will be considered in later date.				
ii) The taxes, duties, levies, freight charges etc if any may be quoted separately. If warranted, additional column may be added.				
iii) Relative ranking of the Vendor will be considered on the total cost of ownership ie cost of the Gold Safe, it's transportation, installation, commissioning charges, 1st floor lifting charges, taxes/ duties & incidental charges if any.				
iv) Other than the rate quoted here above, no other claim of payment will be considered.				
Date :	Signature of the authorized representative of the			
Place :	Bidder with name, designation & official seal			