



UCO BANK
ZONAL OFFICE BHOPAL

INVITATION OF BIDS FOR SUPPLYING OFFICE CHAIRS FOR UCO BANK
REGIONAL TRAINING CENTRE BHOPAL

Applications are invited from OEM / authorised dealers/ re-sellers for supplying conference/ class room chairs for UCO Bank Regional Training Centre Bhopal. Only those firms/vendors are requested to participate who fulfill following criteria and are willing to supply the item on ***urgent basis***:

1. Vendor should have a Certificate of Registration with Registrar of Companies or Registrar of Firms or have a letter of proprietorship.
2. Vendor should have been in the business for at least last two (02) years as on 30.06.2023.
3. Vendor should have supplied similar item to central govt/ state govt/ nationalized bank/ PSUs in past two (02) years, kindly attach work orders.
4. Vendor should have GST and PAN number.

Work: Supply of Qty 60 office chairs of Make – Godrej Interio & Model – Bravo Visitor/ 7004D/ Versa Canvas for UCO Bank Regional Training Centre located at Bhopal (Address: Plot no 22, Arera Colony, Jail Road, Bhopal).

Estimated Cost of work: Rs 5 lakh (Rupees Five Lakhs only)

Earnest money Deposit (EMD): Rs 10000/- (Rupees Ten Thousand only). Bidder has to deposit EMD in form of DD in favour of “UCO Bank Zonal Office Bhopal” payable at Bhopal. MSME registered firms will provide an undertaking in lieu of EMD, on the letter head of the firm that “Firm will deposit EMD amount whenever asked, if any of the condition of forfeiture of EMD is applicable on them”.

Delivery Period: Within 7 days from award of supply order.

Warranty/Guarantee Period: Onsite warranty/ guarantee by the vendor for a minimum period of two (02) years.

Last date of Submission of Bid: Bids are to be submitted to UCO Bank Zonal Office Bhopal, on or before 10.07.2023 latest by 5 PM.

Bid opening Date & Time: 10.07.2023 at 5.30 PM

General Instructions

1. Chairs are required on urgent basis. Therefore, vendors who have stock readily available are only requested to participate.

2. Subletting of work is not permitted.
3. Bids received without EMD or undertaking will not be considered.
4. Vendor will submit the bid in a single envelope, containing financial bid on its letter head, EMD and documents supporting eligibility of the vendor. Also, a signed copy of tender document as an indication of read and understood.
5. Price/financial bid should contain the specific model name of chair (opted from the given options) which will be supplied and price quoted should be all inclusive. Bid document should also contain the brochure of the chair.
6. EMD will be forfeited if the bidder withdraw his bid after being declared lowest bidder or fails to supply the item (full quantity) in the prescribed time frame.
7. The validity of the bid should be 02 months.
8. Bank reserves the right to accept/ reject in part or full any or all offers without assigning any reason whatsoever and without any cost or compensation therefor. Any decision of UCO Bank in this regard shall be final, conclusive and binding on the bidder(s).
9. While bank has taken due care in the preparation of the information contained herein and believe it to be accurate, neither UCO Bank nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.
10. For any other information, kindly contact dealing person at our office on all working days between 11 A.M. to 5 P.M.

General Administration Dept
UCO Bank, Zonal Office Bhopal
Plot No 22, Arera Hills, Jail Road Bhopal – 462023
Contact no: 0755-4046016/ 4046020