



RZO/GAD/MISC/2018-19/ 08

Date: -02.05.2018

Invitation of Tender for Lalpur Premises Requirement.

लालपुर शाखा के भवन की आवश्यकता के लिए निविदा आमंत्रण

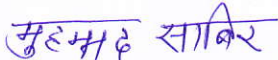
बैंक को किराए पर 1000 - 1200 वर्ग फीट आंतरिक क्षेत्रफल के शाखा भवन की आवश्यकता है / भुतल पर स्थित भवन या मल , शापिंग सेंटर के प्रथम तल जहाँ सभी तरह की सुविधा जैसे लिफ्ट , इत्यादि उपलब्ध हो को वरीयता दी जाएगी । भवन की आवश्यकता लालपुर शाखा के स्थानांतर के लिए हैं ।

Bank desire to take premise on rent having 1000 - 1200 sq .ft of carpet area preferably on ground floor or premises on first floor if the same is in Malls, shopping centers where infrastructure facilities like lifts, escalators are available. The premise is required for shifting of existing Lalpur branch.

विस्तृत विवरण बैंक की लालपुर शाखा,अंचल कार्यालय, रांची अथवा हमारे बैंक के वेबसाइट [www.ucobank.co.in](http://www.ucobank.co.in). से प्राप्त किए जा सकते हैं । बंद लिफाफे में निर्धारित प्रारूप में आवेदन जमा करने की अंतिम तारीख 17.05.2018 है ।

The details may be collected from Bank's lalpur Branch, Zonal office Ranchi or can be down loaded from our Bank's website at [www.ucobank.co.in](http://www.ucobank.co.in).The last Date for submission of application in sealed cover on prescribed format is 17.05.2018.

Bank reserve the right to reject any/all bids without assigning any reason thereto.

  
अंचल प्रबन्धक  
Zonal Manager

**PART – I : TECHNICAL BID FOR \_\_\_\_\_**  
**[MUST BE MENTIONED ON ENVELOPE ALSO]**

Zonal Manager  
 Zonal Office  
 UCO Bank,.....

**Dear Sir,**

The details of space which I/we offer to lease out to the Bank are as under:

- 1) Name of owner/s :
- 2) Share of each owner, if under joint ownership :
- 3) Location:
  - a) Name of the building :
  - b) Number of street :
  - c) Ward / Area :
- 4) Building
  - a) Type of bldg. : (Residential/Commercial/Industrial/Mixed : Attach proof)
  - b) Size of Plot: \_\_\_\_\_ sft., Front Road Width: \_\_\_\_\_ ft,
  - c) Type of building (Load bearing/RCC/framed structure)
  - d) Clear floor height from floor to ceiling:
  - e) Rentable Carpet area offered to Bank
    - Ground Floor ..... / First Floor ( in exceptional cases )
  - f) Specification of construction
    - 1) Floor
    - 2) Roof
    - 3) Walls
    - 4) Doors and Windows
    - 5) Are M.S. Grills provided to windows? Yes/No
  - g) Running water facility available Yes/No
  - h) Sanitary facilities available. Yes/No
  - i) Electricity supply with separate meter available Yes/No
  - j) Parking facility Yes/No.

**5. The following amenities are available in the premises or I/We agreeable to provide the following amenities: [Strike out which ever is not applicable].**

- i) The strong room will be constructed strictly as per the Bank's specifications and size. Strong room door, grill gate and ventilators are to be supplied by the Bank.
- ii) A partition wall will be provided inside the strong room segregating the locker room and cash room.
- iii) A collapsible gate, rolling shutters will be provided at the entrance and at any other point which gives direct access to outside.
- iv) All windows will be strengthened by grills with glass and mesh doors.
- v) Required electrical power load for the normal functioning of the Bank and the requisite electrical wiring or points will be provided wherever necessary, electric meter of required capacity will be provided
- vi) Electrical facilities and additional points (Lights, fans-power) as recommended by the Bank will be provided.
- vii) Continuous water supply will be ensured at all times by providing overhead tank and necessary taps
- viii) Separate toilets for Gents and ladies will be provided.
- ix) Space for displaying of Bank's sign Board will be provided

**6. Declaration:**

- a) I/We declare that I am/we are the absolute owner of the plot/building offered to you and having valid marketable title over the above.
- b) The charges /fees towards scrutinizing the title deeds of the property by the Bank's approved lawyer will be borne by me/us.
- c) You are at liberty to remove at the time of vacating the premises, all electrical fittings and fixtures, counters, safes, safe deposit lockers, cabinets, strong room door, partitions and other furniture put up by you.
- d) If my/our offer is acceptable, I/ we will give you possession of the above premises on .....

I/We agree to execute Lease Deed in Bank's standard format.

My / Our offer will be valid for next three months from the date of offer

**Signature of the offerer**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contract No.: \_\_\_\_\_  
(Must be mentioned on envelope)

Place:

Date:



**PART-II FINANCIAL BID FOR \_\_\_\_\_**  
**(MUST BE MENTIONED ON ENVELOPE ALSO)**

Zonal Manager  
 Zonal Office  
 UCO Bank

.....

Dear Sir,

I/We offer to lease my/our space in the premises located  
 at \_\_\_\_\_

(Other details of which are given in Part-I) as following rate:

Floor	Carpet area (in Sq. ft.)	Rate (Rs.per sq.ft.)	Total rent per.month. (Rs.)
Ground floor			
First floor			

I/We agree to :

- i) Execute Lease Deed in Bank's standard format.
- ii) Bear all the taxes and cesses related to the concerned premises
- iii) Bear the cost of execution and registration of lease deed.
- iv) To lease the premises in favour of Bank for \_\_\_\_\_ years plus \_\_\_\_\_ number of options of \_\_\_\_\_ years each with \_\_\_\_\_ % increase in rent at each option.

Any other terms and conditions (Please specify)

Contd...2

My/Our offer will be valid for next three months from the date of offer.

Signature of the offerer

Name : \_\_\_\_\_

Address

\_\_\_\_\_  
\_\_\_\_\_

Place:

Date

Note:- Carpet area will not include the followings:

- vii) Common areas shared with other co-tenants.
- viii) Areas covered by walls, pillars.
- ix) Space covered by toilets, staircase, uncovered verandah, corridor and passage.