

ISSUED TO M/S _____

**ONLY EMPANELLED CONTRACTORS OF UCO BANK HARYANA
ZONE ARE ELLEGIBLE TO APPLY**

TENDER DOCUMENT

FOR

**FURNISHING OF
UCO BANK ZONAL OFFICE
AT
KARNAL (ADDITIONAL SPACE)**

**OFFICE OF THE
DEPUTY GENERAL MANAGER
UCO BANK, Z.O. KARNAL**

ARCHITECTS:

GURDEV GROUP OF ARCHITECTS

SCO 1094-95, SECTOR 22-B,
CHANDIGARH – 160 022
PHONE: 0172-2712201
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DETAILS OF TENDER

TENDER FOR THE FURNISHING OF UCO BANK ZO AT KARNAL (ADDITIONAL SPACE)

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|-----|---|---|--|
| 1. | Details of work to be done | : | Interior / Furnishing & Allied electrical works for Uco Bank Zo, at KARNAL (ADDITIONAL SPACE). |
| 2. | Form of Contract | : | Item wise rate |
| 3. | Earnest Money | : | Rs. 14,000/- (Fourteen thousand only) in form of Demand draft in favour of Uco Bank payable at Karnal. |
| 4. | Cost of tender: | : | Rs. 500/- DD in favor of UCO Bank, Karnal. (non-Refundable) |
| 5. | Period of contract / time of Completion | : | 3 Weeks |
| 6. | Last Date & time for receiving: of sealed tender. | | 05/08/2017 at 2:00 p.m. |
| 7. | Liquidated damages for non-completion of work in time | | 1.0% of the contract value per week subject to a max of 10% of the contract value. |
| 8. | Defect Liability Period | : | 12 months (Twelve months) from the date of virtual completion as certified by Architect / employer. |
| 9. | Retention amount for 12 months: | | 8% of the total bill. |
| 10. | Period of submitting of Final bill. | : | 15 days form the date of completion. |
| 11. | Mobilization Advance / Secured Advance | : | No. Mobilization Advance / secured Advance will be given to the Contractor. |
| 12. | Place and date of opening of tender | : | 08/08/2017 at 3:00 p.m. in the Office of the Chief Officer, Uco Bank, Z.O. Karnal |

TENDER FOR THE FURNISHING OF UCO BANK ZO AT KARNAL (ADDITIONAL SPACE)

GENERAL CONDITIONS

1. The Contractor shall sign each page of this tender.
2. Payment to the Contractor Agency shall be made as per actual work done at site.
3. Quantity of work may increase or decrease at site as per requirement, which shall not affect the rates quoted by the contractor.
4. Furnishing works including electrical works etc. shall be done to the complete satisfaction of Bank and Architect-in-charge.
5. All teak / Cedar wood / rubber wood to be used should be knotless which is to be polished with all background surface preparation coarses maintaining the visibility of wood grains.
6. The contractor agency shall keep particular vigil on his workers / carpenters / painters etc. to maintain very good workmanship of all items, failing which no payment shall be made and no claim of material / labour used shall be made to him in any case, and the same work shall be executed by him again without charging any extra cost.
7. All rates shall be quoted in words & figures & any cutting over writing shall be signed.
8. All items to be executed as per drawings, if any change is required, the same shall be brought to the notice of Architect-in-Charge.
9. Any tender / quotation containing clerical or arithmetical mistakes shall be rejected.
10. Any addition, alteration or correction shall be signed and stamped properly.
11. Contractor agencies are advised (before quoting the rates) to inspect the site of the proposed work. He must go through all drawings and specifications and documents.
12. The Bank reserves the right to accept / reject any tender / quotation without assigning any reason.
13. The Contractor agency should have already executed works of furnishing interiors & exterior, civil works of very good workmanship.
14. Quality of material and workmanship rejected by the Architect / Concerned Authorities shall be removed immediately by the contractor and rectified / replaced.
15. No advance payment shall be made to the Contractor on supply of any material supplied at site for execution. Payment shall only be made on execution of any concerned / particular item.
16. The rates shall include the cost of coat of anti termite treatment on all wooden frame work and all commercial ply / board used for partitions and paneling, furniture etc. The contractor/s shall have to dismantle & dispose the existing counters, tables & partitions within the quoted cost of the total furnishing works.
17. Rates for partitions, paneling, wall cladding and false ceiling shall include cutting and making good of necessary cut-outs/chiseling to be made for electrical conduits, switch boards etc.
18. Bank shall not be responsible for any lose or damage to the contractor/labour due to any natural calamity during the course of construction. Contractor is liable to make

good all the damages if any, till the work is completed and handed over to the Bank authorities.

19. Any payment to the contractor on account of execution of work, whether it is running payment or final, shall be verified by the Architect-in-Charge.
20. Unless, otherwise mentioned all materials to be used shall be I.S.I. marked. Failure to do so, the work may be rejected and in that case contractor shall have to remove the defective materials and replace / re-do the work for which no claim shall be entertained.
21. The total work shall be supervised by the Architect-in-Charge and he/she shall be kept fully informed by the contractor regarding the progress of work.
22. Bank may award the work in part or whole to a single party or any other party.
23. It may please be noted that the Bank is not bound to allot the work to the lowest party. And as such, the allotment of work shall be based on workability of rates quoted by the contractor on account of quality work.
24. The bank reserves the right to reject any or all the tenders without assigning any reason whatsoever.
25. The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful tenderers.
26. Earnest money paid by the contractor shall be forfeited by by the Bank if contractor fails to undertake the job if he is communicated about acceptance his rates/tender.
27. The contractor shall take all the necessary precautions while working and to safe guard adjacent property, Bank's property, Bank's Employees, and traffic persons.
28. All the rates quoted are inclusive of removal of existing counters, partitions, wiring, rubbish/ debris collected during the progress of work, rejected materials etc.
29. The contractor shall not directly or indirectly sublet the work to other party without written permission of the Bank.
30. The quantities mentioned in schedule are provisional and likely to increase/decrease to any extent or may be omitted thus altering the aggregate value of the contract. No claim for loss of profit / business shall be entertained on this account.
31. The Bank reserves the right to distribute the work for which quotations have been called, among more than one parties, if found necessary. No claim in this respect shall be considered and the contractor agrees to cooperate with other agencies appointed by the Bank.
32. All the workers of the contractor must be properly covered by an insurance policy under "Workman's Compensation act" and "Fatal Accidents Act". The contractor at his own expenses arrange to effect and maintain until the virtual completion of the contract, insurance policy in the joint name of Bank and the contractor against this risk to be retained by the Bank until the virtual completion of the work, and indemnify the Bank from all the liabilities arising out of such events. In case of delay, contractor shall arrange to extend insurance policy till work is completed.
33. All the work should be completed within the specified period in the tender. If the work is delayed due to the reasons beyond the control of the contractor, he should keep intimating the Bank explaining, therein the reasons for such delays, immediately and if

in the opinion Bank's authorities the delay is justified, the contractor shall be granted extension in time limit.

34. The contractor shall furnish well in time before work commence at his own cost, colour samples, samples of materials or workmanship that may be called by Bank's Architect / Engineer for approval. Rates quoted shall cover for such preliminary work.
35. All the glass panes, door handles/ hinges, electric fittings, fans, furniture, records, floors etc. are to be thoroughly cleaned after the work is completed.
36. The rates quoted by the contractor shall be firm throughout the duration of contract (including extension of time if any granted) and will not be subject to any fluctuation due to variation in cost of material and labour.
37. Conditional tenders are liable to be rejected.
38. The successful tenderer is bound to carry out any item of work necessary for the completion of the job even those such items are not included in schedule of quantities.
39. If in any case of work required to be abandoned, the contractor shall not be entitled for any claims and he will be paid as per the actual work done till that period, if deemed fit.
40. Decision of the Bank shall be final and binding on any matter connected with the work. The matter of any dispute shall be decided after mutual discussions based on the terms and conditions of this contract. However, if the matter can not be resolved then the same shall be referred to the respected qualified person in agreed to both the parties and his opinion shall be binding on both the parties. However, this is precourse to any legal action in this regard.
41. If at any stage during the progress of work, it is observed that the contractor is not progressing the work with due diligence, care of lagging much behind the schedule or fails to gear up the work despite instructions from Bank's Architect, the Employer (Bank) reserves the right to terminate the contract with 7 days notice. In such case the contractor shall be liable to pay the Employer any extra cost involved for the completion of the said work and will not obstruct any way in completing the work through other agency. After completion of entire work the contractor shall be paid for the actual work executed by him at the quoted rates after deducting any claims, damages. In case of such termination the security deposit held by the Bank will be forfeited.
42. Contractor shall follow all rules / regulations in force and should posses the license for employing labour and also follow all safety measures, labour bye laws and shall be responsible for any lapse.
43. At any stage i.e. during the execution of work, any kind of change reqd. whether it is in design or specification, the same has to be in-corporated by the contractor.

CONTRACTOR

ARCHITECT

UCO BANK

TENDER FOR THE FURNISHING OF UCO BANK ZO AT KARNAL (ADDITIONAL SPACE)**FOR FURNISHING WORK TO BE USED.**

<u>DESCRIPTION</u>	<u>BRAND</u>
a) Board / Ply	: Board/ply conforming to ISI Standards.
b) Laminate	: Century, Greenlam, Formica, Merinolam Amulya Mica: 1mm th.
c) Door Closer / Floor spring	: Everite, Doorking, Sandhu ISI, Nitco. Marked.
d) Drawer & Keyboard, Slide Rails	: Earl Bihari, Ebco (Telescopic)
e) Glue for fixing commercial Board / Laminate	: Fevicol (Pidilite)
f) Glass	: Triveni, Modi Float, Saint Gobain, Asahi.
g) Mortice Latch & Lock	: Godrej.
h) Vertical Blinds	: Vista Levelor / Mac.
i) Tapestry/leather foam	: Harmony, Vimal, Bhor or as approved
j) Aluminium Sections	: Jindal/Mahavir/Hindalco
k) False Ceiling	: Gypsum marked "Gypsteel"
l) Synthetic Enamel	: Asian, Nerolac, ICI, Berger
m) Emulsion Paint/Plastic Paint	: Asian, Nerolac, ICI, Berger

**SPECIFICATIONS / BRANDS / MAKE OF ITEMS
FOR ELECTRICAL WORK TO BE USED.**

- SFU/MCCB/ Change over switch/DB	: L&T/Siemen's/MDS Legrand.
- Voltmeter/Ampere meter	: AE/L&T.
- Armored Cable	: Gloster/ CCI/Polycab.
- PVC Insulated Wires	: Evershine KDK/Finolex/National/Eon.
- Telephone cable	: Finolex/Evershine KDK/Delton.
- Data cables & I.O's	: Lucent (Avaya)/D-link.
- Modular switch / socket / call Bell	: North west/Crabtree/Anchor Roma.
- Light fittings & Lamps	: Philips/Crompton/Wipro/ Eon.
- Ceiling fan/Wall bracket fan/Exhaust fan	: Usha/Crompton/Orient.

CONTRACTOR**ARCHITECT****UCO BANK**

TENDER FOR THE FURNISHING OF UCO BANK ZONAL OFFICE AT KARNAL
(ADDITIONAL SPACE)

S. No.	DESCRIPTION	QTY.	UNIT	RATE	AMOUNT (RS)
A.	<u>FURNISHING WORKS:</u>				
1.	Dismantling of existing partitions, tables, side racks, storage cabinets, false ceiling if any, server racks, data cables, UPS cables / points, electrical fittings, wiring etc. etc. as shown in the drg.	Job	LS		
2.i)	Providing & Fixing false ceiling at 9'-0" ht. (as per drg.) of India Gypsum Ltd. (GMFSC-4.1) using 12.5mm thick Gypboard, paper tape, jointing compound, G.I. Sections marked "Gypsteel" to be placed at 4'-0" C/C in one direction and at 1'-6" C/C in other direction. The false ceiling shall be finished properly after cutting / making holes for fixing light fixtures including three coats of oil bound distemper paint etc. complete as per drgs. (Area including steps and Coves)	400	Sqft.		
ii)	Providing & fixing in position false ceiling in Armstrong 600 x 600 mm x 15/16 mm with <u>Micro look (ceiling frame having groove at the bottom)</u> as specified by Armstrong Co. with suspenders wherever required. Making necessary framework for A.C. ducting, if any, and necessary cutouts for diffusers and light fittings, taping and finishing to proper line & level, including making grooves and trap doors for A.C unit in 18mm thick M.R. Grade Plywood with Stainless Steel hinges & locks with moulding 1" x 1" for edges, if any including finishing with White Plastic Emulsion Paint etc. complete in all respects.	100	Sqft.		
3. i)	Providing & fixing fixed glazing on both sides of entrance door made of soft wood sections of size 2"x4" (Vertical and top members shall be made 2"x4" and bottom members shall be made of size 2"x12") covered with 6mm thick commercial ply and finished with approved colored 1mm thick laminate on both sides. The glazing shall have 5mm thick glass, which shall be fixed with ½"x1" teak wood beading to be polished as per color scheme.	nil	Sqft		
4.a	Providing and fixing wooden partition strictly as per drgs. made of internal frame of 1 ½" x 2" partial wood placed at 2'-0" c/c vertically and horizontally with 6mm thick commercial ply (of Lexus / Burma / Unity make all conforming to ISI standards) on both sides. The partition shall with 1.00 mm thick laminate (Merino, Century, Greenlam) on both sides. These partitions shall have 5.00 mm / 12mm (as specified) thick glass (etching as per design) above 2'-6" ht. or 4'-0" ht with beading ½"x1½". The rate of partition shall include providing & fixing door in partitions made as per the specifications of partition, but with complete hardware required such as brass handles, latches, stopper, the low ht. partition shall have rubber-wood / teak-wood gola of size 3" x ¾" which shall be polished as per shade reqd.				

i)	Low ht. partitions with 12 mm thick glass.	130	Sqft.		
ii)	Zonal Manager Cabin's ptn. with 5mm th glass.	240	Sqft.		
iii)	Server Room / I.T. room.	250	Sqft.		
iv)	Partition for Records/Conference Room.	320	Sqft.		
v)	Removal and re-fixing with repairs the Partition for banking hall.	200	Sqft.		
vi)	Cost Mortice locks (with handles)	3	Nos.		
vii)	Cost of Multipurpose locks for storages, drawers etc.	30	Nos.		
viii)	Cost door closers.	3	Nos.		
ix)	Cost floor springs.	nil	Nos.		
5.i)	P/F wall paneling on soft wood frame 1 ½" x 2" placed @ 2'-0" c/c horizontally & vertically @ 1'-0" C/C , finished with 6mm thick commercial ply (of Lexus / Burma / Unity make all conforming to ISI standards) finished with 1.00 mm thick laminate of (Merino, Century, Greenlam, .). The paneling shall be closed with 2" x 1" rubber wood / teak-wood beading.	500	Sqft.		
6. (i)	Removal and re-fixing with repairs office tables straight/round with/without drawer and storage below of size 2'-6" (wide), 2'-6" (high) with the provision of key board, with sliding channels of Ebco, complete shelf for CPU at bottom and foot rest . The table shall be made of 19mm thick (of Lexus / Burma / Unity make all conforming to ISI standards) commercial board , 1mm thick laminate (Merino, Century, Greenlam, .) with rubber -wood gola of size 1 ½" x ¾" polish, painting inside only, side golas etc., with hardware such as hinges, catchers and handles.	22	R.ft.		
(ii)	Providing and fixing side rack, 2'-3" ht. as per design. These racks shall have two drawers with storage below and be made of 19mm thick (of Lexus / Burma / Unity make all conforming to ISI standards) commercial board , 1mm thick laminate (Merino, Century, Greenlam, .) with rubber -wood gola of size 1 ½" x ¾" polish, painting inside only, side golas, handles, catchers, hinges etc.	9	R.ft.		
7.i)	Providing & fixing storage along wall 1'-4" deep made of 19mm thick (of Lexus / Burma / Unity make all conforming to ISI standards) commercial board , 1mm thick laminate (Merino, Century, Greenlam, .) inside painting, complete finished with goals, hardware etc., drawers, front openable shutters all lockable, handles, hinges as per requirements / design / drg.	300 (Face Area)	Sqft.		
ii	Removal and refixing with repairs storage along wall 1'-4" deep made of 19mm thick (of Lexus / Burma / Unity make all conforming to ISI standards) commercial board , 1mm thick laminate (Merino, Century, Greenlam, .) inside painting, complete finished with goals, hardware etc., drawers, front openable shutters all lockable, handles, hinges as per	300 (Face Area)	Sqft.		

	requirements / design / drg.				
8.	Removal and refixing with repairs of Drawers unit fixing on other side of Zonal Manager table of size 2'-9"x7'-0"x2'-6" ht. (to be made as per detailed drg. with rubber-wood Gola of size 1 ½" x ¾". as per drgs. With complete drawers, storage cabinet, key board, with sliding channels of Ebco, foot rest, space for CPU & Monitor, all as per drg. / design, the table shall be made with 19mm thick (of Lexus / Burma / Unity make all conforming to ISI standards) commercial board , 1mm thick laminate (Merino, Century, Greenlam, .) inside of table/rack shall be painted with synthetic paint, the other hardware, such as handles, locks, hinges etc. shall be complete in all respects.	7	R.ft.		
9.	Sofa sets furnished with cotton cloth of Rs.250/- per M. with 6" th. Cushions of 40 Density as per drgs.				
i)	3 Seater	nil	Nos		
ii)	2 Seater	nil	Nos		
10.i)	Corner Table with 12mm th glass top: 24" x24" as per design, 18" high.	nil	Nos.		
11	Removal & refixing server room: Counter 2'-3" wide & 2'-6" high with key board, storage cabinet below, drawers etc. complete hardware, shall be made with 19mm thick (of Lexus / Burma / Unity make all conforming to ISI standards) commercial board , 1mm thick laminate (Merino, Century, Greenlam, .) painting etc. complete in all respects as per drgs.	13'-0"	Rft.		
12. a	P/F vertical blinds of vista / Mac of approved shade / colour.	nil	Sqft		
13.i)	Painting work on walls & cemented ceiling with oil bound distemper paint with complete preparation of surface.	1500	Sqft.		
ii)	Enamel Paint on shutters.	nil	Sqft.		
14.	Providing & fixing Conference Room Tables 2'-6" wide x 5'-0" long, 2'-6" high 2 ½" thick top finished with rubber/teak wood gola and 1mm thick laminate, painting polishing complete as per details.	5	Rft.		
	TOTAL				

B.	<u>ELECTRICAL</u>	QTY.	UNIT	RATE	AMOUNT (RS)
1.	Providing and fixing 2' x 2' recessed mounted CFL of Crompton	3	Nos.		
2. i)	Providing and fixing 2x18 Down lighters of Crompton.	8	Nos.		
ii)	Providing & fixing LED tube lights (4' long) of CROMPTON make	5	Nos.		

3.i)	Providing & Fixing wall fans: Crompton Greaves / Orient / Bajaj / Havells.	2	Nos.		
(ii)	Exhaust Fans 12" Dia: 1400 rpm (Double ball bearing) Heavy duty Crompton Greaves / Orient / Bajaj / Havells.	1	Nos.		
4i)	Providing & Fixing ceiling fans: Crompton Greaves / Orient / Bajaj / Havells. 4' dia.	2	Nos.		
ii)	Cost of modular regulators of Havells / Anchor ROMA makes.	2	Nos.		
5.	<u>ELECTRICAL POINTS :</u> Providing laying, fixing & testing of electrical points including wiring from MCB's to switches, plate type switches, socket & M.S. Modular boxes with rust proof treatment size to accommodate the required nos. of switches & sockets plus circuit wiring from switches to lights/fans/fixtures etc. wherever required complete with earthing 1.00 mm ² multi strand wire in 25mm dia. Unbreakable PVC conduit ISI marked with specials under floor / wall & above false ceiling or making truss under / along work – stations including chase cutting, disposal of melba away from the site and repair of the same with cement mortar, copper conductor wires only will be used of approved make.				
a	15 Amp wiring with 2.5mm sq. multi strand PVC copper wire & metal clad enclosure sockets & plus.	4	Nos.		
b	Wall Fan, lights & exhaust fan point wiring with 1.5mm sq. from D/B to switches & fittings multi strand PVC copper wire including plate switches, sockets, etc. (For payment no. of switches shall be counted)	20	Nos.		
6	<u>Set of 6 amp. 4 sockets & 1 switch</u> (Set of 4 Sockets shall be provided under the table and switch of these four sockets shall be provided on the above / side of table for easy access). Note: -The server shall have 2 sets of "output supply" from individual UPS.				
i	Set of 6 amp. 4 sockets & 4 switches	8 Sets	Each set		
7.	<u>GEL TYPE CHEMICAL EARTHING</u> (Distance between each pit shall be min 1.5meter) Supplying and installation of copper Gel Earthing station having length 3000 mm including bore-well, chamber with cover and all required civil allied works each earth pit to filled with 2 bags in 30 Kg pack of "Black-Fill Compound" (BFC) <u>EARTHING CONDUCTORS:</u> Wiring with 1x10 sqmm PVC insulated copper conductor wire of 650/1100 volts grade (Finolex make flame guard quality) as earth wire with concealed/exposed PVC pipe including making all the connections.	nil	Nos.		
8.i)	Providing and fixing of PVC conduit in wall floor including <u>Telephone wire</u> , M.S. box and two pin telephone sockets or R.J. – 11 plates out let incl. Testing and commissioning etc. as required.	6	Nos.		

9.i)	Providing, laying, testing and commissioning CAT-VI/ Lucent / D-link computer networking cable in PVC conduit in floor or wall from server room to each table with I.O.'s (Socket)	8	Nos.		
ii)	Supplying of patch chords for computers 1m & 2m length.	8	Nos.		
	TOTAL				

TOTAL (FURNISHING + ELECTRICAL) = RS-----

Quote Further Discount, if any = (-) RS _____

NET TOTAL = RS_____

(Rupees_____)

CONTRACTOR

ARCHITECT

UCO BANK

UCO BANK ZO AT KARNAL

