

अंचल कार्यालय, नागपुर

Zonal Office, Nagpur

Annexure 2 (B)

Details for requirement for Urban/Metro Branches of UCO BANK

REQUIREMENT OF OFFICE/BRANCH PREMISES

Offers in two separate sealed covers containing technical details and financial details on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 10/15 years or more) their readily available premises in Jalgaon City area at the following places with the following requisite details.

Branch/Office	Preferred location	Carpet Area (sq. ft.)
Jalgaon Branch	Jalgaon (Navipeth)	1000-1200 Sq.ft.

The following terms & conditions should be complied with, while submitting the offer for the Proposed premises:

- Applicant will be required : (i) to provide proof of ownership along with application and (ii) NOC for opening of bank/ATM from Competent Authority at their own cost at the time of finalization.
- The offerer must have a clear title to the property.
- Premises should preferably be located on ground floor. There could be few exceptions like premises in Malls, Shopping Centre etc. where infrastructure facilities like lifts, escalators are available.
- The premises must be suitable from the security point of view and have all basic amenities such as adequate sanitary arrangements, water and electricity, natural light and ventilation.
- The premises structure should be strong enough to bear the weight of Strong Room, Strong Room Doors, Safe & Lockers Cabinet. Construction for Strong Room as per Bank's specification should be done by the Landlord.
- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of Lease Deed.
- The offerer should bear all the taxes, non-conforming/misuse charges, cesses etc. if imposed, related to the premises.
- The offerer is to provide space for Generator Set, Toilets and Parking space free of cost.
- The offerer is to provide three-phase power connection with minimum power load of 10 KVA for the purpose.

यूको बैंक, अंचल कार्यालय, नागपुर



UCO Bank, Zonal Office, Nagpur

तृतीय तल, जयका मोटर्स बिल्डिंग, कमर्शियल रोड, सिविल लाइन्स, नागपुर 440001 (महाराष्ट्र)

राजभाषा में काम - राष्ट्र का सम्मान





यूको बैंक
सम्मान आपके विश्वास का



UCO BANK
HONOURS YOUR TRUST



अंचल कार्यालय, नागपुर

Zonal Office, Nagpur

The cover containing technical detail should be marked envelope no. 1 and super-scribed with Technical Bid and the cover containing financial details should be marked as envelope no. 2 & super-scribed with Financial Bid. Both these covers duly sealed should be put up in the third cover super scribed with "Offer of Premises for UCO Bank " and it should also bear the name, address and contact number of the offer on all the three envelopes. The third cover duly sealed should be addressed to the Zonal Manager, UCO Bank.

The offer as above should be submitted in the bank's prescribed format only which may be obtained from our Jalgaon Branch, Zonal Office-Nagpur or downloaded from Bank's website www.ucobank.com and send it to following address of Zonal Office, Nagpur.

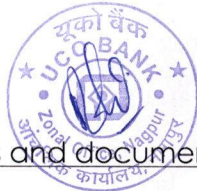
Address: 3rd Floor, Jaika Motors Building, Commercial Road, Civil Lines, Nagpur-440001

Last date of Application: 19.06.2023

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

No brokerage will be paid by the bank.


DGM & Zonal Head
Zonal Office, Nagpur.



Encl :- Details of formalities and documents required for premises.

Part-I form for Technical Bid

Part-II form for Financial Bid

यूको बैंक, अंचल कार्यालय, नागपुर



UCO Bank, Zonal Office, Nagpur

तृतीय तल, जयका मोटर्स बिल्डिंग, कमर्शियल रोड, सिविल लाइन्स, नागपुर 440001 (महाराष्ट्र)

राजभाषा में काम - राष्ट्र का सम्मान

अंचल कार्यालय, नागपुर

Zonal Office, Nagpur

Details of formalities and documents required for premises.

(Advertisement dated 05-06-2023)

- Submit your offer in enclosed quotation form in two separate sealed covers. Please ensure to submit the same to our office **latest by 19.06.2023, 5:30PM**
- While filing the quotation forms, please ensure to follow below mentioned instructions:
 - ❖ Submit copy of ownership document along with technical Bid.
 - ❖ You have to submit copy of "NOC" from competent authority.
 - ❖ Fill up all the information asked for in the enclosed form itself.
 - ❖ Do not quote rent / sale price anywhere in Part I of the form.
 - ❖ In case you desire to stipulate any term and condition, the same should be mentioned in Part I of the form.
 - ❖ Each part should be kept in a separate cover and the cover containing technical details should be marked 'Envelope No.1 – Technical Bid' and the cover containing financial details should be marked "Envelope No.2 – Financial Bid". Both these covers, duly sealed, should be put in a 3rd cover super scribed with "Offer of Premises for UCO Bank Jalgaon Branch".
 - ❖ All the three envelopes should also bear the name and address, phone no./mobile no. of the offerer.
 - ❖ Separate applications as per prescribed Performa, duly filled, signed & sealed, be submitted in respect of each offer. This is applicable for both the bids i.e. Technical & Financial e.g. if any offerer is interested for two offers, he/she/they should submit two separate sealed covers each for Technical & Financial bids (2 nos. for Technical & 2 nos. for Financial Bids) and do the needful as described.
 - ❖ The 3rd cover, duly sealed, should be addressed to the Zonal Manager, Zonal Office, Nagpur.

Please note that Quotation submitted in other format/paper will not be entertained by the Bank and such offers will be liable for rejection. Bank reserves the right to accept any offer and reject any/all offers without assigning any reason.

Encl. Quotation form in two parts.



यूको बैंक, अंचल कार्यालय, नागपुर



UCO Bank, Zonal Office, Nagpur

तृतीय तल, जयका मोटर्स बिल्डिंग, कमर्शियल रोड, सिविल लाइन्स, नागपुर 440001 (महाराष्ट्र)

राजभाषा में काम - राष्ट्र का सम्मान

PART – I: TECHNICAL BID FOR _____
[MUST BE MENTIONED ON ENVELOPE ALSO]

Zonal Manager
Zonal Office
UCO Bank,.....

Dear Sir,

The details of space which I/we offer to lease out to the Bank are as under:

- 1) Name of owner/s :
- 2) Share of each owner, if under joint ownership :
- 3) Location:
 - a) Name of the building :
 - b) Number of street :
 - c) Ward / Area :
- 4) Building
 - a) Type of bldg. : (Residential/Commercial/Industrial/Mixed : Attach proof)
 - b) Size of Plot: _____ sft., Front Road Width: _____ ft.
 - c) Type of building (Load bearing/RCC/framed structure)
 - d) Clear floor height from floor to ceiling:
 - e) Rentable Carpet area offered to Bank
 - Ground Floor / First Floor (in exceptional cases)
 - f) Specification of construction
 - 1) Floor
 - 2) Roof
 - 3) Walls
 - 4) Doors and Windows
 - 5) Are M.S. Grills provided to windows? Yes/No
 - g) Running water facility available Yes/No
 - h) Sanitary facilities available. Yes/No
 - i) Electricity supply with separate meter available Yes/No
 - j) Parking facility Yes/No.
- 5) The following amenities are available in the premises or I/We agreeable to provide the following amenities: [Strike out which ever is not applicable].
 - i) The strong room will be constructed strictly as per the Bank's specifications and size. Strong room door, grill gate and ventilators are to be supplied by the Bank.
 - ii) A partition wall will be provided inside the strong room segregating the locker room and cash room.



- iii) A collapsible gate, rolling shutters will be provided at the entrance and at any other point which gives direct access to outside.
- iv) All windows will be strengthened by grills with glass and mesh doors.
- v) Required electrical power load for the normal functioning of the Bank and the requisite electrical wiring or points will be provided wherever necessary, electric meter of required capacity will be provided
- vi) Electrical facilities and additional points (Lights, fans-power) as recommended by the Bank will be provided.
- vii) Continuous water supply will be ensured at all times by providing overhead tank and necessary taps
- viii) Separate toilets for Gents and ladies will be provided.
- ix) Space for displaying of Bank's sign Board will be provided

6) Declaration:

- a) I/We declare that I am/we are the absolute owner of the plot/building offered to you and having valid marketable title over the above.
- b) The charges /fees towards scrutinizing the title deeds of the property by the Bank's approved lawyer will be borne by me/us.
- c) You are at liberty to remove at the time of vacating the premises, all electrical fittings and fixtures, counters, safes, safe deposit lockers, cabinets, strong room door, partitions and other furniture put up by you.
- d) If my/our offer is acceptable, I/ we will give you possession of the above premises on

I/We agree to execute Lease Deed in Bank's standard format.

My / Our offer will be valid for next three months from the date of offer

Place:

Date:



Signature of the offerer

Name: _____

Address: _____

Contract No.: _____
(Must be mentioned on envelope)

PART-II FINANCIAL BID FOR _____
(MUST BE MENTIONED ON ENVELOPE ALSO)

Zonal Manager
Zonal Office
UCO Bank

.....

Dear Sir,

I/We offer to lease my/our space in the premises located at _____

(Other details of which are given in Part-I) as following rate:

Floor	Carpet area (in Sq. ft.)	Rate (Rs.per sq.ft.)	Total rent per.month. (Rs.)
Ground floor			
First floor			

I/We agree to :

- i) Execute Lease Deed in Bank's standard format.
- ii) Bear all the taxes and cesses related to the concerned premises
- iii) Bear the cost of execution and registration of lease deed.
- iv) To lease the premises in favour of Bank for _____ years plus _____ number of options of _____ years each with _____ % increase in rent at each option.

Any other terms and conditions (Please specify)



Contd...2

Page:2

My/Our offer will be valid for next three months from the date of offer.

Signature of the offerer

Name : _____

Address

Place:

Date

Note:- Carpet area will not include the followings:

- iv) Common areas shared with other co-tenants.
- v) Areas covered by walls, pillars.
- vi) Space covered by toilets, staircase, uncovered verandah, corridor and passage.



यूको बँक
(भारत सरकार का उपक्रम)



UCO BANK
(A Govt. of India Undertaking)

सम्मान आपके विश्वास का

Honours Your Trust

जागा पाहिजे

युको बँकेला आपल्या जळगाव शाखेसाठी प्रामुख्याने तळमजल्यावर असलेली आणि त्वरित ताब्यासाठी उपलब्ध असलेल्या खाली नमूद केलेल्या परिसरात व्यावसायिक वापरासाठी **1000 से 1200 चौरस फुट** कारपेट एरिया असलेली जागा भाडेतत्वावर हवी आहे. प्रस्तावित जागा 1200 चौरस फुट कारपेट एरियापेक्षा कमी असली पाहिजे.

प्राधान्य असणारी ठिकाणे – नवीपेठ जळगाव

आपण अधिक माहिती आमच्या विभागीय कार्यालय नागपुर आणि जळगाव शाखेच्या खाली दिलेल्या पत्त्यावर प्राप्त करू शकता

किंवा

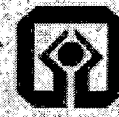
आमच्या बँकेच्या www.ucobank.com संकेतस्थळ वरून डाउनलोड करू शकता. सीलबंद पाकिटामध्ये विहित नमुन्यात केलेले अर्ज विभागीय कार्यालय नागपुर यांच्या खाली दिलेल्या पत्त्यावर सादर करण्यासाठी **शेवटची तारीख 19 जुन 2023 सायंकाळी 5.30 वाजेपर्यंत** आहे.

यूको बँक, विभागीय कार्यालय, नागपुर : तिसरा मजला, जयका मोटर्स बिल्डिंग, कमर्शियल रोड, सिविल लाइन्स, नागपुर 440001 (महाराष्ट्र). संपर्क : 90216 20042 / 9881162248

दिनांक : 05/06/2023

विभागीय व्यवस्थापक
यूको बँक, विभागीय कार्यालय, नागपुर

यूको बैंक
(भारत सरकार का उपक्रम)



UCO BANK
(A Govt. of India Undertaking)

सम्मान आपके विश्वास का

Honours Your Trust

जगह चाहिए

यूको बैंक को अपनी शाखा जळगाव के लिए निम्नलिखित क्षेत्र में अपनी शाखा हेतु व्यावसायिक उपयोग के लिए 1000 से 1200 वर्ग फीट कार्पेट एरिया में प्रमुखता से निचले तल (भूतल) पर स्थित जगह किराए पर चाहिए। प्रस्तावित जगह 1200 वर्ग फीट कार्पेट एरिया से कम होनी चाहिए।

अपेक्षित प्रमुख स्थान – नवीपेठ जळगाव

विस्तृत जानकारी आप हमारी अंचल कार्यालय नागपुर एवं जळगाव शाखा से निम्नलिखित पते पर प्राप्त कर सकते हैं।

अथवा

हमारे बैंक की वेबसाइट www.ucobank.com से प्राप्त कर सकते हैं। निर्धारित प्रारूप (फॉर्मेट) में मुहरबंद लिफाफे में आवेदन अंचल कार्यालय नागपुर के निम्नलिखित पते पर जमा करने की अंतिम तिथि 19 जून 2023 शाम 5.30 बजे तक है।

यूको बैंक, अंचल कार्यालय, नागपुर : तृतीय तल, जयका मोटर्स बिल्डिंग, कमर्शियल रोड, सिविल लाइन्स, नागपुर 440001 (महाराष्ट्र) संपर्क : 90216 20042 / 9881162248

अंचल प्रबंधक

दिनांक: 05/06/2023

यूको बैंक, अंचल कार्यालय, नागपुर

यूको बैंक
(भारत सरकार का उपक्रम)



UCO BANK
(A Govt. of India Undertaking)

सम्मान आपके विश्वास का

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PREMISES REQUIRED

UCO Bank desires to take premises on rent having 1000-1200 sq.ft. of carpet area preferably on Ground Floor Only. The offer should be less than 1200 Sq. ft. Only. The Premises are required in the following localities for its Branch At : **Jalgaon**

Preferred Location - Navipeth Jalgaon

The details may be collected from below mentioned address of Zonal Office, Nagpur and Jalgaon Branch.

OR

Can be downloaded from our Bank's website at www.ucobank.com. The last date of submission of application in sealed cover or prescribed format at below mentioned address Zonal Officer, Nagpur on or before **19th June 2023 at 5:30 P.M.**

UCO Bank, Zonal Office, Nagpur : Third Floor, Jaika Motors Building, Commercial Road, Civil Lines, Nagpur 440001 (Maharashtra) Call : **90216 20042/9881162248**

Date : 05/06/2023

**Zonal Manager,
UCO Bank, Zonal Office, Nagpur**