





Honours your trust



UCO BANK

Zonal Office, Meerut, G.A.D. Department Krishna Plaza, C-2/6, D-Block, Ganga Nagar, Meerut Email-zomeerut.gad@ucobank.co.in Phone: 0121-2622572 Website http://www.ucobank.com

OFFER FOR ENGAGEMENT OF ELECTRICAL AUDITOR FOR ALL BRANCHS/ BUILDINGS OF UCO BANK AT UNDER ZONAL OFFICE, MEERUT

INDEX

Si.No.	Particulars	Page No.
1	INVITATION FOR TENDER OFFERS	2-4
2	ELIGIBILITY CONDITIONS	5
3	INSTRUCTIONS TO BIDDERS AND GENERAL TERMS & CONDITIONS	6-8
4	SCOPE OF WORK	9
5	FORM OF TENDER	10
6	ANNEXURE-I(REPORT FORMAT)	11-22
7	ANNEXURE-II (APPLICATION FORMAT)	23-25
8	ANNEXURE-III (DRAFT AGREEMENT)	26-28
9	ANNEXURE-IV (FORMAT OF INTEGRITY)	29-32
10	ANNEXURE-V(DRAFT INDEMNITY)	33-35
11	PART-II PRICE BID	36





Honours your trust

Invitation for tender offers

A) UCO Bank invites sealed tender offers (technical and commercial offer) from eligible, reputed and interested Agencies for Electrical Safety Audit at all branches under Zonal Office, Meerut branches in locations as follows under jurisdiction of UCO Bank, Zonal Office, Meerut

SI N o	Area/Location	No. of Branch es/ Offices	Name of the branches /offices with address	Carpet area (in sq. ft)& floor
	DISTT MEERUT	09	(1)Meerut Main, (2)P.L. Sharma Road, (3)Kutchery Road, (4)Jaee, (5)Bhainsa, (6)Nagla Tashi, (7)Ganga Nagar, (8)Shastri Nagar & (9)Zonal Office, Meerut	 (A) SI_No_1:- Ground, mesamine & first floor, having carpet area 5500 sq. ft. (B) SI_No_2 to B:- Ground Floor, having carpet area up to 1200 sq. ft. (C) SI_no_9:- Zonal Office Meerut- First floor having carpet area 2500 sq. ft.
2	DISTT - SAHARANPUR	12	(1)Saharanpur Main, (2)Ambelha, (3)Muzaffarabad, (4)Kailashpur, (5)Tikrol, (6) Sultanpur, (7) Randol, (8)Adhiyana, (9) Jain Degree College, (10) Ambala Road, (11)Deoband & (12) malhipur	(A) SI No. 1 to 12:- Ground Floor, having carpet area up to 1200 sq. ft
3	DISTT-ALIGARH	04	(1) Aligarh main, (2) Jawan, (3)SMIC & (4) Nagar Nigam	(A) SL No. 1 & 3:- First Floor, having carpet area up to 1200 sq. ft (B) SL No. 2 & 4:- Ground floor, having carpet area upto 1200 sq. ft
4	DISTT -BAREILLY	07	(1)C L Bareilly, (2)Nainital Road with Off-site ATM, (3)Senthal, (4)Dhaunra, (5)Shahi, (6) Ahmeadbad & (7) Milak Ali Nagar	(A) SI No 1:- Ground & mezamine Floor, having carpet area up to 5100 sq. ft. (B) SI No. 2:- First floor, having carpet area up to 1200 sq. ft and ATM's 80 sq. ft. (C) SI No. 3 to 7 - Ground floor having carpet area
5	DISTT - AMROHA	01	(1)Amroha	up to 1200 sq. ft. (A)\$1. No. 1:- Ground Floor, having carpet area up to 1000 sq. ft.
6	DISTT - BADAYUN	02	(1)Badayun & (2) Dataganj	(A) SI No. 1 to 2: Ground

यूको बैंक



UCO BANK

आपके विश्वास का

Honours your trust

				Floor, having carpet area up to 800 to 1000 sq. ft
7	DISTT BAGHPAT	01	(1)Baghpat	(A)SL No 1:- Ground Floor, having carpet area up to1000 sq. ft
8	DISTT - BIJNOR	02	(1)Bijnor & (2) Dhampur	(A)SI no. 1 to 2 Ground & First Floor, having carpet area up to 1200 sq. ft
9	DISTT BULANDSAHAR	02	(1)Bulandsahar &(2)Shikarpur	\$1 No. 1 to 2;- Ground & first Floor, having carpet area up to 1200 sq. ft.
1 0	DISTT - HATHRAS	01	(1)Hathras	Ground Floor, having carpet area up to 1000 sq. ft
1 1%	DISTT - HAPUR	03	(1)Hapur (2)Simbhaoli & (3) Garh Mukteshwar	Ground Floor, having carpe! area up to 1200 sq. ft.
1 2.	DISTT - MATHURA	04	(1)Mathura, (2) Dhaulipiau with e-lobby, (3) Vrindavan & (4) Govardhan	(A)Ground & first Floor, having carpet area up to 1200 sq. ft. with e- lobby 100 sq. ft.
1 3	DISTT - MORADABAD	03	(1)Moradabad Main, (2) C.L. Moradabad & (4) Mangupura	Ground Floor, having carpet area up to 1200 sq. ft
1 4	DISTT - MUZAFFARNAGAR	02	(1)Muzaffarnagar & (2) Rehmatpur	Ground Floor, having carpet area up to 1000 to 1600 sq. ft
1 5	DISTT - SHAMLI	02	*(1)Kandhla & (2) Taharpur Bhabhisha	Ground Floor, having carpet area up to 1200 sq. ft.
1 6.	DISTT - PILIBHIT	01	(1)Pilibhit	Ground Floor, having carpet area up to 1000 sq. ft
1 7_	DISTT - RAMPUR	03	(1)Rampur, (2) Bisharatnagar & (3) Rathonda	Ground Floor, having carpet area up to 1000 sq. ft.
1 8	DISTT - SAHAJAHANPUR	01	(1)Sahjahanpur	Ground Floor, having carpet area up to 1000 sq. ft





Honours your trust

A complete set of tender document to be down loaded by the eligible tenderer from the website www ucobank com

		٠
	u.	ъ
ш	•	

В)	
Tender Reference	
Cost of Tender Documents	Rs 1000.00 (Rupees One Thousand only) (Non refundable) Cost of Tender Document is to be submitted with Technical Bid (Part-I of tender documents) in the form of Pay Order/Demand Draft in favour of UCO Bank, payable at Meerut
Advertisement in News Papers and Bank's website on	03_03.2017
Last Date & Time for Submission of Tender	17 03.2017 upto 3:00 PM at Zonal Office, Meerut
Date and Time of Opening Technical Bid i.e Part-1	17 03 2017 at 4:00 PM at Zonal Office, Meerut
Date of Opening of Financial Bid	We will open Part-II of tender aginst for those vendors who will be qualified for Part-I of Tender. Date of opening of Part-II of tender will be communicated to all eligible vendors.
Validity of Tenders	90 (Ninety) days from the date of opening.
Address of Communication	Krishna Plaza, C-2/6, D-Block, Ganga Nagar, Mawana Road, Meerut (U.P.)-250001
Contact Number	0121-2622572
E-mail	Zomeerut gad@ucobank co.in

C_Branches/ Locations are shown District wise and Bidder have to offer rates per branch against all 60 Branches/ Offices

- D) Bidder required to submit technical bid in sealed envelope, super scribing "PART-I (Technical Bid)" and price bid in separate sealed envelope and super scribing "PART-II (Price Bid)" for all branches.
- E) Technical offers will be opened in the presence of the vendor's representatives who choose to atlend on the date and time specified above
- F) In case the date of last date of issuance and/ or the date of receipt and opening of tender are declared as holiday, the respective date shall be treated as deferred/rescheduled to the next working day correspondingly.
- G) It may be noted that the requirement given in this RFP is indicative only
- H) Fax and E-mail tenders/offers will not be accepted
- 1) Bank reserves the right to accept / reject in part or full any or all offers without assigning any reason whatsoever and without any cost or compensation therefore. Any decision of UCO Bank in this regard shall be final, conclusive and binding on the Offerer/Tenderer

Zonal Marfager, Zonal Office -Meerut UCO Bank

यूको बैंक



UCO BANK

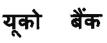
रम्मान आपके विश्वास

Honours your trust

Eligibility conditions:

- 1) Applicant can be individual / organization.
- 2) Applicant should have at least two years experience in undertaking similar work (preferably for mulli-storied buildings) in Banks/ Govt,/Public Sector/reputed private sector organizations.
- 3) Applicant/Employee of Applicant/Electrical Auditor of Agency should possess degree in Electrical Engineering along with the valid Electrical Energy Auditor license Photocopy of such license/Certificate should be submitted with the application.
- 4) The Applicant should have registration in Service Tax and PAN.

Zonal Manager Zonal Office





Honours your trust

सम्मान आपके विश्वास

INSTRUCTIONS TO BIDDERS AND GENERAL TERMS & CONDITIONS

1. Mode of submission of Two Bid System Tender:

UCO Bank intends to conduct Electrical Audit at various Offices/Buildings/Branches across West U.P. Sealed Tenders are to be submitted in two parts. The envelope containing Part-I of tender should be super scribed clearly "Part-I (Technical Bid)" and the name of work whereas the separate envelope containing Part-II should be super scribed clearly "Part-II (Price Bid)" and the name of work. Both Part-I and Part-II should be seated in a third envelop and should be super scribed clearly name of the work at top and will be addressed to 'The Zonal Manager, UCO Bank, Zonal Office at Meerut and must be submitted on or before the last date & time mentioned in page no.3.

2.1 Contents of the Technical Bid(Part-I):

- a. Tender Cost in the prescribed form
- **b** Bidder's Covering letter
- c. Profile of the Company / Firm as per stipulated format of R.F.P as per Annexure-II.
- d. Documents in support of all eligibility criteria:
- e All pages of this RFP as downloaded from the website duly signed on all pages.
- **2.2 Contents of the Price Bid(Part-II)**:should contain only the Price of the work and item rates as per the bills of quantities and Technical Specification of the tender.

3. REJECTION OF BID:

The bid is liable to be rejected if:

- Tenders not received in two parts in separate envelopes will be summarily rejected.
- •It is not in conformity with the instruction mentioned in this tender document
- If it is not accompanied by requisite tender cost as stated above.
- It is received after expiry of the due date and /or time.
- It is evasive and contains incorrect information.
- If there is canvassing of any kind.
- •It is submitted anywhere other than the tender box or to the addressee.
- •If any indication of price/rate/charges is being found in Part-1 of the tender.
- If the tender/R F P is conditional
- **4. EVALUTION CRITERIA OF THE TENDER:** The tender will be evaluated on lowest price offered by the bidder excluding Service Tax on the basis of quoted price for item of work. It should be offered in prescribed format attached herewith.

6

5 .Price and Taxes:

- i) Price will be in Indian Rupees. The price shall be firm and binding without any escalation whatsoever for the period of contract. Service Tax will be paid extra at actual.
- ii) The Bank, however, reserves the right to call for fresh quotes / tenders at any time during the above period, if considered necessary.
- 5. UCO Bank will prepare a short-list of bidders found suitable / qualified under Part-I of Tender Document and the Price Bid i.e Part-II of only these bidders will be opened Bank will intimate the date and time of opening of commercial offers separately to the qualified bidders. The financial offers of the bidders –whose technical offers found to be technically deficient and / or if the bidders do not meet the eligibility criteria as specified in this tender will be returned to them without opening.

6. Placement of Order/Letter Of Indent(LOI):

Work order will be offered to L1 bidder against all branches. In case L1 bidder fail to accomplish the work, Bank can consider to offer the work to L2 bidder at the rate of L1 $_{\scriptscriptstyleullet}$

- 7. Date of Commencement: The work shall be deemed to be commenced from 7th day from the date of receipt of work order or handing over of site which ever is later. The work should be started in consultation with respective Zonal Offices
- 8. Time of Completion: 4 (Four Week) from the stipulated date of commencement of the work_
- 9 Execution of Agreement: The successful bidder will have to execute an Agreement with Zonal Office, Dehradun in non-judicial stamp paper of requisite value purchased in favour of the vendor or UCO Bank and as per the draft of Agreement as per Annexure-III
- 10 ORDER CANCELLATION/TERMINATION: The Bank reserves its right to cancel the entire / unexecuted part of Work Order at any time by assigning appropriate reasons in the event of one or more of the following conditions treating it as default / non performance of the contract by giving 7 days written notice:
- a Fails to accept the purchase order within the specified time
- b Delay in execution of work beyond the specified period.
- c. Partial execution of job.
- d Serious discrepancies noted in the Items delivered
- e, Breaches in the terms and conditions of the Order
- 1]Bank's hall have the right to terminate the contract at any time at its own convenience by serving a prior written notice of 7 days to the successful bidder wilhout assigning any reason and withoout cost or compensation terefor
- 10.A) CONSEQUENCES OF TERMINATION: The Bank at its sole discretion shall invoke the Performance Guarantee, and the Indemnity furnished towards non performance/non Compliance of the terms and conditions of the work order/contract by the Contractor/Vendor, without prejudice to its rights and conditions available under the Law for the time being in force...

यूको बैंक



UCO BANK

Honours your trust

सम्मान आपके विश्वास

- 11. Terms of Payment: Bank will not pay any advance.
- a.100% Payment will be made by after submitting of detailed report as per Bank's format
- **b.**No payment will be made till execution of Agreement with Zonal Office, Dehradun,
- **c.** No payment will be made towards expenses related to transportation, accommodation, food, site office, labour camps, storage etc.
- 12. The Applicants may visit the locations before submission of their quotation,
- 13. Bank reserves the right to accept or reject any or all quotation/s without assigning any reason

Zonal Manager,
Zonal Office - Means

Scope of work

- 1. The Successful Bidder will be engaged for 'Electrical Audit' of Banks Buildings/Branches at under Zonal Office, Meerut, location as mentioned above.
- 2. The work is to be started in consultation with Security Department., UCO Bank, Zonal Office, Meerut
- **3**. The Successful Bidder will have to carry out the work without making hindrances to other agencies, whose works are likely to be carried out simultaneously at the same site during working period.
- **4.** The Successful Bidder will take all measure on the site of the work to protect the public as well as workmen from accidents and shall be bound to bear the expenses of defense of every suit, action or other proceedings at law that may be brought by any persons for injury sustained owing to neglect of the above precautions from their end and to pay compensation to any such persons as per law.
- **5.** The Successful Bidder will have to inform the names of their authorized representatives to be deployed at the site during the work, and their working hours and availability at site.
- 6. No space will be provided for site office, labour camps, storage etc.
- 7 Auditor should submit his report as per Bank's format (Annexure-I) in a booklet covering his observations and suggestions on remedial steps to be taken by the Bank to improve the situation.

Zonal Manager, Zonal Office,Mee

UCO **J**



सम्मान आपके विश्वास



UCO BANK

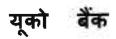
Honours your trust

FORM OF TENDER

To The Zonal Manager UCO Bank Zonal Office Meerut

Sir.

- 1. We have carefully examined all the contents incorporated in the various parts of this Tender Document for 60 branches/Offices in Uttar Pradesh under jurisdiction of UCO Bank, Zonal Office, Meerut and taken note of all the terms &conditions stated in the Tender Document in its various parts.
- 2. We understand that the time schedule to complete the job is 4 (Four Week) from the stipulated date of commencement of the work and the same accepted by us is the essence of the contract.
- 3, We enclose a Pay Order / Demand Draft for Rs 1,000/-(Rupees One Thousand only) drawn in favour Bank Branch Branch 4. We also agree that our tender along with the prices will remain valid for total contract period. We are registered with Service Tax Authorities and our 5. Our PAN for Income Tax is_ registration numbers are as follows: 6. We agree to deposit performance guarantee in the form Demand draft equilent to 10% of the cost of work offered. Bank can forfeit the amount of performance guarantee if we are not able to execute the work allotted with in schedule time Service Tax Registration Number: For and on behalf of (With seal) Signature: Name... Designation day of __ 2017 DULY AUTHORIZED SIGNATORY





Honours your trust

Annexure-I

Report Format

luminaries/light fittings (Report to be submitted as per 1. Floor wise assessment of following format):

Type of	No of	Lux level	Total	electrical	Remarks	Suggestions on improvement, if any
luminaries /light fittings	luminaries /light fittings	of luminaries /light	load consumption		(Condition of light fixtures acceptable or	
		fithings	Watt	Amp	No1	

2. Floor wise assessment of Air conditioning system (Report to be submitted as per following format):

Air condition	No of Air condilion ing	Capacily of Air condition	Total load consum	electrical	of a condilionin	Remarks (Condition machine acceptable	of or	Suggestions improvement, if any	on
ing units		ing (IR)	Walt	Amp	g syslem	Not	OI		

1. Floor wise assessment of UPS (Report to be submitted as per following format):

at v	Cop ocil y ot (KV A)	EP Voltage of each UPS		specific voltage		23 C		Total electrical lead contumption		forthing of	Protective earling & In adequacy	Emnors Emailien of machine occeptable = Not	Suggestions on improvement, if any			
	=	*	٧	ř	B	Ť	ā	P	*		KW.					
									Ĭ							

2. Floor wise assessment of electric circuit (Report to be submitted as per following

SINO	format): Heads	Result	Remarks (acceptable or Not	Suggestions on improvement, if any

11

यूको बैंक

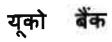


UCO BANK

सम्मान आपके विश्वास का

Honours your trust

1	Presence of Main switch interlocking if two different supplies are coming to Distribution panel		
2	Availability of correct identification of circuit details and prolective devices		
3	Presence of non standard (mixed) cable colour warning notice at or near consumer unit / Distribution board		
4	Cables correctly supported throughout their run or not		
5	Condition of insulation of live parts		
6	Adequacy of wiring for current carrying capacily with regard to the type and nature of the installation		
7	Adequacy of protective devices, type and rated current for fault protection		
8	Presence and adequacy of circuit protective conductors		
9	Whether Low voltage cables segregated from Medium voltage cables		
10	Whether Cables separated / segregated from non electrical services		
11	Whether proper termination of cables at enclosures		
12	Connections Insulation of soundly conductor visible made and outside enclosure under no		
	Undue strain conductors adequately enclosed	Ē	





सम्मान आपके विश्वास

Honours your trust

	Adequately connected at point of entry to enclosure (glands, bushes etc)	
	Condition of accessories including socket outlets, switches & joint boxes	
13	Other special observations, if any record the results of particular inspections applied separately	

3. Floor wise assessment of electrical Panel room (Report to be submitted as per following format):

SI No	Heads	Result	Remarks (acceptable or Not	Suggestions on i improvement, if any
1	Presence of Main switch interlocking if two different supplies are coming to Distribution panel	21		
2	Availability of correct identification of circuit details and protective devices			
.3	Presence of non standard (mixed) cable colour warning notice at or near consumer unit / Distribution board	E)		
4	Cables correctly supported throughout their run or not			
5	Condition of insulation of live parts			

यूको बैंक

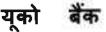


UCO BANK

Honours your trust

सम्मान आपके विश्वास का

6	carrying capa	f wiring for current city with regard to the re of the installation		
7		protective devices ted current for fault		
8	Presence and protective cor	adequacy of circuit		
9	Whether Los segregated for cables	w voltage cables rom Medium voltage		
10		ables separated / from non electrical		
11	Adequacy o conductor	t protective earthing		
12	Adequacy conductor	of Neutral earthing		
13	Whether pro	oper termination of losures		
14	Connections soundly made and under no undue strain	insulation of conductor visible outside enclosure		
		Connections of live conductors		
		adequately enclosed	21	
		Adequalely connected at point of entry to enclosure (glands bushes etc.,)		



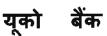


Honours your trust

सम्भान आपके विश्वास व

का

		Conditio				
	1	accesso	ries including			
		socket switches	outlets, & joint			
		boxes				
15	switch	No of Pc				
	gear panels	Raling o	f panels			
	1 1		ement of P-P voltage of			
	1 1		ement of P-P current of			
		Conditio	on of Panels			
		Any observa	ot h er tions			
16	Whether method inside the acceptable			- 5		
17	Total Elec Load of the Flo	or c	ar conditioning pad			
			ight & power pad			
18	Whether electraceptable (g					





सम्मान आपके विश्वास

Honours your trust

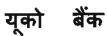
19	Other special observations, if any record the results of	
	particular inspections applied	
	separately	

6. Assessment of Substation (Report to be submitted as per following format) [If required]:

ON 12	Heads	Result	Remarks (acceptable or Not	Suggestions with new technologically energy efficient, environment friendly, cost benefited air conditioning system
1	Presence of Main switch interlocking if two different supplies are coming to Distribution panel			
2	Availability of correct identification of circuit details and protective devices		٨	
3	Condition of metering equipment			
4	Condition of isolator (where present)			
5	Presence of non standard (mixed) cable colour warning notice at or near consumer unit / Distribution board			
6	Cables correctly supported throughout their run or not			
7	Condition of insulation of live parts			
8	Adequacy of wiring for current carrying capacity with regard to the type and nature of the installation			
9	Whether Low voltage cables segregated from Medium voltage cables	e		
10	Whether Cables separated / segregated from non electrical services			
11	Whether proper termination of			

16

UCO Bank, General Administration Department, Head Office, 2nd Floor, 10, B.T.M Sarani, Kolkata – 700 001





सम्मान आपके विश्वास व

Honours your trust

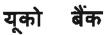
	cables at enclo	sures			
12	Connections soundly made and under no undue strain	insulation - of conductor visible outside enclosure			
	ondoe sildiii	Connections of live conductors			
		adequately enclosed			
		Adequately connected at point of entry to enclosure (glands, bushes etc.,)			
		Condition of accessories including			
		socket outlets, switches & join1 boxes			
13	Adequacy of conductor	protective earthing			
14	Adequacy o	f Neutral earthing			
15	High tension ca	ble size adequacy			
16	Interlocking be and Low tensio	etween: High tension n switch gears			
17	Interlocking be any)	lween Transformers (if			
18	Details Ove	er No			
	prolection	Rating & make	EC		
		Condition			
		Any other observations			



सम्मान आपके विश्वास

Honours your trust

19	Under voltage	No			
	protection	Rating & make			
		Condilion			
		Any other observations			
20	Earth fault protection	No.			
	profection	Rating & make			
		Condition			
		Any other observations			
21	Short circuit	No.			
	protection	Rating & make	1		
		Condition		12:	
		Any other observations			
22	Over current	No.			
	protection	Rating & make			
		Condition			
		Any other observations			
23		d of Cables laid ectrical room is			
24	Total Electrical Lo	ad Air conditioning load			
		Light & power load			
25		al load balancing is e details phase wise			





सम्मान आपके विश्वास

Honours your trust

26	Other special observations, if any record the results of	54	
	parlicular inspections applied		
	separately		

6.A Assessment of Substation switchgears(Report to be submitted as per following format) [If required]::

N. of Br e ak er	Capaci ly of each breaker L Raling	ea	ollage ch eaker		eo	N Olfage Ich Baker			iase Jirer		Tolal load co	electrical onsumption	Neulral Earlhing & IIS adequa cy	Prole clive earth ing & ils ade quac y	Cond Ilian of Insula Ilians	Whelher breakers are loaded/under loaded and extant thereof in %	Remarks {Condition of machine acceptable or Not	Suggestions on I improvement, If any
S	2,make 3.lype	R	(Y)	Б		X:	В	Ŕ	Y	n	KW.							

7. Assessment of Transformer (Report to be submitted as per following format): [If required]:

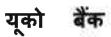
N o of Tr o ns fo	Capaci ly of each Transfor mers 1 Rating	ec		e ol	ec	ollago ach ansfo		iase Jirer		Total load	elecincal consumption	Neutral Earthing & its adequac y	Protective earthing & its adequac y	Condilio n of insulatio ns	Whether Iransformer s loaded/un der loaded and extant thereof in %	Remarks (Condilion of machine acceptable or Not	Suggestions on i improvement if any
s Sat L	2 make 3 lype	.11	Y	6	R	æ	В	Y	Ð	KW	A						

8. Assessment of Elevator (Report to be submitted as per following formar): [If required]:

19

UCO Bank, General Administration Department, Head Office, 2nd Floor, 10, B.T. M. Sarani, Kolkata – 700 001

Phone: 033 44558422 E-mail: hogad.calcutta@ucobank.co.in





सम्मान आपके दिश्वास 🚁

Honours your trust

Capaci ly of each	P-F Vo	al lage	9	P-N Vo	1 Jage			asa Irren	ls	Total electr load consu	rical	Po	romeier	s of Ine r	molors		Neulr al Earthi ng &	Prolective earthing & ils adequacy	Condition of insulations	Remarks (Condili	Suggestion: on a improveme
elevalo rs										юп	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0	Cap ocity (XW)	Voll age	Сит	Candition of molors	ils adeq uacy			on of machin e accept able or Not	nt if any
Rating 2 make 3 lype	k	Y		Ŕ	*	0	R	Υ		KW	٨						Š				

9 Assessment of Pump (Report to be submitted as per following format):

N 0 0	Capaci ly of	P-P Vo	llage		P•N Vo	l lage	•	vase urren		Tolal elect load	ncal	Po	rameter	s of the p	oump moto	.2	Neulr al Earlhi ng &	Protective earthing & its adequacy	Conditio n of insulatio ns	Remarks (Condili on of	Suggestio ns on i
Pu m p	each pump									consi	ımpi	2 0	Cap acily (KW)	Voll oge	Cureni	Condition of motors		udequucy	113	machin e accept able or Not	improvem ent if any
	Raing 2 make 3 type	H	Y	*	*	¥.	E	Y	В	KOY	^										

10. Assessment of Earthing system (Report to be submitted as per following formal):

Earthing Continuity Testing: This Test is conducted to find out any equipment that has not been earthed properly and in compliance with *Indian Electricity Act 1956, IS-1200 part I and as per IS-3043 of 1966, !!* is to be checked with the help of Continuity Testing Meter and Earth Resistance Meter

SI.No	Heads	Resuli	Remarks (acceptable or Not	Suggestions with new technologically energy efficient, environment friendly, cost benefited air conditioning system
		20		

UCO Bank, General Administration Department, Head Office, 2nd Floor 10,8 J.M. Sarani, Kolkata – 700 001

Phone: 033 44558422 E-mail: hogad.calcutta@ucobank.co.in





सम्मान आपके विश्वास 🔫

Г

Honours your trust

1	No of earth pit	
2	Type	
3	Earthing test report	
4	Continuity test report	
5	Ccondition of total earthing system for the building. (Give detail report)	
6	Neutral Earthing & its adequacy	
7	Protective earthing & its adequacy	
8	Other special observations, if any record the results of	
	particular inspections applied	
	separately	

11. Assessment of lighting protection system(Report to be submitted as per following format):

SLNo	Heads	Result	Remarks (acceptable or Not	Suggestions with new technologically energy efficient, environment friendly, cost benefited air conditioning system
1	Number of terminals			
2	Number of down conductors		-	
3	Continuity of conductor			
4	Condition of the lightning conductor			
5	Joints condition			
6.	Testing point on down conductor	76		
7	Earth conductor condition			
8	Earth resistance			





LICO BANK

सम्मान आपके विश्वास

का

Honours your trust

Other special observations, if any record the results of	
particular inspections applied	
separately	

12 Assessment of Diesel Generating Set (Report to be submitted as per following format):

Z o of Di es el G e n	Capaci ly of each Diesel Genera for Sel	ly of each Diesel Genera	ea Die	llage ch esel enera		ea Die	llage ch esel enerá			asé uren		Total load c	electrical onsumption	Neviral Earthing & its adequac y	Protective earthing & its adequac y	Conditio n of insulatio ns	Whether Diesel Generator Sel over loaded/under loaded and extant thereof in %	Remarks (Condilion of machine acceptabl e or Nol	Suggestions on i improvement if any
er al or Se	Raling 2 make 3 lype	H	*	В	2	Υ	В	R	٧	B	KW	*							





Honours your trust

महमान आपके विश्वास

ANNEXURE-II

APPLICATION FORMAT FOR ENGAGEMENT OF ELECTRICAL AUDIT FOR VARIOUS BUILDINGS/OFFICES/BRANCHES/ OF UCO BANK UNDER MEERUT ZONE

- 1. Name of Applicant (Company/Firm/Individual/Agency):
- Registered Address of the Applicant with Telephone No., FAX & E-mail ID:
- 3. Address of the Applicant in Utlar Pradesh (If any) with Telephone No., FAX & E-mail ID
- 4. Year of Establishment:
- 5. Status of the Applicant (whether Proprietary/Private Ltd./Public Limited/

Co-operative Society/Public sector/

Autonomous body/Govt_Department)

(Enclose copies of relevant documents)

6. Name of Proprietor/Directors/Partners/ Controlling body

il

(ii)

- 7 Whether registered with the Registrar of Companies/Registrar of Firms/Registrar
 - of Co-operative societies If so, Please mention

the number of such registration and date...:

(Enclose copies of relevant documents)

8 Whether registered for Service Tax:

23

यूको बैंक



UCO BANK

सम्मान आपके विश्वास

Honours your trust

If so, please mention the service tax registration number and furnish a copy of such registration certificate:

8.1 Details of Permanent

Account Number:

(Enclose photocopy of PAN Card)

 Whether empanelled with other PSU Banks/ /Govt Deptts /PSUs/Autonomous bodies If so,

Please furnish the following particulars:

(Enclose copies of relevant documents)

Name of Organisation/ Date of Empanelment Validity
Institution

10.

- Number of Electrical Auditors
- ii) Electrical Auditor's License No, and validity:
- Name of Issuing Authority: (Furnish photocopy of license)
- 11. Detailed Particulars for the works done in past two years:

Name o	Value of work	Number of Buildings	Storied	Total Sq.ft	Stipulated completion time





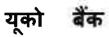
सम्मान आपके विश्वास का

Honours your trust

The particulars furnished in the application are true to the best of my/our knowledge & belief
I/we understand that if any of the particulars is found incorrect, even at a later stage, my/our
empanelment will be cancelled

Date: Signature of Applicant

ANNEXURE-III

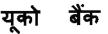




सम्मान आपके विश्वास

Honours your trust

Draft Agreement
Article of agreement made this day of201
between the "UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at No 10 BTM Sarani, Kolkata-700001 (hereinafter referred to as "Bank" which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns and successors) of the "ONE PART and M/s having its registered office at (herein after called "The Vendor") of the other part, which expression should include its successor/s and assignee/s
Whereas the Bank is desirous of executing Contract for
at UCO Bank Office at
And whereas the said work as mentioned in the work order have been accepted and signed by and on behalf of the Vendor
And whereas the vendor has agreed to execute upon and subject to condition set forth herein and work order, General conditions of contract, special condition of contract, including all other conditions as mentioned, in the work order, specifications and all correspondence exchanged by or between the parties from the submission of lender till the award of work, both letter inclusive, (all of which are collectively hereinafter referred to as "the said conditions") the work described in the said specification and included in the tender at the rates therein set for in UCO Bank Work Order No
NOW IT IS HEREBY AGREED AS FOLLOWS:
The following documents attached hereto shall be deemed to form an integral part of this Agreement: (a) Work order letter nodated (b) R.F.P.(Request For Proposal) dated (b) Corrigendum (if any) dated
GENERAL TERMS AND CONDITIONS:
1.Scope of work:
1. The Successful Bidder will be engaged for 'Electrical Audit' of Banks Buildings/Branches under Meerut Zonal Office.
2. The work is to be starled in consultation with Security Department, UCO Bank, Zonal Office
3 . The Successful Bidder will have to carry out the work without making hindrances to other agencies, whose works are likely to be carried out simultaneously at the same site during working period.
26



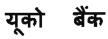


सम्भान आपके विश्वास

WIT

Honours your trust

- **4.** The Successful Bidder will take all measure on the site of the work to protect the public as well as workmen from accidents and shall be bound to bear the expenses of defense of every suit, action or other proceedings at law that may be brought by any persons for injury sustained owing to neglect of the above precautions from their end and to pay compensation to any such persons as per law.
- **5.** The Successful Bidder will have to inform the names of their authorized representatives to be deployed at the site during the work, and their working hours and availability at site.
- 6. No space will be provided for site office, labour camps, storage etc.
- **7** Auditor should submit his report as per Bank's format (Annexure-I) in a booklet covering his observations and suggestions on remedial steps to be taken by the Bank to improve the situation.
- **8. Date of Commencement:** The work shall be deemed to be commenced from **Seventh day** from the date of receipt of work order or handing over of site which ever is later. The work should be started in consultation with respective Zonal Offices. However, the bidder should take possession of work site within fifteen days from the receipt of the work order.
- Time of Completion: 4 (Four Week) from the stipulated date of commencement of the work
- 10 ORDER CANCELLATION/TERMINATION: The Bank reserves its right to cancel the entire / unexecuted part of Purchase Order at any time by assigning appropriate reasons in the event of one or more of the following conditions treating it as default / non performance of the contract by giving 7 days written notice:
- a. Fails to accept the purchase order within the specified time...
- b Delay in execution of work beyond the specified period
- c Partial execution of job
- d. Serious discrepancies noted in the items delivered.
- e Breaches in the terms and conditions of the Order
- f)Bank's hall have the right to terminate the contract at any time at its own convenience by serving a prior written notice of 7 days to the successful bidder without assigning any reason and without cost or compensation terefor.
- 10.A) CONSEQUENCES OF TERMINATION: The Bank at its sole discretion shall invoke the Performance Guarantee, and the Indemnity furnished towards non performance/non Compliance of the terms and conditions of the work order/contract by the Contractor/Vendor, without prejudice to its rights and conditions available under the Law for the time being in force.
- Terms of Payment: Bank will not pay any advance,
- a 100% Payment will be made by after submitting of detailed report as per Bank's format





Honours your trust

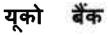
सम्मान आपके विश्वास

b.No payment will be made till execution of Agreement with Zonal Office, Dehradun

 ${f c}$. No payment will be made towards expenses related to transportation, accommodation, food, site office, labour camps, storage etc. 12. INTEGRITY Pact:agrees to execute Intrigity Pact as per Bank's format as per Annexure-IV on Non-juditial Stamp Paper of appropriate value with Zonal Office, Meerut, 13_INDEMNITY:agrees to submit Indemnity Bond as per Bank's format as per Annexure-V on Non-juditial Stamp Paper of appropriate value with Zonal Office, Meerul 14. Non-Discouser: The successful biader must undertake that they shall hold in trust any information received by them, under the Contract/Agreement, and the stickiest of confidence shall be maintained in respect of such information. 15 Non Assignment: Successful bidder, shall agreed to neither the subject matter of the agreement nor any right here in shall be transferred, sub-contracted, assigned or delegated to any third party by the successful bidder without prior written consent of the Bank. In witness where of the Employer and the vendor have set their respective hands on the day and year first herein above written Signature on behalf Signed on behalf of the UCO Bank of the vendor By its duly authorized Officer in presence of: In presence of: 1)Signature I) Signature........ Name with address: Name with address: Name with address: Name with address

ANNEXURE-IV

28



आपके विश्वास



JCO BANK

Honours your trust

FORMAT OF INTEGRITY

UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Underlakings) Act, 1970 as amended from time to time having its Head Office at No.10, BTM Sarani Kolkata-700001 and its General Administration Department at 1A. Russel Street Kolkata - 700071. And

hereinafter referred to as "Bank" which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns, administrators and successors) of the "ONE PART

Preamble

The Bank intends to award under laid down organizational procedures, confract/s for ______The Bank values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its Bidder (s) and / or contractor (s)

In order to achieve these goals, the Bank will appoint an independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above:

Section 1 – Commitments of the Bank

- 1. The Bank commits itself to take all measures necessary to prevent corruption and to observe the following principles:-
- a. No employee of the Bank, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person's not legally entitled to
- b. The Bank will during the tender process treat all Bidder(s) with equity and reason. The Bank will in particular, before and during the tender process, provide to all Bidders (s) the same information and will not provide to any Bidders (s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.
- c. The Bank will exclude from the process all known prejudiced persons
- 2. If the Bankl obtains information on the conduct of any of its employees which is criminal offence under the IPC/PC Act, or it/if there be a substantive suspicion in this regard, the Bank will inform the Chief Vigilance Office and in addition can initiate disciplinary actions

Sections 2 - Commitments of the Bidder (s)/Contractor(s)

- Lithe bidder(s) /contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution...
- a The Bidder(s) contractor(s) will not directly or through any other persons of firm, offer promise or give to any of the Bank's employees involved in the tender process of the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to in order to obtain in

exchange any advantage or during the execution of the contract.





न्मान आपके विश्वास का

Honours your trust

b The Bidder(s) /Contractor(s) will not enter with other Bidders into any undisclosed agreement of understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

c The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act, further the Bidder(s) / contractors will not use improperly for purposes of competition or personal gain, or pass on to others any information or document provided by the Bank as part of the business relationship regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d The Bidder(s) / Contractor (s) of foreign origin shall disclose the name and address of the Agent/representatives in India if any, Similarly the bidder(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign Banks, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers' shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.

e.The Bidder(s)/Contractor(s) will when presenting his bid, disclose any and all payments he has made is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

2. The Bidder (s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3: Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s) before award or during execution has committed transgression through a violation of Section 2 above or in any other form such as to put his reliability or credibility in question, the Bank is entitled to disqualify the Bidder (s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings". Copy of the "Guidelines on Banning of business dealings" is annexed and marked as Annex-B".

Section 4: Compensation for Damages

- If the Bank has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Bank is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
- If the Bank has terminated the contract according to Section 3, or if the Bank is enlitted to terminate the contract according to Section 3, the Bank shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value of the amount equivalent to Performance Bank Gurantee.

Section 5: Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anti-corruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.





LICO BANK

Honours your trust

सम्भान आपके विश्वास

आपक विषयास

2 If the bidder makes incorrect statement on this subject he can be disqualified from the tender process and action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealings".

Section 6: Equal treatment of all Bidders/Contractors/subcontractors.

- 1. The Bidder (s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Bank before contract signing
- 2. The Bank will enter into agreements with identical conditions as this one with all bidders contractors and subcontractors.
- 3. The Bank will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 : Criminal charges against violation Biader(s)/Contractor(s)/Sub contractor(s)

If the Bank obtains knowledge of conduct of a Bidder, Contractor or subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption or if the Bank has substantive suspicion in this regard, the Bank will inform the same to the Chief Vigilance Officer.

Section 8: Independent External Monitor/Monitors

- The Bank appoints competent and credible Independent External Monitor for this Pact, The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairman & Managing Director, UCO Bank.
- 3 The Bidder(s)/Contractor (S) accepts that the Monitor has the right to access without restriction to all project documentation of the Bank including that provided by the Contractor.

The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder (s)/Contractor(s)/Subcontractor(s) with confidentiality.

- 4 The Bank will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Bank and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- As soon as the Monitor notices, or believes to notice, a violation of this agreement he will so inform the Management of the Bank and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act, in a specific manner refrain from action or tolerate action.
- The Monitor will submit a written report to the Chairman & Managing Director, UCO Bank within 8 to 10 weeks from the date of reference or intimation to him by the Bank and should be occasion arise, submit proposals for correction of problematic situations.





Honours your trust

सम्मान आपके दिश्वास

- नान जानक दिस्वास
- 7. Monitor shall be entitled to compensation on the same terms as being extended to / provided to Independent Directors on the UCO Bank.
- 8. If the Monitor has reported to the Chairman & Managing Director, UCO Bank a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman & Managing Director, UCO Bank has not within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- 9 The word "Monitor" would include both singular and plural

Section 9 - Pact Duration

This pact begins when both parties have legally signed it, if expires for the contractor 10 months after the last payment under the contract, and for all other Bidders & Months — the control has been awarded.

If any claim is made lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Chairman and Managing Director, UCO Bank.

Section 10 - Other provisions

- This agreement is subject to Indian Law, Place of performance and jurisdiction is the Registered Office of the Bank re.
- Changes and supplements as well as termination notices need to be made in writing, Side agreements have not been made.
- If the Contractor is partnership or a consortium, this agreement must be signed by all partners or consortium members
- Should one or several provisions of this agreement turn out to be invalid, the remainder of this
 agreement remains valid. In this case, the parties will strive to come to an agreement to their
 original intensions.

(For & on behalf of the Bank)	(For & On behalf of Bidder/Contractor)
(Office Seal)	(Office Seal)
Place	Place
Date	Date
Witness : (Name & Address)	Witness: (Name & Address)





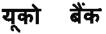
Honours your trust

सम्मान आपके विश्वास

Annexure-V

Draft INDEMNITY Bond

KNOW all men by these presents that I/We, Shri/Sml
WHEREAS the Bank invited tenders forAND WHEREAS
AND WHEREAS the Bank after observing all formalities in the matter, accepted the tender submitted by and informed them by its letter datedAND WHEREAS pursuant to acceptance of the tender given by the said Contractor, the Bank and the said Contractor have entered into an Agreement onfor
AND WHEREAS it is one of the terms of the said Tender-Contract that the Contractor shall give an indemnity in the manner hereinafter appearing. NOW THIS BOND OF INDEMNITY WITNESSTH AS FOLLOWS:
In consideration of the Bank having agreed to award the aforesaid contract to us more particularly described and stated in the aforesaid Agreement dated and the related tender documents we do hereby agree ad undertake that we, being the indemnifier shall, at the time hereinafter save and keep the bank harmless and indemnified including its respective Directors, officers and employees and keep them indemnified from and against
 Any third party claims, civil or criminal complaints/ liabilities, site mishaps and other accidents of disputes and/or damages occurring or arising out of any mishaps at the site due to faulty work negligence, and/or for violating any law rules and regulations in force, for the time being while executing civil work by me/us. Any damages, loss or expenses due to/resulting from any negligence or breach of duty on the part of me/us or any sub-contractor/s if any, servants or agents.





Honours your trust

सम्मान आपके विश्वास

- 3. Any claim by an employee of mine/ours or of sub-contractors if any under the Workmen Compensation Act and Employer Liability Act or any other law rules and regulations in force for the time being and any acts replacing and/or amendments thereof as may be in force at the time and under any law in respect of injuries to persons or properly arising out of and in the course of execution of the contract work and/or arising out of and in course of employment of any workmen/employee.
- 4. Any act or omission of mine/ours or sub-contractors if any, ours/theirs servants or agents which may involve any loss, damage trability, civil or criminal action.
- 5 We further agree and undertake that we shall during the contract period, ensure that all permissions authorisations consents are obtained from the local and or municipal and/or governmental authorities, as may be required under the applicable laws, regulations, guidelines, notifications, orders framed or issued by any appropriate authorities.
- 6 If any, additional approval, consent or permission is required by us to execute and perform the contract during the currency of the contract, we shall procure the same and/or comply with the conditions stipulated by the concerned authorities without any delay.
- Our obligations herein are irrevocable, absolute and unconditional in each case irrespective of the value, genuineness, validity regularity or enforceability of the aforesaid agreement or the insolvency, bankruptcy, re-organisation, dissolution, liquidation or change in ownership of the bank or indemnifier.
- 8. Our obligation under this bond shall not be affected by any act, omission, matter or thing which would reduce, release us from any of the indemnified obligation under this indemnity or diminish the indemnified obligations in whole or in part, including in law, equity or contract (whether or not known to it, or to the bank)





सम्मान आपके विश्वास

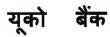
কা

Honours your trust

IN WITNESS WHEREOF	
(Name of Contractor) has set his/their hands	
on this —day of, 2016	
SIGNED AND DELIVERED BY THE AFORESAID(Name of Authorised p	person)
IN THE PRESENCE OF WITNESS	
1}	
2)	

Phone: 033 44558422

E-mail: hogad.calcutta@ucobank co in





Honours your trust

PART-II (Price Bid)

OFFER FOR ENGAGEMENT OF ELECTRICAL AUDITOR FOR ALL BRANCHS/ BUILDINGS OF UCO BANK AT UNDER ZONAL OFFICE, MEERUT

Price Bid

PRICE BID FOR OFFER OF ENGAGEMENT OF ELECTRICAL AUDITOR FOR BRANCHES/ BUILDINGS UNDER ZONAL OFFICE, MEERUT

FOR THE BRANCHES/OFFICES	CHARGES PER BRANCH	TOTAL CHARGES
TOTAL	Rs	Rs.,,,,,,
60	(Rupees in	(Rupees in

Service Tax will be paid extra at applicable rate (Please specify)

Signature of Bidder with company seal

Note: The Bank reserves the right, not to execute all items of work nor to execute the full quantity of items, as mentioned in schedule of quantities.