

यूको बैंक

(भारत सरकार का उपक्रम)
सम्मान आपके विश्वास का



UCO BANK

(A Govt. of India Undertaking)
Honours Your Trust

Zonal Office, UCO Bank, MTS Nagar Jalandhar ,Punjab -144001
Phone – 0181-5052546, E-mail- zojlndhar.sec@ucobank.co.in

HIRING OF Ex-Servicemen Armed Guard

UCO Bank, Zonal Office, Jalandhar desires to hire services of 04 Armed Guard. 02 for Sopore, 01 for Srinagar and 01 for Zainakadal. Empanelled Private Security Agency capable of providing ex servicemen armed guard, fulfilling all requisite conditions and Laws applicable to them in the Jammu and Kashmir are invited to submit bids. **For further details about terms and conditions etc. vendors may visit the Bank's Website at www.ucobank.com.** The application in sealed cover should reach at the above address on or before 06/05/2023

Zonal Manager, Jalandhar




Invitations of bids for providing Ex-servicemen Guards in Jalandhar Zone

1. Applications are invited from reputed Private Security Agencies (PSA) for providing hired services of ex servicemen armed guard in the State of Jammu and Kashmir at Sopore and Srinagar for security of branches located in Sopore and Srinagar. Only those firms which fulfill following criteria will be considered for empanelment:-
 - a) Reputed empanelled security services providers specializing in providing ex- servicemen armed guard and in business for at least last Five years as on 31/03/2023.
 - b) Ability to provide security cover to branches and staff throughout Jammu and Kashmir.
 - c) Ability to provide ex servicemen armed guards herein referred as guard as per requirement. The bid shall remain valid and open for acceptance for a period of 60 days from the last date of submission of the tender.
 - d) Have adequate no of guards available with them so as to cater for leave and other exigencies.
 - e) Ability to provide Guards duly verified from the local police authorities.
 - f) Ability to commence service within 30 days from date of placement of order.
2. The vendor should meet the eligibility criteria as per details available at annexure I of this advertisement.
3. Date of opening of tender is 20/04/2023 and closing date is 06/05/2023. Bank reserves the right to shift date of opening of tenders depending upon the availability of committee members.
4. Proposed agreement to be signed with the vendor is also available at Annexure II of this advertisement.
5. The Bidders shall submit the EMD, Tender Fees, Tender processing fees and Technical Bid in one sealed cover and the Financial Bids in another sealed cover duly superscribed, then these sealed covers are to be put in a bigger cover and should also be sealed and superscribed "Tender for hiring of Guards". All sealed covers are to be addressed to **"The Zonal Manager, UCO Bank, Zonal Office, MTS Nagar Jalandhar, Punjab 144001"** and will be put in the Tender Box provided at the above address by **1500 hrs on or before 06 May 2023**. Conditional Bids will be summarily rejected. Each bidder shall submit only one bid. In case a bidder submits more than one bid, then all bids submitted by that bidder will be summarily rejected. The process of opening of bids will be as under:
 - a) Part I. Technical bids (annexure-I) to include profile of the company, list of major existing clients, registration number and sales tax details/GSTN, clearance from local police/other authorities. Technical Bids will be opened at 1100 hrs on 08/05/2023 and after scrutiny of the Technical Bids, Financial Bids will be opened on the same day at the same address.
 - b) Part II. Financial Bid (annexure-) Net rates per month to be quoted separately as per minimum wages of central govt.



6. Part II will be opened only if Bank is satisfied with Part I. Bank reserves the rights to reject any/all bids without assigning any reason thereto. All pages of the tender should be signed and stamped by the vendor while submitting the tender.
7. The Tender document fee of Rs.1000/- (Rupees one thousand only) (Non-refundable); the Earnest Money Deposit (EMD) amounting to Rs.20000/- (Rupees twenty thousand only) are to be enclosed in the form of Demand Drafts/pay orders drawn separately in favour of 'UCO Bank, Zonal Office, Jalandhar payable at Jalandhar with the Technical Bid, failing which the tender will be rejected.
8. All liabilities arising out of accident or death while on duty shall be borne by the PSA.
9. Any effort by a bidder to influence Bank's processing of bids or award of contract may result in the rejection of the bidder's bid.
10. The bidder shall quote the rates in Indian Rupees. No alteration/cutting/overwriting is permitted in the Financial Bids. The bidder shall take care that the rate and amount are written in such a way that interpolation is not possible.
11. For further details about terms and conditions etc. vendors may visit the Bank's Website at www.ucobank.com.
12. For any other queries, vendors may contact the **General Administration Department, Zonal Office, Jalandhar** on working days between 11 A.M. to 4 P.M.


ZONAL MANAGER
UCO BANK,
Zonal Office, Jalandhar



ELIGIBILITY CRITERIA OF VENDORS FOR PROVIDING Ex-SERVICEMEN ARMED GUARDS

- A) Private Security Agency (PSA) providing guards should have been in business for the last Five years as on 31/03/2023.
- B) PSA should have a credible supervisory infrastructure and network for provision of armed Guards as also for follow up with law enforcing agencies.
- C) PSA should have a Certificate of Registration with Registrar of Companies or Registrar of Firms or have a letter of proprietorship.
- D) PSA should have appropriate license to engage in the business of private security agency as per the provisions of the Private Security Agencies (Regulation) Act, 2005 (PSARA 2005) for concerned state i.e. Jammu and Kashmir
- E) PSA should provide the latest Income Tax Assessment Order and PAN Number.
- F) PSA should provide the latest Audited Balance Sheet.
- G) PSA should be registered with Shops & Establishment Act and provide latest Certificate for ESI Corporation.
- H) PSA should provide the latest certificate for EPF Organization under EPF and Misc provision Act 1952 if applicable as per criteria of number of employees held.
- I) PSA should be registered with the Govt. under the Contract Labour Act (Regulation & Abolition) 1970.
- J) PSA should be registered under the appropriate authority for service tax/GST.
- K) Due weightage shall be given if PSA is sponsored/registered with the Directorate General of Resettlement, Ministry of Defence, RK Puram, New Delhi and is a provider of services to PSBs and PSUs.
- L) In case the PSA is asked to deploy armed guards they will have to submit copies of the Gun Licence of each Guard and confirm having taken adequate action as provided under Rule 62(3) of the Indian Arms Rules 1962.
- M) Letter of empanelment from Head Office UCO Bank

TECHNICAL BID

Company Details (To be filled by the tenderer)

1	Name and full address of the Agency/ Company/ Organization	
2	Registered Office with full address, Telephone No(s) Fax No(s) E-mail address Website URL	
3	Details of PASARA License	License No. Valid Upto
4	Income Tax Registration number. (PAN)	
5	GSTN	
6	Provident Fund Registration Number	
7	ESIC Registration Number	
8	Registration under Section 12 of Contract Labour (R&A) Act 1970.	
9	DGR empanelment, if applicable	
10	Whether Public Limited company or Private Limited Company or any other entity (Give details)	
11	Name and addresses and designation of the persons who will represent the Agency while dealing with the BANK. (Attach letter of authority)	
12	Names of clients and quantum of work to whom the security services have been provided.	

Note: Above details are mandatory, Agency may use additional sheets for this purpose and enclose self attested copies of the relevant documents

(Authorized Signatory)

Name:

Designation:

Place:

Date:

FINANCIAL BID-

Monthly rate for providing Guards for branches located under Jalandhar zone, (as and when required), to be deployed at Srinagar valley

The rates may be quoted (both in figures and words) in the following format only -

1	Monthly charges for each Armed Security Guard (As per minimum wage act of central Govt.)	Rs.	Per Month

Authorized Signatory [In full and initials]:

Name and Title of Signatory:

Name of Agency: Address:

Location:

Date: