

HO/GAD/058/2023-24

Date: 12.06.2023



UCO BANK

KOLKATA Zonal Office, General Administration Department
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**RFP for Renovation of INTERIOR FURNISHING WORKS at GSI Extension Counter under
KOLKATA ZONAL OFFICE**

PART-I (Technical Bid)

The information provided by the bidders in response to this RFP Document will become the property of the Bank and will not be returned. The Bank reserves the right to amend, rescind or reissue this RFP Document and all amendments will be advised to the bidders and such amendments will be binding on them. The Bank also reserves its right to accept or reject any or all the responses to this RFP Document without assigning any reason whatsoever and without any cost/compensation therefor.

This document is prepared by UCO Bank for Renovation of Interior Furnishing works at GSI Extension Counter. It should not be reused or copied or used either partially or fully in any form.

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Disclaimer

While the document has been prepared in good faith, no representation or warranty , express or implied, is or will be made, and no responsibility or liability will be accepted by UCO BANK or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP is not an offer by UCO BANK, but an invitation for bidder's responses. No contractual obligation on behalf of UCO BANK, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of UCO BANK and the selected Bidder.

Notice Inviting Tender

A).UCO Bank invites sealed tender offers (technical and commercial offer)from Bank's empanelled contractors under Furnishing work including repairing of furniture with civil under **Financial Category- B of work value more than Rs. 5.00 Lakhs and less than Rs. 10.00 Lakh** and above towards **Renovation of Interior furnishing works at GSI Extension Counter.**

B) Salient Feature

Tender Reference	ZO/KOLKATA/GAD/058/2023-24 dated 12.06.2023
Name of the work	Renovation of Interior furnishing works at our GSI Extension Counter attached to New Market branch.
Estimated Cost	Rs.8.35 Lakh
Cost of Tender Documents	Rs. 334.00 (Rupees Three Hundred Thirty Four only) (Non refundable). Not Applicable for MSME(Document related MSME to be furnished Under Part-I).
EMD	<p>EMD: a) EMD of Rs. 8350/- (Rupees Eight Thousand Three Hundred Thirteen Only)must be submitted with Technical Bid (Part-I) in the form of pay order /demand draft in favour of UCO Bank, payable at Kolkata.Not Applicable for MSME(Document related MSME to be furnished Under Part-I).</p> <p>b) EMD of unsuccessful bidders will be released (without any interest) against their request letter after acceptance of L.O.I by the identified bidders .</p> <p>c) EMD of L-1 bidders will be released (without any interest) after submission of Performance Bank Guarantee.</p> <p>d) However, if Successful tenderer withdraws their acceptance of our L.O.I before submission of Performance Bank Guarantee, UCO Bank will have the right to forfeit the Earnest Money Deposit without making reference .</p>
Pre Bid Meeting	Pre Bid Meeting will be held on 16/06/2023 at 15.00 hours in UCO Bank, Kolkata Zonal office at 1st Floor, DD- 3 & 4, , Kolkata-700064where issues relating to the tender will be discussed and clarifications, if any, will be furnished. Bidders are requested to attend the pre-bid meeting at their cost.The decision taken on Pre Bid meeting will be uploaded in Bank's website in form of corrigendum which will be the part of tender document.

Last Date & Time for Submission of Tender	Bids can be submitted before 22.06.2023 upto 15:30 pm at UCO Bank, Kolkata Zonal Office at 1st Floor, DD- 3 & 4, , Kolkata-700064
Date and Time of Opening Technical Bid i.e Part-I	23.06.2023 at 15:30 PM at UCO Bank, Kolkata Zonal Office at 1st Floor, DD- 3 & 4, , Kolkata-700064
Date of Opening of Financial Bid	Financial Bid(Part-II of tender) of those vendors who will be qualified against Part-I of Tender,will be opened on 26.06.2023 at 15:30 pm.
Address of Communication	UCO Bank, Kolkata Zonal Office at 1st Floor, DD- 3 & 4, Kolkata-700064
Email address	zocalcutta.gad@ucobank.co.in
Contact Telephone/Fax Numbers	Tel :033-44559157
Bids to be submitted	Tender box placed at above address
Architect for Technical Clarifications/drawing	M/s Dearch Designs & Constructions Pvt. Ltd. (M) 9830018243
Date of Opening of Financial Bid	Financial Bid(Part-II of tender) of those vendors who will be qualified against Part-I of Tender,will be opened at a later date and the same will be communicated to all eligible vendors .
Submission of Bids	Bid must be submitted in <u>Two Bid System</u>
Validity of Tenders	90 (Ninety) days from the date of opening.

C)Mode of submission of Two Bid System Tender:

The envelope containing Part-I of tender should be super scribed clearly "Part-I (Technical Bid)" and the name of work whereas the separate envelope containing Part-II should be super scribed clearly "Part-II (Price Bid)" and the name of work. Both Part-I and Part-II should be sealed in a third envelop and should be super scribed clearly name of the work at top and will be addressed to 'The Zonal Manager, UCO Bank, Kolkata zonal office, 1st Floor, DD – 3&4, Salt Lake,, Kolkata-700064' and must be submitted **on or before the date & time of submission of tender..**

Contents of Hard Copy for Technical Bid(Part-I) to be submitted:

- Original Demand Draft of Tender Cost and EMD (Not Applicable for MSME(Document related MSME to be furnished Under Part-I)
- Bidder's Covering letter

- c. Copy of PAN, GST and Latest Empanelment letter of HO
- d. All pages of this RFP as downloaded from the website duly signed by the authorized representative of the company on all pages including all Annexures.
- e. Duly filled up integrity Pact as per Bank's format

Price Bid(Part-II) should contain only the Price of the work and item rates as per the bills of quantities and Technical Specification of the tender.

D) Miscellaneous Items:

- 1) All the information relating to corrigendum if any, result of pre-bid meeting , selection of bidders to participate in Price Bid , name of L-1 bidders etc. will be uploaded in Bank's website which may please be noted.
- 2) Vendor's representatives will be allowed to be present during opening of bids at their cost.
- 3) In case date of pre-bid meeting, last date of receipt or opening of tender are declared as holiday, the respective date shall be treated as deferred and will be re-scheduled to next working day correspondingly.
- 4) It may be noted that the requirement given in this RFP is indicative only .
- 5) Tenders/offers through email will not be accepted.
- 5) Bank reserve the authority to accept or cancel any or all tenders without assigning any reason and without any cost/compensation therefor.
- 6) All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect or there is any correction in Price Bid is not duly signed and dated by the bidder are liable to be rejected.

Dy. Zonal Manager,
Kolkata Zonal Office
UCO Bank, Kolkata

Evaluation Criteria

- 1) Lowest Bid Value will be evaluated on lowest price offered by the bidder against Price Bid (e-Price Bid).

REJECTION OF BID:

The bid is liable to be rejected summarily if:

- Tenders are not received in two parts in separate envelopes .
- It is not in conformity with the instruction mentioned in this tender document.
- If it is not accompanied by requisite tender cost and EMD as stated above.
- It is received after expiry of the due date and /or time.
- It is evasive and contains incorrect information.
- If there is canvassing of any kind.
- It is submitted anywhere other than the tender box or to the addressee.
- **If any indication of price/rate/charges is being found in Part-I of the tender.**
- If the tender/R.F.P is conditional.
- If there is any conflict of Interest between Bank and Tendorer at any stage.

GENERAL TERMS & CONDITIONS

1 .Price and Taxes:

i) The price shall be firm and binding without any escalation through out the contract period i.e(Till Completion of Work).The prices (in Indian Rupees) should indicate All inclusive Price of the equipment [i.e. basic price, transportation, insurance (to cover equipment during the transit, installation at site and handing it over to the Bank and for liability arising out of **alteration to the basic structure of the building**), Duties, installation charges, comprehensive on site warranty of one year covering all parts, consumables, labour etc] GST should be shown separately . If the Bidders fails to include them in the tender, no claim thereof will be considered by the Bank afterwards.

ii) **Additional Terms & Condition on GST are as follows:**

- Supplier/service provider to confirm that the GST amount charged in invoice is declared in its returns and payment of taxes is also made.
- The Supplier/ Service Provider agrees to comply with all applicable GST laws, including GST acts, rules, regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within the time prescribed under such laws. Supplier/Service Provider should ensure that accurate transaction details, as required by GST laws, are timely uploaded in GSTN¹. In case there is any mismatch between the details so uploaded in GSTN by Supplier/ Service Provider and details available with UCO Bank, then payments to Supplier/Service Provider to the extent of GST relating to the invoices/s under mismatch may be retained from due payments till such time the accurate tax amount is finally reflected in the GSTN to UCO Bank's Account and is finally available to UCO Bank in terms of GST laws and that the credit of GST so taken by UCO Bank is not required to be reversed at a later date along with applicable interest.
- UCO Bank has the right to recover monetary loss including interest and penalty suffered by it due to any non-compliance of tax laws by the supplier/service provider. Any loss of input tax credit to UCO Bank for the fault of supplier shall be recovered by UCO Bank by way of adjustment in the consideration payable or otherwise.
- Supplementary invoices/debit note/credit note for price revisions to enable UCO Bank to claim tax benefit on the same shall be issued by Vendor for a particular year before September of the succeeding financial year.

The purchase order/ work order shall be void, if at any point of time Vendor are found to be a black listed dealer as per GSTN rating system and further no payment shall be entertained.

2. Placement of Order/Letter Of Indent(LOI):

Bank will issue the LOI as per requirement accordingly with details terms & conditions.

3. Terms of Payment :

- a) 50% to be released as one running bill after completion of 50% work of total value.
- b) 40% to be released after entire work is completed and handed over to the satisfaction and certification of the consultant.
- c) 10% to be released after the defect liability period of 12 months, without any interest.

Earnest Money/ Security Deposit & Retention Money: The tenderer will have to deposit an amount of **Rs 8350/--(Rupees Eight Thousand Three Hundred Fifty Only.)** in the form of Bank draft drawn in favour of UCO Bank, payable at Kolkata at the time of submission of tender as an Earnest money. The employer is not liable to pay any interest on the earnest money. The Earnest money of the unsuccessful tenderers will be refunded without any interest soon after the decision to award the work is taken after the expiry of the validity period of the tender.

The successful tenderer to whom the contract is awarded will have to pay an initial security deposit equal to 2% of the value of the accepted tender including the Earnest Money. So the balance amount (ISD – EMD) be paid to UCO Bank vide pay order / DD within 7days of bank informing about acceptance of this offer , failing which the employer at his discretion may revoke the letter of acceptance and forfeit the earnest money deposit furnished along with the tender. It shall be refunded to the contractor within 14 days on completion of the entire works and after the certificate of virtual completion is issued by the architect. A total 10% of project cost will be kept as security deposit which is inclusive of ISD.

Retention Money :

The retention percentage (i.e deduction from interim bill) shall be 8% of the gross value of each interim bill.

50% of the total security deposit will be refundable to the contractor subjected to the following :

- Issue of completion certificate by the owner .
- Contractors removes his materials , equipments , labour force , temporary sheds, store etc. from the site after completion of the work (excepting for a small presence required if any for the defect liability period & approved by the bank).
- 25% of the total security deposit may be refunded 14 (Fourteen) days after the end of defect liability period, provided the contractor has satisfactorily carried out all the work & attended to all the defects in accordance with the conditions of contract. However, the remaining

25% will be refunded to the contractor only after the observations / objections of chief technical examiner of C.V.C are satisfied & removed. No interest is payable on EMD , Initial security deposit & retention money.

- o The Initial security deposit & retention money of the successful tenderer may be forfeited if he fails to comply with any of the conditions of the contract.

4.a. Performance Bank Guarantee:

Successful Bidders will have to submit a performance Bank Guarantee equivalent to 3% of work order value prior to or at the time of execution of the Agreement for one year with a claim period of further three months (Defect Liability Period). The Bank Guarantee to be issued by any Nationalized Bank or any scheduled commercial Bank banking in India other than UCO Bank or its subsidiary, as per enclosed format in Annexure-1. Any defect in the work or operational service, arising out during the period and not attended by the contractor within two days from the date of reporting the defect, will be rectified by the Bank through some other agency and the cost thereof will be recovered from the company and or by invoking the B.G. The performance Bank Guarantee will be returned to the contractor after expiry of AMC period of three years . Bank has the right to invoke the BG for any non-compliance of the terms & conditions of this RFP or the Contract to be executed between the selected bidder and the Bank at any point of time without prejudice to its other rights and remedies available under the Contract and/or the Law (s) for the time being in force.

4.b Insurance: Successful bidder will insure the work with third party liability **including against the risk of alteration to the basic structure of the building**, at their own cost in joint name of the Bank with 1st name being of 'UCO Bank', within 14 (Fourteen) days from the date of issue of this work order or handing over of site which ever is later and keep the same valid until virtual completion of the work, by an 'ALL RISK' insurance policy for full value of the contract. The insurance policy is to be submitted to us in original.

5. Execution of Agreement: The successful bidders will have to execute an Agreement with **Bank** in non-judicial stamp paper of requisite value purchased in favour of the vendor or UCO Bank and as per the draft of Agreement as per **Annexure-II**.

6. INTEGRITY: Integrity Pact(IP) as per Bank's format as per **Annexure-V** on Non-Judicial Stamp Paper of appropriate value **has to be submit under Part-I(Technical Bid) of Tender documents**.

Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion

from future business dealings. Integrity Pact shall cover all phases of contract i.e. from the stage of Notice Inviting Tenders (NIT)/Request for Proposals (RFP) till the conclusion of the contract i.e. final payment or the duration of warranty/guarantee. Format of Integrity Pact is attached as Annexure for strict compliance. Each and Every bidder has to execute pre contract integrity pact as per Bank's format as per **(Annexure-V)** on non-judicial stamp paper of appropriate value.

8.Taxes and Duties: The bidder will be entirely responsible to pay all taxes whatsoever in connection with delivery of the services at the sites including incidental services and commissioning. Wherever the laws and regulations require deduction of such taxes at the source of payment, Bank shall effect such deductions from the payment due to the vendor. The remittance details of amount so deducted and issue of certificate for such deductions shall be made by Bank as per the laws and regulations in force.

Nothing in the contract shall relieve the vendor from his responsibility to pay any tax that may be levied in India/abroad on income and profits made by the vendor in respect of this contract.

9.AUTHORIZED SIGNATORY : The selected bidder shall indicate the authorized signatories who can discuss and correspond with BANK, with regard to the obligations under the contract. The selected bidder shall submit at the time of signing the contract a certified copy of the resolution of their board, authenticated by the company secretary, authorizing an official or officials of the bidder to discuss, sign agreements/contracts with BANK, raise invoice and accept payments and also to correspond. The bidder shall provide proof of signature identification for the above purposes as required by BANK.

10.CLARIFICATIONS ON AND AMENDMENTS TO RFP DOCUMENT: Prospective bidders may seek clarification on the RFP document by letter/fax/e-mail till the date and time mentioned in this RFP. Further, at least 7 days prior to the last date for bid-submission, the Bank may, for any reason, whether at its own initiative or in response to clarification(s) sought from prospective bidders, modify the RFP contents by amendment. Clarification /Amendment, if any, will be notified on Bank's website and such notification shall be deemed to be sufficient notice to all. No individual communication will be sent to any bidder in this regard. On the issue of any such notice regarding modification of contents of RFP, this RFP shall be read as if such modification were part of the original RFP.

11.Liquidated Damage: In case of failure to complete the work within the stipulated period of time by fault of the successful vendors, liquidated damage @ 1% of the accepted contract sum for delay of each week or part thereof shall be recovered from successful vendors. The total of liquidated damage shall be subject to a maximum of 10% of the accepted contract value, accrual of which entitles us to rescind the contract.

12. TERMINATION FOR DEFAULT(S)

Bank reserves its right to cancel the work/purchase order and/ or terminate this Agreement by giving 15 days' prior notice in writing to the Vendor without prejudice

to its rights and contentions available under this Agreement or under the Law (s) for the time being in force in the following circumstances: -

- a) Unnecessary or unwarranted delay in execution of the work allotted.
- b) Delay in providing the requisite manpower at the Bank's site.
- c) The vendor violates any Laws, Rules, Regulations, Bye-Laws, Guidelines, and Notifications etc.

d) Breach of trust is noticed during any stage of the consultancy assignment.

e) The selected bidder commits a breach of any of the terms and conditions of the bid.

f) The selected bidder goes in to liquidation voluntarily or otherwise.

g) An attachment is levied or continues to be levied for a period of 7 days upon the effects of the bid.

h) If it is found at any stage that the bidder has concealed any important information or has submitted any false information or declaration particularly regarding any pending legal action or blacklisting status.

i) If there is any conflict of interest.

j) An attachment is levied or continues to be levied for a period of seven days upon effects of the contract.

k) If fails to complete the assignment as per the time lines prescribed in the Purchase order/ Agreement and/or within the extension, if any allowed.

In addition to the cancellation of work order/termination of the master contract, the Bank reserves the right to appropriate the damages from the earnest money deposit (EMD) provided by the selected bidder and/or forfeit the Performance Bank guarantee furnished by the vendor or other wise. The Bank also reserves the right to recover any dues payable by the selected bidder from any amount outstanding to the credit of the selected bidder, including the pending bills and security deposit, if any, under this contract or any other contract/order.

Notwithstanding anything contained hereinbefore, Bank shall have the right to terminate the contract at any time at its own convenience by serving a prior written notice of 15 days to the vendor without assigning any reason and without cost or compensation therefor.

13. CONSEQUENCES OF TERMINATION: The Bank at its sole discretion shall invoke the Performance Guarantee, and the Indemnity furnished towards non performance/non Compliance of the terms and conditions of the work order/contract by the Contractor/Vendor, without prejudice to its rights and conditions available under the Law for the time being in force.

14. Date of Commencement of work: The work shall be deemed to be commenced from **seventh day** from the date of receipt of work order or handing over of site which ever is later. The work should be started in consultation with Kolkata ZO -GAD.

15. Time of Completion: 4 (Four Weeks) weeks from the stipulated date of commencement of the work.

16. RESPONSIBILITY FOR COMPLETENESS: Any supplies and services which might not have been specifically mentioned in this R.F.P/tender / contract but are necessary for the design, manufacture, supply, testing, handing over, operationalizing, performance or completeness of the contract, shall be provided / rendered as per the time schedule for the efficient and smooth operation and maintenance of the system under Indian conditions. The approval by the Bank at any stage for any supplies by the vendor shall not relieve the vendor of his obligation.

17. DISPUTE RESOLUTION MECHANISM: The Vendor and The Bank shall endeavor their best to amicably settle all disputes arising out of or in connection with the Contract in the following manner:

a. The Party raising a dispute shall address to the other Party a notice in writing requesting an amicable settlement of the dispute within seven (7) days of receipt of the notice.

b. The matter will be referred for negotiation between designated officials of the Bank /Purchaser and the Authorised Official of the Bidder. The matter shall then be resolved between them and the agreed course of action documented within a further period of 15 days.

In case any dispute between the Parties, does not settle by negotiation in the manner as mentioned above, the same shall be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 20 days of the failure of negotiations. Arbitration shall be held in Kolkata and conducted in accordance with the provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. Each Party to the dispute shall appoint one arbitrator each and the two arbitrators shall jointly appoint the third or the presiding arbitrator.

The "Arbitration Notice" should accurately set out the disputes between the parties, the intention of the aggrieved party to refer such disputes to arbitration as provided herein, the name of the person it seeks to appoint as an arbitrator with a request to the other party to appoint its arbitrator within 45 days from receipt of the notice. All notices by one party to the other in connection with the arbitration shall be in writing and be made as provided in this tender document. The arbitrators shall hold their sittings at Kolkata.

The arbitration proceedings shall be conducted in English language. Subject to the above, the courts of law at Kolkata alone shall have the jurisdiction in respect of all matters connected with the Contract/Agreement. The arbitration award shall be final, conclusive and binding upon the Parties and judgment may be entered thereon, upon the application of either party to a court of competent jurisdiction. Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides. The Bidder shall not be entitled to suspend the Service/s or the completion of the job, pending resolution of any dispute between the Parties and shall continue to render the Service/s in accordance with the provisions of the Contract/Agreement.

18. GOVERNING LAWS AND JURISDICTION: This contract shall be governed by and construed in accordance with the Laws of India for the time being in force and all

the dispute(s) or difference(s) arising out of or in connection with the contract shall be subject to the exclusive jurisdiction of the courts at Kolkata.

19. NOTICES: Notice or other communications given or required to be given under the contract shall be in writing and shall be faxed/e-mailed followed by either hand-delivery with acknowledgement thereof, or transmitted by pre-paid registered post or courier. Any notice or other communication shall be deemed to have been validly given on date of delivery if hand delivered & if sent by registered post than on expiry of seven days from the date of posting.

20. PUBLICITY: Any publicity by the bidder in which the name of Bank is to be used should be done only with the explicit prior written permission of Bank. The Vendor shall not make or allow to make a public announcement or media release about any aspect of the Contract unless BANK first gives the Vendor its prior written consent.

21. FORCE MAJEURE: Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or BANK as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

1. Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics
2. Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos
3. Terrorist attack, public unrest in work area

Provided either party shall within 10 days from occurrence of such a cause, notify the other in writing of such causes. The bidder or BANK shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above.

Any delay beyond 30 days shall lead to termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract.

22. CONFIDENTIALITY: The bidder must undertake that they shall hold in trust any Information received by them, under the Contract/Agreement, and the strictest of confidence shall be maintained in respect of such Information. The bidder has also to agree:

- To maintain and use the Information only for the purposes of this Contract/Agreement and only as permitted by BANK;
- To only make copies as specifically authorized by the prior written consent of Bank and with the same confidential or proprietary notices as may be printed or displayed on the original;
- To restrict access and disclosure of Information to such of their employees, agents, strictly on a "need to know" basis, to maintain confidentiality of the Information disclosed to them in accordance with this Clause and
- To treat all Information as Confidential Information.
- Conflict of interest: The Vendor shall disclose to BANK in writing, all actual and potential conflicts of interest that exist, arise or may arise (either for the Vendor or the Bidder's team) in the course of performing the Service(s) as soon as practical after it becomes aware of that conflict.

23. NON-TRANSFERABLE OFFER: This Request for Proposal (RFP) is not transferable. Only the bidder who has purchased this document in its name or submitted the necessary RFP price (for downloaded RFP) will be eligible for participation in the evaluation process. There will not be any type of outsourcing.

The bidder should also submit an undertaking to the effect that he has not made any modification in the original copy of RFP and his bid would be liable for rejection for any violation of the above.

24. PERIOD OF VALIDITY OF BID: Bids shall remain valid for Ninety days after the date of bid opening prescribed by BANK. BANK holds the rights to reject a bid valid for a period Ninety days as non-responsive, without any correspondence. In exceptional circumstances, BANK may solicit the Bidder's consent to an extension of the validity period.

The request and the response thereto shall be made in writing. Extension of validity period by the Bidder should be unconditional and irrevocable. The Bid Security provided shall also be suitably extended. A bidder acceding to the request will neither be required nor be permitted to modify its bid. A bidder may refuse the request without forfeiting its bid security. In any case the bid security of the bidders will be returned after completion of the process.

25. ADDRESS OF COMMUNICATION: Offers/bid should be addressed to the address given in this RFP

26. PRELIMINARY SCRUTINY: BANK will scrutinize the offers/bids to determine whether they are complete, whether any errors have been made in the offer/bid, whether required technical documentation has been furnished, whether the documents have been properly signed, and whether items are quoted as per the schedule.

BANK may, at its discretion, waive any minor non-conformity or any minor irregularity in an offer/bid. This shall be final, conclusive and binding on all bidders and BANK reserves the right for such waivers.

27. NO COMMITMENT TO ACCEPT LOWEST OR ANY OFFER/BID: BANK shall be under no obligation to accept the lowest or any other offer received in response to this offer notice and shall be entitled to reject any or all offers without assigning any reason whatsoever. BANK has the right to re-issue tender/bid. BANK reserves the right to make any changes in the terms and conditions of purchase that will be informed to all bidders. BANK will not be obliged to meet and have discussions with any bidder, and/or to listen to any representations once their offer/bid is rejected. Any decision of BANK in this regard shall be final, conclusive and binding upon the bidder

28. SIGNING OF THE BID: The bid shall be signed by a person or persons duly authorized by the Bidder with signature duly attested. In the case of a body corporate, the bid shall be signed by the duly authorized officers and supported by internal corporate authorizations.

29. COSTS OF PREPARATION & SUBMISSION OF BID: The bidder shall bear all costs for the preparation and submission of the bid. BANK shall not be responsible or liable for

reimbursing/compensating these costs, regardless of the conduct or outcome of the bidding process.

30.SUBCONTRACTING: The Bidder will not subcontract or delegate or permit anyone other than the Bidder personnel to perform any of the work, service or other performance required of the Bidder under this agreement without the prior written consent of the Bank and the bank's decision in this regard will be final and acceptable to the bidder.

31.OWNERSHIP AND RETENTION OF DOCUMENTS

- BANK shall own the documents, prepared by or for the selected bidder arising out of or in connection with the Contract.
- Forthwith upon expiry or earlier termination of the Contract and at any other time on demand by BANK, the Vendor shall deliver to BANK all documents provided by or originating from BANK/ Purchaser and all documents produced by or from or for the Vendor in the course of performing the Service(s), unless otherwise directed in writing by BANK at no additional cost.
- The selected bidder shall not, without the prior written consent of BANK/ Purchaser store, copy, distribute or retain any such Documents.
- The selected bidder shall preserve all documents provided by or originating from BANK/ Purchaser and all documents produced by or from or for the Vendor in the course of performing the Service(s) in accordance with the legal, statutory, regulatory obligations of UCO BANK/Purchaser in this regard.

32.Signing of Contract/Agreement

The successful bidder / Contractor is required to enter into a Contract as per Bank's prescribed format within 15 days from the date of acceptance of Bank's offer valid upto completion of job effective from the date of execution of contract, unless terminated earlier by the Bank by serving 15 days prior notice in writing to the Contractor/ selected bidder at its own convenience without assigning any reason and without any cost or compensation therefor.

The failure, delay or evasion on the part of the successful bidder to execute the Contract within the period mentioned will entitle the Bank to forfeit the Earnest Money deposited by the successful bidder/Consultant, without further notice to the successful bidder/ Consultant. Further, the failure, delay or evasion on the part of the successful bidder / consultant to commence project within 15 days from the date of execution of the Master Contract will result in termination of the Contract and invocation of the Bank Guarantee by the Bank without prejudice to its other rights and remedies available under the contract and/or Law(s) for the time being in force.

33. Bank reserves the right to the following:

Bank reserves its rights, without giving any reason whatsoever and without any cost or compensation therefor, to.

- Reject any or all proposals received in response to the RFP
- Reject the proposals received in response to the RFP containing any deviation from the payment terms as stipulated in RFP.
- Waive or Change any formalities, irregularities, or inconsistencies in RFP.
- Extend the time for submission of proposal.
- Modify the RFP document, by an amendment that would be notified on the Bank's website.

- Independently ascertain information from the Banks and other institutions / companies to which the bidder has already extended IFRS / Converged Indian Accounting Standards (IND-AS) services for similar assignment.
- Modify the time period stipulated above for completion of assignment during the execution of assignment if it deems fit.

34. Forfeiting of Bid Security/EMD: The Bid security/EMD may be forfeited: -

- a) if a Bidder withdraws its Bid during the period of Bid validity specified in the RFP

or

- b) if it was found that the successful Bidder had made any statement or had enclosed any documentary evidence which turns out to be false/incorrect at any time till the bank's final settlement of the bills submitted by the bidder, for the audit assignment undertaken by the bidder.
- c) The bid security amount will be forfeited if the vendor refuses to accept work order or having accepted the work order fails to carry out his obligations mentioned therein.

35. Compliance Confirmation: The Bidder must submit unconditional and unambiguous compliance confirmation to all the terms and conditions stipulated in the RFP .

36. Proposal Ownership: The proposal and all supporting documentation submitted by the bidders shall become the property of the Bank. The proposal and documentation may be retained, returned or destroyed as the Bank decides.

Dy. Zonal Manager,
Kolkata Zonal Office
UCO Bank, Kolkata

ANNEXURE-I

FORMAT OF BANK GUARANTEE

To:
The
.....
.....

(To be stamped in accordance with the stamp act)

1. In consideration of UCO BANK, a body corporate constituted under the Banking Companies (Acquisition & Transfer of Undertaking) Act, 1970, having its head office at 10 BIPLABI TRILOKYA MAHARAJ SARANI (BRABOURNE ROAD), Kolkata-700001 (hereinafter called "UCO BANK") having agreed to engage M/s (Name of the vendor Company) a Company incorporated under the Companies Act, 1956 having its registered office at (Address of the vendor company) (hereinafter called "the said VENDOR") from the demand, under the terms and conditions of UCO BANK's purchase order/ Letter of Intent bearing no.dated..... issued to the Vendor and an Agreement no.....dated..... made between UCO BANK and the Vendor for a period of in pursuance of Request For Proposal no.....dated....., as modified, (hereinafter called "the said Agreement"), of security deposit for the due fulfillment by the said VENDOR of the Terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs..... (Rupees..... Only).

We..... [indicate the name of the bank ISSUING THE BANK GUARANTEE] (herein after referred to as "the Bank") at the request of [VENDOR] do hereby undertake to pay to UCO BANK an amount not exceeding Rs.....against any loss or damage caused to or suffered or would be caused to or suffered by UCO BANK by reason of any breach by the said VENDOR of any of the terms or conditions contained in the said Agreement.

2. We [indicate the name of the bank ISSUING THE BANK GUARANTEE] do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from UCO BANK stating that the amount claimed is due by way of loss or damage caused to or breach by the said VENDOR of any of the terms or conditions contained in the said Agreement or by reason of the VENDOR'S failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....

3. We undertake to pay to UCO BANK any money so demanded notwithstanding any dispute or disputes raised by the VENDOR in any suit or proceeding pending before any court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

The payment as made by us under this bond shall be a valid discharge of our liability for payment there under and the VENDOR for payment there under and the VENDOR shall have no claim against us for making such payment.

4. We, [indicate the name of the bank ISSUING THE GUARANTEE] further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of BANK under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till UCO BANK certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said VENDOR and accordingly discharged this guarantee.

Unless a demand or claim under this guarantee is made on us in writing on or before(Expiry of claim period), we shall be discharged from all liabilities under this guarantee thereafter.

5. We [indicate the name of bank ISSUING THE GUARANTEE] further agree with UCO BANK that UCO BANK shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said VENDOR from time or to postpone for any time, or from time to time any of the powers exercisable by UCO BANK against the said VENDOR and to forebear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any variation, or extension being granted to the said VENDOR or for any forbearance, act or omission on the part of UCO BANK of any indulgence by UCO BANK to the said VENDOR or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the VENDOR.

7. We, [indicate the name of Bank ISSUING THE GUARANTEE] lastly undertake not to revoke this guarantee during its currency except with the previous consent of UCO BANK in writing.

Notwithstanding anything contained herein:

i) Our liability under this Bank Guarantee shall not exceed Rs..... (Rupees.....) only.

ii) This Bank Guarantee shall be valid upto and

iii) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before

.....(date of expiry of Guarantee including claim period).

8. Dated the day of for..... [indicate the name of Bank]

Yours' faithfully,

For and on behalf of

Bank Authorised Official

ANNEXURE-II

Draft Agreement

Article of agreement made this _____ day of _____ 2022

between the "UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at No.10, BTM Sarani, Kolkata-700001 (hereinafter referred to as "Bank" which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns and successors) of the "ONE PART and M/s having its registered office at (herein after called "The Vendor") of the other part, which expression should include its successor/s and assignee/s.

Whereas the Bank is desirous of executing Contract for at UCO Bank Kolkata Zonal Office (hereinafter called "Bank")

And whereas the said work as mentioned in the work order have been accepted and signed by and on behalf of the Vendor.

And whereas the vendor has agreed to execute upon and subject to condition set forth herein and work order, General conditions of contract, special condition of contract, including all other conditions as mentioned, in the work order, specifications and all correspondence exchanged by or between the parties from the submission of tender till the award of work, both letter inclusive, (all of which are collectively hereinafter referred to as " the said conditions") the work described in the said specification and included in the tender at the rates therein set for in UCO Bank Work Order No..... dated202 and amounting to the sum of Rs. (Rupees only) inclusive of all Taxes .

NOW IT IS HEREBY AGREED AS FOLLOWS:

The following documents attached hereto shall be deemed to form an integral part of this Agreement:

- (a) Work order letter no-..... dated
- (b) R.F.P.(Request For Proposal) dated
- (b) Corrigendum (if any) dated

Scope of work: Renovation of interior furnishing works at GSI Extension Counter.

1 .Price and Taxes:

i) The price shall be firm and binding without any escalation through out the contract period i.e.(Till Completion of Work).The prices (in Indian Rupees) should indicate All inclusive Price of the equipment [i.e. basic price, transportation, insurance (to cover equipment during the transit, installation at site and handing it over to the Bank), Duties, installation charges, comprehensive on site warranty of one year covering all parts, consumables, labour etc] GST should be shown separately . If the Bidders fails to include them in the tender, no claim thereof will be considered by the Bank afterwards.

ii) Additional Terms & Condition on GST are as follows:

- Supplier/service provider to confirm that the GST amount charged in invoice is declared in its returns and payment of taxes is also made.
- The Supplier/ Service Provider agrees to comply with all applicable GST laws, including GST acts, rules, regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within the time prescribed under such laws. Supplier/Service Provider should ensure that accurate transaction details, as required by GST laws, are timely uploaded in GSTN². In case there is any mismatch between the details so uploaded in GSTN by Supplier/ Service Provider and details available with UCO Bank, then payments to Supplier/Service Provider to the extent of GST relating to the invoices/s under mismatch may be retained from due payments till such time the accurate tax amount is finally reflected in the GSTN to UCO Bank's Account and is finally available to UCO Bank in terms of GST laws and that the credit of GST so taken by UCO Bank is not required to be reversed at a later date along with applicable interest.
- UCO Bank has the right to recover monetary loss including interest and penalty suffered by it due to any non-compliance of tax laws by the supplier/service provider. Any loss of input tax credit to UCO Bank for the fault of supplier shall be recovered by UCO Bank by way of adjustment in the consideration payable or otherwise.
- Supplementary invoices/debit note/credit note for price revisions to enable UCO Bank to claim tax benefit on the same shall be issued by Vendor for a particular year before September of the succeeding financial year.

The purchase order/ work order shall be void, if at any point of time Vendor are found be to a black listed dealer as per GSTN rating system and further no payment shall be entertained.

2. Placement of Order/Letter Of Indent(LOI):

Bank will issue the LOI as per requirement accordingly with details terms & conditions.

3. Terms of Payment :

- a) 50% to be released as one running bill after completion of 50% work of total value.
- d) 40% to be released after entire work is completed and handed over to the satisfaction and certification of the consultant.
- e) 10% to be released after the defect liability period of 12 months, without any interest.

Earnest Money/ Security Deposit & Retention Money: The tenderer will have to deposit an amount of **Rs 50,000/--(Rupees Fifty Thousand Only.)** in the form of Bank draft drawn in favour of UCO Bank, payable at Kolkata at the time of submission of tender as an Earnest money. The employer is not liable to pay any interest on the earnest money. The Earnest money of the unsuccessful tenderers will be refunded without any interest soon after the decision to award the work is taken after the expiry of the validity period of the tender.

The successful tenderer to whom the contract is awarded will have to pay an initial security deposit equal to 2% of the value of the accepted tender including the Earnest Money. So the balance amount (ISD – EMD) be paid to UCO Bank vide pay order / DD within 7days of bank informing about acceptance of this offer , failing which the employer at his discretion may revoke the letter of acceptance and forfeit the earnest money deposit furnished along with the tender. It shall be refunded to the contractor within 14 days on completion of the entire works and after the certificate of virtual completion is issued by the architect.

A total 10% of project cost will be kept as security deposit which is inclusive of ISD.

Retention Money :

The retention percentage (i.e deduction from interim bill) shall be 8% of the gross value of each interim bill.

50% of the total security deposit will be refundable to the contractor subjected to the following :

- Issue of completion certificate by the owner .
- Contractors removes his materials , equipments , labour force , temporary sheds, store etc. from the site after completion of the work (excepting for a small presence required if any for the defect liability

- period & approved by the bank).
- 25% of the total security deposit may be refunded 14 (Fourteen) days after the end of defect liability period, provided the contractor has satisfactorily carried out all the work & attended to all the defects in accordance with the conditions of contract. However, the remaining 25% will be refunded to the contractor only after the observations / objections of chief technical examiner of C.V.C are satisfied & removed. No interest is payable on EMD , Initial security deposit & retention money.
- The Initial security deposit & retention money of the successful tenderer may be forfeited if he fails to comply with any of the conditions of the contract.

4.a. Performance Bank Guarantee:

Successful Bidders will have to submit a performance Bank Guarantee equivalent to 3% of work order value prior to or at the time of execution of the Agreement for one year with a claim period of further three months (Defect Liability Period). The Bank Guarantee to be issued by any Nationalized Bank or any scheduled commercial Bank banking in India other than UCO Bank or its subsidiary, as per enclosed format in Annexure-1 . Any defect in the work or operational service, arising out during the period and not attended by the contractor within two days from the date of reporting the defect, will be rectified by the Bank through some other agency and the cost thereof will be recovered from the company and or by invoking the B.G. The performance Bank Guarantee will be returned to the contractor after expiry of AMC period of three years . Bank has the right to invoke the BG for any non-compliance of the terms & conditions of this RFP or the Contract to be executed between the selected bidder and the Bank at any point of time without prejudice to its other rights and remedies available under the Contract and/or the Law (s) for the time being in force.

4.b Insurance: Successful bidder will insure the work with third party liability, at their own cost in joint name of the Bank with 1st name being of 'UCO Bank', within 14 (Fourteen) days from the date of issue of this work order or handing over of site which ever is later and keep the same valid until virtual completion of the work, by an 'ALL RISK' insurance policy for full value of the contract. The insurance policy is to be submitted to us in original.

4.C. Execution of Agreement: The successful bidders will have to execute an Agreement with Bank in non-judicial stamp paper of requisite value purchased in favour of the vendor or UCO Bank and as per the draft of Agreement as per Annexure-II.

5. INTEGRITY: Integrity Pact(IP) as per Bank's format as per Annexure-V on Non-Judicial Stamp Paper of appropriate value has to be submit under Part-I(Technical Bid) of Tender documents. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings. Integrity Pact shall cover all phases of contract i.e. from the stage of Notice Inviting Tenders (NIT)/Request for

Proposals (RFP) till the conclusion of the contract i.e. final payment or the duration of warrantee/guarantee. Format of Integrity Pact is attached as Annexure for strict compliance.

Each and Every bidder has to execute pre contract integrity pact as per Bank's format as per (Annexure-V) on non-judicial stamp paper of appropriate value.

6.Taxes and Duties: The bidder will be entirely responsible to pay all taxes whatsoever in connection with delivery of the services at the sites including incidental services and commissioning. Wherever the laws and regulations require deduction of such taxes at the source of payment, Bank shall effect such deductions from the payment due to the vendor. The remittance details of amount so deducted and issue of certificate for such deductions shall be made by Bank as per the laws and regulations in force.

Nothing in the contract shall relieve the vendor from his responsibility to pay any tax that may be levied in India/abroad on income and profits made by the vendor in respect of this contract.

7.AUTHORIZED SIGNATORY :The selected bidder shall indicate the authorized signatories who can discuss and correspond with BANK, with regard to the obligations under the contract. The selected bidder shall submit at the time of signing the contract a certified copy of the resolution of their board, authenticated by the company secretary, authorizing an official or officials of the bidder to discuss, sign agreements/contracts with BANK, raise invoice and accept payments and also to correspond. The bidder shall provide proof of signature identification for the above purposes as required by BANK.

8.CLARIFICATIONS ON AND AMENDMENTS TO RFP DOCUMENT: Prospective bidders may seek clarification on the RFP document by letter/fax/e-mail till the date and time mentioned in this RFP. Further, at least 7 days prior to the last date for bid-submission, the Bank may, for any reason, whether at its own initiative or in response to clarification(s) sought from prospective bidders, modify the RFP contents by amendment. Clarification /Amendment, if any, will be notified on Bank's website and such notification shall be deemed to be sufficient notice to all. No individual communication will be sent to any bidder in this regard. On the issue of any such notice regarding modification of contents of RFP, this RFP shall be read as if such modification were part of the original RFP.

9.Liquidated Damage: In case of failure to complete the work within the stipulated period of time by fault of the successful vendors, liquidated damage @ 1% of the accepted contract sum for delay of each week or part thereof shall be recovered from successful vendors. The total of liquidated damage shall be subject to a maximum of 10% of the accepted contract value, accrual of which entitles us to rescind the contract.

10. TERMINATION FOR DEFAULT(S)

Bank reserves its right to cancel the work/purchase order and/ or terminate this Agreement by giving 15 days' prior notice in writing to the Vendor without prejudice

to its rights and contentions available under this Agreement or under the Law (s) for the time being in force in the following circumstances: -

- a) Unnecessary or unwarranted delay in execution of the work allotted.
- b) Delay in providing the requisite manpower at the Bank's site.
- c) The vendor violates any Laws, Rules, Regulations, Bye-Laws, Guidelines, and Notifications etc.
- d) Breach of trust is noticed during any stage of the consultancy assignment.
- e) The selected bidder commits a breach of any of the terms and conditions of the bid.
- f) The selected bidder goes in to liquidation voluntarily or otherwise.
- g) An attachment is levied or continues to be levied for a period of 7 days upon the effects of the bid.
- h) If it is found at any stage that the bidder has concealed any important information or has submitted any false information or declaration particularly regarding any pending legal action or blacklisting status.
- i) If there is any conflict of interest.
- j) An attachment is levied or continues to be levied for a period of seven days upon effects of the contract.
- k) If fails to complete the assignment as per the time lines prescribed in the Purchase order/ Agreement and/or within the extension, if any allowed.

In addition to the cancellation of work order/termination of the master contract, the Bank reserves the right to appropriate the damages from the earnest money deposit (EMD) provided by the selected bidder and/or forfeit the Performance Bank guarantee furnished by the vendor or other wise. The Bank also reserves the right to recover any dues payable by the selected bidder from any amount outstanding to the credit of the selected bidder, including the pending bills and security deposit, if any, under this contract or any other contract/order.

Notwithstanding anything contained hereinbefore, Bank shall have the right to terminate the contract at any time at its own convenience by serving a prior written notice of 15 days to the vendor without assigning any reason and without cost or compensation therefor.

11. CONSEQUENCES OF TERMINATION: The Bank at its sole discretion shall invoke the Performance Guarantee, and the Indemnity furnished towards non performance/non Compliance of the terms and conditions of the work order/contract by the Contractor/Vendor, without prejudice to its rights and conditions available under the Law for the time being in force.

12 Date of Commencement of work: The work shall be deemed to be commenced from seventh day from the date of receipt of work order or handing over of site which ever is later. The work should be started in consultation with ZO, kolkata -GAD.

13. Time of Completion: 3 (Three Weeks) from the stipulated date of commencement of the work.

14. RESPONSIBILITY FOR COMPLETENESS: Any supplies and services which might not have been specifically mentioned in this R.F.P/tender / contract but are necessary for the design, manufacture, supply, testing, handing over, operationalizing, performance or completeness of the contract, shall be provided / rendered as per the time schedule for the efficient and smooth operation and maintenance of the system under Indian conditions. The approval by the Bank at any stage for any supplies by the vendor shall not relieve the vendor of his obligation.

15. DISPUTE RESOLUTION MECHANISM: The Vendor and The Bank shall endeavor their best to amicably settle all disputes arising out of or in connection with the Contract in the following manner:

a. The Party raising a dispute shall address to the other Party a notice in writing requesting an amicable settlement of the dispute within seven (7) days of receipt of the notice.

b. The matter will be referred for negotiation between designated officials of the Bank /Purchaser and the Authorised Official of the Bidder. The matter shall then be resolved between them and the agreed course of action documented within a further period of 15 days.

In case any dispute between the Parties, does not settle by negotiation in the manner as mentioned above, the same shall be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 20 days of the failure of negotiations. Arbitration shall be held in Kolkata and conducted in accordance with the provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. Each Party to the dispute shall appoint one arbitrator each and the two arbitrators shall jointly appoint the third or the presiding arbitrator.

The "Arbitration Notice" should accurately set out the disputes between the parties, the intention of the aggrieved party to refer such disputes to arbitration as provided herein, the name of the person it seeks to appoint as an arbitrator with a request to the other party to appoint its arbitrator within 45 days from receipt of the notice. All notices by one party to the other in connection with the arbitration shall be in writing and be made as provided in this tender document. The arbitrators shall hold their sittings at Kolkata.

The arbitration proceedings shall be conducted in English language. Subject to the above, the courts of law at Kolkata alone shall have the jurisdiction in respect of all matters connected with the Contract/Agreement. The arbitration award shall be final, conclusive and binding upon the Parties and judgment may be entered thereon, upon the application of either party to a court of competent jurisdiction.

Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides. The Bidder shall not be entitled to suspend the Service/s or the completion of the job, pending resolution of any dispute between the Parties and shall continue to render the Service/s in accordance with the provisions of the Contract/Agreement.

15. GOVERNING LAWS AND JURISDICTION: This contract shall be governed by and construed in accordance with the Laws of India for the time being in force and all the dispute(s) or difference(s) arising out of or in connection with the contract shall be subject to the exclusive jurisdiction of the courts at Kolkata.

16. NOTICES: Notice or other communications given or required to be given under the contract shall be in writing and shall be faxed/e-mailed followed by either hand-delivery with acknowledgement thereof, or transmitted by pre-paid registered post or courier. Any notice or other communication shall be deemed to have been validly given on date of delivery if hand delivered & if sent by registered post than on expiry of seven days from the date of posting.

17. PUBLICITY: Any publicity by the bidder in which the name of Bank is to be used should be done only with the explicit prior written permission of Bank. The Vendor shall not make or allow to make a public announcement or media release about any aspect of the Contract unless BANK first gives the Vendor its prior written consent.

18. FORCE MAJEURE: Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or BANK as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

4. Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics
5. Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos
6. Terrorist attack, public unrest in work area

Provided either party shall within 10 days from occurrence of such a cause, notify the other in writing of such causes. The bidder or BANK shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above.

Any delay beyond 30 days shall lead to termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract.

19. CONFIDENTIALITY: The bidder must undertake that they shall hold in trust any Information received by them, under the Contract/Agreement, and the strictest of confidence shall be maintained in respect of such Information. The bidder has also to agree:

- To maintain and use the Information only for the purposes of this Contract/Agreement and only as permitted by BANK;
- To only make copies as specifically authorized by the prior written consent of Bank and with the same confidential or proprietary notices as may be printed or displayed on the original;
- To restrict access and disclosure of Information to such of their employees, agents, strictly on a "need to know" basis, to maintain confidentiality of the Information disclosed to them in accordance with this Clause and
- To treat all Information as Confidential Information.
- Conflict of interest: The Vendor shall disclose to BANK in writing, all actual and potential conflicts of interest that exist, arise or may arise (either for the Vendor or the Bidder's team) in the course of performing the Service(s) as soon as practical after it becomes aware of that conflict.

20. NON-TRANSFERABLE OFFER: This Request for Proposal (RFP) is not transferable. Only the bidder who has purchased this document in its name or submitted the necessary RFP price (for downloaded RFP) will be eligible for participation in the evaluation process. There will not be any type of outsourcing.

The bidder should also submit an undertaking to the effect that he has not made any modification in the original copy of RFP and his bid would be liable for rejection for any violation of the above.

21. PERIOD OF VALIDITY OF BID: Bids shall remain valid for Ninety days after the date of bid opening prescribed by BANK. BANK holds the rights to reject a bid valid for a period Ninety days as non-responsive, without any correspondence. In exceptional circumstances, BANK may solicit the Bidder's consent to an extension of the validity period.

The request and the response thereto shall be made in writing. Extension of validity period by the Bidder should be unconditional and irrevocable. The Bid Security provided shall also be suitably extended. A bidder acceding to the request will neither be required nor be permitted to modify its bid. A bidder may refuse the request without forfeiting its bid security. In any case the bid security of the bidders will be returned after completion of the process.

22. ADDRESS OF COMMUNICATION: Offers/bid should be addressed to the address given in this RFP

23. PRELIMINARY SCRUTINY: BANK will scrutinize the offers/bids to determine whether they are complete, whether any errors have been made in the offer/bid, whether required technical documentation has been furnished, whether the documents have been properly signed, and whether items are quoted as per the schedule. BANK may, at its discretion, waive any minor non-conformity or any minor irregularity in an offer/bid. This shall be final, conclusive and binding on all bidders and BANK reserves the right for such waivers.

24. NO COMMITMENT TO ACCEPT LOWEST OR ANY OFFER/BID: BANK shall be under no obligation to accept the lowest or any other offer received in response to this offer notice and shall be entitled to reject any or all offers without assigning any reason whatsoever. BANK has the right to re-issue tender/bid.

BANK reserves the right to make any changes in the terms and conditions of purchase that will be informed to all bidders. BANK will not be obliged to meet and have discussions with any bidder, and/or to listen to any representations once their offer/bid is rejected. Any decision of BANK in this regard shall be final, conclusive and binding upon the bidder.

25. SIGNING OF THE BID: The bid shall be signed by a person or persons duly authorized by the Bidder with signature duly attested. In the case of a body corporate, the bid shall be signed by the duly authorized officers and supported by internal corporate authorizations.

26. COSTS OF PREPARATION & SUBMISSION OF BID: The bidder shall bear all costs for the preparation and submission of the bid. BANK shall not be responsible or liable for reimbursing/compensating these costs, regardless of the conduct or outcome of the bidding process.

27.SUBCONTRACTING: The Bidder will not subcontract or delegate or permit anyone other than the Bidder personnel to perform any of the work, service or other performance required of the Bidder under this agreement without the prior written consent of the Bank and the bank's decision in this regard will be final and acceptable to the bidder.

28.OWNERSHIP AND RETENTION OF DOCUMENTS

- BANK shall own the documents, prepared by or for the selected bidder arising out of or in connection with the Contract.
- Forthwith upon expiry or earlier termination of the Contract and at any other time on demand by BANK, the Vendor shall deliver to BANK all documents provided by or originating from BANK/ Purchaser and all documents produced by or from or for the Vendor in the course of performing the Service(s), unless otherwise directed in writing by BANK at no additional cost.
- The selected bidder shall not, without the prior written consent of BANK/ Purchaser store, copy, distribute or retain any such Documents.
- The selected bidder shall preserve all documents provided by or originating from BANK/ Purchaser and all documents produced by or from or for the Vendor in the course of performing the Service(s) in accordance with the legal, statutory, regulatory obligations of UCO BANK/Purchaser in this regard.

29.Signing of Contract/Agreement

The successful bidder / Contractor is required to enter into a Contract as per Bank's prescribed format within 15 days from the date of acceptance of Bank's offer valid upto completion of job effective from the date of execution of contract, unless terminated earlier by the Bank by serving 15 days prior notice in writing to the Contractor/ selected bidder at its own convenience without assigning any reason and without any cost or compensation therefor.

The failure, delay or evasion on the part of the successful bidder to execute the Contract within the period mentioned will entitle the Bank to forfeit the Earnest Money deposited by the successful bidder/Consultant, without further notice to the successful bidder/ Consultant. Further, the failure, delay or evasion on the part of the successful bidder / consultant to commence project within 15 days from the date of execution of the Master Contract will result in termination of the Contract and invocation of the Bank Guarantee by the Bank without prejudice to its other rights and remedies available under the contract and/or Law(s) for the time being in force.

30. Bank reserves the right to the following:

Bank reserves its rights, without giving any reason whatsoever and without any cost or compensation therefor, to.

- Reject any or all proposals received in response to the RFP
- Reject the proposals received in response to the RFP containing any deviation from the payment terms as stipulated in RFP.
- Waive or Change any formalities, irregularities, or inconsistencies in RFP.
- Extend the time for submission of proposal.
- Modify the RFP document, by an amendment that would be notified on the Bank's website.

- Independently ascertain information from the Banks and other institutions / companies to which the bidder has already extended IFRS / Converged Indian Accounting Standards (IND-AS) services for similar assignment.
- Modify the time period stipulated above for completion of assignment during the execution of assignment if it deems fit.

31. Forfeiting of Bid Security/EMD: The Bid security/EMD may be forfeited: -

d) if a Bidder withdraws its Bid during the period of Bid validity specified in the RFP

or

e) if it was found that the successful Bidder had made any statement or had enclosed any documentary evidence which turns out to be false/incorrect at any time till the bank's final settlement of the bills submitted by the bidder, for the audit assignment undertaken by the bidder.

f) The bid security amount will be forfeited if the vendor refuses to accept work order or having accepted the work order fails to carry out his obligations mentioned therein.

32. Compliance Confirmation: The Bidder must submit unconditional and unambiguous compliance confirmation to all the terms and conditions stipulated in the RFP .

33.Proposal Ownership: The proposal and all supporting documentation submitted by the bidders shall become the property of the Bank. The proposal and documentation may be retained, returned or destroyed as the Bank decides.

34.Dispute resolution mechanism

The Vendor and the Bank shall endeavour their best to amicably settle all disputes arising out of or in connection with the Contract in the following manner:

a. The Party raising a dispute shall address to the other Party a notice requesting an amicable settlement of the dispute within seven (7) days of receipt of the notice.

b. The matter will be referred for negotiation between authorised representative of UCO BANK and the Authorized Official of the Vendor. The matter shall then be resolved between them and the agreed course of action documented within a further period of 15 days.

In case any dispute between the Parties, is not settled by negotiation in the manner as mentioned above, the same may be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 15 days of the failure of negotiations. Each Party to the dispute shall appoint one arbitrator of their own choice and the two appointed arbitrators shall appoint the third arbitrator who will act as the presiding arbitrator. Arbitration shall be held in Kolkata and conducted in English as per provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof.

The "Arbitration Notice" should accurately set out the disputes between the parties, the intention of the aggrieved party to refer such disputes to arbitration as provided herein, the name of the person it seeks to appoint as an arbitrator with a request to the other party to appoint its arbitrator within 45 days from receipt of the notice. All notices by one party to the other in connection with the arbitration shall be in writing and be made as provided in this tender document.

The Vendor shall not be entitled to suspend the Service/s or the completion of the job, pending resolution of any dispute between the Parties, rather shall continue to render the Service/s in accordance with the provisions of the SLA notwithstanding the existence of any dispute between the Parties or the subsistence of any arbitration or other proceedings.

35. Others Terms-

A. Nothing contained in this Agreement shall be construed as establishing or creating between the Parties, a relationship of master and servant or Bank and agent.

B. The Vender shall notify to Bank of any material change in their status, in particular, where such change would impact on performance of obligations under this Agreement.

C. The Vender shall be jointly and severally liable to and responsible for all obligations for performance of works including that of its Associates under the Agreement.

D. The Vender shall at all times indemnify and keep indemnified Bank any claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by its (Agency) employees or agents or by any other 3rd Party resulting from or by any action, omission or operation conducted by or on behalf of the Agency.

E. Governing Laws & Jurisdiction of the court

This Agreement shall be governed by the Law(s) of India for the time being in force and the Rules made thereunder from time to time and all the dispute(s) or difference(s) arising out of or in connection with the contract shall be subject to the exclusive jurisdiction of the courts of KOLKATA.

F. All other Terms & Conditions will remain same as stipulated in our R.F.P and subsequent Corrigendum dated Please note that work order no.....dated..... along with your offer, the minutes of prebid meeting held on, the article of agreement etc would form part of the contract document.

G. Non-Disclosure : The Vendor must undertake that they shall hold in trust any information received by them, under the Contract/Agreement, and shall maintain confidentiality of such information.

H. Non Assignment: Vendor shall agree that neither the subject matter of the agreement nor any right here in shall be transferred, sub-contracted, assigned or delegated to any third party by the successful bidder without prior written consent of the Bank.

In witness where of the Bank and the vendor have set their respective hands on the day and year first herein above written.

Signed on behalf of the UCO Bank

Signature on behalf

of the vendor

By its duly authorized Officer

in presence of:

In presence of:

1) Signature.....

1) Signature.....

Name with address:

Name with address:

2) Signature.....

2) Signature.....

Name with address

Name with address:

Annexure-III

APPLICATION FORMAT

To
The Zonal Manager
Kolkata Zonal Office,
UCO Bank, General Administration Department
1st Floor, DD – 3 & 4,
Salt Lake
Kolkata – 700064

Sir,

1. We have carefully examined all the contents incorporated in the various parts of this Tender Document for **Renovation of Interior furnishing works at GSI Extension Counter** taken note of all the terms & conditions stated in the Tender Document in its various parts.

2. We understand that the time schedule of 8 weeks from the date of purchase order - stipulated for completion of Renovation of Interior furnishing works at 4th Floor, HO-II, Salt Lake, Sector-I Kolkata-700064 thereof in all respects of the plat and accepted by us is the essence of the contract.

3. We enclose a non refundable Pay Order / Demand Draft for Rs/(Rupees only) drawn in favour of UCO Bank and Payable at Kolkata (P.O/DD No..... Date..... Issuing Bank..... Branch.....) towards cost of tender document(Not applicable for MSME).

4. We enclose a Pay Order / Demand Draft for Rs(Rupeesonly) drawn in favour of UCO Bank and Payable at Kolkata (P.O/DD No..... Date..... Issuing Bank..... Branch.....) towards EMD (Not applicable for MSME).

5. We also agree that our tender along with the prices will remain valid for one year from the last date stipulated for submission of the tender and this period of validity

can be extended for such period as may be mutually agreed between the Bank and bidders in writing.

6. We also agree to keep the Performance Security Deposit as per terms of the tender. However, if the performance of the machines is found unsatisfactory during the said validity period, you shall have the right to forfeit the Performance Security Deposit without reference to us.

7. Our PAN for Income Tax is _____.

8. We are registered with GST and our registration numbers is as follows:

GST Registration Number : _____

For and on behalf of

(With seal)

Signature _____

Name _____

Designation _____

DULY AUTHORIZED SIGNATORY

_____ day of _____ 2021

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UCO BANK

सम्मान आपके विश्वास का Honours your trust

UCO BANK

ANNEXURE-IV

SCOPE OF WORK

The work consists of Renovation of Interior furnishing works at GSI Extension Counter in accordance with the "drawings" and "schedule of quantities" **without any alteration to the basic structure of the building**. The furnishing works are within the scope of this tender. It includes furnishing all material, labour, tools and equipment and management necessary for the incidental to the construction and completion of the work. All work, during its progress and upon completion, shall conform to the lines, elevations and layout as shown on the drawings furnished by the Employer/architects. Should any detail essential for efficient completion of the work be omitted from the drawings and specifications it shall be the responsibility of the contractor to inform the Employer/Architects and to furnish and install such detail with work the same will be acceptable and ready for use.

Employer/Architects may in their absolute discretion issue further drawings and/or written instructions, details, directions and explanations, which are, hereafter collectively referred to as "the Employer/architects instructions in regard to:

- a) The variation or modification of the design quality or quantity of works or the addition or omission or substitution of any work.
- b) Any discrepancy in the drawings or between the schedule of quantities and/or specification.
- c) The removal from the site of any defective material brought thereon by the contractor and the substitution of any other material thereof.
- d) The demolition removal and /or re-execution of any work executed by the contractor/s.
- e) The dismissal from the work of any person employed thereupon.
- f) The opening up for inspection of any work covered up.
- g) The rectification and making good of any defects under clauses hereinafter mentioned and those arising during the maintenance period (retention period).

The contractor shall forthwith comply with and duly execute any work comprised in such Employer's/Architects instructions, provided always that verbal instructions, directions and explanations given to the contractor's or his representative upon the work by the Employer /Architects shall involving a variation be confirmed in writing to the contractor's within seven days. No works for which rates are not specifically mentioned in the priced schedule of quantities shall be taken up without written

permission of the Employer / Architects. Rates of items not mentioned in the priced schedule of quantities shall be fixed by the Employer in construction with the Architects as provided in clause "variation".

Regarding all factory made products for which ISI marked products are available, only products bearing ISI marking shall be used in the work.

TOOLS, STORAGE OF MATERIALS, PROTECTIVE WORKS AND SITE OFFICE REQUIREMENTS

Protective Measures: The contractor from time to time of being placed in possession of the site must make suitable arrangements for watching, lighting and protecting the work, the site and surrounding property by day, by night, on Sundays and other holidays.

Contractor shall indemnify the Employer against any possible damage to the building, roads, or members of the public or alteration of basic structure of the building in course of execution of the work.

The contractor shall provide necessary temporary enclosures, gates, entrances etc for the protection of the work and materials and for altering and adopting the same as may be required and removing on completion of the works and making good all works disturbed.

Storage of Materials: The contractor shall provide and maintain proper sheds for the proper storage and adequate protection of materials etc and other work that may be executed on the site including the tools and materials of nominated sub-contractors and remove same on completion.

Tools: All instruments found necessary on the works shall be provided by the contractor for the due performance of this contract as instructed by the site Engineer.

The contractor should over in his rates for making provisions for all reasonable facilities for the use of his scaffolding, tools and plant etc by nominated sub-contractors for their work.

CLEARING SITE AND SETTING OUT WORKS

The site shown on the plan shall be cleared of all obstructions and materials rubbish of all kinds. If at any time, any error shall appear during the progress of any part of the work irrespective of the fact that the layout had been approved by the Employer /Architects, the contractor shall at his own expenses rectify such error, if called upon to the satisfaction of the Employer. The contractor shall further set out the works to the alternative positions at the site until one is finally approved and the

rates quoted in his tender should include for this and no extra on this account will be entertained.

ACCESS

Any authorized representative of the Employer shall at all reasonable times have free access to the work and/or to the workshops, factories or other places where materials are being prepared or constructed for the work and also to any place where the materials are lying or from where they are being obtained, and the contractor shall give every facility to the Employer or their representative necessary for inspection and examination and the Employer no person shall be allowed at any time without the written permission of the Employer.

MATERIALS, WORKMANSHIP, SAMPLES, TESTING OF MATERIALS

All the works specified and provided for in the specifications or which may be required to be done in order to perform and complete any part thereof shall be executed in the best and most workman like manner with materials of the best and approved quality of the respective kinds in accordance with the particulars contained in and implied by the specifications and as represented by the drawings or according to such other additional particulars, and instructions as may from time to time be given by the Employer /Architects during the execution of the work, and to his entire satisfactions.

If required by the Employer/Architects the contractor shall have to carry out tests on materials and workmanship in approved materials testing laboratories or as prescribed by the Employer/Architects at his own cost to prove that the materials etc , under test conform to the relevant I.S.I. standards or as specified in the specifications. All the materials (except where otherwise described) stores and equipment required for the full performance of the work under the contract must be provided through normal channels and must include charge for import duties, sales tax, octroi and other charges and must be the best of their kind available and the contractor/s must be entirely responsible for the proper and efficient carrying out of the work. The work must be done in the best working manner. Samples of all material to be used must be submitted with written approval from Employer/Architects must be obtained prior to placement of order.

Should the work be suspended by reason of rain, strike, lock-outs or any other cause, the contractor shall taken all precautions necessary for the protection of work and at his own expenses shall make good any damage arising from any of these causes.

The contractor shall cover up and protect from damage, from any cause, all new work and supply all temporary/doors, protection to windows, and any other requisite protection for the execution of the work whether by himself or special tradesmen or

nominated sub-contractor and any damage caused must be made good by the contractor at his own expenses.

REMOVAL OF IMPROPER WORK

The Employer shall during the progress of the work have power to order in writing from time to time the removal from the work within such reasonable time or time as may be specified in the order of any materials which in the opinion of the Employer architects are not in accordance with specification or instructions, the substitution or proper re-execution of any work executed with materials or workmanships not in accordance with the drawings and specifications or instructions. In case the contractor refuses to comply with the order the Employer shall have the power to employ and pay other agencies to carry out the work and all expenses consequent thereon or incidental thereto as certified by the Employer/Architects shall be borne by the contractor or may be deducted from any money due to or that may become due to the contractor. No certificate which may be given by the Architects shall relieve the contractor from his liability in respect of unsound work or bad materials.

UCO BANK

ANNEXURE-V

FORMAT OF INTEGRITY

(To be executed on non-judicial stamp paper of requisite value)

UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at No.10, BTM Sarani, Kolkata-700001 hereinafter referred to as "**Bank**" (which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns, administrators and successors) of the "**ONE PART**

And

..... Hereinafter referred to as "The Bidder/Contractor".

Preamble

The **Bank** intends to award, under laid down organizational procedures, contract/s for.....The Bank values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its Bidder (s) and / or contractor (s).

In order to achieve these goals, the Bank will appoint an independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Bank.

1.The Bank commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

a. No employee of the Bank, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b. The Bank will during the tender process treat all Bidder(s) with equity and reason. The Bank will in particular, before and during the tender process, provide to all Bidders (s) the same information and will not provide to any Bidders (s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.

c. The Bank will exclude from the process all known prejudiced persons.

2. If the Bank obtains information on the conduct of any of its employees which is criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this

regard, the Bank will inform the Chief Vigilance Office and in addition can initiate disciplinary actions.

Sections 2 – Commitments of the Bidder (s)/Contractor(s)

1. The bidder(s) /contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

a. The Bidder(s) contractor(s) will not directly or through any other persons of firm, offer promise or give to any of the Bank's employees involved in the tender process of the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to in order to obtain in exchange any advantage or during the execution of the contract.

b. The Bidder(s) /Contractor(s) will not enter with other Bidders into any undisclosed agreement of understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process .

c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act, further the Bidder(s) / contractors will not use improperly for purposes of competition or personal gain, or pass on to others, any information or document provided by the Bank as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s) / Contractor (s) of foreign origin shall disclose the name and address of the Agent/representatives in India, if any. Similarly the bidder(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign Banks, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.

e. The Bidder(s)/Contractor(s) will when presenting his bid, disclose any and all payments he has made is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

2. The Bidder (s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3: Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed transgression through a violation of Section 2, above or in any other form such as to

put his reliability or credibility in question, the Bank is entitled to disqualify the Bidder (s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings". Copy of the "Guidelines on Banning of business dealings" is annexed and marked as Annex-B".

Section 4 : Compensation for Damages

1. If the Bank has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Bank is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
2. If the Bank has terminated the contract according to Section 3, or if the Bank is entitled to terminate the contract according to Section 3, the Bank shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value of the amount equivalent to Performance Bank Guarantee.

Section 5 : Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anti corruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.
2. If the bidder makes incorrect statement on this subject he can be disqualified from the tender process and action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealings".

Section 6 : Equal treatment of all Bidders/Contractors/subcontractors.

1. The Bidder (s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Bank before signing the contract.
2. The Bank will enter into agreements with identical conditions as this one with all bidders, contractors and subcontractors.
3. The Bank will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 : Criminal charges against violated Bidder(s)/Contractor(s)/Sub contractor(s).

If the Bank obtains knowledge of conduct of a Bidder, Contractor or subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Bank has substantive suspicion in this regard, the Bank will inform the same to the Chief Vigilance Officer.

Section 8 : Independent External Monitor/Monitors

1. The Bank appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Managing Director & CEO, UCO Bank.
3. The Bidder(s)/Contractor (S) accepts that the Monitor has the right to access without restriction to all project documentation of the Bank including that provided by the Contractor.

The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder (s)/Contractor(s)/Subcontractor(s) with confidentiality.

4. The Bank will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Bank and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement he will so inform the Management of the Bank and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act, in a specific manner refrain from action or tolerate action.
6. The Monitor will submit a written report to the Managing Director& CEO, UCO Bank within 8 to 10 weeks from the date of reference or intimation to him by the Bank and should be occasion arise, submit proposals for correction of problematic situations.
7. Monitor shall be entitled to compensation on the same terms as being extended to / provided to Independent Directors on the UCO Bank.
8. If the Monitor has reported to the Managing Director& CEO, UCO Bank a substantiated suspicion of an offence under relevant IPC/PC Act, and the Managing Director& CEO, UCO Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the

Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

9. The word "Monitor" would include both singular and plural.

Section 9 – Pact Duration.

This pact begins when both parties have legally signed it, and expires for the contractor is 10 months after the last payment under the contract.

If any claim is made lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Chairman and Managing Director, UCO Bank.

Section 10 – Other provisions

- This agreement is subject to Indian Law, Place of performance and jurisdiction is the Registered Office of the Bank i.e. Kolkata.
- Changes and supplements as well as termination notices need to be made in writing.
- If the Contractor is partnership or a consortium, this agreement must be signed by all partners or consortium members.
- Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(For & on behalf of the Bank)

(Office Seal)

Place_____

Date_____

Witness : (Name & Address)

(For & On behalf of Bidder/Contractor)

(Office Seal)

Place_____

Date_____

Witness : (Name & Address)

Annexure-VI

DRAFT

Letter of Undertaking & Indemnity

(To be executed on non-judicial stamp paper of requisite value)

**To
UCO Bank
General Administration Department
KOLKATA Zonal Office**

In consideration of UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings Act, 1970 as amended from time to time having its Head Office at 10, Biplabi Trailokya Maharaj Sarani, Kolkata-700 001 (hereinafter Referred to as "the Bank" which expression shall include its successors and assigns) at our request and on the strength of our statements and representation contained in our letter dated agreeing to appoint us as vendor/ Contractor for, we,, a Company incorporated under the Companies Act, 1956 having its registered office at - (full address) do hereby irrevocably and unconditionally agree and undertake that:

- 1) We shall, at all times hereinafter, save and keep harmless and indemnified the BANK, including its respective directors, officers, and employees and keep them indemnified from and against any claim, demand, losses, liabilities or expenses of any nature and kind whatsoever and by whomsoever made in respect of the said contract and any damage caused from and against all suits and other actions that may be instituted taken or preferred against the BANK by whomsoever and all losses, damages, costs, charges and expenses that the BANK may incur by reason of any claim made by any claimant for any reason whatsoever or by anybody claiming under them or otherwise for any losses, damages or claims arising out of all kinds of accidents, destruction, deliberate or otherwise, direct or indirect, from those arising out of violation of applicable laws, regulations, notifications guidelines and also from the environmental damages, *or damages/alteration to the basic structure of the building*, if any, which may occur during the contract period.

- 2) We shall, during the contract period, ensure that all the permissions, authorizations, consents are obtained from the local and/or municipal and/or governmental authorities, as may be required under the applicable laws, regulations, guidelines, notifications, orders framed or issued by any appropriate authorities.
- 3) Our obligations herein are independent, irrevocable, absolute and unconditional in each case irrespective of the value, genuineness, validity, regularity or enforceability of the aforesaid Agreement or the insolvency, bankruptcy, reorganization, dissolution, liquidation or change in ownership of the BANK or Indemnifier or any other circumstance whatsoever which might otherwise constitute a discharge or defense of an indemnifier.

In case we fail to pay the losses, damages and expenses as claimed and demanded by the Bank, Bank shall be entitled to recover the amount by invoking Performance Bank Guarantee furnished by us for renovation works at UCO bank GSI Extension Counter under buyback arrangement without any prior notice to us.

- 4) This Letter of Undertaking & Indemnity shall survive the Agreement entered into between the Bank and us.

Dated, this.....day of20

.....

(Signature of the Authorized Signatory of vendor along with the seal of the Company)

ANNEXURE-VII

SAFETY CODE

Scaffolds

- i) Suitable scaffolds shall be provided for workmen for all works that cannot safely be done from the ground, or from solid construction except in the case of short duration work which can be done safely from ladders. When a ladder is used, it shall be rigid construction made either of good quality wood or steel. The steps shall have a minimum width of 450 mm and a maximum rise of 300 mm. suitable hand holds of good quality wood or steel shall be provided and the ladder shall be given an inclination not steeper than $\frac{1}{4}$ to 1 (1/4 horizontal and 1 vertical).
- ii) Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be 1 m.
- iii) Safe means of access shall be provided to all working places. Every ladder shall be securely fixed. No portable single ladder shall be over 9 m in length while the width between side rails in rung ladder shall in no case, be less than 290 mm for ladder upto and including 3 m in length. For longer ladders this width shall be increased at least 20 mm for each additional meter of length.
- iv) A sketch of the ladders and scaffolds proposed to be used shall be prepared and approval of the Engineer obtained prior to construction.

OTHER SAFETY MEASURES

- v) Adequate precaution shall be taken to prevent danger from electrical equipment. No materials on any of the sites of work shall be so stacked or placed as to cause danger or inconvenience to any person or the public.

Demolition

Before any demolition work is commenced and also during the process of the work:

- a) No electric cable or apparatus which is liable to be a source of danger over a cable or apparatus used by the operator shall remain electrically charged.
- b) All practical steps shall be taken to prevent danger to persons employed from the risk of fire or explosion or flooding. No floors roof or other part of the building shall be so overloaded with debris or materials as to render it unsafe.

Personal Safety Equipments

a) All necessary personal safety equipment as considered adequate by the Engineer should be kept available for the use of the person employed on the site and maintain in a condition suitable for immediate use and the contractor should taken adequate steps to ensure proper use of equipment by those concerned:

b) The contractor shall not employ men below the age of 18 years and women on the work of painting with products containing lead or any toxic material in any form. Wherever men above the age of 18 are employed on the work of such painting the following precautions should be taken:

c) No paint containing lead or lead products shall be used except in the form of paste or readymade paint. Paints like vinye and epoxies having toxic fumes should be applied after following all precautions laid down by manufacturers.

d) Suitable face make should be supplied for use by the workers when paint is applied in the form of spray or a surface having lead paint dry rubbed and scraped.

e) Overalls shall be supplied by the contractor to the workmen and adequate facilities shall be provided to enable the working painters to wash during the cessation of work

f) When the work is done near any public place where there is risk of drowning all necessary equipment should be provided and kept ready for use and all necessary steps taken for prompt rescue of any person in dander and adequate provision should be made for prompt first aid treatment of all injuries likely to be sustained during the course of the work.

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UCO BANK

सम्मान आपके विश्वास का Honours your trust



KOLKATA Zonal Office, General Administration Department

1st Floor, DD – 3 & 4, Salt Lake, Kolkata-700064

Email: zo.calcutta@ucobank.co.in

Phone: 033-44559157

Website <http://www.ucobank.com>

**RFP for Renovation of Interior furnishing works at GSI Extension Counter under
KOLKATA ZONAL OFFICE**

PART-II (Price Bid)

UCO BANK

GST will be paid separately at applicable rate

(Signature of bidder with seal) _____

Name _____

Designation _____

Note: The Bank reserves the right, not to execute all items of work nor to execute the full quantity of items, as mentioned in schedule of quantities.

BOQ OF FURNISHING WITH ALLIED CIVIL WORKS FOR UCO BANK - GSI COUNTER					
SL NO.	PARTICULARS	UNIT	QTY	RATE	AMOUNT
A	FURNISHING :				
1	FALSE CEILING (Gypboard)				
	Providing and fixing Gypsum false ceiling which includes G.I perimeter channels of size 0.55mm thk.(having one flange of 20mm and another flange of 30mm and a web of 27mm) along with perimeter of ceiling,screw fixed to brick wall/partition with the help of nylon sleeves and screws, at 610mm centres. Then suspending G.I intermediate channels of size 45mm (0.9mm thk. with two flanges of 15mm each) from the soffit at 1220mm centres with ceiling ange of width 25mm x10mmx0.55mm thk.fixed to soffit with G.I. cleat and steel expansion fastners ceiling section of 0.55 mm thk. having knurled web of 51.5mm and two flanges of 26mm each with lips of 10.5 mm are then fixed to the intermediate channel with the help of connecting clip and in direction perpendicular to the intermediated channel at 457mm centres.12.5mm tapered edge Gypboard (confirming to IS: 2095 - 1982) is then screw fixed to ceiling section with 25mm drywall screws at 230mm centers.Screw fixing is to be done mechanically either with screw driver or drilling machine with suitable attachment. The boards are to be jointed and and finished so as to have a flush look which includes filling and finishing the tapered and square edges of the boards with jointing compound.				
	No extra payment will be made for the cutting of lights & necessary extra frame work for fixing 2'-0" x 2'-0" light fittings. The joints to be properly mended with paper tapes and gypsum compound,two coats of Drywall Top Coat all complete. The rate is inclusive of necessary scrap holding or stageing. The rate should include the full completion of the ceiling. At the time of handing over the site all necessary repairing work to be considered if required. The work to be completed as per specification,drawing and approval of the Architect. The complete job has to be done as per Saint-Gobain India Pvt. Ltd. - Gyproc spcifications NOTE : True ceiling height is 14'-6" .	Sqmt	53		
a)	GRID CEILING				

	Providing and fixing of Armstrong Acoustical Suspended false ceiling system with " Dune Microlook" tiles. The tiles should have humidity resistance of 99% RH, Average NRC 0.50 and STC of 34dB, Light reflectance > 85%, thermal conductivity k = 0.052 - 0.057 W/M K, colour white with the exposed side finished with Crisp finely granulated with microperforations, Fire Performance class 0/ class 1 (BS - 476) in module size of 600mm x 600mm x 16mm, laid with black silhouette 15mm hot dipped galvanised steel suspension system having rotary stitching. To comprise main runners of length 3000 mm width 15mm and web height 35 mm made out of 0.4 mm hot dipped galvanised steel spaced at 1200 mm centres securely fixed to the structural soffit by approved hangers at 1200 mm maximum centres and not more than 150mm from spliced joints. The last hanger at the end of each main runner should not be greater than 600 mm from the adjacent wall. 1200 mm long cross tees of web height 35mm and made out of 0.4 mm thick galvanised steel to be interlocked between main runners at 600 mm require independent support. 600 x 600 mm modules to be formed by fitting 600 mm long cross tees centrally between the 1200mm cross tees.				
	The 1200 mm cross tees to have central " birds mouth" notches to facilitate fitting of 600 mm cross tees. Perimeter trim to be Armstrong wall angles secured to walls at 450mm maximum centres. False ceiling will be measured on horizontal plane only. Horizontal plane measurements are to be inclusive of all vertical drops, edge mouldings, facias, etc.				
	Rate quoted to include vertical drops up to 150mm and all cut-outs required for light fixtures, smoke detectors and other services cut-outs complete as directed by Architect.				
	Rate quoted to include cost of providing support framework formed of perimeter channels for fixing light fixtures, AC grills/diffusers etc. Also to provide concealed perimeter channel support as required to support modular grid ceiling sections at junction between gypboard false ceiling and modular grid tile ceiling. The rate is inclusive of necessary scrap holding or staging.	Sqmt	17		
2	PAINTING				
	Providing & applying Acrylic Emulsion paint of Asian Paints / ICI Dulux / Berger in minimum 2-3 coats including scrapping, opening of existing cracks, removing existing distemper, filling up of "V" cracks with epoxy expandable putty to required depths wherever required. Item to include 1 coat of oil base primer & making good existing surface to receive new paint including cleaning on completion of painting work etc. complete in all respects.	Sqmt	200		
3	POP PUNNING				
	Providing and applying POP punning of average thk. 1.2mm to existing wall surfaces in true level and plumb complete as directed. The rate is inclusive of making grooves up to 12mm thick if required in horizontal or vertical direction near doors, windows and skirting etc. The work to be completed in all respect as per specification, design and approval of the Architect.	Sqmt	150		

4	SYNTHETIC ENAMEL PAINT FOR WINDOW GRILL, ROLLING SHUTTER & COLLAPSEABLE GATE				
	Providing and applying 2 coats synthetic enamel paint on window grill, strong room door, rolling shutter and collapsible gate. Before putting final paint scrapping, leveling, preparing the surface and 2 coats primer to be done. The wall to be completed as per the direction of architect.	Sqmt	60		
5	PLASTER				
	Providing 15mm thick cement sand plaster (1:6) to interior wall, ceiling, beams, columns surface including racking out joints, roughening concrete surface and complete in all respect as per drawing, specification and direction.	Sqmt	30		
6	PLASTER WITH CHEMICAL				
	Removing existing cement mortar from existing walls, raking joints to receive new plaster and providing new plaster with Sika latex chemical in 4:2:1 and carting away the debris from site. The rate is inclusive of using blue lamp if necessary.	Sqmt	35		
7	VITRIFIED TILES				
	Flooring :- Providing & laying of 2' x 2' Vitrified Tile flooring of approved make & shade over necessary leveling screed of 1:4 cement mortar (20mm thick)/ chemical of approved make with proper slope wherever required concluding pointing of the joints with white cement and matching pigments, curing etc. complete in all respects (excluding Toilets & pantry area).	Sqmt	55		
a)	Skirting (4")	Rmt	40		
b)	Necessary deep Chipping to be done & dismantling of some portion of existing mosaic floor if necessary to make dead level as per instruction of bank or Architects.	Sqmt	55		
8	Providing and fixing Wash basin of Parryware/ Hindware 550 x 400 with all internal fittings etc , chain plug and pedestal colour white all complete.	Nos	1		
9	Providing and fixing angular stop cock ESSCO S.S. finish	Nos	1		
10	Providing and fixing Pillar cock ESSCO S.S. finish	Nos	1		
11	Providing and fixing Soap dispenser	Nos	1		
12	Providing and fixing Towel ring	Nos	1		
13	Providing and fixing mirror (size : 2' -0" X 1'-6") made out of 6mm thk. Machine polish glass all over edges mounted over 1/2" thk. Marine ply. The mirror shall be fixed with 1" dia s.s stud. The work to be completed in all respect as per design, direction and approval of the Architect.	Nos	1		

14	PARTITION				
	Providing and fixing partition consisting of 2 " x 2" finished sal wood section without sap and joints at maximum 2'-0"C/C both horizontally and vertically treated with Pentapehene pale from STP as antitermite & fire retardent from Viper. To be fixed screwed to the floor and celing with M.S. cleats. The frame work will be claded with 6mm thk. BWR plywood both sides and finished with 1.0mm thk. approved shade laminate as per design with approved adhesive. In case of Partly glazed and low ht.(4'-0"& 6'-0") partition 8mm thk. Etched/Frosted glass to be provided fixed with 3"x3/4" white beach/ teak wood moulding with natural polished all complete. In case of Low ht. partition (4'-0") approved colour soft board should be embedded in partition with white beach/white ceader wooden beading with natural polish. The work to be completed as per specification ,design and approval of the Architects.				
	Note: During joint measurement Partition ht. will be considered upto False ceiling level.In event of difference in false ceiling ht. the partition ht. shall be calculated on average ht.				
a	Low ht. Partly Glazed Cash Side's Partition	Sqmt	11		
b	Low ht. Partly Glazed Cash Rear Partitions including doors	Sqmt	3		
c	Full Blocked Partition upto true ceiling ht. with both side laminate	Sqmt	45		
d	Low ht. Partly Glazed 4'-0" ht. Partition with wicket door	Sqmt	5		
e	Full Blocked Partition upto true ceiling ht. with one side laminate one side paint	Sqmt	9		
15	12 mm GLASS PARTITION				
	Providing and fixing in position 12mm thk machine polished glass at top of Cash counter front. Necessary 1 1/2" x1/2" white beech/white ceader moulding with natural polish to be provided. The work to be completed in all respect as per design , direction and approval of Architect.	Sqmt	4		
16	DOORS				
(a)	Full Ht. Partly Glazed / Full Blocked door				
	Providing and fixing solid core flush door of 35 mm thk. Finished with 1mm approved colour laminate .A wooden cover moulding of 3"x3/4" thk. white beech /teak wood with natural polish shall be provided for floor spring fitted door .8mm thk. Modi Guard / Saint Gobain clear float glass with etching (approved design) shall be provided with 1 1/2"x3/4" thk. White beech/teak wood glass moulding (as per approved design) with natural polish for full ht. partly glazed door. In case of vision panel door 18"x9" 8mm thk. clear glass with glass moulding with natural polish to be provided. The rate shall be inclusive of Floor Spring (heavy duty),4" brass hinges, door stopper, screws,10" 'H' shape brass handle (Kitch) ,dead lock of Godrej, key hole cover, night latch, tower bolt, door closer of approved make.All edges of the door to be covered with necessary lipping with natural polish. The work should be completed as per specification ,design and approval of Architect.				

	Note: Wooden door frame fixed to the wall shall have 4" x2 1/2" Teak wood / sal wood (seasoned) section with natural polish. The doors fitted with door clousers shall be provided 3" x 1 1/2" white beech / Teak wood section with natural polish for door frame work.				
i)	Entry to UPS, store Room & entry to back area with vision panel (3'-0"x7'-0")	No	3		
ii)	Entry door to cash and Teller counter door without etching (2'-3"/3'-0"x 5'-0"/7'-0")	No	2		
(b)	FULL HT BLOCKED DOOR WITH DOOR FRAME				
	Providing and fixing solid core flush door of 35 mm thk. Finished with 1mm approved colour laminate .A wooden cover moulding of 3"x3/4" thk. white beech /white ceader with natural polish shall be provided for floor spring fitted door .8mm thk. Modi Guard / Saint Gobain clear float glass with etching (approved design) shall be provided with 1 1/2"x3/4" thk. White beech/white ceader glass moulding (as per approved design) with natural polish for full ht. partly glazed door. In case of vision panel door 18"x9" 8mm thk. clear glass with glass moulding with natural polish to be provided. The rate shall be inclusive of Floor Spring (heavy duty),.4" brass hinges, door stopper, screws, 10" 'H' shape brass handle (Kitch) ,dead lock of Godrej, key hole cover, night latch, tower bolt, door closer of approved make. All edges of the door to be covered with necessary lipping with natural polish. The work should be completed as per specification ,design and approval of Architect.				
	Note: Wooden door frame fixed to the wall shall have 4" x2 1/2" white beech / white ceader (seasoned) section with natural polish. The doors fitted with door clousers shall be provided 3" x 1 1/2" white beech / white ceader section with natural polish for door frame work.				
(i)	Size: 3'-0"/2'-6"x7'-0"	Sqmt	5		
17	MAIN ENTRANCE DOOR (3'-6"x7'-0")				
	Providing & fixing fully glazed pivoted door at the main entrance consists of 6"x2"seasoned white beach/ Teak wood section for bottom rail and 4"x2" seasoned white beach/teak wood section for top rail finished with natural polish. 12mm thk. Modi Guard /Saint Gobain clear float glass with sand blasting/etching (as per design) and finish handle(1'-0" long)of Neki/Hasseley make to be fixed on both sides & proper locking arrangement in bottom rail to be done. The rate should include lipping, moulding, beading & heavy duty floor spring of approved make. The work to be completed in all respect as per design, direction and approval of the architect.	No	1		
18	TABLE				

	Providing and fixing tables made out of 19mm thk BWR block board for top, sides and front of approved make clad with 1.0mm laminate as per design in all visible areas. All the exposed edges to be covered with white beach/teak wooden lippings and table front fascia will have 1 1/2"x 1" mouldings with natural polish. The drawers to be made out of 19mm thk block board for front, sides to be made out of 12mm BWR plywood and bottom and back to be made out of 6mm BWR plywood and it should play in telescopic drawer sliding channels. The inside of the drawer and the table to be synthetic enamel painted (approved colour). A legrest to be provided duly painted made out of 19mm thk BWR blockboard. A shutter to be made by 19mm BWR Block board clad with 1.0mm laminate. The necessary godrej multipurpose locks (brass), brass hinges, 4" matt finished handles (brass) of approved make to be provided in each drawers and shutters. On top of the Branch managers table 10mm thk glass to be placed edges duly machine polished.				
	The table should have black powder coated readymade key board tray and tea tray with laminate finish. The necessary wire managers to be provided on the tables and the provision for lights to be kept if required in the front of table. Readymade metal CPU trolley to be provided every where with a provision of castors to be provided. 3" raised portion made of 19mm BWR b/b finished with 1.0mm laminate and 1 1/2" raised portion made of 19mm BWR b/b finished with 1.0mm approved colour laminate as per design to be provided on table front. All the exposed areas to be duly enamel painted. The work to be completed as per design and approval of the Architect.				
a	S.W.O (5'-6"x2'-6")	No	1		
b	S.W.O /Officers (5'-0"x2'-6")	No	2		
19	SIDE AND BACK UNIT				
	Providing and fixing Side Unit/ Back unit made out of 19mm BWR block board for top, sides and 6mm thk. BWR ply for back finished with 1.0mm laminate. The drawers to be made out of 19mm BWR block board in the front clad with 1.0mm laminate. sides to be made out of 12mm plywood and bottom, back made out of 6mm plywood and it should play on drawer sliding channels. Drawer and sliding shutters inside to be synthetic enamel painted. The Sliding shutters to be made out of 19mm block board with 1.0mm laminate finished and should play on aluminium channels all four sides. The necessary godrej multipurpose locks, brass hinges, 4"brass matt finished handle, 4"brass matt finished sliding handle etc to be provided. Inside of the unit to be synthetic enamel painted in matching tone. All the exposed edges of the boards/plywoods to be covered with White beach/teak wood lippings/mouldings with natural polished all complete. side and back unit top will have 1 1/2"x1" white beech/teak wood moulding with natural polish at front fascia. The work to be completed as per specification, design and approval of the Architects.	Rmt	3		
20	WRITING LEDGE (3'-0" x 1'-0" x 0'-6")				

	Providing and fixing writing ledge as per design made out 19mm block board with necessary groove patterns ,1.0mm laminate to be cladded. 18mm thk. telephone black granite with bull nosed moulding (double) at facia to be provided on top of the writing ledge. A divider made of 19mm thk. block board to be provided. Whit beach/ White ceader lipping with natural polish to be used in all exposed areas. Inside of writing ledge to be enamel painted. The work to be completed as per design and approval of the architect.	No	1		
21	VERTICAL BLINDS				
	Providing and fixing venitian blinds of 100mm thk (Mac/Annum) of approved shade and pattern having handrail made of high strength alluminium alloyed wall thickness of 1.2mm thk. Headrail to have 25mm decorative insert. Control unit shall be of derlin. The runners are also to be a derlin with antiflition adeshive. Spacers should be made of stainless steel. Fabric should be polyester viscoted/polyester yarn having protective coating with chemicals for stain resistance & soil repalancy. The rate shall include necessary scoch gurd treatment on both sides. The overlaping should be uniform and adequate. Necessary operative arrangements,frames to be provided. The work to be completed as per specification and approval of the architect.	Sqmt	16		
22	STORAGE				
	Providing and fixing storage made out of 19mm BWR block board for top, sides& 6mm BWR ply for back finished with 1.0mm laminate . The shutters to be made out of 19mm block board with 1.0mm laminate. The necessary godrej multipurpose locks ,6" SS matt finished handles, auto closing hinges etc to be provided . 3" x1/2" white beach/White ceader wooden skirting to be provided duly natural polished as per matching tone. Inside of the unit to be synthetic enamel painted in matching tone . All the exposed edeges of the boards/plywoods to be coverd with white beach/white ceader wooden lippings/1 1/2"x1"mouldings duly natural polished all complete. For full ht. storage file divider made out of 6mm thk ply to be provided. The work to be completed as per approval and specifaicaion of the Architect.				
a	Size : 1800 (L) x 2400 (H)x 450 (D)mm	No	1		
b	Size : 900 (L) x 2400 (H)x 450 (D)mm	No	1		
c	Overhea storage (Spec same as item no.11)	Sqmt	5		
23	SOFT BOARD / NOTICE BOARD				
	Providing and fixing soft board /Notice board fabricated out of 12mm BWR ply covered with 12mm soft board padding and upholsply propylene fabric @ 80/mtr. Edges of soft board should have white beach/whiteceader moulding with natural polished.	Sqmt	2		
	Note: Where pin up board is in a panelled area, the top of the pin up board should be flushed with the panel, keeping the same level. The work should be completed as per specification,design&approval of the Architects.				
24	SUGGESTION BOX				

	Providing and fixing suggestion box made out of 19mm block board and finished with 1.0mm thk laminate & inside to be synthetic enamel painted. A 1" high slit & small door with key and locking arrangement to be done for dropping & taking out the slips. The work to be completed as per design, direction & approval of the architect.	No	1		
25	CHEQUE DEPOSIT BOX				
	Providing and fixing cheque deposit box made out of 19mm thk block board & finished with 1.0mm thk. Laminate & inside to be synthetic enamel painted a 1" high slit & small door with key and locking arrangement to be done for dropping & taking out the slips. The work to be completed as per the design, direction & approval of the architect.	No	1		
26	FIRST AID BOX				
	Providing & fixing in position first aid box made out of 19mm thk. BWR block board finished with 1.0mm thk. Laminate. Inside to be enamel painted all exposed edges to be covered with white beach/white cedar lipping with natural polish. Necessary hardware like multipurpose lock, brass hinges and handle to be provided. The work to be completed as per the direction & approval of the architect.	No	1		
27	FIXED GLAZING AT ENTRANCE				
	Providing and fixing fixed glazing at entrance consist of 6"x2" white beech/white cedar woden section with natural polish for bottom rail and 4"x2" white beech/white cedar section with natural polish for top rail. 12mm thk. modi guard/saint gobain glass with etching to be provided . The work is to be completed as per design, direction and approval of the architect.	Sqmt	6		
28	CORNICE MOULDING				
	Providing and fixing pop cornice moulding along the periferi wherever the walls/ partition meeting the ceiling size 3" x 1 1/2" duly painted as per approval of the architect.	Rmt	60		
29	MAIN PANEL ENCASEMENT				
	Providing & Fixing main panel encasement in position fabricated out of 19mm BWP BB with 1.0mm thk. Laminate for top, both sides & front. Encasement will be having powder coated alluminium louver & 6mm thk. Glass for seeing the indicator in both pallahs. The exposed surface of 19mm BWP BB will be finished with white beach/white cedar lipping & inside to be enamel painted . The item to be completed in all respect as per design , direction and approval of the Architects.	Sqmt	4		
30	TEMPORARY ADJUSTMENT ON SITE				
	Removing and refixing the existing partition, tables, other necessasory items as per the requirement for the make shift arrangement to run the bank without hindrance as instructed by the Architect in all respect.	JOB	1		

31	Supplying revolving chairs of approved make as per specification below with standard upholstery of approved shade.				
i)	OFFICER CHAIR				
	Medium back chair with back tilting mechanism with locking systems, seat with gas lift for height adjustment, Nylon base with castors and armrest. UPHOLSTERY : FABRIC BLUE 2923 (MODEL NO: ALM333)	Each	3		
ii)	VISITORS FOR OFFICERS				
	Low back Visitor chair with fabric seat and MS black powder coated fixed type four legs. Fire retardant fabric. UPHOLSTERY : FABRIC BLUE 2923 (MODEL NO: FC72)	Each	2		
iii)	LOBBY CHAIRS (3SEATER)				
	Grey powder coated perforated type 3seater lobby chair. (MODEL NO: LWC 114)	Set	2		
32	LESS:				
	BUYBACK of existing dismantled Partitions, Counters, Old tables, chairs etc. of the Bank which will not be reused & removing them from the Bank's premises. Tender will be rejected if the contractor does not quote lumpsum amount.	Job	-1		
	TOTAL - A				

APPROVED MAKE OF MATERIALS

1	False Ceiling / Channels	India Gypsum / Armstrong / Saint Gobain
2	Wood Frame Work / Wood Section : All Wood, Must be well seasoned, free from knots, other defects decay and defects due to handling and Transportation. Wherever necessary, provide with anti – termite Treatment.	Malaysian Sal / Kapoor
3	Wood Skirting / Moulding / Lipping / Bidding	White Beach / White Ceader / CP Teak
4	Wood Preservative	STP Pentaphene Pale / Termiseal by PCI / Bison by British Paint
5	Fire Reterdant Paint	Industrial grads of Noble / Viper
6	BWP Ply (IS : 710)	Green / Century / Satabdi
7	Flush Door / BWP Block board (IS : 1659)	Green / Century / Satabdi
8	Laminate (1.0 mm thk.) (IS : 2046)	Green lam / Century mica / Sunmica
9	Door Closure (Heavy Duty)	Godrej / Archi / Sterling (DC 2000)
10	Floor Spring (Heavy Duty)	Godrej / Archi / Sterling (FS 3000)
11	Door Lock (Dead)	Godrej / Hafele / Hettich / Kich / Doorset / Yale
12	Door Handles	Godrej / Hafele / Hettich / Kich / Doorset
13	Drawer / Storage Handle	Godrej / Hafele / Hettich / Kich / Doorset
14	Drawer / Storage Lock (Multipurpose)	Ebco / Hafele / Hettich / Doorset
15	Night latch	Godrej / 4C Acme
16	Screws	GKW / Nettle fold
17	Hinges	CIEF
18	Sliding Telescopic Drawer Channel	Ebco / Kombo / Earl Behari / Efficient Gadjets
19	Cable Organiser	Ebco / Innofitt Systems (CM 63.C)
20	Adhesive	Fevicol SH / Fevimate TL
21	Soft Board	Jolly Board
22	Vertical Blinds	Mac / Annums / Window Fashion
23	Glass	Modi / AIS / Saint Gobain
24	Paints (Synthetic Enamel / Acrylic Emulsion)	Asain Paints / Berger / ICI
25	PVC Flooring	Krishna Vinyl / Armstrong / Birla
26	Texture Paint	Spectrum
27	Glass	Modi / AIS / Saint Gobain
28	European WC / Washbasin	Hindware / Parryware
29	Sanitary Fittings	Jaquar / EsscoDelux
30	G.I. Pipe	Tata (Medium)
31	Cement	Ultratech / Lafarge / ACC
32	Footmat	Birla 3M / Approved Equivalent

33	Vitrified Tiles	Johnson / Naveen / Kajaria
34	Ceramic Tiles	Johnson / Naveen/Kajaria
35	Chairs	Godrej/Methodex
36	All other items not covered above	As per sample approved by Employer/Consultant

UCO BANK