

Date: 26.09.2022

**NOTICE INVITING TENDER**  
**FOR HIRING OF STAND-BY DIESEL GENERATING SET**

Specification of Stand-by D.G. set to be hired		Location of Installation	
3-Phase, 415Volt, 50 Hz. Silent Diesel Generator Set		Premises of UCO Bank's following Branches:	
KW	No. of DG set	NAME OF BRANCH	DISTRICT
5	1	THELAMARA	SONITPUR
5	1	GORUBANDHA	SONITPUR
5	1	HOJAI	HOJAI
5	1	JAMUGURIHAT	SONITPUR
5	1	KHAIRABARI	UDALGURI
6	1	KOHIMA	KOHIMA
5	1	LEPETKATA	DIBRUGARH
5	1	MISSION CHARIALI	SONITPUR
5	1	NAHARBARI	DIMAPUR

Sealed two-part tenders are invited by UCO Bank, Zonal Office, Jorhat from bonafide & resourceful owners and suppliers of Diesel Generating Sets of above mentioned capacities, ON HIRE BASIS. The required D.G. Sets should be capable of supplying continuous power of at least 90% of rated output of each set, at the frequency of 50 Hz. to Bank's installations/equipments during power failure/load shedding at any point of time, as per requirement of the Bank.

The scope of services and terms & conditions for hiring the D.G. Set are as under:-

- The supplier should be agreeable to provide D.G. sets on hire basis with operator. **Rates are to be quoted for monthly rental charges** including the cost of operator for each rating of D.G. Set of reputed make/brand like "Kirloskar Green", "Greaves", "Cummins India", "Mahindra", "Ashok Leyland" or other reputed make/brand, conforming to relevant I.S. specification. Rates are to be quoted for all or any number of required D.G. sets in sealed covers, superscribing "Rating of D.G. Set". The rental charges should include the charges for providing operator as and when required basis.
- Interested D.G. suppliers may inspect the branch(es) before quoting their monthly rental charges.
- Please note that electrical load of Air Conditioners(ACs) will be deducted from total branch load, i.e. DG set will not support the running of ACs of branch(es).**
- All cost for maintenance and servicing of the generating set including the cost of spare parts, periodical replacement and topping up of Mobil oil are to be borne by the generator supplier.
- The tenders should remain valid for a period of 45 (Forty five) days from the date of opening.
- The D.G. Sets offered on hire basis, should not be more than 3-years old and those should not have run for more than 2,000 hours.

- The D.G. Sets should be maintained properly to keep those in satisfactory running condition at all times for supplying emergency power for a load at least 90% of the capacity of respective generators.
- For running the D.G. set, separate charges towards cost of fuel per hour will be paid by the Bank, which are to be quoted by the vendor.
- The vendor will make arrangements for obtaining the permission of statutory authorities towards installation of D.G. Sets at his cost.  
However, any fee, if payable to statutory authorities, for obtaining such permission will be reimbursed to the vendor by the Bank on submission of proper receipts.
- Supply & installation of accessories like cables, change-over switches etc. for supplying generator power to a point in Bank's premises will be made by the vendor at their own cost.
- The arrangements for providing exhaust pipeline of the D.G. Set, if required, as per requirement & specification of Statutory Authorities, will be made by the Bank at its own cost.
- The required space for installation of the generating set in Bank's premises or in the vicinity of the Bank's premises will be arranged by the Bank.
- The charges for transportation, loading & unloading of the D.G. Set for installation of the same in Bank's premises will be borne by the supplier. Mending of any damage caused to the Bank's property during loading, unloading of the D.G. Set in Bank's premises will be done by the contractor to original finish, at their cost.
- The successful bidder should be in a position to install and commission the DG set in Bank's Premises within 15 (Fifteen) days from the date of awarding the contract or within 7 (seven) days from the date of giving site clearance, whichever is later.
- In some branches, the vendor may be required to dismantle the components of D.G. sets and re-assemble those components in identified location of the Bank's premises for the purpose of installation & commissioning of generating sets for which no extra charges will be paid by the Bank.
- Electricity Duty, if any, payable to the State Govt., depending on running hours of the D.G. Set will be borne by the Bank. However, installation of the energy meter with its calibration and registration with the Statutory Authority, if required, will be done by the contractor at their cost.
- In case of major break-down of the D.G. Set requiring repairing time for more than 4(Four) hours, an alternative interim arrangement will be made by the vendor immediately by providing a substitute generator of adequate capacity at no extra cost. In case of non-functioning of the D.G. set and in the event of failure on the part of the vendor to provide an alternative interim generator of adequate capacity, within four hours, penalty at double pro-rata rate will be imposed and deducted from monthly bill of the generator for the period the generating set remains non-functioning.
- The successful bidder will have to execute an Agreement with the Bank in non-judicial stamp paper of requisite value and as per the draft of Agreement to be provided by the Bank within 14 (Fourteen) days from the date of commencement of the contract.
- The successful bidder will also have to furnish a performance security deposit by DD/Pay Order for an amount equal to one month's accepted rental charges (including the charges of operator) for each generating set within 15 days from the date of commencement of the contract. The performance security deposit can also be submitted in the form of Bank Guarantee, issued by any scheduled commercial Bank banking in India other than UCO Bank or its subsidiary, in a format acceptable to UCO Bank and having validity for a period covering the contract period and claim period for additional one month. The performance security money is to be deposited with the Bank or the performance Bank Guarantee is to be



furnished to the Bank for due performance of the contract. In case of non-performance of the contract by the vendor, the amount of performance security will be realized by the Bank by forfeiting the performance security deposit or invoking the performance Bank Guarantee, as the case may be. No payment will be made until the Agreement is executed and the performance security deposit is furnished. The performance security deposit will not bear any interest and the same will be refunded to the contractor within a reasonable period after the closure of the contract. If the performance security deposit is submitted in the form of Bank Guarantee, the Bank Guarantee will be discharged & returned after closure of the contract.

- Tenders should be submitted along with the Earnest money deposit for an amount of **Rs.2000.00 (Rupees Two thousand only)** for each D.G. set by DD/Pay Order drawn in favour of "UCO Bank" and payable at Jorhat Main branch. Tenders submitted without Earnest money Deposit will be summarily rejected. The Earnest money will not bear any interest. The Earnest money deposited by unsuccessful bidders will be refunded after awarding the contract to the successful bidder. The Earnest money deposited by the successful bidder will be refunded after execution of the Agreement and submission of performance security deposit, duly accepted by the Bank.
- The deployment of operator for running the generating set will be as and when required basis.
- The contractor will have to remove the D.G. Set from the Bank's premises within 3 (Three) days from the date of termination or closure of the contract. at their cost, else demurrage charges @1000/-(Rupees One thousand only) per day will be levied by the Bank on the contractor. Mending of any damage caused to the Bank's property during taking the generator out of the Bank's premises will be done by contractor to original finish, at their cost.
- If the successful bidder fails to perform the commencement of the contract within the specified time period, the earnest money deposited by the bidder will be forfeited.
- The Bank reserves the right to reject any or all tenders without assigning any reason whatsoever.

**Procedure for submission and opening of Tenders:**

1. Part-I of tenders- should be submitted in separate sealed covers, superscribing "PART-I (Technical Bid)" and location(s) of installation. Part-I of tenders should contain the following:
  - (i) Make, model and capacity of D.G sets offered on hire basis.
  - (ii) The age of the D.G. sets and total running hours of sets so far.
  - (iii) EA letter from the bidder towards acceptance of the services, terms & conditions for hiring the D.G Set as mentioned in the Notice Inviting Tender.
  - (iv) Earnest money of **Rs.2000.00 (Rupees Two thousand only)**, for each D.G. set, in the form of DD/Ray Order drawn in favour of "UCO Bank" and payable at Jorhat.

There should not be any indication of price/rate/charges in Part-I of the tender. Conditional tenders will be not accepted.



1. Part-II of tenders should be submitted in separate sealed cover, super scribing "PART-II (Price Bid)" and location(s) of installation. Part-II of tenders should contain the rates as per the following schedule:

Schedule of Rates and Quantities:

Sl. No.	Name of the branch	District	Make & capacity of D.G. Set	Rental charges per month including operator charges of as & when basis. GST will be paid extra at actual basis(Rs.)	Running charges per hour including the cost of fuel (Diesel) (Rs.)

2. Separate sealed envelopes containing Part-I and Part-II of tenders should be put in another sealed cover, super scribing "OFFER FOR HIRING OF D.G. SETS" -and- location(s) of installation. Such offers should submitted by hand or by post to reach our Office by 4.00 pm on 10<sup>th</sup> October, 2022 at following address:-

UCO Bank, Zonal Office,

T. N. Sarmah Road, Nehru Park,

JORHAT-785001(Assam).

**NOTE:** Those who have already applied need not apply again, except in case they wish to change their Price Bid.

3. Part-I of tenders will be opened next day on 11.10.2022 in presence of representatives of participating tenderers who intend to remain present in the tender opening process. Part-II of all (unconditional tenders, which comply with the requirements/conditions of Part-I), will be opened thereafter in presence of attending representatives of participating tenderers.

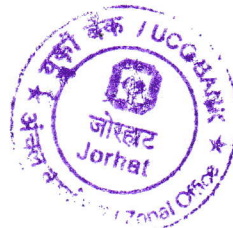
**CRITERIA FOR EVALUATION OF TENDERS AND DETERMINING THE COMPARATIVE POSITION** -

The L1 bidder will be identified branch-wise, based on the following criteria:

[Quoted rate of monthly rental-charges including operator charges & all taxes)

+

[Quoted rate of hourly running charges x 100).



Zonal Manager

Annexure I

(Draft of letter to be submitted by the Tenderer in Part-I of Tenders)

The Zonal Manager      UCO  
Bank, Zonal Office.

**Sub: Your Notice Inviting Tender dated ..... for providing Inverter.**

Dear Sir,

With reference to the above Notice Inviting tender, having gone through and understood the scope of services and terms and conditions forming part of the tender, we hereby enclose our offer for ..... in your Office as specified in this tender document.

We confirm that our offer is in conformity with the scope of services and terms & conditions, as given in the Notice Inviting Tender. We further confirm that the ....., offered by us conform to the relevant IS specification.

We also understand that the Bank reserves the right to reject any or all tenders without assigning any reason therefore.

We enclose Demand Draft/Pay Order no.....dated..... for  
Rs..... (Rupees.....) drawn in favour of "UCO  
Bank" & payable at Jorhat and issued by ..... being the Earnest  
money deposit @ Rs. 2000/- for DG Sets offered by us.

Yours faithfully,

Authorised Signatory  
(Name & Designation with seal of the agency)

Date:.....

