

यूको बैंक
(भारत सरकार का उपक्रम)
सम्मान आपके विश्वास का



UCO BANK
(A Govt. of India Undertaking)
Honours Your Trust



UCO BANK

Zonal Office, Dehradun, G.A.D. Department
24 A, NCR Plaza, 2nd floor, New Cantt Road, Dehradun (UK)
Email-zodehradun.gad@ucobank.co.in
Phone: 0135-2746969
Website <http://www.ucobank.com>

OFFER FOR EMPANELMENT OF VENDER FOR SUPPLY, INSTALLATION OF FIRE EXTINGUISHERS & REFILLING OF EXISTING FIRE EXTINGUISHERS AT THE BANK BRANCHES UNDER ZONAL OFFICE, DEHRADUN.

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Ph. 0135-6518904, 0135-6518906, 0135-2742868





Invitation for Tender offers

A).UCO Bank invites sealed tender offers from eligible, reputed and interested Firm/ Company for empanelment of Vender for supply, Installation of Fire Extinguishers & refilling of existing Fire Extinguishers at the Bank Branches under Zonal Office, Dehradun.

A complete set of tender document to be down loaded by the eligible tenderer from the website www.ucobank.com

B) Tender reference:

<u>Tender Reference</u>	
Advertisement in News Papers and Bank's website on	13.12.2019, Tender will remain live on Bank's website up to 04.01.2020.
Date & venue of pre bid meeting	On 26.12.2019 at 1100 hrs. at UCO bank Zonal Office Dehradun, 24-A, 2 nd floor, NCR Plaza, New Cantt road, Dehradun-248001
Last Date & Time for Submission of Tender	04.01.2020 upto 5:00 PM at Zonal Office, Dehradun.
Date and Time of Opening Eligibility Bid i.e Part-I	06.01.2020 at 11:00 AM at Zonal Office, Dehradun
Date and Time of Opening of Technical Bid i.e Part- II	07.01.2020 at 11:00 AM at Zonal Office, Dehradun. Technical Bids will be opened for those vendors only, who will be qualified in Part-I of Tender.
Date of Opening of Financial Bid	08.01.2020 at 11:00 AM at Zonal Office, Dehradun. Financial Bids will be opened for those vendors only, who will be qualified in Part-I & Part -II of Tender.
Validity of Tenders	90 (Ninety) days from the date of opening.
Address of Communication	Zonal Office, Dehradu, UCO Bank, 24 A, NCR Plaza, 2 nd floor, New Cantt Road, Dehradun (UK).
Contact Number	0135-2746969
E-mail	zodehradun.gad@ucobank.co.in

C) Bidder required to submit their applications to the undersigned in three sealed covers as Eligibility bid in sealed envelope super scribing "PART- I (Eligibility Bid), Technical bid in sealed envelope, super scribing "PART-II (Technical Bid)" and Financial bid in separate sealed envelope, super scribing "PART-III (Price Bid)" for all branches. All three Parts of Bids will be in one sealed envelope super scribing "Empanelment of Vender for supply, Installation of Fire Extinguishers & refilling of existing Fire Extinguishers at the Bank Branches under Zonal Office, Dehradun" with the Vender's complete address and contact number.

(1) **Part I. - Eligibility bids-** to include profile of the company.

a) List of major existing clients, registered number and GST details etc. as per **Appendix-I** point wise. Attach document wherever required.

b) **EMD shall be Rs- 10,000/-(Ten thousand only)** to be deposited along with tender document through Demand Draft, Bankers Cheque or Pay Order in favour of **UCO Bank, Zonal Office, Dehradun. No interest shall be paid on the EMD.**

(2) **Part II. Technical bids** -to meet the technical specification: Compliance of technical specifications of Fire Extinguishers given in **Appendix -II** point wise.

(3) **Part-III - Financial Bids** : Net rates (inclusive of all taxes, levies) as mentioned in **Appendix -III.**

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Please Note: Financial Bids will be opened those only, who will be qualified successfully the Part-I and Part-II.

D) Technical Bids will be opened in the presence of the vendor's representatives.

E) In case the date of last date of issuance and/ or the date of receipt and opening of tender are declared as holiday, the respective date shall be treated as deferred/re-scheduled to the next working day correspondingly.

F) It may be noted that the requirement given in this RFP is indicative only.

G) Fax and E-mail tenders/offers will not be accepted.


H) Bank reserves the right to accept / reject in part or full any or all offers without assigning any reason whatsoever and without any cost or compensation therefore. Any decision of UCO Bank in this regard shall be final, conclusive and binding on the Offerer/ Tenderer.

- I) Rate contract for supply and installation of new extinguishers and AMC for refilling existing Fire extinguishers will be for the period of three years. However, agreement will be executed for one year and renewed for next year after satisfactory services provided by the Vender. New supply, installation and AMC rates will be fixed and non negotiable and no revision will be permitted in future.

Note: Dehradun Zone comprises of all Districts of Uttarakhand and Branches/ ATMs are widely dispersed. The requirements mentioned above pertain to the entire region and not to the particular centre where ZO is located. If the Head Office or any higher office of UCO Bank conducts Pan India Rate contract, Zonal office, Dehradun will have the right to cancel this Rate contract. In such case notice of one month will be served to the firm for termination of Rate contract and no other claims will be entertained.

J) For any other queries, vendors may contact on 0135-2746969 on working days between 10 A.M. to 5 P.M.

K) On an average all 56 Branches/ Offices have minimum one 09 Ltr. Water CO2 type, two 06/ 05 Kg. DCP type and two 4.5 Kg CO2 type of fire extinguishers. They all fall under the AMC of refilling of fire extinguishers.


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INSTRUCTIONS TO BIDDERS AND GENERAL TERMS & CONDITIONS

1. The Fire Extinguishers and all the parts should meet with standard stipulated as mentioned in technical specification.
2. Estimated demand of Supply and Maintenance contract of Portable Fire Extinguishers in Branches/ ATMs and other Offices of UCO Bank, in Dehradun Zone on, as and when required basis.
3. Reputed service providers specializing in providing and installation of Fire Extinguishers for at least last 3 years in the field as on 1st December, 2019 will be considered.
4. Ability to undertake the work and maintenance of all branches throughout the Dehradun zone.
5. Ability to provide Fire Extinguishers as per technical specifications available at Appendix-II of this advertisement.
6. Ability to commence service within 15 days from date of placement of order.
7. The vendor should meet the eligibility criteria, other Requirements as per details available at Appendix- I of this advertisement.
8. The Vender should meet with technical specification and details given in Appendix- II .
9. Empanelment of vendors may be done in accordance with fulfillment of eligibility criteria specified in Appendix-I and fulfillment of technical specification compliance given in Appendix- II .
10. The components/ parts/ accessories used in the FEs shall have to be original, new & no refurbished/ duplicate/second hand components/ parts/ shall invoke the performance in case the accessories shall be accepted by the Bank. The vendor should also guarantee that all the components supplied by them is licensed & legally obtained.
11. They should have well established "After Sale Service Center at Uttarakhand" equipped with requisite spare parts & adequate trained manpower for providing flawless day to day maintenance services.
12. If L1 bidder fails to comply the work order, Bank can consider to offer work order to L2 bidder on Rates & terms and conditions that of L1 bidder.
13. All Products, for which BIS standards exist, should conform to the latest BIS standards. The materials should be warranty against any bad workmanship for a period of 03 years (three years).Any defects found within this period are to be rectified immediately by the Firm free of cost.
14. Vendors will submit Copy of certification of equipment i.e. BIS/ IS 2190, copy of document of authorization from manufacturer to Indian dealers and from Indian dealer to supplier undertaking that the cards supplied are original.
15. Selected Bidder will submit a Bank Guarantee of Rs. 1,00,000/- (Rs. one lakh only) for the period of agreement, from the date of execution of agreement, issued by a Nationalized Bank other than UCO bank, favoring UCO bank, Zonal Office, Dehradun payable at Dehradun.
16. The Firm should have at least one of its own office and service centre functioning in Uttarakhand for not less than one year as on the date of commencement of issue of Quotation/ Invitation. Supplier's own Branches/service centers are preferable to agents.(Firms should submit Attested copies of original rent receipt or any proof to prove that it has own office and service centre functioning in Uttarakhand for not less than one year as on the date.
17. Firms should have Registration under Shops & Establishments Act. (Attested copy of certificate to be submitted).
18. Firms shall not be owned or controlled by any Director or Officer/employee of the Bank or their relatives having the same meaning as assigned under section -6 of the Companies Act 1956. (A certificate denying the ownership of Agency/Firm/Manufacturer/ Dealer by any director or officer/employee of the Bank or their relatives having the same meaning as assigned under section 6 of the Companies Act 1956 issued by the CEO or Director of the Firm to be submitted along with the tender).
19. Firms should submit an undertaking (on their letter head) that they have not been black listed by any of the Govt. Authority or PSUs/PSBs duly signed by authorized signatory with company seal.
20. Bank reserves the right to reject any/all bids without assigning any reason thereto.
21. Bank is not responsible for late receipt of application or its damage in transit.
22. Any dispute arising in this matter will be settled in the jurisdiction of Dehradun.

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23. Vendor should have adequate technician and local service center at Uttarakhand to attend the complaint and breakdown within 24 hour in branches under Dehradun Zone. Give the exact number of technician working in your concern.
24. The selected Bidder will be provided agreement copy with OEM (original equipment manufacturer), for brand which they offered.
25. The selected Bidder shall be responsible for the OEM's warranty for all components constituting the system(s) against any defect(s) arising from design, materials, manufacturing, workmanship of assembling or any action or inaction/ omission on the part of OEM/ vendor or any defect that may develop during day to day use of the equipment/ system(s).
26. Notwithstanding Bank's right to cancel the order, liquidated damages for late installation of the system @ 0.2% of the cost of the item per day per case will be charged subject to a maximum of 10% of the value of the order. For this matter, meager delivery & installation will not debar the selected Bidder from enforcing the clause of liquidated damage & till such time the system is made operational, it would be considered as uninstalled. The penalty for late installation will be deducted from the bill amount.
27. The Bank reserves the right to reject any or all bids at any point of time prior to the issuance of purchase order without assigning any reasons whatever.
28. If, during the warranty period, any system as whole or part(s) thereof fails more than once within a quarter, the vendor has to ensure that an equivalent new equipment(s) replace it at free of cost.
29. The selected Bidder will not outsource the maintenance work to any third party & will arrange attending all complaints through its own service/ support infrastructure or through their principles (OEM).
30. The Bank shall impose a penalty up to 10% of the bill(s) if the vendor fails to maintain the above standard of maintenance. Penalty shall be deducted from bill(s) payable by the Branch(s)/ Zonal office.
31. The vendor should arrange to issue Identity Cards to the technicians. The technician will carry their ID cards during the Branch visit.
32. **Terms of payment:** Payment to be released from the Branch after submission of final bill / Invoice and Installation Certificate.
 - 1) The vendor will submit the Bill & Certificate of above work at concerned Branch, after completion the work.
 - 2) The contract can be terminated by this Office at any time without assigning any reason, if the work of the contractor is found unsatisfactory. In this connection, the decision of the Zonal office Dehradun shall be final.

On completion of the said work, you shall brief the Branch functionaries identified by the Branch Head in handling the items satisfactorily. Thereafter, the relevant bill for the work should submit to the Branch Head, whose upon verification of the bill shall release the same.


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FORM OF TENDER

To
The Zonal Manager
UCO Bank Zonal Office
Dehradun

Sir,

1. We have carefully examined all the contents incorporated in the various parts of this Tender Document for empanelment for supply installation and AMC for existing Fire Extinguishers in branches/Offices in Uttarakhand under jurisdiction of UCO Bank, Zonal Office, Dehradun and taken note of all the terms & conditions stated in the Tender Document in its various parts.

2. We enclose a Pay Order / Demand Draft for Rs 10,000/- (Rupees Ten Thousand only) drawn in favour of UCO Bank and Payable at Dehradun as EMD (P.O/DD No..... Date..... Issuing Bank..... Branch.....).

3. We also agree that our tender along with the prices will remain valid for total contract period.

4. Our PAN for Income Tax is _____. We are registered with GST Authorities and our registration numbers are as follows:

6. We agree (if we select/ empanel for above work) to deposit Performance/ Bank guarantee equivalent to Rs.1,00,000/- (One lakh only). Bank can forfeit the amount of performance guarantee if we are not able to execute the work allotted within schedule time or we fail to execute the allotted work with the terms, conditions & requirements of Bank.

GST Number: _____

For and on behalf of

(With seal)

Signature _____

Name _____

Designation _____

DULY AUTHORIZED SIGNATORY

_____ day of _____ 20...

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APPLICATION FORMAT FOR VENDER FOR SUPPLY, INSTALLATION OF FIRE EXTINGUISHERS & REFILLING OF EXISTING FIRE EXTINGUISHERS AT THE BANK BRANCHES UNDER ZONAL OFFICE, DEHRADUN.

1. Name of Applicant
(Company/Firm/Individual/Agency) :
2. Registered Address of the Applicant
with Telephone No., FAX & E-mail ID :
3. Address of the Applicant in Uttarakhand
with Telephone No., FAX & E-mail ID* :
4. Year of Establishment :
5. Status of the Applicant(whether
Proprietary/Private Ltd./Public Limited/
Co-operative Society/Public sector/
Autonomous body/Govt. Department) :
(Enclose copies of relevant documents)
6. Name of Proprietor/Directors/Partners/
Controlling body:
i)
ii)
7. Whether registered with the Registrar
of Companies/Registrar of Firms/Registrar
of Co-operative societies. If so, Please
mention the number of such registration and
date (Enclose copies of relevant documents) :
8. Whether registered for GST.
If so, please mention the GST
registration number and furnish a copy
of such registration certificate :
- 8.1. Details of Permanent
Account Number:
(Enclose photocopy of PAN Card) :
9. Whether empanelled with other PSU Banks/
/Govt. Depts./PSUs/Autonomous bodies. If so,
Please furnish the following particulars
(Enclose copies of relevant documents)

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Name of Organisation/
Institution

Date of Empanelment

Validity

10. Number and name of staff in Uttarakhand
and posted when

:

11. Detailed Particulars for the works done in past three years:

<u>Name of organization</u>	<u>Value of work order</u>	<u>Month & Year of work order</u>

(Enclose copies of relevant work orders)

The particulars furnished in the application are true to the best of my/our knowledge & belief. I/we understand that if any of the particulars is found incorrect, even at a later stage, my/our empanelment will be cancelled.

Date:

Signature of Applicant

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APPENDIX-I

ELIGIBILITY CRITERIA OF VENDORS FOR SUPPLY, INSTALLATION AND MAINTENANCE OF FIRE EXTINGUISHERS

1. Vendor should have a Certificate of Registration with Registrar of Companies or Registrar of Firms or have a letter of proprietorship.
2. Vendor should provide the latest Income Tax Assessment Order, GST and PAN/ TAN Number.
3. Vendor should provide the latest Audited Balance Sheet Preceding 3 Years.
4. Vendor should provide total annual turnover for last 3 years.
5. Vendor should provide name and address of banker with solvency certificate not older than one year.
6. Vendor should have a local Office in the State of Uttarakhand. Give postal address and landline contact number.
7. Vendor should be registered under the appropriate authority for GST.
8. The vendor has to give an undertaking that
 - a) At the time of refilling/ installation, you will be trained the Bank's staff for operations of the Fire extinguishers.
9. Vendor should have supplied Fire Extinguishers to Nationalized/ Private Banks in the state of Uttarakhand.
10. If vender supply/ installed the products other than/ inferior quality to as shown in demonstration then the amount of Performance security will be forfeited by Bank.
11. Vender should confirm that instance of failure of the device to smother the fire, then penalty can be imposed on vender.
12. Vender should be able to refill the existing fire extinguishers held with branches located in in rural, semi urban, urban centers of 13 districts of Uttarakhand.
13. New installation will be done at branch/ATM locations as per Bank's requirement.
14. Vender/dealer should submit authorization certificates from manufacturer company for supply and maintenance of the equipment which they offered. Vender/ dealer will submit agreement copy from OEM.
15. The vendor has to give an undertaking with eligibility bid that:

Empanelled Vendor/ Company will give a Performance Security / Bank guarantee Deposit of Rs. 1,00,000/- (One lakh only), favouring of UCO Bank Zonal Office, Dehradun for agreement period.



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Technical Specification & compliance for vendor

Sl.No.	Particulars	Compliance Yes /No
1	Each type of Fire Extinguisher should be as per BIS / IS 2190 Standard (enclose certificates)	
2	Fire extinguishers should be of BIS/ ISI (Name of brand which Vendor deals along with copy)	
3	Cylinder should be Epoxy powder coating as per IS 538 shade	
4	Temperature sensing quartz bulb available in variable temperature 57/68/79 c	
5	Should have flange mounting provision for easy installation	
6	Should be environment friendly having Low Ozon depletion & global warming potential	
7	Modular FE having HCFC clean agent	
8	Refilling material for all FEs should be as per BIS / IS 2190	
9	Device should have clamping for fixing on roof so that the bulb of FE should come out of false ceiling	

Vender's signature with seal

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Appendix III

FINANCIAL BID FOR FIRE EXTINGUISHERS:

(A) Refilling & Testing (AMC) Charge of Fire Extinguishers:

Sl.No.	Type of fire extinguishers(Gas Cartridge Type)	BIS Code No.	Unit Cost
i)	Servicing/ Refilling of Water Co ₂ 9 ltr. Fire extinguisher	IS: 2190	Rs.
ii)	Servicing/ Refilling of Co ₂ 4.5 Kg. fire extinguisher	IS: 2190	Rs.
iii)	Servicing/ Refilling of DCP Type 6 Kg. fire extinguisher	IS: 2190	Rs.
iv)	Servicing/ Refilling of ABC Power Stored Pressure Type 2 Kg. fire extinguisher	IS: 2190	Rs.
v)	Servicing/ Refilling of ABC Power Stored Pressure Type 4 Kg. fire extinguisher	IS: 2190	Rs.
vi)	Servicing/ Refilling of ABC Power Stored Pressure Type 6 Kg. fire extinguisher	IS: 2190	Rs.
vii)	Servicing/ Refilling of Modular type fire extinguishers 05 kg. capacity ABC Powder (MAP-90) Stored Pressure Type.	IS: 2190	Rs.
viii)	Servicing/ Refilling of Modular type fire extinguisher 05 Kg. Capacity filled clean agent gas (HCPC)	IS: 2190	Rs.
ix)	Servicing/ Refilling of 02 kg. clean agent with self bursting tube type Fire extinguisher one meter	IS: 2190	Rs.

GST :

Vender's signature with seal



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(B) Spare Parts Rates for each type of Fire extinguishers:

SL NO.	COMPONENTS	QTY.	PRICE
i)	Nozzle for water co2 9 ltr-plastic	01	Rs.
ii)	Hose with coupling & nozzle for water Co2 9ltr.	01	Rs.
iii)	Union washer 2 ¼- WCO2 9 ltr. And Mech. Foam 9 ltr.	01	Rs.
iv)	Cap union- size 2 ¼- -WCO2/Mech.. foam 9 ltr.	01	Rs.
v)	Hose with coupling & nozzle for mech. Foam 9 ltr.	01	Rs.
vi)	Union washer 2 ½ cap union DCP 5 kg.	01	Rs.
vii)	Hose with nozzle for DCP 5 kg.	01	Rs.
viii)	Cap union- size 2 1/2-DCP 5 kg.	01	Rs.
ix)	New locking pin chain fitted to CO2 4.5 kg.	01	Rs.
x)	CO2 Alu collar with pin	01	Rs.
xi)	Handle & bracket for CO2 4.5 kg.	01	Rs.
xii)	Hose & Horn CO2 4.5 kg.	01	Rs.
xiii)	CO2 valve	01	Rs.
xiv)	On-off wheel for CO2 fire extinguisher	01	Rs.
xv))	Pressure Gauge	01	Rs.
xvi)	Wall mount	01	Rs.

GST :.....

Vender's signature with seal

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(C) New Installation of Fire Extinguishers:

S.N	Type of fire extinguisher with all components & ready to use	BIS Code No.	Unit Cost	Delivery & installation charges for the New Fire Extinguishers (if any)	Total cost
i)	Water Co ₂ 9 liter Capacity with wall mount/Bracket	IS: 2190	Rs.	Rs.	Rs.
ii)	Co ₂ 4.5 Kg. Capacity with wall mount/Bracket	IS: 2190	Rs.	Rs.	Rs.
iii)	ABC Power Stored Pressure Type 2 Kg. Capacity with wall mount	IS: 2190	Rs.	Rs.	Rs.
iv)	ABC Power Stored Pressure Type 4 Kg. Capacity with wall mount	IS: 2190	Rs.	Rs.	Rs.
v)	ABC Power Stored Pressure Type 6 Kg. Capacity with wall mount	IS: 2190	Rs.	Rs.	Rs.
vi)	Modular type fire extinguishers ABC Powder Stored Pressure Type (MAP-90) 05 Kg. Capacity with hanging bracket (suitable for all class of fire)	IS: 2190	Rs.	Rs.	Rs.
Vii)	Modular type fire extinguisher 05 Kg. Capacity filled clean agent gas (HCFC) based with hanging bracket (suitable for all class of fire)	IS:2190	Rs.	Rs.	Rs.
Viii)	Fire extinguisher 02 kg. clean agent with self bursting tube one meter	IS:2190	Rs.	Rs.	Rs.

1. GST :.....
2. Warranty:.....

Vender's signature with seal

