

ISSUED TO M/S _____

**ONLY EMPANELLED CONTRACTORS OF UCO BANK HARYANA
ZONE ARE ELLEGIBLE TO APPLY**

TENDER DOCUMENT

FOR

**FURNISHING OF
UCO BANK**

AT

Narnaul

**OFFICE OF THE
DEPUTY GENERAL MANAGER
UCO BANK, Z.O. KARNAL
Old GT Road Mandir Complex,
Near Bus Stand Karnal- 132001**

ARCHITECTS:

GURDEV GROUP OF ARCHITECTS

SCO 1094-95, SECTOR 22-B,
CHANDIGARH – 160 022
PHONE: 0172-2712201
MOBILE: 094170-08450

- Last Date & time for receiving: 04.06.2019 at 2:00 p.m.
of sealed tender.
- Place and date of opening 04.06.2019 at 3:00 p.m.in the **Zonal
Office, UCO Bank, Old GT Road Mandir Complex, Near Bus Stand Karnal-
132001**
- Earnest Money :Rs. 10,000/- (Ten thousand only)
in form of Demand draft in favour of
Uco Bank payable at Karnal.
- Cost of tender: :Rs. 500/- DD in favor of UCO Bank, Karnal.
(non-Refundable)



DETAILS OF TENDER**TENDER FOR THE FURNISHING OF UCO BANK AT NARNAUL**

1. Details of work to be done : Interior / Furnishing & Allied electrical works for Uco Bank, at NARNAUL.
2. Form of Contract : Item wise rate
3. Earnest Money : Rs. 10,000/- (Ten thousand only) in form of Demand draft in favour of Uco Bank payable at Karnal.
4. Cost of tender: : Rs. 500/- DD in favor of UCO Bank, Karnal. (non-Refundable)
5. Period of contract / time of Completion : 2 Weeks
6. Last Date & time for receiving: of sealed tender. 04.06.2019 at 2:00 p.m.
7. Liquidated damages for non-completion of work in time : 1.0% of the contract value per week subject to a max of 10% of the contract value.
8. Defect Liability Period : 12 months (Twelve months) from the date of virtual completion as certified by Architect / employer.
9. Retention amount for 12 months: 8% of the total bill.
10. Period of submitting of Final bill. : 15 days form the date of completion.
11. Mobilization Advance / Secured Advance : No. Mobilization Advance / secured Advance will be given to the Contractor.
12. Place and date of opening of tender : 04.06.2019 at 3:00 p.m. in the Zonal Office, UCO Bank, Old GT Road Mandir Complex, Near Bus Stand Karnal-132001



TENDER FOR THE FURNISHING OF UCO BANK AT NARNAUL

GENERAL CONDITIONS

1. The Contractor shall sign each page of this tender.
2. Payment to the Contractor Agency shall be made as per actual work done at site.
3. Quantity of work may increase or decrease at site as per requirement, which shall not affect the rates quoted by the contractor.
4. Furnishing works including electrical works etc. shall be done to the complete satisfaction of Bank and Architect-in-charge.
5. All teak / Cedar wood / rubber wood to be used should be knotless which is to be polished with all background surface preparation coarses maintaining the visibility of wood grains.
6. The rates to be quoted shall include the cost of material, labour charges, carriage, any required hardware etc.
7. The contractor agency shall keep particular vigil on his workers / carpenters / painters etc. to maintain very good workmanship of all items, failing which no payment shall be made and no claim of material / labour used shall be made to him in any case, and the same work shall be executed by him again without charging any extra cost.
8. All rates shall be quoted in words & figures & any cutting over writing shall be signed.
9. All items to be executed as per drawings, if any change is required, the same shall be brought to the notice of Architect-in-Charge.
10. Any tender / quotation containing clerical or arithmetical mistakes shall be rejected.
11. Any addition, alteration or correction shall be signed and stamped properly.
12. Contractor agencies are advised (before quoting the rates) to inspect the site of the proposed work. He must go through all drawings and specifications and documents.
13. The Bank reserves the right to accept / reject any tender / quotation without assigning any reason.
14. The Contractor agency should have already executed works of furnishing interiors & exterior, civil works of very good workmanship.
15. Quality of material and workmanship rejected by the Architect / Concerned Authorities shall be removed immediately by the contractor and rectified / replaced.
16. No advance payment shall be made to the Contractor on supply of any material supplied at site for execution. Payment shall only be made on execution of any concerned / particular item.
17. The rates shall include the cost of coat of anti termite treatment on all wooden frame work and all commercial ply / board used for partitions and paneling,



furniture etc. The contractor/s shall have to dismantle & dispose the existing counters, tables & partitions within the quoted cost of the total furnishing works.

18. Rates for partitions, paneling, wall cladding and false ceiling shall include cutting and making good of necessary cut-outs/chiseling to be made for electrical conduits, switch boards etc.
19. Bank shall not be responsible for any loss or damage to the contractor/labour due to any natural calamity during the course of construction. Contractor is liable to make good all the damages if any, till the work is completed and handed over to the Bank authorities.
20. Any payment to the contractor on account of execution of work, whether it is running payment or final, shall be verified by the Architect-in-Charge.
21. Unless, otherwise mentioned all materials to be used shall be I.S.I. marked. Failure to do so, the work may be rejected and in that case contractor shall have to remove the defective materials and replace / re-do the work for which no claim shall be entertained.
22. The total work shall be supervised by the Architect-in-Charge and he/she shall be kept fully informed by the contractor regarding the progress of work.
23. Bank may award the work in part or whole to a single party or any other party.
24. It may please be noted that the Bank is not bound to allot the work to the lowest party. And as such, the allotment of work shall be based on workability of rates quoted by the contractor on account of quality work.
25. The bank reserves the right to reject any or all the tenders without assigning any reason whatsoever.
26. The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful tenderers.
27. Earnest money paid by the contractor shall be forfeited by the Bank if contractor fails to undertake the job if he is communicated about acceptance his rates/tender.
28. The contractor shall take all the necessary precautions while working and to safe guard adjacent property, Bank's property, Bank's Employees, and traffic persons.
29. All the rates quoted are inclusive of removal of existing counters, partitions, wiring, rubbish/ debris collected during the progress of work, rejected materials etc.
30. The contractor shall not directly or indirectly sublet the work to other party without written permission of the Bank.
31. The quantities mentioned in schedule are provisional and likely to increase/decrease to any extent or may be omitted thus altering the aggregate value of the contract. No claim for loss of profit / business shall be entertained on this account.
32. The Bank reserves the right to distribute the work for which quotations have been called, among more than one parties, if found necessary. No claim in this respect shall be considered and the contractor agrees to cooperate with other agencies appointed by the Bank.



33. All the workers of the contractor must be properly covered by an insurance policy under "Workman's Compensation act" and "Fatal Accidents Act". The contractor at his own expenses arrange to effect and maintain until the virtual completion of the contract, insurance policy in the joint name of Bank and the contractor against this risk to be retained by the Bank until the virtual completion of the work, and indemnify the Bank from all the liabilities arising out of such events. In case of delay, contractor shall arrange to extend insurance policy till work is completed.
34. All the work should be completed within the specified period in the tender. If the work is delayed due to the reasons beyond the control of the contractor, he should keep intimating the Bank explaining, therein the reasons for such delays, immediately and if in the opinion Bank's authorities the delay is justified, the contractor shall be granted extension in time limit.
35. The contractor shall furnish well in time before work commence at his own cost, colour samples, samples of materials or workmanship that may be called by Bank's Architect / Engineer for approval. Rates quoted shall cover for such preliminary work.
36. All the glass panes, door handles/ hinges, electric fittings, fans, furniture, records, floors etc. are to be thoroughly cleaned after the work is completed.
37. The rates quoted by the contractor shall be firm throughout the duration of contract (including extension of time if any granted) and will not be subject to any fluctuation due to variation in cost of material and labour.
38. Conditional tenders are liable to be rejected.
39. The successful tenderer is bound to carry out any item of work necessary for the completion of the job even those such items are not included in schedule of quantities.
40. If in any case of work required to be abandoned, the contractor shall not be entitled for any claims and he will be paid as per the actual work done till that period, if deemed fit.
41. Decision of the Bank shall be final and binding on any matter connected with the work. The matter of any dispute shall be decided after mutual discussions based on the terms and conditions of this contract. However, if the matter can not be resolved then the same shall be referred to the respected qualified person in agreed to both the parties and his opinion shall be binding on both the parties. However, this is precourse to any legal action in this regard.
42. If at any stage during the progress of work, it is observed that the contractor is not progressing the work with due diligence, care of lagging much behind the schedule or fails to gear up the work despite instructions from Bank's Architect, the Employer (Bank) reserves the right to terminate the contract with 7 days notice. In such case the contractor shall be liable to pay the Employer any extra cost involved for the completion of the said work and will not obstruct any way in completing the work through other agency. After completion of entire work the contractor shall be paid for the actual work executed by him at the quoted rates after deducting any claims, damages. In case of such termination the security deposit held by the Bank will be forfeited.
43. Contractor shall follow all rules / regulations in force and should posses the license for employing labour and also follow all safety measures, labour bye laws and shall be responsible for any lapse.



44. At any stage i.e. during the execution of work, any kind of change reqd. whether it is in design or specification, the same has to be in-corporated by the contractor.

CONTRACTOR

ARCHITECT

UCO BANK



TENDER FOR THE FURNISHING OF UCO BANK AT NARNAUL
FOR FURNISHING WORK TO BE USED.

| <u>DESCRIPTION</u> | <u>BRAND</u> |
|--|--|
| a) Board / Ply | Board/ply conforming to ISI Standards. |
| b) Laminate | Century, Greenlam, Sunmica, Merinolam : 1mm th. |
| c) Door Closer / Floor spring | Everite, Doorking, Sandhu ISI, Nitco. Marked. |
| d) Drawer & Keyboard, Slide Rails | Earl Bihari, Ebco (Telescopic) |
| e) Glue for fixing commercial Board / Laminate | Fevicol (Pidilite) |
| f) Glass | Triveni, Modi Float, Saint Gobain, Asahi. |
| g) Mortice Latch & Lock | Godrej. |
| h) Vertical Blinds | Vista Levelor / Mac. |
| i) Tapestry/leather foam | Harmony, Vimal, Bhor or as approved |
| j) Aluminium Sections | Jindal/Mahavir/Hindalco |
| k) False Ceiling | Gypsum marked "Gypsteel" |
| l) Synthetic Enamel | Asian, Nerolac, ICI, Berger |
| m) Emulsion Paint/Plastic Paint | Asian, Nerolac, ICI, Berger |

SPECIFICATIONS / BRANDS / MAKE OF ITEMS
FOR ELECTRICAL WORK TO BE USED.

| | |
|--|--------------------------------------|
| - SFU/MCCB/ Change over switch/DB | L&T/ Havells / Legrand. |
| - Voltmeter/Ampere meter | AE/L&T. |
| - Armored Cable | Gloster / CCI / Polycab. |
| - PVC Insulated Wires | Havells/Finolex/R.R. Kabels/Polycab. |
| - Telephone cable | Finolex/Evershine KDK/Delton. |
| - Data cables & I.O's | Lucent (Avaya)/D-link. |
| - Modular switch / socket / call Bell | Havells/Crabtree/Anchor Roma. |
| - Light fittings & Lamps LED's | Philips/Crompton/Wipro/ Eon. |
| - Ceiling fan/Wall bracket fan/Exhaust fan | Usha/Crompton/Orient. |

CONTRACTOR

ARCHITECT

UCO BANK



TENDER FOR THE FURNISHING OF UCO BANK AT NARNAUL

| S. No. | DESCRIPTION | QTY. | UNIT | RATE | AMOUNT (RS) |
|--------|---|------|-------|------|-------------|
| A. | <u>FURNISHING WORKS:</u> | | | | |
| 1. | Providing & fixing in position false ceiling in Armstrong 600 x 600 mm x 15/16 mm Dune Supreme RH 99 Prima tile as specified by Armstrong Co. with suspenders wherever required. Making necessary framework for A.C. ducting, if any, and necessary cutouts for diffusers and light fittings, taping and finishing to proper line & level, including making grooves and trap doors for A.C unit in 18mm thick M.R. Grade Plywood with Stainless Steel hinges & locks with moulding 1" x 1" for edges, if any including finishing with White Plastic Emulsion Paint etc. complete in all respects. (Note: - Only the plan area will be measured for payment. No extra payment will be made for cutouts, grooves, mouldings, steps or any type of design etc.) | 250 | Sqft. | | |
| 2. | Repair of partial Gypsum Board False ceiling (Approx. 350 Sqft) | Job | Sqft. | | |
| 3. | Providing and fixing wooden laminated new cash counter with all hardware complete in all respects. | 5.25 | R.ft | | |
| 4. | Providing and fixing Cash-Cabin's partition (7'-3" high) | 60 | Sqft. | | |
| 5. | Providing and fixing Cash cabins' as well as single windows' front ptn. with 12mm th. Glass. | 20 | Sqft. | | |
| 6. | Cost of Multipurpose locks for storages, drawers etc. | 10 | Nos. | | |
| 7. | Cost door closers. | 3 | Nos. | | |
| 8. | Cost of Knight Latches | 1 | No. | | |
| 9. | Providing and fixing 5mm thick glass in front window with beadings, polishing etc complete. | 30 | Sqft. | | |
| 10. | Providing and fixing laminate with base ply on some office tables / drawers, t/w margin paint/polish. | Job | Sqft. | | |
| 11. | Providing and fixing new vitrified tiles flooring in cash cabin area. | 300 | Sqft. | | |
| 12. | Paint / polish on walls false ceiling, tables, counters, cleaning of all existing wood works, tables, partitions. | Job | Sqft. | | |
| 13. | Providing & fixing notice board: 4'x2'-6" | 1 | No. | | |
| 14. | Providing and fixing 12 mm thick glass sides polished, sides' taper grinding | Job | Sqft. | | |
| 15. | Dismantling and disposal of burnt items such as ceiling, flooring, tables, partitions, electrical / AC items etc. | Job | Sqft. | | |
| | TOTAL | | | | |



| B. | ELECTRICAL | QTY. | UNIT | RATE | AMOUNT (RS) |
|--------|--|------|------|------|----------------|
| 1. | Providing & Fixing 2' x 2' recessed mounted LED Luminaire LCTLR-36-CDL of Crompton. | 10 | Nos. | | |
| 2. i) | Providing & Fixing 15 W LED ROUND DOWNLIGHTER LCND-15-CDL of Crompton. | 10 | Nos. | | |
| ii) | Providing & fixing LED tube lights 1x40W of Philips. | 4 | Nos. | | |
| 3. (i) | Providing & Fixing wall fans: Khaitan / Crompton Greaves / Orient. | 6 | Nos. | | |
| (ii) | Exhaust Fans 12" Dia : 1400 rpm (Double ball bearing) Heavy duty Crompton Greaves / Phillips. | 1 | Nos. | | |
| 4. | ELECTRICAL POINTS: Providing laying, fixing & testing of electrical points including wiring from MCB's to switches, plate type switches, socket & M.S. Modular boxes with rust proof treatment size to accommodate the required nos. of switches & sockets plus circuit wiring from switches to lights/fans/fixtures etc. wherever required complete with earthing 1.00 mm ² multi strand wire in 25mm dia. Unbreakable PVC conduit ISI marked with specials under floor / wall & above false ceiling or making truff under / along work – stations including chase cutting, disposal of melba away from the site and repair of the same with cement mortar, copper conductor wires only will be used of approved make. | | | | AMOUNT (RS) |
| a) | Electrical wiring for Air-Conditioning: P / F 32 Amp wiring with MCB from D/B to site of outdoor and indoor A/C Unit, i.e. circuit wiring with 4mm sq. multi-strand PVC copper wire, earth wire with DP switches. | 2 | Nos. | | |
| b) | Electrical wiring for UPS (charging point for UPS): P / F 2 runs of 4mm sq. and one run of 1.5 sq. mm as earth wire multi-strand PVC copper wires from D/B to the location of UPS room for input to UPS in PVC pipe with DP's or 15 Amp. Power plugs and sockets (2 sets: one for input and the other for output). | 2 | Nos. | | |
| c) | 15 Amp wiring with 2.5mm sq. multi strand PVC copper wire & metal clad enclosure sockets & plus. | 5 | Nos. | | |
| d) | 5 Amp plug point wiring with 1.5mm sq. multi stand PVC copper wire inc. Plate switches, sockets, plugs. Etc. | 5 | Nos. | | |
| e) | Call-bell point wiring including Ding-dong bell with 1.5mm sq. multi strand PVC copper wire including plate switches, sockets, etc. | 1 | Nos. | | |
| f) | Wall Fan pts (with 2-pin socket), lights from raw power & UPS supply & exhaust fan point wiring with 1.5mm sq. from D/B to switches & fittings multi strand PVC copper wire including plate switches, sockets, etc. (For payment no. of switches shall be counted). | 40 | Nos. | | |



| | | | | | |
|--------|--|-----|------|--|--|
| g) | Signage wiring (material & labour) – P&F of 3x4mm & copper flexible wire & PVC conduiting of ISI make complete with all accessories like Saddles, bends modular switches etc. | 1 | No. | | |
| i) | UPS POINTS for tables' wiring only | 8 | Nos | | |
| 7. | Providing and fixing of PVC conduit in wall floor including Telephone wire , M.S. box and two pin telephone sockets or R.J. – 11 plates out let incl. Testing and commissioning etc. as required. | 8 | Nos. | | |
| 8.i) | Providing, laying, testing and commissioning CAT-VI/ Lucent / D-link computer networking cable in PVC conduit in floor or wall from server room to each table with I.O.'s (Socket) | 7 | Nos. | | |
| ii) | Supplying of patch chords for computers 1m & 2m length. | 10 | Nos. | | |
| 12. | Connectivity for the VSAT / leaselines (material & labour) – P&F of 40mm PVC conduit of ISI make including data cable of D-link & RJ-45, complete for connectivity. | 1 | No. | | |
| 13. | Providing, fixing, testing and commissioning computers 16- Ports networking switch. | 1 | sets | | |
| 14. i) | P/L copper pipe with complete insulation required for 1.5 ton split type A.C.s from the place of external units upto the location of inside units. | 100 | Rft. | | |
| ii) | Providing and laying inside units / machine of Split AC (1.5 Ton capacity) with gas filling etc for complete working of AC. | 2 | Nos | | |
| iii) | Providing & fixing voltage stabilizers for AC's | 2 | Nos | | |
| | TOTAL | | | | |

GRAND TOTAL = **RS.**.....

Quote discount, if any (-) = **Rs.**.....

Net Total

GST 18% = **Rs.**.....

Net Total = **Rs.**.....

(Rupees _____ **)**

CONTRACTOR

UCO BANK

