

UCO Bank having its Head Office at Kolkata invites applications in sealed cover for **Supply of Gunny Bags , Packing and carriage to TCI with Packing Materials .**

Reg: Supply of Gunny Bags, Packing and carriage to TCI .

Sealed tenders are invited for the supply of Gunny Bags with its packing and carriage to TCI and other packing materials as per the specifications given below. Rates per Gunny Bag with its packing and carriage to TCI including Packing material to be supplied by the tenderer. The tender should reach to Chief Manager latest by 26.05.2015 up to 4.00 P.M in sealed envelope superscribed "Tender for Gunny Bags ,Packing and carriage with Packing material Materials". The tenders would be opened in Printing & Stationery Department situated at 18, N.S.Road Kolkata -1 on 28.05.2015 at 3.00 P.M. in the presence of those tenderers who wish to be present at that time.

S.No.	Specifications	Firm Rate to quote	Approx. Six months Consumption
1	<p>Gunny Bags of Size : 30"x32" made of 8.12 oz Taat (Hessian Cloth)</p> <p>Sample of Bag is available in Central Store</p> <p>Plastic Strap Roll of 12 mm width & 0.35 mm thick Net Weight 6 Kg.</p> <p>Sutly 1st Grade</p>	<p>Rs.....per Bag</p> <p>With packaging and carriage to TCI and other places with packing material as mentioned under specification.</p>	15000 Bags

TERMS & CONDITIONS

1. Rate to be quoted with all the taxes if any including delivery charges to our Central Store , Lal Bazar , Kolkata.
2. It shall be the entire responsibility of the tenderer to ensure that their tenders are received by the Bank before the due date and time at the fixed venue. Conditional tender will not be considered. No cartage will be paid by the Bank.
3. Incomplete tenders not as per Bank's prescribed format of financial part of the bid will be summarily rejected.
4. The Bank may accept/reject any or all Tenders at its sole discretion without assigning any reasons whatsoever.
5. Valid Sales Tax No.(LST/CST) must be indicated by the tenderer on their tender without which tender is likely to be rejected.

6. The rates must be firm and will be valid for a minimum period of three year from the date of acceptance by the Bank .

7. It shall be the entire responsibility of the tenderer of the packaging of the material in a gunny bags in Banks store . Gunny bag will be stitched with sutly and will be tighten with two round of plastic Strap Roll of 12 mm width & 0.35 mm thick and to drop and send the same through TCI.

8. Any failure in performance/execution of job as mentioned in serial No.7 or whatsoever as mentioned otherwise will amount to termination of the agreement including termination at Bank's convenience without assigning any reason and forfeiture of the security deposit amount.

9. Goods not as per specifications will be rejected and the supplier will be blacklisted. Also Security Deposit will be forfeited. In case of any dispute, the decision of the GM (GAD) shall be final and binding.

10. Failure to supply/honour our orders by the supplier during the stipulated period of Three years on the lowest approved rates within the specified time, will automatically amount to forfeiture of the entire Security Deposit and removal of the name of the supplier from our list.

11. The security deposit of Rs. 25000/- in the shape of FDR will be demanded as mentioned hereunder on acceptance of tender and empanelment thereof. The deposit will be for the term of three years. It will earn interest at applicable rate of interest of the Bank.

12. The Bank has the right to allot the supply order among more than one supplier as per our requirement.

13. No variation in quality / specifications of the materials will be permitted and goods will be rejected.

14. Rejected goods will have to be removed from the Bank's premises at the cost of suppliers immediately but not later than 24 hours failing which these will be Lying/disposed of at the entire risk & responsibility of the supplier. In such an eventuality, the Bank will not be responsible in any manner whatsoever.

15. The Bank has the exclusive right to decide the quantum of each order as per its requirement from time to time and the supplier will be bound to honour the same. However, necessary consideration of minimum economic lot will be made while placing the order.

16. Bank reserves the right of imposing penalty for defects / delays before accepting the goods (if the same is usable) and shall be final and binding on the supplier.

17. The suppliers have to execute orders placed by this department immediately , failing which penalty shall be imposed as per the following penalty clause.

Delay in day / Percentage against the specified timings of 20 days		Percentage of Penalty to be imposed on amount of the bill for delay against the specified timings
Day	Percentage	
1 day	5% delay	sans penalty
2 days	10% delay	2.5% penalty
5 days	25% delay	5% penalty
10 days	50% delay	10% penalty
15 days	75% delay	15% penalty
20 days	100% delay	20% penalty

After 20 days delay bank reserves the right to procure the material from the open market and additional cost if paid by the bank shall be recovered from the security deposit of the supplier and contemplate penal action as per the agreed terms & conditions.

18. The supplier is bound to accept all other usual Terms & Conditions of the Bank in force from time to time.

19. The selected bidder is required to enter into an agreement with the Bank within 30 days from the date of selection and the contract will be effective from the date of execution of the Agreement and would be a binding document for both the parties.

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Annexure-I

Format for Application :

Application for Supply of Gunny Bags with other Packing Materials and packaging & carriage to TCI . (For Bank's Kolkata office only)

i) Name of supplier:

ii) Address: Office :

Godown :

iii) Name of Proprietor/Partner & Tele. No.

iv) Trade License No. & date (copy to be enclosed)

v) Vat Regn. No. (copy to be enclosed):

vi) Income Tax PAN No. (copy to be enclosed)

vii) Name of Banks/PSUs to whom Gunny Bags are supplied (with users certificate)

viii) No. of employees employed/ working for manufacturing of packing boxes:

ix) Maximum time to be taken for delivery of **Gunny Bags and other Packing Materials** after receipt of order which will be of continuous nature:

x) Experience in the business (in years):

XI) Engaged in the same jog with other PSU/Banks ,

XII) If so, mention the name of PSU/ Bank/ Govt. Dept.

(Signature of the Applicant)

Date:

N.B: Copies of the relevant documents as mentioned in application format are to be enclosed. The applications for supply of **Gunny Bags with Packing Materials** submitted in sealed cover along with Price Bid(Annexure- II) addressed to:

Chief Manager,
Printing & Stationery Department
UCO Bank, Head Office
18, N.S. Road
Kolkata-1

Annexure-II

Date:

PRICE BID

The Deputy Gen. Manager,
UCO BANK,
General Administration Department,
1-A, Russell Street,
Kolkata, 700 071

Dear Sir,

We quote our lowest rates as below. The rates quoted are inclusive of all taxes, VAT, octroi, delivery charges to destination at your Stores in Lal Bazar, Kolkata.

S.No.	Specifications	Rate per Bag
1	Gunny Bags of Size : 30"x32" made of 8.12 oz Taat (Hessian Cloth) with Plastic Strap Roll of 12 mm width & 0.35 mm thick Net Weight 6 Kg. and Plastic Sully 1 st Grade	Rs.....per Bag With packaging and carriage to TCI and other places with packing material as mentioned under specification.

Signature with Seal