

**UCO Bank  
Zonal Office,  
461, Pal Link Road,  
JODHPUR.  
Phone no. 0291-2633544**

**Premises Required**

UCO Bank desires to take premises in area of SHASTRI CIRCLE AND ITS NEARBY AREAS IN JODHPUR (Rajasthan) on rent having 6X8 sqft (approx.) area on ground floor to establish ATM . Premises should be commercial with basic amenities & parking space.

Details may be collected from Zonal Office, Jodhpur, can be downloaded from our bank's website at [www.ucobank.com](http://www.ucobank.com)

The last date for submission of application (Technical bid and financial bid) in two separate sealed cover on prescribed format is 30.04.2015 to this office.

Bank reserves the right to cancel the notification without assigning any reason, whatsoever may be, at its sole discretion.

Zonal Manager

UCO BANK  
ZONAL OFFICE, JODHPUR

**REQUIREMENT OF ATM PREMISES**

Offers in two separate sealed covers containing technical details and financial details on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 10 years or more) their readily available premises having carpet area of 6X8 sqft on ground floor to establish ATM at the following places.

<b>ATM</b>	<b>Preferred location</b>	<b>Carpet Area (sft.)</b>
Shastri Nagar Circle.	Shastri Nagar and nearby areas	6x8

The following terms & conditions should be complied with, while submitting the offer for the proposed premises:

- Applicant will be required : (i) to provide proof of ownership along with application and (ii) NOC for opening of bank/ATM /Currency Chest from Competent Authority at their own cost at the time of finalization.
- The offerer must have a clear title to the property.
- Premises should be located on ground floor.
- The premises must be suitable from the security point of view and have all basic amenities such as adequate electricity, natural light, Parking and ventilation.
- The premises structure should be strong enough.
- The offerer will have to execute Bank's standard lease deed and bear 50% cost of execution and registration of Lease Deed.
- The offerer should bear all the taxes, non-conforming/misuse charges, cesses etc. if imposed, related to the premises.
- The offerer is to provide space for V-SAT Antenna, parking free of cost.
- The offerer is to provide power connection (non domestic) with minimum power load of single phase for the purpose.
- It is preferred that landlord will construct the premises strictly as per specifications including flooring with vitrified tiles, internal and external painting with plastic emulsion, rolling shutter gate at entrance, electrical wiring for lights/fans/5-15 AMP plugs. Bank will undertake electric wiring for ATM and AC.
- Landlord will provide us the space for fixing the signboards within no extra cost.
- Rate of rent should be quoted on the basis of **carpet area/lumpsum**.

The sealed cover containing technical detail should be marked envelope no. 1 and super scribed with Technical Bid and the cover containing financial details should be marked as

envelope no. 2 & super scribed with Financial Bid. Both these covers duly sealed should be put up in the third cover super scribed with “Offer of Premises for UCO Bank ATM” and it should also bear the name, address and contact number of the offer on all the three envelopes. The third cover duly sealed should be addressed to the Zonal Manager, UCO Bank 461, Pal Link Road, Jodhpur.

The offer as above should be submitted in the bank’s prescribed format only which may be obtained from Zonal Office or downloaded from Bank’s website.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

No brokerage will be paid by the bank.

Zonal Manager

Encl :- Details of formalities and documents required for premises.

Part-I form for Technical Bid

Part-II form for Financial Bid

**Note:** Carpet area will not include the followings.

1. Common areas shared with other co-tenants.
2. Areas covered by walls, Pillars.
3. Space covered by toilets, staircase, uncovered verandah, corridor and passage.

Details of formalities and documents required for premises.

(Advertisement dated 08.04.2015)

- Submit your offer in enclosed quotation form in two separate sealed covers. Please ensure to submit the same to our office latest by 30.04.2014
- While filing the quotation forms, please ensure to follow below mentioned instructions:
  - ❖ Submit copy of ownership document along with technical Bid.
  - ❖ You have to submit copy of “NOC” from competent authority.
  - ❖ Fill up all the information asked for in the enclosed form itself.
  - ❖ Do not quote rent / sale price anywhere in Part I of the form
  - ❖ In case you desire to stipulate any term and condition, the same should be mentioned in Part I of the form.
  - ❖ Each part should be kept in a separate cover and the cover containing technical details should be marked ‘Envelope No.1 – Technical Bid’ and the cover containing financial details should be marked “Envelope No.2 –Financial Bid’. Both these covers, duly sealed, should be put in a 3<sup>rd</sup> cover super scribed with “Offer of Premises for UCO Bank ATM”.

- ❖ All the three envelopes should also bear the name and address, phone no./mobile no. of the offerer.
- ❖ Separate application as per prescribed proforma, duly filled, signed & sealed, be submitted in respect of each offer. This is applicable for both the bids i.e. Technical & Financial e.g. if any offerer is interested for two offers, he/she/they should submit two separate sealed covers each for Technical & Financial bids (2 nos. for Technical & 2 nos. for Financial Bids) and do the needful as described.
- ❖ The 3<sup>rd</sup> cover, duly sealed, should be addressed to the Zonal Manager, UCO Bank Zonal Office, 461, Pal Link Road, Jodhpur.

Please note that Quotation submitted in other format/paper will not be entertained by the Bank and such offers will be liable for rejection. Bank reserves the right to accept any offer and reject any/all offers without assigning any reason.

Encl. **Quotation form in two parts.**

**Annexure -3**

**PART – I: TECHNICAL BID FOR \_\_\_\_\_**  
**[MUST BE MENTIONED ON ENVELOPE ALSO]**

**Zonal Manager**

**UCO Bank.**

**Zonal Office, Jodhpur**

Dear Sir,

The details of space which I/we offer to lease out to the Bank are as under:

- 1) Name of owner/s :
- 2) Share of each owner, if any, :  
under joint ownership
- 3) Location:
  - a) Name of the building :
  - b) Number of street :
  - c) Ward / Area :
- 4) Building
  - a) Type of bldg. : (Residential/Commercial/Industrial/Mixed : Attach proof)
  - b) Size of Plot:\_\_\_\_\_sft., Front Road Width:\_\_\_\_\_sft,
  - c) Type of building (Load bearing/RCC/framed structure)
  - d) Clear floor height from floor to ceiling:
  - e) Rent able Carpet area offered to Bank  
- Ground Floor ..... ..
  - f) Specification of construction
    - 1) Floor
    - 2) Roof
    - 3) Walls
    - 4) Doors
  - g) Electricity supply with separate meter available Yes/No
  - h) Parking facility Yes/No.

Contd...2

: 2 :

5) The following amenities are available in the premises or I/We agreeable to provide the following amenities: [Strike out whichever is not applicable].

- i) A rolling shutters will be provided at the entrance.
- ii) Required electrical power load for the normal functioning of the Bank and the requisite electrical wiring or points will be provided wherever necessary, electric meter of required capacity will be provided.
- iii) Electrical facilities and additional points (Lights, fans-power) as recommended by the Bank will be provided.
- iv) Stairs and ramp (for physically disable) should be provided if the floor level is higher than ground level outside.

**6) Declaration:**

- a) I/We declare that I am/we are the absolute owner of the plot/building offered to you and having valid marketable title over the above.
- b) The charges/fees towards scrutinizing the title deeds of the property by the Bank's approved lawyer will be borne by me/us.
- c) You are at liberty to remove at the time of vacating the premises, all electrical fittings and fixtures, counters, safes, safe deposit lockers, cabinets, strong room door, partitions and other furniture put up by you.
- d) If my/our offer is acceptable, I/We will give you possession of the above premises on .....

I/We agree to execute Lease Deed in Bank's standard format.

My / Our offer will be valid for next three months from the date of offer

Signature of the offerer

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No.: \_\_\_\_\_

**(Must be mentioned on envelope)**

Place:

Date:

#### **Annexure 4**

#### **PART-II FINANCIAL BID FOR\_\_\_\_\_** (MUST BE MENTIONED ON ENVELOPE ALSO)

Zonal Manager  
UCO Bank  
Zonal Office, Jodhpur.

Dear Sir,

I/We offer to lease my/our space in the premises located  
at\_\_\_\_\_

\_\_\_\_\_  
(Other details of which are given in Part-I) as following rate:

Floor	Carpet area (in Sq. ft.)	Rate (Rs.per sq.ft.)	Total rent p.m. (Rs.)
Ground floor			

I/We agree to:

- i) Execute Lease Deed in Bank's standard format.
- ii) Bear all the taxes and cesses related to the concerned premises
- iii) Bear the cost of execution and registration of lease deed.
- iv) To lease the premises in favour of Bank for\_\_\_\_\_years (initial period)  
plus\_\_\_\_\_options of\_\_\_\_\_years each with\_\_\_\_\_ % increase in rent at  
each option.

Any other terms and conditions (Please specify)

Contd...2

Page:2

My/Our offer will be valid for next three months from the date of offer.

Signature of the offerer

Name: \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Place:

Date:

Note: - Carpet area will not include the followings:

- i) Common areas shared with other co-tenants.
- ii) Areas covered by walls, pillars.
- iii) Space covered by toilets, staircase, uncovered verandah, corridor and passage.