

यूको बैंक
(भारत सरकार का उपक्रम)
सम्मान आपके विश्वास का



UCO BANK
(A Govt. of India Undertaking)
Honours Your Trust

Zonal Office, UCO Bank, MTS Nagar, Jalandhar- 144001

PHONE – 0181-5052546, 8626849616

HIRING OF CASH VAN

UCO Bank, Zonal Office, Jalandhar desire to hire services of two Cash Vans. Cash vans along with driver, armed guard fitted with alarm system, grill, CCTV, mobile phone and GPS tracking system from Private Security Agency for remittance of cash to and fro between our various branches and currency chests located at Jalandhar. For further details about terms and conditions etc. vendors may visit the Bank's Website at www.ucobank.com. The application in sealed cover should reach at the above address on or before 06/05/2023

Zonal Manager, Jalandhar



Invitations of bids for providing Hired Cash Van for cash remittance

in Jalandhar zone

1. Applications are invited from reputed Private Security Agencies (PSA) for providing hired services of Cash Vans for remittance of cash to and fro between our various branches, offices and currency chests located at Jalandhar. Only those firms which fulfill following criteria will be considered for empanelment:-
 - a) Reputed security services providers specializing in providing Cash Vans for at least last Five years as on 31/03/2023.
 - b) Ability to undertake all remittance related work for all branches throughout the zone.
 - c) Ability to provide Customised Cash Vans (hereinafter referred as CCV) with drivers and with armed guards and loader as per specifications available at annexure-II of this advertisement. The bid shall remain valid and open for acceptance for a period of 60 days from the last date of submission of the tender.
 - d) Have adequate fleet of vehicles to cater for breakdowns and provide hassle free service.
 - e) Ability to provide drivers and guards and loader duly verified from the local police authorities.
 - f) Ability to commence service within 30 days from date of placement of order.
2. The vendor should meet the eligibility criteria as per details available at annexure I of this advertisement.
3. Date of opening of tender is 20/04/2023 and closing date is 06/05/2023. Bank reserves the right to shift date of opening of tenders depending upon the availability of committee members.
4. Proposed agreement to be signed with the vendor is also available at Annexure III of this advertisement.
5. The Bidders shall submit the EMD, Tender Fees, Tender processing fees and Technical Bid in one sealed cover and the Financial Bids in another sealed cover duly superscribed, then these sealed covers are to be put in a bigger cover and should also be sealed and superscribed "Tender for hiring of cash vans". All sealed covers are to be addressed to **"The Zonal Manager, UCO Bank, Zonal Office, MTS Nagar Jalandhar 144001"** and will be put in the Tender Box provided at the above address by **1500 hrs on or before 06/05/2023**. Conditional Bids will be summarily rejected. Each bidder shall submit only one bid. In case a bidder submits more than one bid, then all bids submitted by that bidder will be summarily rejected. The process of opening of bids will be as under:
 - a) Part I. Technical bids (annexure-V) to include profile of the company, list of major existing clients, registration number and sales tax details/GSTN, clearance from local police/other authorities/type of vehicle. Technical Bids will be opened at 1100 hrs on 08/05/2023 and after scrutiny of the Technical Bids, Financial Bids will be opened on the same day at the same address.



b) Part II. Financial Bid (annexure-VI) Net rates (inclusive of all taxes and levies) per month to be quoted separately. CCV with driver only (for **9 hrs per day** and **3500 KM per month**). Rates for armed guard and loader will be quoted separately as per 'Annexure VI'.

6. Part II will be opened only if Bank is satisfied with Part I. Bank reserves the rights to reject any/all bids without assigning any reason thereto. All pages of the tender should be signed and stamped by the vendor while submitting the tender.
7. The Tender document fee of Rs.2000/- (Rupees Two thousand only) (Non-refundable); the Earnest Money Deposit (EMD) amounting to Rs.30000/- (Rupees thirty thousand only) are to be enclosed in the form of Demand Drafts/pay orders drawn separately in favour of 'UCO Bank, Zonal Office, Jalandhar payable at jalandhar, with the Technical Bid, failing which the tender will be rejected.
8. All liabilities arising out of accident or death while on duty shall be borne by the PSA.
9. Any effort by a bidder to influence Bank's processing of bids or award of contract may result in the rejection of the bidder's bid.
10. All rates should be as per minimum wage act of central govt.
11. The bidder shall quote the rates in Indian Rupees. No alteration/cutting/overwriting is permitted in the Financial Bids. The bidder shall take care that the rate and amount are written in such a way that interpolation is not possible.
12. For further details about terms and conditions etc. vendors may visit the Bank's Website at www.ucobank.com.
13. For any other queries, vendors may contact the **General Administration Department, Zonal Office, Jalandhar** on working days between 11 A.M. to 4 P.M.


ZONAL MANAGER
UCO BANK,
Zonal Office, Jalandhar



ELIGIBILITY CRITERIA OF VENDORS FOR PROVIDING CUSTOMISED CASH VANS

- A) Private Security Agency (PSA) providing Customised Cash Van (CCV) should have been in business for the last Five years as on 31/03/2023.
- B) PSA should have a credible supervisory infrastructure and network for provision of maintenance of Cash Vans as also for follow up with law enforcing agencies.
- C) PSA should have a Certificate of Registration with Registrar of Companies or Registrar of Firms or have a letter of proprietorship.
- D) PSA should have appropriate license to engage in the business of private security agency as per the provisions of the Private Security Agencies (Regulation) Act, 2005 (PSARA 2005) for concerned state I.E. Punjab
- E) PSA should provide the latest Income Tax Assessment Order and PAN Number.
- F) PSA should provide the latest Audited Balance Sheet for last 3 years
- G) PSA should be registered with Shops & Establishment Act and provide latest Certificate for ESI Corporation.
- H) PSA should provide the latest certificate for EPF Organisation under EPF and Misc provision Act 1952 if applicable as per criteria of number of employees held.
- I) PSA should be registered with the Govt. under the Contract Labour Act (Regulation & Abolition) 1970.
- J) PSA should be registered under the appropriate authority for service tax/GST.
- K) Due weightage shall be given if PSA is sponsored/registered with the Directorate General of Resettlement, Ministry of Defence, RK Puram, New Delhi and is a provider of services to PSBs and PSUs.

- L) In case the PSA is asked to deploy Armed Private Security Guards along with the CCVs they will have to submit copies of the Gun Licence of each Guard and confirm having taken adequate action as provided under Rule 62(3) of the Indian Arms Rules 1962.
- M) PSA will comply with minimum wage act of central government.

VEHICLE SPECIFICATION

Customized Cash Van provided by the PSA should meet the following criteria:-

- a) Comprehensive Insurance of the cash van against all risks including fidelity insurance in respect of drivers, armed guards and loader must be available and the vehicle must be roadworthy.
- b) Cash Van should not be more than 2 years old on the date of commencement and 5 years at the time of renewal of the agreement.
- c) Adequate space for keeping currency with two armed guards.
- d) Vehicle should contain adequate fuel and be available at minimum notice as per timings laid down by the bank.
- e) All glass panes and wind screen should be covered with iron grill or wire mesh.
- f) All doors should have double locks i.e., one from inside and other from outside.
- g) Alarm system with siren should be fitted with activation points with guard, driver and in rear cabin.
- h) It should have adequate arrangements of chaining of cash boxes to the body of the vehicle.
- i) Cash van should have a fire extinguisher and a first aid box. ✓
- j) Cash van should be provided with a functional cellular / mobile phone. ✓
- k) There should be a secure partition between driver's cabin and cash box area. ✓
- l) It should have adequate portholes for observation and use of weapon by guards. ✓
- m) The cash van should have anti theft / burglary central locking system for side and rear doors (as in case of cars).
- n) Easy maneuverability in narrow lanes and congested areas, where applicable. ✓
- o) All essential features of an efficient vehicle requiring minimum maintenance and providing maximum driving and riding comfort.
- p) Should conform to local laws stipulated by transport department and other government bodies as well as pollution norms.

- q) GPS tracking system with advance features should be installed in Cash Van.
- r) Cash Van should be equipped with CCTV system with 4 camera, Mobile DVR and 30 days storage capacity. DVR should have GSM module with SIM (with sufficient data plan) for remote viewing, monitoring and backup of data.

TECHNICAL BID

Company Details (To be filled by the tenderer)

1	Name and full address of the Agency/ Company/ Organization	
2	Registered Office with full address, Telephone No(s) Fax No(s) E-mail address Website URL	
3	Details of PASARA License	License No. Valid Upto
4	Income Tax Registration number. (PAN)	
5	GSTN	
6	Provident Fund Registration Number	
7	ESIC Registration Number	
8	Registration under Section 12 of Contract Labour (R&A) Act 1970.	
9	DGR empanelment, if applicable	
10	Whether Public Limited company or Private Limited Company or any other entity (Give details)	
11	Name and addresses and designation of the persons who will represent the Agency while dealing with the BANK. (Attach letter of authority)	
12	Names of clients and quantum of work to whom the security services have been provided.	

Note: Above details are mandatory, Agency may use additional sheets for this purpose and enclose self attested copies of the relevant documents

(Authorized Signatory)

Name:

Designation:

Place:

Date:

FINANCIAL BID-

Monthly rate for providing dedicated cash van with driver for branches located under Jalandhar zone, as and when required), for an assured distance of 3500 kilometers per month. The remittance shall be carried out between sunrise and sunset.

The rates may be quoted (both in figures and words) in the following format only -

1	Monthly charges for: a) 3500 Kms/Month including Driver	Rs.	Per Month
2	Monthly charges for Loader (as per minimum wage act)	Rs.	Per Month
3	Charges for Extra Kilometer beyond 3500 Kms	Rs.	Per Kilometer
4	Charges for Extra Hour beyond 9 Hours Per Day	Rs.	Per Hour
5	Charges for Cash Handling services	Rs.	Per Month
6	Monthly charges for each Armed Security Guard (as per minimum wage act)	Rs.	Per Month

Authorized Signatory [In full and initials]:

Name and Title of Signatory:

Name of Agency: Address:

Location:

Date: