



**NOTICE OF INVITATION TO TENDER**

**Ref no. ZOBH/GAD-PREM/TN/01-04/2017-18**

**DATE: 29.07.2017**

Sealed tenders on item/rate over estimated cost basis are invited from competent Interior Furnishing, Electrical & Data Cabling contractors having sound technical and financial capacity for Furnishing, Electrical & Data Cabling works of **VIJYAHAT BRANCH, DISTT- BANKA.**

Parties who have not executed one or two work of similar nature, each costing not less than 75% of the estimated cost satisfactorily during last two or three year & does not have any office/site or presence in the Bihar state need not respond. Contractor must have valid license for Electric work and copy must be attached herewith for reference.

**Tender will be submitted in two parts in two separate envelopes**

**First Part: Application format duly filled by Contractor, Signed Tender Form with EMD amount and Tender Fees.**

**Second Part: Financial Bid.**

Tender collection: - Tender document may be obtained by depositing tender fees of Rs 500.00 Cash / DD from 01.08.2017 TO 16.08.2017 at 10:30 AM to 05:00 PM from following address-

**UCO BANK  
ZONAL OFFICE  
S K Tarafdar Road, Koyalaghat, Adampur Chowk  
Bhagalpur, Bihar**

Tender fee: - 500.00 (Cash/DD)

Estimated cost of project: 7,50,719.00

Time of completion: - 20 Days

Earnest Money: - **Rs 8000.00** By crossed demand draft/ Banker's cheque drawn in favour of **ZONAL MANAGER UCO BANK** payable at **Bhagalpur.**

Time and date of

Submission of tender: - Up to 3:00 P.M. on 17.08.2017

at UCO BANK ZONAL OFFICE

**S K Tarafdar Road, Koyalaghat,  
Adampur Chowk, Bhagalpur.**

at UCO BANK, ZONAL OFFICE

**S K Tarafdar Road, Koyalaghat,  
Adampur Chowk, Bhagalpur**

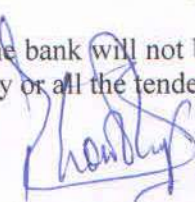
Time and date of Opening of tender:

First part: 17.08.2017 at 03.30 PM

Second Part: 19.08.2017 at 03.30 PM

**Note: Tender may be downloaded from UCO Bank website: [www.ucobank.com](http://www.ucobank.com)**

The bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without any reason what so ever.

  
Dy Zonal Head

**ZONAL OFFICE S K Tarafdar Road, Koyalaghat, Adampur Chowk, Bhagalpur**







**GENERAL RULES AND INSTRUCTION FOR GUIDANCE OF  
TENDERERS**

- (1) Tenders are hereby invited on behalf of **UCO BANK, Bhaglpur ZONE** for Interior Furnishing, Electrical & Data Cabling works of UCO BANK, VIJYAHAT BRANCH AT BANKA, BIHAR and estimated cost of Rs. **7,50,719.00**
- (2) Contract documents consisting of the plan, complete specification, the schedule of quantities of the various classes of work to be done, and the set of conditions of contract to be complied with by the persons whose tenders may be accepted, and which will also be found in the form of tenders can be purchased from **UCO BANK ZONAL OFFICE BHAGALPUR** Between the 10:30 AM to 05:00 PM every day, except on Sunday and Bank Holiday.

The site for the work is available/The site for the work shall be made available in parts as specified below.

- (3) Tenders, which should always be placed in sealed cover, with the Name of project written on the envelopes will be received by **UCO BANK ZONAL OFFICE Bhagalpur** up to 5:00 PM on 17.08.2017 and First part will be opened in Zonal Office at 03:30 PM on 17.08.2017 and Financial Bid will be opened on 19.08.2017 at 03.30 PM
- (4) Tenders are to be on the prescribed form which can be obtained from **UCO BANK ZONAL OFFICE BHAGALPUR**. The time allotted for the carrying out of the work will be 20 Days from the next day after the date of written orders to commence work
- (5) The contractors should quote rate and amount in figures as well as in words tendered by them. The amount of each item should be worked out and requisite totals given.
- (6) Contractors should signs & stamp on each page on tender papers and submit it.
- (7) The last date of Issue of tender form will be on 16.08.2017 up to 05:00 PM.
- (8) Earnest money Rs. **8000.00** in the form of Bank draft/Banker's cheque in favour of **ZONAL MANAGER UCO BANK** must accompany with each tender and each tender is to be in a sealed Envelopes super scribed on it " **TENDER FOR (Name of the Project)** " and addressed to :-

**ZONAL MANAGER  
UCO BANK ZONAL OFFICE,  
S K Tarafdar Road, Adampur Chowk, Bhagalpur**

- (9) The contractor whose tender is accepted will be required to furnish by way of security deposit 2.0% for the amount of awarded tender for the due fulfillment of his contract in the form of Bank draft/Banker's cheque in favour of **ZONAL MANAGER UCO BANK ZONAL OFFICE BHAGALPUR**.







The EMD of the contractor, whose tender is accepted, shall be forfeited in full in case he does not remit the Initial security deposit within the stipulated period or start the work by the stipulated date mentioned in the award letter.

- (10) The acceptance of a tender will rest with the UCO BANK BHAGALPUR ZONE which does not bind itself to accept the lowest tender, and reserves to itself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed condition are not fulfilled or are incomplete in any respect are liable to be rejected.

The Bank reserves the right to accept the tender in full or in part and the tenders shall have no claim for revision of rates or other conditions if his tender is accepted in part.

- (11) Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
- (12) All rates shall be quoted on the proper form of the tender alone.
- (13) An item rate tender containing percentage below/above will be summarily rejected, However where the tenderer voluntarily offer a rebate for payment within a stipulated period, this may be considered.
- (14) On acceptance of the tender, the name of the accredited representative of the contractor who would be responsible for taking instruction for the Employer/Architect shall be communicated to the employer.
- (15) Special care should be taken to write the rate & amount in figure as well as in words in such a way that interpolation is not possible. The total amount should be written both figures and in words. In case of figures the words Rs. should be written before the figures of rupees and words after the decimal figures. Example Rs. 2.15P, and in case of words, the word "Rupees" should precede and the word "paise" should be written at the end, unless the rate is in whole rupees and followed by the words "only". It should invariably be up to two decimal places. While quoting the rate in schedule of quantities, the word "only" should be written closely following the amount and it should be not be written in the next line.
- (16) The bank does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the quoted rate.
- (17) The rate quoted by contractor includes all tax & royalty like sales tax, V.A.T, contract tax, turn over tax etc. The bank will not entertain any claim whatsoever in this respect.
- (18) The contractor shall give a list of his relatives working with the Bank along with their designation and addresses.





- (19) No employee of the Bank is allowed to work as a contractor for a period of two years of his retirement from the Bank service without the previous permission of the Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who has not obtained the permission of the Bank as aforesaid before submission such a person who has not obtained the permission of the Bank as aforesaid before submission of the tender or engagement in the contractor's service.
- (20) The tender of works shall remain open for acceptance for a period of two days from the date of opening of tenders if any tenderer with draw his tender before the said period, then the Bank shall be at liberty to forfeit his earnest money paid along with the tender.
- (21) The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may and had/have tendered for the same work failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tender liable to summary rejection.
- (22) It will be obligatory on the part of the tenderer to tender and sign and tender document for all the component part and that after the work is awarded, he will have to enter into an agreement for each component with the competent Authority in the Bank.
- (23) It may also be noted that entire allotted work should be completed within **20 (Twenty) Days** from receipt of this letter, failing which a sum of Rs. **500.00 (Five hundred)** per day, being the amount of default charge, will be recovered from you after the expiry of stipulated period.
- (23) The tenderer, apart from being a competent contractor must associate himself with agencies of the appropriate class who are eligible to tender for (a) Interior (b) sanitary & water supply installation and (c) AC.

Signature of competent Authority



Dy Zonal Head  
UCO BANK



अंचल कार्यालय  
एस.के.तरफदार रोड  
आदमपुर चौक  
भागलपुर -812 001.

(भारत सरकार का उपक्रम)  
सम्मान आपके विश्वास का  
(A Govt. of India Undertaking)  
HONOURS YOUR TRUST

Zonal Office  
S.K.Tarafdar Road  
Adampur Chowk  
Bhagalpur -812 001  
फैक्स - 0641- 2301758

दूरभाष PHONE : 0641-2302088

ईमेल: [zo.bhagalpur@ucobank.co.in](mailto:zo.bhagalpur@ucobank.co.in)

## APPLICATION FORMAT

APPLIED FOR EMPANELMENT OF : Interior Furnisher/Electrical/Both Contractor

**CATEGORY** (type of work)

(Class A/B/C/D if any)

1. Name of the Applicant  
Address

Telephone No.

Office  
Residence  
Mobile  
Fax  
E-Mail

2. a) Status of the Firm(Whether company/  
Partnership / proprietary)

b) Name of the Proprietor/ Partners/ Directors (With professional qualifications, if any):

I)

II)

III)

c) Year of establishment

1. Whether registered with Registrar of  
Companies/firm. If so, No. & Date

4. Registration with Tax Authorities

a) Income-tax No. PAN/GIR NO

b) GST No

5. Names of the Bankers with details





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7. Empanelment with Government / Public Sector / Banks

NAME OF THE ORGANISATION	NATURE OF WORKS	VALUE OF WORKS	DATE OF Empanelment

8. What are your fields of activities? Mention the fields on reference basis:

9. Furnish the names of three responsible clients/ persons to whom the major works carried out by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

i)

ii)

iii)

10. In Case of Electrical contractor copy of valid license issued by the Electrical inspectorate to be enclosed.

**DECLARATION**

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
3. I / We agree that the decision of UCO BANK in selection of contractors will be final and binding to me / us.
4. I / We have read the instructions appended to the Performa and I / we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of the bank.

Place  
Date



SIGNATURE OF APPLICANT  
NAME & DESIGNATION



अंचल कार्यालय

एस.के.तरफदार रोड

आदमपुर चौक

भागलपुर -812 001.

दूरभाष PHONE : 0641-2302088

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(भारत सरकार का उपक्रम)

सम्मान आपके विश्वास का

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Bhagalpur -812 001

फैक्स - 0641- 2301758

## SCOPE OF WORK:

The scope of work of **Contractors for Interior works** mainly involves erection of partitions, counters, paneling, false ceiling, cavity flooring, furniture and fabricated workstations and other allied works for furnishing of branches and offices of the Bank.

The panel of **Civil Engineering Contractors** will be mainly used for civil engineering works like earthwork, masonry, plastering, RCC, concrete works, painting, flooring, plumbing & sanitary, water proofing, demolition works, structural steel fabrication, woodwork (doors and windows only) and other allied works for branches, residences and offices of the Bank.

The panel of **Electrical Contractors** will be mainly used for internal and external electrification, associated cabling, earthing, wiring for air-conditioners, UPS, Liaoning with EB of state concerned for abstention of additional power, breakdown repairs and other allied works for various branches / Offices of the bank.

## ELIGIBILITY CRITERIA:

### Interior Furnishing/ Civil / Electrical Contractor:

1. The contractor who intends to apply for Interior Furnishing/Civil should have the experience of successfully completing following quantum of similar works not less than the amount of Rs 10.00 lacs such as original works, alterations and renovations involving partitions, paneling, false ceiling, cavity flooring, furniture, work stations, counters for branches / offices of a Bank/ Government departments/public sector undertaking/central autonomous bodies/state autonomous bodies/financial institutions and other reputed firms during last 5 years prior to 31.03.2017:

2. The contractors should

- a> have well-established office in the respective centre with adequate engineering staff.
- b> be an assesses of Income Tax and should have transited to GST. Should submit income tax clearance certificate/copy of the income tax returns and GST with valid registration number.
- c> have the average annual financial turnover of at least four times the value of the work in the respective category during last 3 years ending with 31.03.2017.
- d> submit solvency certificate from Nationalized/ scheduled bank issued within one year for an amount of 40% of the value of the work in the respective category.
- e> Submit the Electric License certificate with proper validity.

Note: 1. If other things being Equal, the professionally qualified contractors and the contractors who have undertaken the works for Govt organizations will be preferred.

2. All class of contractors must be Income Tax Assessors and have GST No.



	<b>DETAILED WORKS DONE FOR INTERIORS OF UCO BANK, VIJAY HAT</b>		
	<b>8860 SQ FT - CARPET AREA</b>		
		<b>UNIT</b>	<b>RATE</b>
	<b>FALSE CEILING</b>		
	Providing and fixing in position suspended False Ceiling made by Gypsum board panel false ceiling using galvanized sections for support and holding the gypsum board panels of <b>12mm thick</b> with approved design.	686 SQ FT	
	<b>CARPENTRY WORK</b>		
	<p><b>MANAGER'S TABLE:</b> Providing and Placing Manager Table of L-shaped (length <b>5'8"</b> &amp; <b>2'9"</b> length wise <b>2'6"</b> &amp; <b>1'8"</b> depth respectively &amp; height <b>2'6"</b>) edged with teakwood beading of 2"x2" (approx) cut to required shape, top of table to have <b>1.0mm thick</b> laminates and teakwood beading to be polished to required colour. Table to have a vertical modesty panel of <b>19 mm thick blockboard</b> covered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminates on the inner side including supply and fixing of sliding keyboard of approved make and provision of <b>1 no.s drawer &amp; 1 no file cabinet</b> with lock &amp; all fitting. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire.</p>	1	



	<p><b>FULL HEIGHT SEMI GLAZED PARTITION (MANAGER CABIN)</b>  Providing and fixing full height wooden partition with frame of <b>2"x2"</b> (finished size) seasoned hard wood member at max. intervals of <b>1'-6" x1'-6"</b> c/c with provision of bigger at skirting, fixing to the ceiling, slab, beams etc including the door. All woodwork to be treated with 1st quality anti termite paint and should be covered with 19 mm thick ply Board of approved make finished by 1.0 mm thick laminate of approved make on both side including the glazing part made with <b>8 mm</b> clear glass (<b>wooden-2'-0"+glass-5'-0"+wooden-2'</b>) including supply and fixing of Door Handle,Door Closer,Door Lock, Door stopper, Mortise Lock, Night Latch,hardware, etc.</p>	135.75 SQ FT	
	<p><b>DOORS:</b> Providing and fixing of 7 Nos.(sizes: <b>2'6"x7'</b>) &amp; 1 Nos.(sizes: <b>3'x7'</b>) of 25 mm ply doors with 1 mm lamitate of approved mark on both sides and adequate hardware fittings.</p>	143.5 SQ FT	
	<p><b>MAIN DOOR WITH 12 TH GLASS:</b>  Providing and fixing Main entrance aluminium glazing work at main entrance door comprising approx <b>85-100 mm</b> size top and bottom aluminium powder coated/anodized with brown color shade frame of <b>2.5 mm</b> thick including SS designer handle, heavy duty floor spring, lock including with logo of UCO BANK made with etching on glass neatly written and as per the instructions of the Bank/Architect. (GLASS DOOR SIZE-<b>7'X5'0"</b>)</p>	35 SQ FT	

	<p><b>OFFICER'S COUNTER:</b>  Providing and Placing one tier Counter Table of <b>4'x 2'6"</b> and <b>2'-6" high</b> &amp; two back storage units of size (5'11"x2'), (6'5"x1'6") &amp; <b>3' high</b> is to be made with top made of <b>19 mm</b> thick blockboard, edged with teakwood beading of 2"x2" (approx) cut to required shape with partition walls upto 9' <b>high</b>. Table to have a verticle modesty panel of <b>19 mm</b> thick blockboard. Top and vertical board shall becovered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminate on the inner side including supply and fixing of sliding keyboard of EBCO/Efficient Gadgets and provision of drawer/cabinet as per specification mentioned for the table. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire all complete with removing of existing counter and hand over to the bank as per instructions.</p>	260.5 SQ FT	
	<p><b>OFFICERS TABLE:</b> Providing and Placing Officer'sTable of size (<b>4'-0"x2'-6"</b>) with top made of 19 mm thick blockboard, edged with teakwood beading of <b>2"x2"</b> (approx) cut to required shape with an insert of different coloured wood in the center, top of table to have 1.0mm thick laminates and teakwood beading to be polished to required colour. Table to have a verticle modesty panel of <b>19 mm</b> thick blockboard covered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminate on the inner side including supply and fixing of sliding keyboard ofEBCO/Efficient Gadgets and provision of 2 nos drawer 1 no file cabinet with lock &amp; hardware. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire all complete with removing of existing table and hand over to the bank as per instructions.</p>	2	



	<p><b>CASH COUNTER TABLE WITH DRAWER:</b>  Providing and Placing two tier Cash Counter Table of size (4'-6"x2'3") table top at 2'-6" high with top to be made of 19 mm thick board, edged with teakwood beading of 2"x2" (approx) cut to required shape, top of table to have <b>1.0mm thick</b> laminates and teakwood beading to be polished to required colour. Table to have a verticle modesty panel of <b>19 mm thick</b> board covered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminate on the inner side including supply and fixing of sliding keyboard of EBCO/Efficient Gadgets and provision of 1 nos drawer &amp; 1 nos file cabinet with provision of lock in all. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire. (Service top shall be finished with <b>19mm</b> thick jet black granite)</p>	3	
	<p><b>CASH COUNTER PARTITIONS:( 3 NOS)</b>  Providing and fixing double skin Partition of height 9' with frame of 2"x2" (finished size) seasoned hard wood member at max intervals of 2'-0" x2'-0" c/c with provision of bigger at skirting, fixing to the false ceiling, slab, beams, door frame etc including door. All woodwork to be treated with 1st quality anti termite paint and should be covered with <b>19 mm</b> thick Ply of approved make and <b>1.0 mm</b> thick laminate of approved make and <b>12 mm</b> thick clear glass (all the glass of the counter shall be of 12 mm) Supply and fixing of Door Lock, Door Closer, Door stopper, Mortice Lock, Night Latch etc.</p>	501.5 SQ FT	

	<p><b>COLUMN PANELLING:</b>  Providing and fixing Column paneling up to <b>8'-6"</b> with frame of 2"x2" (finished size) seasoned hard wood member at max intervals of 2'-0" x2'-0" c/c with provision of bigger at skirting, fixing to the false ceiling, slab, beams, door frame etc. All woodwork to be treated with 1st quality anti termite paint and should be covered with <b>12 mm</b> thick Ply of approved make and as per design including 1.0 mm thick laminate of approved make. (Laminate shall be of number of horizontal/verticle/diagonal grooves and ply under such grooves shall be painted with approved colours and shades.</p>	108 SQ FT	
	<p><b>PIN UP BOARD</b>  Supplying and fixing of pin up Board of size 3'0" x 3'0" made of 9mm plywood frame filled with soft board covered with fur. The outer teak wood frame of the pinup board to be finished with melamine of approved colour.</p>	1	
	<p><b>BLINDS:</b> Providing and fixing LUXAFLEX/VISTA LEVELOR brand Venetian Providing and fixing LUXAFLEX/VISTA LEVELOR brand Venetian blinds with 4" wide woven fabric coated blinds mechanism housed in head rail 1" wide high extruded from aluminium and louvers to be hung extruded from aluminium and louvers to be hung on superior quality runners with attached stainless steel spacer to obtain over lapping of 15 mm between the louvers</p>	112 SQ FT	
	<p><b>WRITING DESK:</b>  Providing and fixing Writting Desk as per drawing made of 12 mm thick Ply finished with 1.0 mm th laminate all Complete with hardware fittings and as per instruction of the Bank/Architect</p>	1	
	<p><b>COMPLAINT BOX:</b>  Providing and fixing complaint box attached to the wall or column as per convenience of the users with slot and</p>	1	



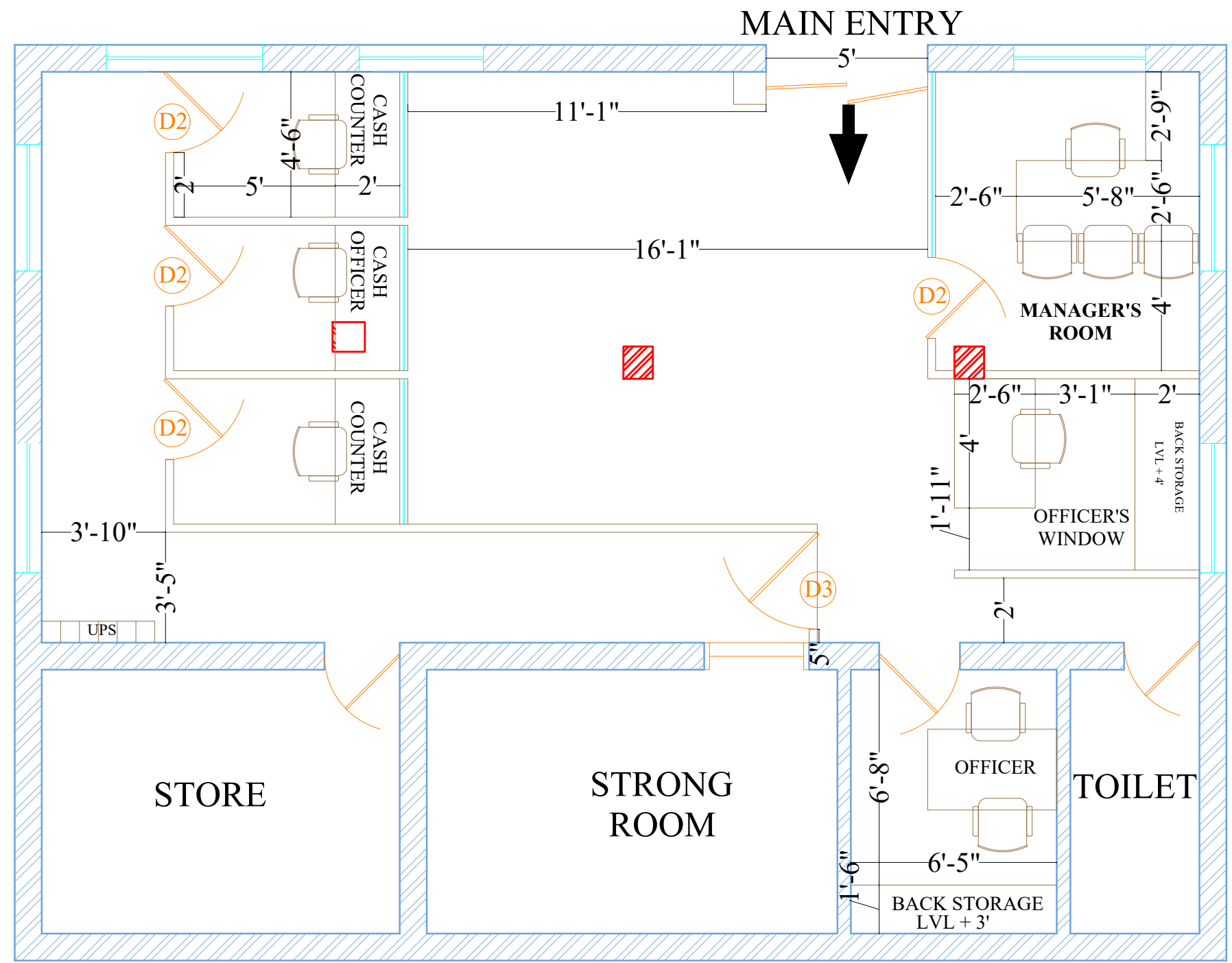
	<b>CHEQUE BOX:</b> Providing and fixing check box attached to the wall or column as per convenience of the users with multiple slots and locker system.	1	
	<b>BUY BACK (RESALE):</b> Sale of old furnitures and appliances as per availability and condition. Items include old furniture, ply, counters, wires etc. (except chairs)	As per direction of bank officials	
	<b>ELECTRICAL &amp; LIGHTING WORKS:</b>		
	<b>LED SPOT LIGHT (18/20 W)</b> of PHILIPS, JAQUAR, HAVELLS, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	26	
	<b>CEILING FANS.(1200mm or greater dia)</b> of HAVELLS, USHA, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	4	
	<b>EXHAUST FANS.</b> of HAVELLS, USHA, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	2	
	<b>WALL MOUNTED FANS.</b> of HAVELLS, USHA, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	3	
	<b>PANEL BOARD 250 AMP INCOMING &amp; 8 NOS 63-100 AMP OUTGOING ALL THREE PHASE CIRCUIT WITH INDICATOR</b> SUPPLYING, FIXING, INSTALLATION & CHECKING	1	
	<b>UPS DISTRIBUTION BOARD</b> Supply, Installation, Testing and commissioning double door D.B board for <b>UPS POWER</b> point circuit distribution complete with tinned copper bus bars, neutral link, earth bar, din bar, detachable gland plate inter connections including painting, earthling etc. as required. all complete as per instructions of Elec.Er. / Architect. 10A MCB-10 nos	1	

	<b>LIGHT DISTRIBUTION BOARD:</b> Supply, Installation, Testing and commissioning double door D.B board for Lighting point circuit distribution complete with tinned board for Lighting point circuit distribution complete with tinned copper bus bars, neutral link, earth bar, din bar, detachable gland plate inter connections including painting, earthing etc. as required. all complete as per instructions of Elec.Er. / Architect. 10A MCB-10 nos	1	
	<b>CHANGE OVER SWITCH (BETWEEN TWO UPS):</b> Supply and fixing of 32A 415 volt 4 pole change over switch on MS clamp and complete with all interconnection (For change over between two UPS) of Havells/L&T make in sheet steel over between two UPS) of Havells/L&T make in sheet steel enclosure on wall all complete with hardware.	1	
	<b>MODULAR SWITCH BOARD ON WALL(LIGHT &amp; FAN):</b> Supply, Installation, Testing and commissioning of modular switch board with all accessories of approved make on wall/partition for light/fan points on wall/partitions. Each set contain 1 No 6 Amp switch socket including required switch in light control board with suitable size including GI box, board, & face plate. board with suitable size including GI box, board, & face plate.	1	
	<b>MODULAR SWITCH BOARD FOR IT RACK UPS POWER:</b> Supply, Installation, Testing and commissioning of modular switch board for UPS Power with all accessories of approved make on wall. Each set contain( 6 Amp Socket- 3 nos + 16 Amp Socket- 3 nos)	9	
	<b>MODULAR SWITCH BOARD ON TABLE(UPS POWER):</b> Supply, Installation, Testing and commissioning of modular switch board with all accessories of approved make on table including each set contain( 2 No 5pin 6 Amp socket with separate switch each set contain( 2 No 5pin 6 Amp socket with separate switch + 1 no 5 pin 6/16Amp socket with separate socket) with suitable size.	1	



	<b>15A SWITCH SOCKET ON TABLE(RAW POWER):</b> Supply, Installation, Testing and commissioning of switch board with all accceries of approved make on table/wall including each set contain ( 1No fuse 10Amp & 1 No indicator 10Amp + 1 each set contain ( 1No fuse 10Amp & 1 No indicator 10Amp + 1 no 5pin 16A socket with switch) with suitable size and wiring from the Main Panel to each point. Max two number point may be looped.	4	
	<b>METAL CLAD SOCKET (FOR UPS):</b> Supply & Installation of Industrial type Metal Clad socket 32A TPN, Flush Type with MCB & socket of approved make for UPS.	4	
	<b>MODULAR METAL CLAD SOCKET(FOR AC):</b> Supply & Installation of Industrial type modular Metal Clad socket 25A Flush Type with MCB & socket of approved make for AC concealed in the wall as per drawing and instructions.	4	
	<b>DATA POINT:</b> Supply, Installation, Testing and commissioning of RJ 45 modem Jack in modular IO box including patch cord of required length for Computer including making connection , soildering etc as required and as per drawing and instructions of the bank/Architect	7	
	<b>DATA WIRING (FROM IT RACK TO DATA POINT AT TABLE):</b> Supply, Installation, Testing and commissioning of Concealed Data wiring from Server to each computer with CAT-6 wire including supply of 25mm dia heavy duty PVC conduit of reputed make in floor/wall/ceiling as required. (from IT Rack to each computer)	225 M	
	<b>EARTH STATION EACH:</b> Supply, Installation, Testing & Commisioning of ground Earth Pit with 2'X2'x1/4" copper plate buried at a depth of 10' feet below with 2'X2'x1/4" copper plate buried at a depth of 10' feet below from the ground surface and 1"x8' long GI pipe with arrow socket, funnel 8 SWG copper wire in 1/2" GI pipe, nut & bolt etc and covering with 2" x12" heavy duty C.I earth cover including chambering and filling the boring area with charcoal and salt (40 Kgs each) as per IS 3043 specification including wiring from earthpit to the UPS & Panel and Earth Bus bar.(Earth resistance should not exceed 2 ohm at the earth terminal at UPS.	2	

	<b>DATA RACK 24-PORT D-LINK:</b> Configuration for standard racks are welded frame integrated with side panels and vented top cover with fan mounting provision, while front glass with lock & key provides the visibility & security, rear side of the Rack is provided with the wall mounting slots for your equipment. Racks are available from 4U to 15U Variants with 400mm, 450mm, 500mm and 600mm deep configuration.	1	
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# VIJAY HAT

**novus**  
ARC DESIGN PVT. LTD

C-6,NETAJI SUBHASH ENCLAVE,  
GADAKANA , BHUBANESHWAR ,  
ODISHA  
PH: +91 8763522530  
E-MAIL : respond2nad@gmail.com

- ### GENERAL NOTES
1. THIS DRAWING AND DESIGN IS THE PROPERTY OF THE DESIGNERS. NO PORTION MAY BE USED OR REPRODUCED WITHOUT THEIR WRITTEN PERMISSION.
  2. ALL DIMENSIONS ARE TO BE VERIFIED ONSITE BY THE CONTRACTOR. ANY DISCREPANCIES ARE TO BE REPORTED TO THE DESIGNERS IMMEDIATELY.
  3. THIS DRAWING IS TO BE READ IN CONJUNCTION WITH THE DESIGNERS SPECIFICATIONS AND CONDITIONS OF CONTRACT.
  4. DRAWINGS NOT SHOWING THE LATEST REVISIONS ARE TO BE CANCELED.
  5. ALL DIMENSIONS ARE TO BE READ NOT SCALED.
  6. ALL INDICATED LEVELS ARE FINISHED LEVELS UNLESS NOTED OTHERWISE.

NO.	DATE	REVISIONS

CLIENT: UCO BANK, BHAGALPUR ZONE	DRAWN BY : DEEPAK	HANDLED BY : A. KAUSHAL
PROJECT: INT-BGP-VIJAYHAT-PLAN	DATE : 11 JULY 2017	SCALE : NTS
SHEET TITLE : LAYOUT PLAN	SHEET NO : PLAN 003	





**NOTICE OF INVITATION TO TENDER**

**Ref No. ZOBH/GAD-PREM/TN/01-04/2017-18**

**DATE: 29.07.2017**

tenders on item/rate over estimated cost basis are invited from competent Interior Furnishing, Electrical & Data Cabling contractors having sound technical and financial capacity for Furnishing, Electrical & Data Cabling works of **KASBA BRANCH, DISTT- BANKA.**

Parties who have not executed one or two work of similar nature, each costing not less than 75% of the estimated cost satisfactorily during last two or three year & does not have any office/site or presence in the Bihar state need not respond. Contractor must have valid license for Electric work and copy must be attached herewith for reference.

**Tender will be submitted in two parts in two separate envelopes**

**First Part: Application format duly filled by Contractor, Signed Tender Form with EMD amount and Tender Fees.**

**Second Part: Financial Bid.**

Tender collection: - Tender document may be obtained by depositing tender fees of Rs 500.00 Cash / DD from 01.08.2017 TO 16.08.2017 at 10:30 AM to 05:00 PM from following address-

**UCO BANK  
ZONAL OFFICE  
S K Tarafdar Road, Koyalaghat, Adampur Chowk  
Bhagalpur, Bihar**

Tender fee: - 500.00 (Cash/DD)

Estimated cost of project: Rs 8,77,062.00

Time of completion: - 20 Days

Earnest Money: - **Rs 9000.00.** By crossed demand draft/ Banker's cheque drawn in favour of **ZONAL MANAGER UCO BANK payable at Bhagalpur.**

Time and date of

Submission of tender: - Up to 3:00 P.M. on 17.08.2017

at UCO BANK ZONAL OFFICE  
S K Tarafdar Road, Koyalaghat,  
Adampur Chowk, Bhagalpur.  
at UCO BANK, ZONAL OFFICE  
S K Tarafdar Road, Koyalaghat,  
Adampur Chowk, Bhagalpur

Time and date of Opening of tender:

First part: 17.08.2017 at 03.30 PM

Second Part: 19.08.2017 at 03.30 PM

**Note: Tender may be downloaded from UCO Bank website: [www.ucobank.com](http://www.ucobank.com)**

The bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without any reason what so ever.

  
Dy Zonal Head

**ZONAL OFFICE S K Tarafdar Road, Koyalaghat, Adampur Chowk, Bhagalpur**







**GENERAL RULES AND INSTRUCTION FOR GUIDANCE OF  
TENDERERS**

- (1) Tenders are hereby invited on behalf of **UCO BANK, Bhaglpur ZONE** for Interior Furnishing, Electrical & Data Cabling works of UCO BANK, KASBA BRANCH AT BANKA, BIHAR and estimated cost of Rs. **8,77,062.00**
- (2) Contract documents consisting of the plan, complete specification, the schedule of quantities of the various classes of work to be done, and the set of conditions of contract to be complied with by the persons whose tenders may be accepted, and which will also be found in the form of tenders can be purchased from **UCO BANK ZONAL OFFICE BHAGALPUR** Between the 10:30 AM to 05:00 PM every day, except on Sunday and Bank Holiday.

The site for the work is available/The site for the work shall be made available in parts as specified below.

- (3) Tenders, which should always be placed in sealed cover, with the Name of project written on the envelopes will be received by **UCO BANK ZONAL OFFICE Bhagalpur** up to 5:00 PM on 15.06.2017 and First part will be opened in Zonal Office at 03:30 PM on 17.08.2017 and Financial Bid will be opened on 19.08.2017 at 03.30 PM
- (4) Tenders are to be on the prescribed form which can be obtained from **UCO BANK ZONAL OFFICE BHAGALPUR**. The time allotted for the carrying out of the work will be 20 Days from the next day after the date of written orders to commence work
- (5) The contractors should quote rate and amount in figures as well as in words tendered by them. The amount of each item should be worked out and requisite totals given.
- (6) Contractors should signs & stamp on each page on tender papers and submit it.
- (7) The last date of Issue of tender form will be on 16.08.2017 up to 05:00 PM.
- (8) Earnest money RS. **9000.00** in the form of Bank draft/Banker's cheque in favour of **ZONAL MANAGER UCO BANK** must accompany with each tender and each tender is to be in a sealed Envelopes super scribed on it " **TENDER FOR (Name of the Project)** " and addressed to :-

**ZONAL MANAGER  
UCO BANK ZONAL OFFICE,  
S K Tarafdar Road, Adampur Chowk, Bhagalpur**

- (9) The contractor whose tender is accepted will be required to furnish by way of security deposit 2.0% for the amount of awarded tender for the due fulfillment of his contract in the form of Bank draft/Banker's cheque in favour of **ZONAL MANAGER UCO BANK ZONAL OFFICE BHAGALPUR**.





The EMD of the contractor, whose tender is accepted, shall be forfeited in full in case he does not remit the Initial security deposit within the stipulated period or start the work by the stipulated date mentioned in the award letter.

- (10) The acceptance of a tender will rest with the **UCO BANK BHAGALPUR ZONE** which does not bind itself to accept the lowest tender, and reserves to itself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed condition are not fulfilled or are incomplete in any respect are liable to be rejected.

The Bank reserves the right to accept the tender in full or in part and the tenders shall have no claim for revision of rates or other conditions if his tender is accepted in part.

- (11) Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
- (12) All rates shall be quoted on the proper form of the tender alone.
- (13) An item rate tender containing percentage below/above will be summarily rejected, However where the tenderer voluntarily offer a rebate for payment within a stipulated period, this may be considered.
- (14) On acceptance of the tender, the name of the accredited representative of the contractor who would be responsible for taking instruction for the Employer/Architect shall be communicated to the employer.
- (15) Special care should be taken to write the rate & amount in figure as well as in words in such a way that interpolation is not possible. The total amount should be written both figures and in words. In case of figures the words Rs. should be written before the figures of rupees and words after the decimal figures. Example Rs. 2.15P, and in case of words, the word "Rupees" should precede and the word "paise" should be written at the end, unless the rate is in whole rupees and followed by the words "only". It should invariably be up to two decimal places. While quoting the rate in schedule of quantities, the word "only" should be written closely following the amount and it should be not be written in the next line.
- (16) The bank does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the quoted rate.
- (17) The rate quoted by contractor includes all tax & royalty like sales tax, V.A.T, contract tax, turn over tax etc. The bank will not entertain any claim whatsoever in this respect.
- (18) The contractor shall give a list of his relatives working with the Bank along with their designation and addresses.







- (19) No employee of the Bank is allowed to work as a contractor for a period of two years of his retirement from the Bank service without the previous permission of the Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who has not obtained the permission of the Bank as aforesaid before submission such a person who has not obtained the permission of the Bank as aforesaid before submission of the tender or engagement in the contractor's service.
- (20) The tender of works shall remain open for acceptance for a period of two days from the date of opening of tenders if any tenderer with draw his tender before the said period, then the Bank shall be at liberty to forfeit his earnest money paid along with the tender.
- (21) The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may and had/have tendered for the same work failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tender liable to summary rejection.
- (22) It will be obligatory on the part of the tenderer to tender and sign and tender document for all the component part and that after the work is awarded, he will have to enter into an agreement for each component with the competent Authority in the Bank.
- (23) It may also be noted that entire allotted work should be completed within **20 (Twenty) Days** from receipt of this letter, failing which a sum of Rs. **500.00 (Five hundred)** per day, being the amount of default charge, will be recovered from you after the expiry of stipulated period.
- (23) The tenderer, apart from being a competent contractor must associate himself with agencies of the appropriate class who are eligible to tender for (a) Interior (b) sanitary & water supply installation and (c) AC.

Signature of competent Authority

Dy Zonal Head  
UCO BANK

(a)



अंचल कार्यालय  
एस.के.तरफदार रोड  
आदमपुर चौक  
भागलपुर -812 001.

(भारत सरकार का उपक्रम)  
सम्मान आपके विश्वास का  
(A Govt. of India Undertaking)  
HONOURS YOUR TRUST

Zonal Office  
S.K.Tarafdar Road  
Adampur Chowk  
Bhagalpur -812 001  
फैक्स - 0641- 2301758

दूरभाष PHONE : 0641-2302088

ईमेल: [zo.bhagalpur@ucobank.co.in](mailto:zo.bhagalpur@ucobank.co.in)

### APPLICATION FORMAT

**APPLIED FOR EMPANELMENT OF** : Interior Furnisher/Electrical/Both Contractor

**CATEGORY** (type of work)

(Class A/B/C/D if any)

1. Name of the Applicant  
Address

Telephone No.

Office :  
Residence :  
Mobile :  
Fax :  
E-Mail :

2. a) Status of the Firm(Whether company/  
Partnership / proprietary)

b) Name of the Proprietor/ Partners/ Directors (With professional qualifications, if any):

I)

II)

III)

c) Year of establishment

1. Whether registered with Registrar of  
Companies/firm. If so, No. & Date

4. Registration with Tax Authorities

a) Income-tax No. PAN/GIR NO

b) GST No

5. Names of the Bankers with details





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आदमपुर चौक  
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ईमेल: [zo.bhagalpur@ucobank.co.in](mailto:zo.bhagalpur@ucobank.co.in)

7. Empanelment with Government / Public Sector / Banks

NAME OF THE ORGANISATION	NATURE OF WORKS	VALUE OF WORKS	DATE OF Empanelment

8. What are your fields of activities? Mention the fields on reference basis:

9. Furnish the names of three responsible clients/ persons to whom the major works carried out by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

i)

ii)

iii)

10. In Case of Electrical contractor copy of valid license issued by the Electrical inspectorate to be enclosed.

**DECLARATION**

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
3. I / We agree that the decision of UCO BANK in selection of contractors will be final and binding to me / us.
4. I / We have read the instructions appended to the Performa and I / we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of the bank.

Place :  
Date :



SIGNATURE OF APPLICANT  
NAME & DESIGNATION



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आदमपुर चौक  
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## SCOPE OF WORK:

The scope of work of **Contractors for Interior works** mainly involves erection of partitions, counters, paneling, false ceiling, cavity flooring, furniture and fabricated workstations and other allied works for furnishing of branches and offices of the Bank.

The panel of **Civil Engineering Contractors** will be mainly used for civil engineering works like earthwork, masonry, plastering, RCC, concrete works, painting, flooring, plumbing & sanitary, water proofing, demolition works, structural steel fabrication, woodwork (doors and windows only) and other allied works for branches, residences and offices of the Bank.

The panel of **Electrical Contractors** will be mainly used for internal and external electrification, associated cabling, earthing, wiring for air-conditioners, UPS, Liaoning with EB of state concerned for abstention of additional power, breakdown repairs and other allied works for various branches / Offices of the bank.

## ELIGIBILITY CRITERIA:

### Interior Furnishing/ Civil / Electrical Contractor:

1. The contractor who intends to apply for Interior Furnishing/Civil should have the experience of successfully completing following quantum of similar works not less than the amount of Rs 10.00 lacs such as original works, alterations and renovations involving partitions, paneling, false ceiling, cavity flooring, furniture, work stations, counters for branches / offices of a Bank/ **Government departments/public sector undertaking/central autonomous bodies/state autonomous bodies/financial institutions and other reputed firms during last 5 years prior to 31.03.2017:**

2. The contractors should

- a> have well-established office in the respective centre with adequate engineering staff.
- b> be an assesses of Income Tax and should have transited to GST. Should submit income tax clearance certificate/copy of the income tax returns and GST with valid registration number.
- c> have the average annual financial turnover of **at least four times** the value of the work in the respective category during last 3 years ending with **31.03.2017**.
- d> submit solvency certificate from Nationalized/ scheduled bank issued within one year for an amount of **40%** of the value of the work in the respective category.
- e> Submit the Electric License certificate with proper validity.

Note: 1. If other things being Equal, the professionally qualified contractors and the contractors who have undertaken the works for Govt organizations will be preferred.

2. All class of contractors must be Income Tax Assessors and have GST No.



<b>DETAILED WORKS DONE FOR INTERIORS OF UCO BANK, KASBA</b>		
<b>1241 SQ FT - CARPET AREA</b>		
	<b>UNIT</b>	<b>RATE</b>
<b>FALSE CEILING</b>		
Providing and fixing in position suspended False Ceiling made by Gypsum board panel false ceiling using galvanized sections for support and holding the gypsum board panels of <b>12mm thick</b> with approved design.	938 SQ FT	
<b>CARPENTRY WORK</b>		
<b>MANAGER'S TABLE:</b> Providing and Placing Manager Table of size (6'-0" X 2'-6" X 2'-6") edged with teakwood beading of 2"x2" (approx) cut to required shape, top of table to have <b>1.0mm thick</b> laminates and teakwood beading to be polished to required colour. Table to have a vertical modesty panel of <b>19 mm thick blockboard</b> covered with laminates ( <b>1.0mm thick</b> ) from the outer side and ( <b>0.8mm thick</b> ) laminates on the inner side including supply and fixing of sliding keyboard of approved make and provision of <b>1 no.s drawer &amp; 1 no file cabinet</b> with lock & all fitting. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire.	1	
<b>MANAGER'S CABIN BACK-STORAGE UNIT:</b> Providing and fixing <b>1'-6" deep, 3'-0" high, 9'-5" long</b> Low Height Storage unit in Manager Cabin of size as mentioned in the drawing made with <b>19mm thick</b> water proof ISI board of approved make all complete with necessary hardware, locking arrangement, handle. All exposed surface should be finished with <b>1.0mm thick</b> laminate of approved make and shade and internal surface should be finished with <b>0.8mm thick</b> laminate as per drawing and direction.	1	
<b>DOORS:</b> Providing and fixing of <b>5 Nos.</b> (sizes: <b>2'6"x7'</b> ), <b>3Nos.</b> (sizes: <b>3'x7'</b> ) & <b>1 Nos.</b> (sizes: <b>2'8"x7'</b> ) of 25 mm ply doors with 1 mm lamitate of approved mark on both sides and adequate hardware fittings.	169.1 SQ FT	
<b>MAIN DOOR WITH 12mm TH GLASS:</b> Providing and fixing Main entrance aluminium glazing work at main entrance door comprising approx <b>85-100 mm</b> size top and bottom aluminium powder coated/anodized with brown color shade frame of <b>2.5 mm</b> thick including SS designer handle, heavy duty floor spring, lock including with logo of UCO BANK made with etching on glass neatly written and as per the instructions of the Bank/Architect. (GLASS DOOR SIZE-7'X3'6")	24.5 SQ FT	

<p><b>FULL HEIGHT SEMI GLAZED PARTITION:( MANAGER CABIN)</b>  Providing and fixing full height wooden partition with frame of <b>2"x2"</b> (finished size) seasoned hard wood member at max. intervals of <b>1'-6" x1'-6"</b> c/c with provision of bigger at skirting, fixing to the ceiling, slab, beams etc including the door. All woodwork to be treated with 1st quality anti termite paint and should be covered with <b>19 mm</b> thick ply Board of approved make finished by 1.0 mm thick laminate of approved make on both side including the glazing part made with <b>8 mm</b> clear glass (<b>wooden-2'-0"+glass-5'-0"+wooden2'-0"</b>-upto ceiling) including supply and fixing of Door Handle,Door Closer,Door Lock, Door stopper, Mortise Lock, Night Latch,hardware, etc.</p>	170 SQ FT	
<p><b>OFFICER'S COUNTER PARTITION &amp; BACK STORAGE:</b>  Providing and Placing a back storage unit of size (<b>11'7" long, 2' wide &amp; 3' high</b>) is to be made with top made of <b>19 mm</b> thick blockboard, edged with teakwood beading of 2"x2" (approx) cut to required shape <b>with partition walls upto 5'-6" high adjacent to tables and 9'-0" high on the left side, adjoining the door.</b> Table to have a verticle modesty panel of <b>19 mm</b> thick blockboard. Top and vertical board shall becovered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminate on the inner side including supply and fixing of sliding keyboard of EBCO/Efficient</p>	303 SQ FT	
<p><b>OFFICERS TABLE:</b> Providing and Placing Officer'sTable of size (<b>4'-6"x2'-0"</b>) with top made of 19 mm thick blockboard, edged with teakwood beading of <b>2"x2"</b> (approx) cut to required shape with an insert of different coloured wood in the center, top of table to have 1.0mm thick laminates and teakwood beading to be polished to required colour. Table to have a verticle modesty panel of <b>19 mm</b> thick blockboard covered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminate on the inner side including supply and fixing of sliding keyboard ofEBCO/Efficient Gadgets and provision of 2 nos drawer 1 no file cabinet with lock &amp; hardware. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire all complete with removing of existing table and hand over to the bank as per instructions.</p>	2	



<p><b>CASH COUNTER TABLE WITH DRAWER:</b>  Providing and Placing two tier Cash Counter Table of size (4'-6"x2'-0") table top at 2'-6" high and (4'-6"x2'-0" ) service top at 2'-6" high with top to be made of 19 mm thick board, edged with teakwood beading of 2"x2" (approx) cut to required shape, top of table to have <b>1.0mm thick</b> laminates and teakwood beading to be polished to required colour. Table to have a verticle modesty panel of <b>19 mm thick</b> board covered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminate on the inner side including supply and fixing of sliding keyboard of EBCO/Efficient Gadgets and provision of 1 nos drawer &amp; 1 nos file cabinet with provision of lock in all. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire. (Service top shall be finished with <b>19mm</b> thick jet black granite)</p>	3	
<p><b>CASH COUNTER PARTITIONS:</b>  Providing and fixing double skin Partition of full height with frame of 2"x2" (finished size) seasoned hard wood member at max intervals of 2'-0" x2'-0" c/c with provision of bigger at skirting, fixing to the false ceiling, slab, beams, door frame etc including door. All woodwork to be treated with 1st quality anti termite paint and should be covered with <b>19 mm</b> thick Ply of approved make and <b>1.0 mm</b> thick laminate of approved make and <b>12 mm</b> thick clear glass (all the glass of the counter shall be of 12 mm) Supply and fixing of Door Lock, Door Closer, Door stopper, Mortice Lock, Night Latch etc.</p>	423.75 SQ FT	
<p><b>HELP DESK TABLE (TABLE+FRONT GLASS):</b>  Providing and Placing one tier Counter Table of 3'-10" length, 2'-0" wide and 2'-6" high with top to be made of <b>19 mm</b> thick blockboard, edged with teakwood beading of 2"x2" (approx) cut to required shape with. Table to have a verticle modesty panel of <b>19 mm</b> thick blockboard. Top and verticle board shall be covered with laminates (1.0mm thick) from the outer side and (0.8mm thick) laminate on the inner side including supply and fixing of sliding keyboard of EBCO/Efficient Gadgets and provision of drawer/cabinet as per specification mentioned for the table. An integral part of all table to be used as counter, facing the public shall be <b>12 mm thick glass</b> on the front counter table at a gap of 3" from the table, upto a total height of 12" from the table top, in teakwood frame as per design.. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire all complete with removing of existing counter and hand over to the bank as per instructions.</p>	1	

<p><b>HELP DESK PARTITIONS:</b>  Providing and fixing double skin Partition of full height with frame of <b>2"x2"</b> (finished size) seasoned hard wood member at max intervals of <b>2'-0" x2'-0" c/c</b> with provision of bigger at skirting, fixing to the false ceiling, slab, beams, door frame etc including door. All woodwork to be treated with 1st quality anti termite paint and should be covered with <b>19 mm</b> thick Ply of approved make and <b>1.0 mm</b> thick laminate of approved make and <b>12 mm</b> thick clear glass (all the glass of the counter shall be of 12 mm)  Supply and fixing of Door Lock, Door Closer, Door stopper, Mortice Lock, Night Latch etc.</p>	40.5 SQ FT	
<p><b>COLUMN PANELLING:</b>  Providing and fixing Column paneling up to <b>ceiling height</b> with frame of <b>2"x2"</b> (finished size) seasoned hard wood member at max intervals of <b>2'-0" x2'-0" c/c</b> with provision of bigger at skirting, fixing to the false ceiling, slab, beams, door frame etc. All woodwork to be treated with 1st quality anti termite paint and should be covered with <b>12 mm</b> thick Ply of approved make and as per design including 1.0 mm thick laminate of approved make. (Laminate shall be of number of horizontal/verticle/diagonal grooves and ply under such grooves shall be painted with approved colours and shades.</p>	208 SQ FT	
<p><b>PIN UP BOARD</b>  Supplying and fixing of pin up Board of size 3'0" x 3'0" made of 9mm plywood frame filled with soft board covered with fur. The outer teak wood frame of the pinup board to be finished with melamine of approved colour.</p>	1	
<p><b>BLINDS:</b> Providing and fixing LUXAFLEX/VISTA LEVELOR brand Venetian Providing and fixing LUXAFLEX/VISTA LEVELOR brand Venetian blinds with 4" wide woven fabric coated blinds mechanism housed in head rail 1" wide high extruded from aluminium and louvers to be hung extruded from aluminium and louvers to be hung on superior quality runners with attached stainless steel spacer to obtain over lapping of 15 mm between the louvers</p>	92 SQ FT	
<p><b>WRITING DESK:</b>  Providing and fixing Writting Desk as per drawing made of 12 mm thick Ply finished with 1.0 mm th laminate all Complete with hardware fittings and as per instruction of the Bank/Architect</p>	1	
<p><b>COMPLAINT BOX:</b>  Providing and fixing complaint box attached to the wall or column as per convenience of the users with slot and locker.</p>	1	
<p><b>CHEQUE BOX:</b>  Providing and fixing check box attached to the wall or column as per convenience of the users with multiple slots and locker system.</p>	1	
<p><b>BUY BACK (RESALE):</b>  Sale of old furnitures and appliances as per availability and condition. Items include old furniture, ply, counters, wires etc. (except chairs)</p>	As per direction of bank officials	

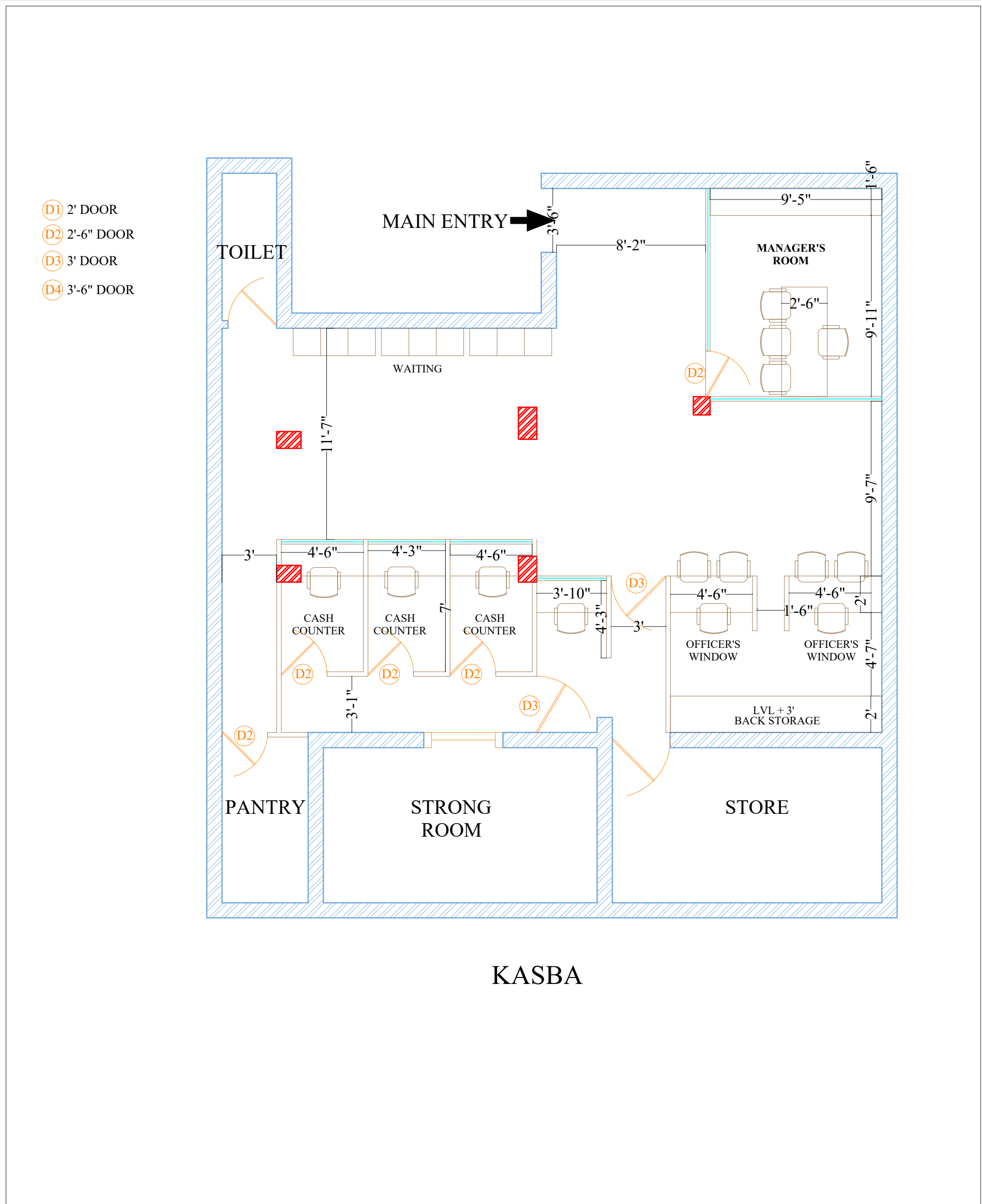
<b>ELECTRICAL &amp; LIGHTING WORKS:</b>		
<b>LED SPOT LIGHT (18/20 W)</b> of PHILIPS, JAQUAR, HAVELLS, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	34	
<b>CEILING FANS.(1200mm or greater dia)</b> of HAVELLS, USHA, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	6	
<b>EXHAUST FANS.</b> of HAVELLS, USHA, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	2	
<b>WALL MOUNTED FANS.</b> of HAVELLS, USHA, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	3	
<b>PANEL BOARD 250 AMP INCOMING &amp; 8 NOS 63-100 AMP OUTGOING ALL THREE PHASE CIRCUIT WITH INDICATOR</b> SUPPLYING, FIXING, INSTALLATION & CHECKING	1	
<b>UPS DISTRIBUTION BOARD</b> Supply, Installation, Testing and commissioning double door D.B board for <b>UPS POWER</b> point circuit distribution complete with tinned copper bus bars, neutral link, earth bar, din bar, detachable gland plate inter connections including painting, earthing etc. as required. all complete as per instructions of Elec.Er. / Architect. 10A MCB-10 nos	1	
<b>LIGHT DISTRIBUTION BOARD:</b> Supply, Installation, Testing and commissioning double door D.B board for Lighting point circuit distribution complete with tinned board for Lighting point circuit distribution complete with tinned copper bus bars, neutral link, earth bar, din bar, detachable gland plate inter connections including painting, earthing etc. as required. all complete as per instructions of Elec.Er. / Architect. 10A MCB-10 nos	1	
<b>CHANGE OVER SWITCH (BETWEEN TWO UPS):</b> Supply and fixing of 32A 415 volt 4 pole change over switch on MS clamp and complete with all interconnection (For change over between two UPS) of Havells/L&T make in sheet steel over between two UPS) of Havells/L&T make in sheet steel enclosure on wall all complete with hardware.	1	
<b>MODULAR SWITCH BOARD ON WALL(LIGHT &amp; FAN):</b> Supply, Installation, Testing and commissioning of modular switch board with all acceries of approved make on wall/partition for light/fan points on wall/partitions. Each set contain 1 No 6 Amp switch socket including required switch in light control board with suitable size including GI box, board, & face plate. board with suitable size including GI box, board, & face plate.	1	

	<b>MODULAR SWITCH BOARD FOR IT RACK UPS POWER:</b> Supply, Installation, Testing and commissioning of modular switch board for UPS Power with all accessories of approved make on wall. Each set contain( 6 Amp Socket- 3 nos + 16 Amp Socket- 3 nos)	9	
	<b>MODULAR SWITCH BOARD ON TABLE(UPS POWER):</b> Supply, Installation, Testing and commissioning of modular switch board with all accessories of approved make on table including each set contain( 2 No 5pin 6 Amp socket with separate switch each set contain( 2 No 5pin 6 Amp socket with separate switch + 1 no 5 pin 6/16Amp socket with separate socket) with suitable size.	1	
	<b>15A SWITCH SOCKET ON TABLE(RAW POWER):</b> Supply, Installation, Testing and commissioning of switch board with all accessories of approved make on table/wall including each set contain ( 1No fuse 10Amp & 1 No indicator 10Amp + 1 each set contain ( 1No fuse 10Amp & 1 No indicator 10Amp + 1 no 5pin 16A socket with switch) with suitable size and wiring from the Main Panel to each point. Max two number point may be looped.	4	
	<b>UPS INSTALLATION (METAL CLAD SOCKET &amp; UPS WIRING) :</b> Supply & Installation of Industrial type Metal Clad socket 32A TPN, Flush Type with MCB & socket of approved make for UPS.	4	
	<b>AC INSTALLATION (MODULAR METAL CLAD SOCKET &amp; AC WIRING CIRCUIT) :</b> Supply & Installation of Industrial type modular Metal Clad socket 25A Flush Type with MCB & socket of approved make for AC concealed in the wall as per drawing and instructions.	4	
	<b>DATA POINT:</b> Supply, Installation, Testing and commissioning of RJ 45 modem Jack in modular IO box including patch cord of required length for Computer including making connection , soldering etc as required and as per drawing and instructions of the bank/Architect	7	



	<b>DATA WIRING (FROM IT RACK TO DATA POINT AT TABLE):</b> Supply, Installation, Testing and commissioning of Concealed Data wiring from Server to each computer with CAT-6 wire including supply of 25mm dia heavy duty PVC conduit of reputed make in floor/wall/ceiling as required. (from IT Rack to each computer)	225 M	
	<b>EARTH STATION EACH:</b> Supply, Installation, Testing & Commissioning of ground Earth Pit with 2'X2'x1/4" copper plate buried at a depth of 10' feet below with 2'X2'x1/4" copper plate buried at a depth of 10' feet below from the ground surface and 1"x8' long GI pipe with arrow socket, funnel 8 SWG copper wire in 1/2" GI pipe, nut & bolt etc and covering with 2" x12" heavy duty C.I earth cover including chambering and filling the boring area with charcoal and salt (40 Kgs each) as per IS 3043 specification including wiring from earthpit to the UPS & Panel and Earth Bus bar.(Earth resistance should not exceed 2 ohm at the earth terminal at UPS.	2	
	<b>DATA RACK 24-PORT D-LINK:</b> Configuration for standard racks are welded frame integrated with side panels and vented top cover with fan mounting provision, while front glass with lock & key provides the visibility & security, rear side of the Rack is provided with the wall mounting slots for your equipment. Racks are available from 4U to 15U Variants with 400mm, 450mm, 500mm and 600mm deep configuration.	1	





KASBA

<div><div>novus</div><div>ARC DESIGN PVT. LTD</div><div>C-6,NETAJI SUBHASH ENCLAVE, GADAKANA , BHUBANESHWAR , ODISHA PH: +91 8763522530 E-MAIL : respond2nad@gmail.com</div></div>	GENERAL NOTES			CLIENT: UCO BANK - BHAGALPUR ZONE		DRAWN BY : DEEPAK	HANDLED BY : A. KAUSHAL
	1. THIS DRAWING AND DESIGN IS THE PROPERTY OF THE DESIGNERS. NO PORTION MAY BE USED OR REPRODUCED WITHOUT THEIR WRITTEN PERMISSION.			PROJECT: INT-BGP-KASBA-PLAN		DATE :     11 JULY 2017	
	2. ALL DIMENSIONS ARE TO BE VERIFIED ONSITE BY THE CONTRACTOR. ANY DISCREPANCIES ARE TO BE REPORTED TO THE DESIGNERS IMMEDIATELY.					SCALE :    NTS	
	3. THIS DRAWING IS TO BE READ IN CONJUNCTION WITH THE DESIGNERS SPECIFICATIONS AND CONDITIONS OF CONTRACT.			SHEET TITLE : LAYOUT PLAN		SHEET NO : PLAN 004	
	4. DRAWINGS NOT SHOWING THE LATEST REVISIONS ARE TO BE CANCELED.						
	5. ALL DIMENSIONS ARE TO BE READ NOT SCALED.						



**NOTICE OF INVITATION TO TENDER**

**Ref no. ZOBH/GAD-PREM/TN/01-04/2017-18**

**DATE: 29.07.2017**

Sealed tenders on item/rate over estimated cost basis are invited from competent Interior Furnishing, Electrical & Data Cabling contractors having sound technical and financial capacity for Furnishing, Electrical & Data Cabling works of **SANHOULA BRANCH, DISTT-BHAGALPUR.**

Parties who have not executed one or two work of similar nature, each costing not less than 75% of the estimated cost satisfactorily during last two or three year & does not have any office/site or presence in the Bihar state need not respond. Contractor must have valid license for Electric work and copy must be attached herewith for reference.

**Tender will be submitted in two parts in two separate envelopes**

**First Part: Application format duly filled by Contractor, Signed Tender Form with EMD amount and Tender Fees.**

**Second Part: Financial Bid.**

Tender collection: - Tender document may be obtained by depositing tender fees of Rs 500.00 Cash / DD from 01.08.2017 TO 16.08.2017 at 10:30 AM to 05:00 PM from following address-

**UCO BANK  
ZONAL OFFICE**

**S K Tarafdar Road, Koyalaghat, Adampur Chowk  
Bhagalpur, Bihar**

Tender fee: - 500.00 (Cash/DD)

Estimated cost of project:Rs 7,36,680.00

Time of completion: - 20 Days

Earnest Money: - **Rs 8000.00** By crossed demand draft/ Banker's cheque drawn in favour of **ZONAL MANAGER UCO BANK** payable at **Bhagalpur.**

Time and date of

Submission of tender: - Up to 3:00 P.M. on 17.08.2017

at **UCO BANK ZONAL OFFICE  
S K Tarafdar Road, Koyalaghat,  
Adampur Chowk, Bhagalpur.**

Time and date of Opening of tender:

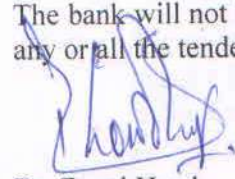
First part: 17.08.2017 at 03.30 PM

Second Part: 19.08.2017 at 03.30 PM

at **UCO BANK,ZONAL OFFICE  
S K Tarafdar Road, Koyalaghat,  
Adampur Chowk, Bhagalpur**

**Note: Tender may be downloaded from UCO Bank website: [www.ucobank.com](http://www.ucobank.com)**

The bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without any reason what so ever.

  
Dy Zonal Head

**ZONAL OFFICE S K Tarafdar Road, Koyalaghat, Adampur Chowk, Bhagalpur**







**GENERAL RULES AND INSTRUCTION FOR GUIDANCE OF  
TENDERERS**

- (1) Tenders are hereby invited on behalf of **UCO BANK, Bhaglpur ZONE** for Interior Furnishing, Electrical & Data Cabling works of UCO BANK, SANHOULA BRANCH AT BHAGALPUR, BIHAR and estimated cost of Rs. **7,36,680.00**
- (2) Contract documents consisting of the plan, complete specification, the schedule of quantities of the various classes of work to be done, and the set of conditions of contract to be complied with by the persons whose tenders may be accepted, and which will also be found in the form of tenders can be purchased from **UCO BANK ZONAL OFFICE BHAGALPUR** Between the 10:30 AM to 05:00 PM every day, except on Sunday and Bank Holiday.

The site for the work is available/The site for the work shall be made available in parts as specified below.

- (3) Tenders, which should always be placed in sealed cover, with the Name of project written on the envelopes will be received by **UCO BANK ZONAL OFFICE Bhagalpur** up to 5:00 PM on 17.08.2017 and First part will be opened in Zonal Office at 03:30 PM on 17.08.2017 and Financial Bid will be opened on 19.08.2017 at 03.30 PM
- (4) Tenders are to be on the prescribed form which can be obtained from **UCO BANK ZONAL OFFICE BHAGALPUR**. The time allotted for the carrying out of the work will be 20 Days from the next day after the date of written orders to commence work
- (5) The contractors should quote rate and amount in figures as well as in words tendered by them. The amount of each item should be worked out and requisite totals given.
- (6) Contractors should signs & stamp on each page on tender papers and submit it.
- (7) The last date of Issue of tender form will be on 16.08.2017 up to 05:00 PM.
- (8) Earnest money Rs. **8000.00** in the form of Bank draft/Banker's cheque in favour of **ZONAL MANAGER UCO BANK** must accompany with each tender and each tender is to be in a sealed Envelopes super scribed on it "**TENDER FOR (Name of the Project)**" and addressed to :-

**ZONAL MANAGER  
UCO BANK ZONAL OFFICE,  
S K Tarafdar Road, Adampur Chowk, Bhagalpur**

- (9) The contractor whose tender is accepted will be required to furnish by way of security deposit 2.0% for the amount of awarded tender for the due fulfillment of his contract in the form of Bank draft/Banker's cheque in favour of **ZONAL MANAGER UCO BANK ZONAL OFFICE BHAGALPUR**.







The EMD of the contractor, whose tender is accepted, shall be forfeited in full in case he does not remit the Initial security deposit within the stipulated period or start the work by the stipulated date mentioned in the award letter.

- (10) The acceptance of a tender will rest with the UCO BANK BHAGALPUR ZONE which does not bind itself to accept the lowest tender, and reserves to itself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed condition are not fulfilled or are incomplete in any respect are liable to be rejected.

The Bank reserves the right to accept the tender in full or in part and the tenders shall have no claim for revision of rates or other conditions if his tender is accepted in part.

- (11) Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
- (12) All rates shall be quoted on the proper form of the tender alone.
- (13) An item rate tender containing percentage below/above will be summarily rejected, However where the tenderer voluntarily offer a rebate for payment within a stipulated period, this may be considered.
- (14) On acceptance of the tender, the name of the accredited representative of the contractor who would be responsible for taking instruction for the Employer/Architect shall be communicated to the employer.
- (15) Special care should be taken to write the rate & amount in figure as well as in words in such a way that interpolation is not possible. The total amount should be written both figures and in words. In case of figures the words Rs. should be written before the figures of rupees and words after the decimal figures. Example Rs. 2.15P, and in case of words, the word "Rupees" should precede and the word "paise" should be written at the end, unless the rate is in whole rupees and followed by the words "only". It should invariably be up to two decimal places. While quoting the rate in schedule of quantities, the word "only" should be written closely following the amount and it should be not be written in the next line.
- (16) The bank does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the quoted rate.
- (17) The rate quoted by contractor includes all tax & royalty like sales tax, V.A.T, contract tax, turn over tax etc. The bank will not entertain any claim whatsoever in this respect.
- (18) The contractor shall give a list of his relatives working with the Bank along with their designation and addresses.







- (19) No employee of the Bank is allowed to work as a contractor for a period of two years of his retirement from the Bank service without the previous permission of the Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who has not obtained the permission of the Bank as aforesaid before submission such a person who has not obtained the permission of the Bank as aforesaid before submission of the tender or engagement in the contractor's service.
- (20) The tender of works shall remain open for acceptance for a period of two days from the date of opening of tenders if any tenderer with draw his tender before the said period, then the Bank shall be at liberty to forfeit his earnest money paid along with the tender.
- (21) The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may and had/have tendered for the same work failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tender liable to summary rejection.
- (22) It will be obligatory on the part of the tenderer to tender and sign and tender document for all the component part and that after the work is awarded, he will have to enter into an agreement for each component with the competent Authority in the Bank.
- (23) It may also be noted that entire allotted work should be completed within **20 (Twenty) Days** from receipt of this letter, failing which a sum of Rs. **500.00 (Five hundred)** per day, being the amount of default charge, will be recovered from you after the expiry of stipulated period.
- (23) The tenderer, apart from being a competent contractor must associate himself with agencies of the appropriate class who are eligible to tender for (a) Interior (b) sanitary & water supply installation and (c) AC.

Signature of competent Authority

Dy Zonal Head  
UCO BANK





कार्यालय  
सुतरफदार रोड  
दमपुर चौक  
भागलपुर -812 001.

दूरभाष PHONE : 0641-2302088

ईमेल: [zo.bhagalpur@ucobank.co.in](mailto:zo.bhagalpur@ucobank.co.in)

(भारत सरकार का उपक्रम)  
सम्मान आपके विश्वास का  
(A Govt. of India Undertaking)  
HONOURS YOUR TRUST

Zonal Office  
S.K.Tarafdar Road  
Adampur Chowk  
Bhagalpur -812 001  
फैक्स - 0641- 2301758

### APPLICATION FORMAT

**APPLIED FOR EMPANELMENT OF** : Interior Furnisher/Electrical/Both Contractor

**CATEGORY** (type of work)

(Class A/B/C/D if any)

1. Name of the Applicant  
Address

Telephone No.

Office :  
Residence :  
Mobile :  
Fax :  
E-Mail :

2. a) Status of the Firm(Whether company/  
Partnership / proprietary)

b) Name of the Proprietor/ Partners/ Directors (With professional qualifications, if any):

I)  
II)  
III)

c) Year of establishment

1. Whether registered with Registrar of  
Companies/firm. If so, No. & Date :

4. Registration with Tax Authorities :

a) Income-tax No. PAN/GIR NO :

b) GST No :

5. Names of the Bankers with details :



कार्यालय  
स.के.तरफदार रोड  
आदमपुर चौक  
भागलपुर -812 001.

(भारत सरकार का उपक्रम)  
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दूरभाष PHONE : 0641-2302088

ईमेल: [zo.bhagalpur@ucobank.co.in](mailto:zo.bhagalpur@ucobank.co.in)

7. Empanelment with Government / Public Sector / Banks

NAME OF THE ORGANISATION	NATURE OF WORKS	VALUE OF WORKS	DATE OF Empanelment

8. What are your fields of activities? Mention the fields on reference basis:

9. Furnish the names of three responsible clients/ persons to whom the major works carried out by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

i)

ii)

iii)

10. In Case of Electrical contractor copy of valid license issued by the Electrical inspectorate to be enclosed.

**DECLARATION**

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
3. I / We agree that the decision of UCO BANK in selection of contractors will be final and binding to me / us.
4. I / We have read the instructions appended to the Performa and I / we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of the bank.

Place :  
Date :



SIGNATURE OF APPLICANT  
NAME & DESIGNATION



कार्यालय  
त.के.तरफदार रोड  
आदमपुर चौक  
भागलपुर -812 001.

दूरभाष PHONE : 0641-2302088

ईमेल: [zo.bhagalpur@ucobank.co.in](mailto:zo.bhagalpur@ucobank.co.in)

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## SCOPE OF WORK:

The scope of work of **Contractors for Interior works** mainly involves erection of partitions, counters, paneling, false ceiling, cavity flooring, furniture and fabricated workstations and other allied works for furnishing of branches and offices of the Bank.

The panel of **Civil Engineering Contractors** will be mainly used for civil engineering works like earthwork, masonry, plastering, RCC, concrete works, painting, flooring, plumbing & sanitary, water proofing, demolition works, structural steel fabrication, woodwork (doors and windows only) and other allied works for branches, residences and offices of the Bank.

The panel of **Electrical Contractors** will be mainly used for internal and external electrification, associated cabling, earthing, wiring for air-conditioners, UPS, Liaoning with EB of state concerned for abstention of additional power, breakdown repairs and other allied works for various branches / Offices of the bank.

## ELIGIBILITY CRITERIA:

### **Interior Furnishing/ Civil / Electrical Contractor:**

1. The contractor who intends to apply for Interior Furnishing/Civil should have the experience of successfully completing following quantum of similar works not less than the amount of Rs 10.00 lacs such as original works, alterations and renovations involving partitions, paneling, false ceiling, cavity flooring, furniture, work stations, counters for branches / offices of a Bank/ Government departments/public sector undertaking/central autonomous bodies/state autonomous bodies/financial institutions and other reputed firms during last 5 years prior to 31.03.2017:

2. The contractors should

- a> have well-established office in the respective centre with adequate engineering staff.
- b> be an assesses of Income Tax and should have transited to GST. Should submit income tax clearance certificate/copy of the income tax returns and GST with valid registration number.
- c> have the average annual financial turnover of at least four times the value of the work in the respective category during last 3 years ending with 31.03.2017.
- d> submit solvency certificate from Nationalized/ scheduled bank issued within one year for an amount of 40% of the value of the work in the respective category.
- e> Submit the Electric License certificate with proper validity.

Note: 1. If other things being Equal, the professionally qualified contractors and the contractors who have undertaken the works for Govt organizations will be preferred.

2. All class of contractors must be Income Tax Assesses and have GST No.





	<b>DETAILED WORKS DONE FOR INTERIORS OF UCO BANK, SANHAULA</b>		
	<b>1260 SQ FT - CARPET AREA</b>		
		<b>UNIT</b>	<b>RATE</b>
	<b>FALSE CEILING</b>		
	Providing and fixing in position suspended False Ceiling made by Gypsum board panel false ceiling using galvanized sections for support and holding the gypsum board panels of <b>12mm thick</b> with approved design.	1020 SQ FT	
	<b>CARPENTRY WORK</b>		
	<p><b>MANAGER'S TABLE:</b> Providing and Placing Manager Table of size (4'-0" X 2'-6" X 2'-6") edged with teakwood beading of 2"x2" (approx) cut to required shape, top of table to have <b>1.0mm thick</b> laminates and teakwood beading to be polished to required colour. Table to have a vertical modesty panel of <b>19 mm thick blockboard</b> covered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminates on the inner side including supply and fixing of sliding keyboard of approved make and</p> <p>provision of <b>1 no.s drawer &amp; 1 no file cabinet</b> with lock &amp; all fitting. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire.</p>	1	

	<p><b>STORAGE UNIT:</b> Providing and fixing of <b>6'-6" long, 1'-8" deep</b> and <b>3'-0" high</b> Low Height Storage unit in Manager Cabin of size as mentioned in the drawing made with <b>19mm thick</b> water proof ISI board of approved make all complete with necessary hardware, locking arrangement, handle. All exposed surface should be finished with <b>1.0mm thick</b> laminate of approved make and shade and internal surface should be finished with <b>0.8mm thick</b> laminate as per drawing and direction.</p>	99.8 SQ FT	
	<p><b>DOORS:</b> Providing and fixing of <b>3 Nos.</b>(sizes: <b>2'6"x7'</b>), <b>1 Nos.</b>(sizes: <b>3'x7'</b>), <b>1 Nos.</b>(sizes: <b>2'x7'</b>) &amp; <b>1 Nos.</b>(sizes: <b>3'4"x7'</b>) of 25 mm ply doors with 1 mm lamitate of approved mark on both sides and adequate hardware fittings.</p>	112 SQ FT	
	<p><b>MAIN DOOR WITH 12 TH GLASS:</b> Providing and fixing Main entrance aluminium glazing work at main entrance door comprising approx <b>85-100 mm</b> size top and bottom aluminium powder coated/anodized with brown color shade frame of <b>2.5 mm</b> thick including SS designer handle, heavy duty floor spring, lock including with logo of UCO BANK made with etching on glass neatly written and as per the instructions of the Bank/Architect. (GLASS DOOR SIZE-<b>7'X5'0"</b>)</p>	35 SQ FT	

	<p><b>OFFICER'S COUNTER:</b></p> <p>Providing and Placing one tier Counter Table of <b>2'wide-4'6"long</b> and <b>2'-6" high</b> &amp; a back storage unit of size (<b>11' long, 2' wide &amp; 3' high</b>) is to be made with top made of <b>19 mm</b> thick blockboard, edged with teakwood beading of 2"x2" (approx) cut to required shape with partition walls upto <b>5'-6" high</b>. Table to have a verticle modesty panel of <b>19 mm</b> thick blockboard. Top and vertical board shall becovered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminate on the inner side including supply and fixing of sliding keyboard of EBCO/Efficient Gadgets and provision of drawer/cabinet as per specification mentioned for the table. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire all complete with removing of existing counter and hand over to the bank as per instructions.</p>	295 SQ FT	
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	<p><b>OFFICERS TABLE:</b> Providing and Placing Officer's Table of size (4'-6"x2'-0") with top made of 19 mm thick blockboard, edged with teakwood beading of 2"x2" (approx) cut to required shape with an insert of different coloured wood in the center, top of table to have 1.0mm thick laminates and teakwood beading to be polished to required colour. Table to have a vertical modesty panel of <b>19 mm</b> thick blockboard covered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminate on the inner side including supply and fixing of sliding keyboard of EBCO/Efficient Gadgets and provision of 2 nos drawer 1 no file cabinet with lock &amp; hardware. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire all complete with removing of existing table and hand over to the bank as per instructions.</p>	2	
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	<p><b>CASH COUNTER TABLE WITH DRAWER:</b>  Providing and Placing <b>two</b> tier Cash Counter Table of size (4'-6"x2'-9") table top at 2'-6" <b>high</b> and (4'10"x2'-9" ) service top at 2'-6" high with top to be made of 19 mm thick board, edgeed with teakwood beading of 2"x2" (approx) cut to required shape, top of table to have <b>1.0mm thick</b> laminates and teakwood beading to be polished to required colour. Table to have a verticle modesty panel of <b>19 mm thick</b> board covered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminate on the inner side including supply and fixing of sliding keyboard of EBCO/Efficient Gadgets and provision of 1 nos drawer &amp; 1 nos file cabinet with provision of lock in all. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire. (Service top shall be finished with <b>19mm</b> thick jet black granite)</p>	3	
	<p><b>CASH COUNTER PARTITIONS:( 3 NOS)</b>  Providing and fixing double skin Partition upto ceiling height with frame of 2"x2" (finished size) seasoned hard wood member at max intervals of 2'-0" x2'-0" c/c with provision of bigger at skirting, fixing to the false ceiling, slab, beams, door frame etc including door. All woodwork to be treated with 1st quality anti termite paint and should be covered with <b>19 mm</b> thick Ply of approved make and <b>1.0 mm</b> thick laminate of approved make and <b>12 mm</b> thick clear glass (all the glass of the counter shall be of 12 mm) Supply and fixing of Door Lock, Door Closer, Door stopper, Mortice Lock, Night Latch etc.</p>	360 SQ FT	

	<p><b>HELP DESK:</b>  Providing and Placing one tier Counter Table of <b>8' long, 2'-6" wide</b> and <b>2'-6" high</b> with top to be made of 19 mm thick blockboard, edged with teakwood beading of <b>2"x2"</b> (approx) cut to required shape with. Table to have a verticle modesty panel of <b>19 mm</b> thick blockboard. Top and verticle board shall be covered with laminates (1.0mm thick) from the outer side and (0.8mm thick) laminate on the inner side including supply and fixing of sliding keyboard of EBCO/Efficient Gadgets and provision of drawer/cabinet as per specification mentioned for the table. An integral part of all table to be used as counter, facing the public shall be <b>12 mm</b> thick glass on the front counter table at a gap of 3" from the table, upto a total height of 12" from the table top, in teakwood frame as per design.. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire all complete with removing of existing counter and hand over to the bank as per instructions.</p>	203 SQ FT	
	<p><b>COLUMN PANELLING:</b>  Providing and fixing Column paneling up to <b>ceiling height</b> with frame of 2"x2" (finished size) seasoned hard wood member at max intervals of 2'-0" x2'-0" c/c with provision of bigger at skirting, fixing to the false ceiling, slab, beams, door frame etc. All woodwork to be treated with 1st quality anti termite paint and should be covered with <b>12 mm</b> thick Ply of approved make and as per design including 1.0 mm thick laminate of approved make. (Laminate shall be of number of horizontal/verticle/diagonal grooves and ply under such grooves shall be painted with approved colours and shades.</p>	158 SQ FT	

	<b>PIN UP BOARD</b> Supplying and fixing of pin up Board of size 3'0" x 3'0" made of 9mm plywood frame filled with soft board covered with fur. The outer teak wood frame of the pinup board to be finished with melamine of approved colour.	1	
	<b>WRITING DESK:</b> Providing and fixing Writting Desk as per drawing made of 12 mm thick Ply finished with 1.0 mm th laminate all Complete with hardware fittings and as per instruction of the Bank/Architect	1	
	<b>COMPLAINT BOX:</b> Providing and fixing complaint box attached to the wall or column as per convenience of the users with	1	
	<b>CHEQUE BOX:</b> Providing and fixing check box attached to the wall or column as per convenience of the users with multiple slots and locker system.	1	
	<b>BUY BACK (RESALE):</b> Sale of old furnitures and appliances as per availability and condition. Items include old furniture, ply, counters, wires etc. (except chairs)	As per direction of bank officials	
<b>ELECTRICAL &amp; LIGHTING WORKS:</b>			
	<b>LED SPOT LIGHT (18/20 W)</b> of PHILIPS, JAQUAR, HAVELLS, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	34	
	<b>CEILING FANS.(1200mm or greater dia)</b> of HAVELLS, USHA, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	6	



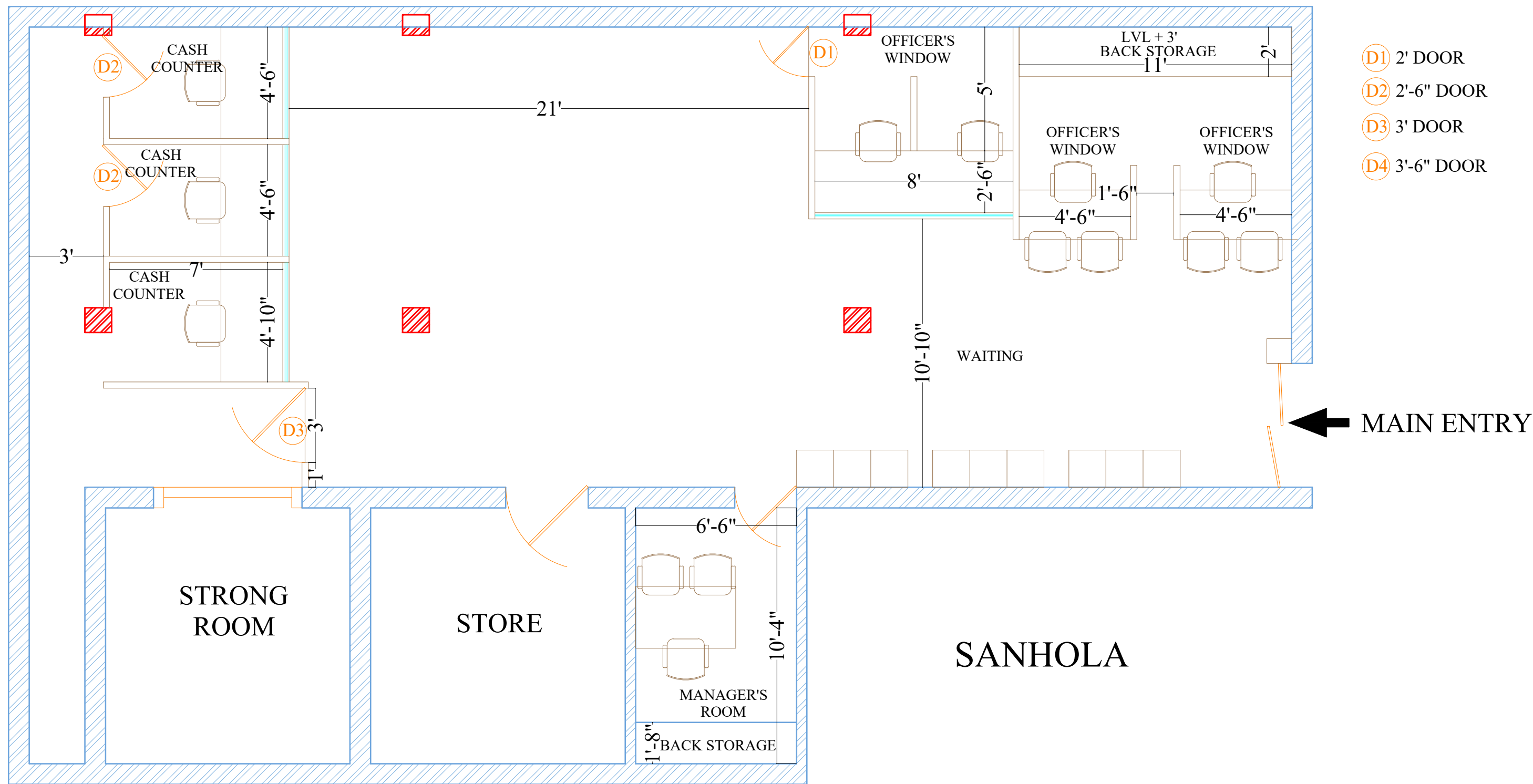
	<b>EXHAUST FANS.</b> of HAVELLS, USHA, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	2	
	<b>WALL MOUNTED FANS.</b> of HAVELLS, USHA, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	3	
	<b>PANEL BOARD 250 AMP INCOMING &amp; 8 NOS 63-100 AMP OUTGOING ALL THREE PHASE CIRCUIT WITH INDICATOR</b> SUPPLYING, FIXING, INSTALLATION & CHECKING	1	
	<b>UPS DISTRIBUTION BOARD</b> Supply, Installation, Testing and commissioning double door D.B board for <b>UPS POWER</b> point circuit distribution complete with tinned copper bus bars, neutral link, earth bar, din bar, detachable gland plate inter connections including painting, earthing etc. as required. all complete as per instructions of Elec.Er. / Architect. 10A MCB-10 nos	1	
	<b>LIGHT DISTRIBUTION BOARD:</b> Supply, Installation, Testing and commissioning double door D.B board for Lighting point circuit distribution complete with tinned board for Lighting point circuit distribution complete with tinned copper bus bars, neutral link, earth bar, din bar, detachable gland plate inter connections including painting, earthing etc. as required. all complete as per instructions of Elec.Er. / Architect. 10A MCB-10 nos	1	

	<p><b>CHANGE OVER SWITCH (BETWEEN TWO UPS):</b>  Supply and fixing of 32A 415 volt 4 pole change over switch on MS clamp and complete with all interconnection (For change over between two UPS) of Havells/L&amp;T make in sheet steel over between two UPS) of Havells/L&amp;T make in sheet steel enclosure on wall all complete with hardware.</p>	1	
	<p><b>MODULAR SWITCH BOARD ON WALL(LIGHT &amp; FAN):</b>  Supply, Installation, Testing and commissioning of modular switch board with all acceries of approved make on wall/partition for light/fan points on wall/partitions. Each set contain 1 No 6 Amp switch socket including required switch in light control board with suitable size including GI box, board, &amp; face plate. board with suitable size including GI box, board, &amp; face plate.</p>	1	
	<p><b>MODULAR SWITCH BOARD FOR IT RACK UPS POWER:</b>  Supply, Installation, Testing and commissioning of modular switch board for UPS Power with all acceries of approved make on wall. Each set contain( 6 Amp Socket- 3 nos + 16 Amp Socket- 3 nos)</p>	9	
	<p><b>MODULAR SWITCH BOARD ON TABLE(UPS POWER):</b>  Supply, Installation, Testing and commissioning of modular switch board with all acceries of approved make on table including each set contain( 2 No 5pin 6 Amp socket with seperate switch each set contain( 2 No 5pin 6 Amp socket with seperate switch + 1 no 5 pin 6/16Amp socket with seperate socket) with suitable size.</p>	1	

	<p><b>15A SWITCH SOCKET ON TABLE(RAW POWER):</b>  Supply, Installation, Testing and commissioning of switch board with all acceries of approved make on table/wall including each set contain ( 1No fuse 10Amp &amp; 1 No indicator 10Amp + 1 each set contain ( 1No fuse 10Amp &amp; 1 No indicator 10Amp + 1 no 5pin 16A socket with switch) with suitable size and wiring from the Main Panel to each point. Max two number point may be looped.</p>	4	
	<p><b>METAL CLAD SOCKET (FOR UPS):</b>  Supply &amp; Installation of Industrial type Metal Clad socket 32A TPN, Flush Type with MCB &amp; socket of approved make for UPS.</p>	4	
	<p><b>MODULAR METAL CLAD SOCKET(FOR AC):</b>  Supply &amp; Installation of Industrial type modular Metal Clad socket 25A Flush Type with MCB &amp; socket of approved make for AC concealed in the wall as per drawing and instructions.</p>	4	
	<p><b>DATA POINT:</b>  Supply, Installation, Testing and commissioning of RJ 45 modem Jack in modular IO box including patch cord of required length for Computer including making connection , soildering etc as required and as per drawing and instructions of the bank/Architect</p>	7	
	<p><b>DATA WIRING (FROM IT RACK TO DATA POINT AT TABLE):</b>  Supply, Installation, Testing and commissioning of Concealed Data wiring from Server to each computer with CAT-6 wire including supply of 25mm dia heavy duty PVC conduit of reputed make in floor/wall/ceiling as required. (from IT Rack to each computer)</p>	225 M	

	<p><b>EARTH STATION EACH:</b>  Supply, Installation, Testing &amp; Commisioning of ground Earth Pit with 2'X2'x1/4" copper plate buried at a depth of 10' feet below with 2'X2'x1/4" copper plate buried at a depth of 10' feet below from the ground surface and 1"x8' long GI pipe with arrow socket, funnel 8 SWG copper wire in 1/2" GI pipe, nut &amp; bolt etc and covering with 2" x12" heavy duty C.I earth cover including chambering and filling the boring area with charcoal and salt (40 Kgs each) as per IS 3043 specification including wiring from earthpit to the UPS &amp; Panel and Earth Bus bar.(Earth resistance should not exceed 2 ohm at the earth terminal at UPS.</p>	2	
	<p><b>DATA RACK 24-PORT D-LINK:</b>  Configuration for standard racks are welded frame integrated with side panels and vented top cover with fan mounting provision, while front glass with lock &amp; key provides the visibility &amp; security, rear side of the Rack is provided with the wall mounting slots for your equipment. Racks are available from 4U to 15U Variants with 400mm, 450mm, 500mm and 600mm deep configuration.</p>	1	





**novus**  
ARC DESIGN PVT. LTD

C-6,NETAJI SUBHASH ENCLAVE,  
GADAKANA , BHUBANESHWAR ,  
ODISHA  
PH: +91 8763522530  
E-MAIL : respond2nad@gmail.com

### GENERAL NOTES

1. THIS DRAWING AND DESIGN IS THE PROPERTY OF THE DESIGNERS. NO PORTION MAY BE USED OR REPRODUCED WITHOUT THEIR WRITTEN PERMISSION.
2. ALL DIMENSIONS ARE TO BE VERIFIED ONSITE BY THE CONTRACTOR. ANY DISCREPANCIES ARE TO BE REPORTED TO THE DESIGNERS IMMEDIATELY.
3. THIS DRAWING IS TO BE READ IN CONJUNCTION WITH THE DESIGNERS SPECIFICATIONS AND CONDITIONS OF CONTRACT.
4. DRAWINGS NOT SHOWING THE LATEST REVISIONS ARE TO BE CANCELED.
5. ALL DIMENSIONS ARE TO BE READ NOT SCALED.
6. ALL INDICATED LEVELS ARE FINISHED LEVELS UNLESS NOTED OTHERWISE.

NO.	DATE	REVISIONS

CLIENT:  
UCO BANK, BHAGALPUR ZONE

PROJECT:  
INT-BGP-SANHOLA-PLAN

SHEET TITLE :  
LAYOUT PLAN

DRAWN BY :  
DEEPAK

HANDLED BY :  
A. KAUSHAL

DATE : 11 JULY 2017

SCALE : NTS

SHEET NO :  
PLAN 002



**NOTICE OF INVITATION TO TENDER**

**Ref no. ZOBH/GAD-PREM/01-04/2017-18**

**DATE: 29.07.2017**

Sealed tenders on item/rate over estimated cost basis are invited from competent Interior Furnishing, Electrical & Data Cabling contractors having sound technical and financial capacity for Furnishing, Electrical & Data Cabling works of **BHANRA BRANCH, DISTT- BANKA.**

Parties who have not executed one or two work of similar nature, each costing not less than 75% of the estimated cost satisfactorily during last two or three year & does not have any office/site or presence in the Bihar state need not respond. Contractor must have valid license for Electric work and copy must be attached herewith for reference.

**Tender will be submitted in two parts in two separate envelopes**

**First Part: Application format duly filled by Contractor, Signed Tender Form with EMD amount and Tender Fees.**

**Second Part: Financial Bid.**

Tender collection: - Tender document may be obtained by depositing tender fees of Rs 500.00 Cash / DD from 01.08.2017 TO 16.08.2017 at 10:30 AM to 05:00 PM from following address-

**UCO BANK  
ZONAL OFFICE**

**S K Tarafdar Road, Koyalaghat, Adampur Chowk  
Bhagalpur, Bihar**

Tender fee: - 500.00 (Cash/DD)

Estimated cost of project: Rs 5, 97,726.00

Time of completion: - 20 Days

Earnest Money: - **Rs 6000.00** By crossed demand draft/ Banker's cheque drawn in favour of **ZONAL MANAGER UCO BANK payable at Bhagalpur.**

Time and date of

Submission of tender: - Up to 3:00 P.M. on 17.08.2017

at UCO BANK ZONAL OFFICE  
**S K Tarafdar Road, Koyalaghat,  
Adampur Chowk, Bhagalpur.**

Time and date of Opening of tender:

First part: 17.08.2017 at 04.00 PM

Second Part: 18.08.2017 at 03.30 PM

at UCO BANK, ZONAL OFFICE  
**S K Tarafdar Road, Koyalaghat,  
Adampur Chowk, Bhagalpur**

**Note: Tender may be downloaded from UCO Bank website: [www.ucobank.com](http://www.ucobank.com)**

The bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without any reason what so ever.

Dy Zonal Head

**ZONAL OFFICE S K Tarafdar Road, Koyalaghat, Adampur Chowk, Bhagalpur**







**GENERAL RULES AND INSTRUCTION FOR GUIDANCE OF  
TENDERERS**

- (1) Tenders are hereby invited on behalf of **UCO BANK, Bhagalpur ZONE** for Interior Furnishing, Electrical & Data Cabling works of UCO BANK, BHANRA BRANCH AT BANKA, BIHAR and estimated cost of Rs. **5,97,726.00**
- (2) Contract documents consisting of the plan, complete specification, the schedule of quantities of the various classes of work to be done, and the set of conditions of contract to be complied with by the persons whose tenders may be accepted, and which will also be found in the form of tenders can be purchased from **UCO BANK ZONAL OFFICE BHAGALPUR** Between the 10:30 AM to 05:00 PM every day, except on Sunday and Bank Holiday.

The site for the work is available/The site for the work shall be made available in parts as specified below.

- (3) Tenders, which should always be placed in sealed cover, with the Name of project written on the envelopes will be received by **UCO BANK ZONAL OFFICE Bhagalpur** up to 5:00 PM on 17.08.2017 and First part will be opened in Zonal Office at 03:30 PM on 17.08.2017 and Financial Bid will be opened on 19.08.2017 at 03.30 PM
- (4) Tenders are to be on the prescribed form which can be obtained from **UCO BANK ZONAL OFFICE BHAGALPUR**. The time allotted for the carrying out of the work will be 20 Days from the next day after the date of written orders to commence work
- (5) The contractors should quote rate and amount in figures as well as in words tendered by them. The amount of each item should be worked out and requisite totals given.
- (6) **Contractors should signs & stamp on each page on tender papers and submit it.**
- (7) **The last date of Issue of tender form will be on 16.08.2017 up to 05:00 PM.**
- (8) Earnest money Rs. **6000.00** in the form of Bank draft/Banker's cheque in favour of **ZONAL MANAGER UCO BANK** must accompany with each tender and each tender is to be in sealed Envelopes super scribed on it "TENDER FOR (Name of the Project)" and addressed to:-

**ZONAL MANAGER  
UCO BANK ZONAL OFFICE,  
S K Tarafdar Road, Adampur Chowk, Bhagalpur**

- (9) The contractor whose tender is accepted will be required to furnish by way of security deposit 2.0% for the amount of awarded tender for the due fulfillment of his contract in the form of Bank draft/Banker's cheque in favour of **ZONAL MANAGER UCO BANK ZONAL OFFICE BHAGALPUR**.

The **EMD** of the contractor, whose tender is accepted, shall be forfeited in full in case he does not remit the Initial security deposit within the stipulated period or start the work by the stipulated date mentioned in the award letter.







- (10) The acceptance of a tender will rest with the UCO BANK BHAGALPUR ZONE which does not bind itself to accept the lowest tender, and reserves to itself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed condition are not fulfilled or are incomplete in any respect are liable to be rejected.

The Bank reserves the right to accept the tender in full or in part and the tenders shall have no claim for revision of rates or other conditions if his tender is accepted in part.

- (11) Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
- (12) All rates shall be quoted on the proper form of the tender alone.
- (13) An item rate tender containing more than 20 % percentage below/above will be summarily rejected, However where the tenderer voluntarily offer a rebate for payment within a stipulated period, this may be considered.
- (14) On acceptance of the tender, the name of the accredited representative of the contractor who would be responsible for taking instruction for the Employer/Architect shall be communicated to the employer.
- (15) Special care should be taken to write the rate & amount in figure as well as in words in such a way that interpolation is not possible. **The total amount should be written both figures and in words.** In case of figures the words Rs. should be written before the figures of rupees and words after the decimal figures. Example Rs. 2.15P, and in case of words, the word "Rupees" should precede and the word "paise" should be written at the end, unless the rate is in whole rupees and followed by the words "only". It should invariably be up to two decimal places. While quoting the rate in schedule of quantities, the word "only" should be written closely following the amount and it should be not be written in the next line.
- (16) The bank does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the quoted rate.
- (17) **The rate quoted by contractor includes all tax.** The bank will not entertain any claim whatsoever in this respect.
- (18) The contractor shall give a list of his relatives working with the Bank along with their designation and addresses, if any.
- (19) No employee of the Bank is allowed to work as a contractor for a period of two years of his retirement from the Bank service without the previous permission of the Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who has not obtained the permission of the







Bank as aforesaid before submission such a person who has not obtained the permission of the Bank as aforesaid before submission of the tender or engagement in the contractor's service.

- (20) The tender of works shall remain open for acceptance for a period of two days from the date of opening of tenders if any tenderer with draw his tender before the said period, then the Bank shall be at liberty to forfeit his earnest money paid along with the tender.
- (21) The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may and had/have tendered for the same work failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tender liable to summary rejection.
- (22) It will be obligatory on the part of the tenderer to tender and sign and tender document for all the component part and that after the work is awarded, he will have to enter into an agreement for each component with the competent Authority in the Bank.
- (23) It may also be noted that entire allotted work should be completed within **30 (Thirty) Days** from receipt of this letter, failing which a sum of Rs. **500.00 (Five hundred)** per day, being the amount of default charge, will be recovered from you after the expiry of stipulated period.
- (23) The tenderer, apart from being a competent contractor must associate himself with agencies of the appropriate class who are eligible to tender for (a) Interior (b) sanitary & water supply installation and (c) AC.

Signature of competent Authority

Dy Zonal Head  
UCO BANK



कार्यालय  
तरफदार रोड  
मपुर चौक  
भगलपुर -812 001.

(भारत सरकार का उपक्रम)  
सम्मान आपके विश्वास का  
(A Govt. of India Undertaking)  
HONOURS YOUR TRUST

Zonal Office  
S.K.Tarafdar Road  
Adampur Chowk  
Bhagalpur -812 001  
फैक्स - 0641- 2301758

दूरभाष PHONE : 0641-2302088

ईमेल: zo.bhagalpur@ucobank.co.in

### APPLICATION FORMAT

**APPLIED FOR EMPANELMENT OF** : Interior Furnisher/Electrical/Both Contractor

**CATEGORY** (type of work)

(Class A/B/C/D if any)

1. Name of the Applicant  
Address

Telephone No.

Office :  
Residence :  
Mobile :  
Fax :  
E-Mail :

2. a) Status of the Firm(Whether company/  
Partnership / proprietary)

b) Name of the Proprietor/ Partners/ Directors (With professional qualifications, if any):

I)

II)

III)

c) Year of establishment

1. Whether registered with Registrar of  
Companies/firm. If so, No. & Date

4. Registration with Tax Authorities

a) Income-tax No. PAN/GIR NO

b) GST No

5. Names of the Bankers with details





कार्यालय  
तरफदार रोड  
भगलपुर चौक  
भगलपुर -812 001.

दूरभाष PHONE : 0641-2302088

ईमेल: [zo.bhagalpur@ucobank.co.in](mailto:zo.bhagalpur@ucobank.co.in)

(भारत सरकार का उपक्रम)  
सम्मान आपके विश्वास का  
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7. Empanelment with Government / Public Sector / Banks

NAME OF THE ORGANISATION	NATURE OF WORKS	VALUE OF WORKS	DATE OF Empanelment

8. What are your fields of activities? Mention the fields on reference basis:

9. Furnish the names of three responsible clients/ persons to whom the major works carried out by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

i)

ii)

iii)

10. In Case of Electrical contractor copy of valid license issued by the Electrical inspectorate to be enclosed.

**DECLARATION**

- All the information furnished by me / us here above is correct to the best of my knowledge and belief.
- I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
- I / We agree that the decision of UCO BANK in selection of contractors will be final and binding to me / us.
- I / We have read the instructions appended to the Performa and I / we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of the bank.

Place :  
Date :

SIGNATURE OF APPLICANT  
NAME & DESIGNATION





कार्यालय  
तरफदार रोड  
दमपुर चौक  
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दूरभाष PHONE : 0641-2302088  
ईमेल: [zo.bhagalpur@ucobank.co.in](mailto:zo.bhagalpur@ucobank.co.in)

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## SCOPE OF WORK:

The scope of work of **Contractors for Interior works** mainly involves erection of partitions, counters, paneling, false ceiling, cavity flooring, furniture and fabricated workstations and other allied works for furnishing of branches and offices of the Bank.

The panel of **Civil Engineering Contractors** will be mainly used for civil engineering works like earthwork, masonry, plastering, RCC, concrete works, painting, flooring, plumbing & sanitary, water proofing, demolition works, structural steel fabrication, woodwork (doors and windows only) and other allied works for branches, residences and offices of the Bank.

The panel of **Electrical Contractors** will be mainly used for internal and external electrification, associated cabling, earthing, wiring for air-conditioners, UPS, Liaoning with EB of state concerned for abstention of additional power, breakdown repairs and other allied works for various branches / Offices of the bank.

## ELIGIBILITY CRITERIA:

### **Interior Furnishing/ Civil / Electrical Contractor:**

1. The contractor who intends to apply for Interior Furnishing/Civil should have the experience of successfully completing following quantum of similar works not less than the amount of Rs 10.00 lacs such as original works, alterations and renovations involving partitions, paneling, false ceiling, cavity flooring, furniture, work stations, counters for branches / offices of a Bank/ **Government departments/public sector undertaking/central autonomous bodies/state autonomous bodies/financial institutions and other reputed firms during last 5 years prior to 31.03.2017:**

2. The contractors should

- a> have well-established office in the respective centre with adequate engineering staff.
- b> be an assesses of Income Tax and should have transited to GST. Should submit income tax clearance certificate/copy of the income tax returns and GST with valid registration number.
- c> have the average annual financial turnover of **at least four times** the value of the work in the respective category during last 3 years ending with **31.03.2017**.
- d> submit solvency certificate from Nationalized/ scheduled bank issued within one year for an amount of **40%** of the value of the work in the respective category.
- e> Submit the Electric License certificate with proper validity.

Note: 1. If other things being Equal, the professionally qualified contractors and the contractors who have undertaken the works for Govt organizations will be preferred.

2. All class of contractors must be Income Tax Assesses and have GST No.





	<b>DETAILED WORKS DONE FOR INTERIORS OF UCO BANK, BHANRA</b>		
	<b>690 SQ FT - CARPET AREA</b>		
		UNIT	RATE
	<b>FALSE CEILING</b>		
	Providing and fixing in position suspended False Ceiling made by Gypsum board panel false ceiling using galvanized sections for support and holding the gypsum board panels of <b>12mm thick</b> with approved design.	632 SQ FT	
	<b>CARPENTRY WORK</b>		
	<b>MANAGER'S TABLE:</b> Providing and Placing Manager Table of L-shaped size ( <b>5'8" X 2'6" &amp; 2'-9" X 1'-8"</b> ) edged with teakwood beading of 2"x2" (approx) cut to required shape, top of table to have <b>1.0mm thick</b> laminates and teakwood beading to be polished to required colour. Table to have a vertical modesty panel of <b>19 mm thick blockboard</b> covered with laminates ( <b>1.0mm thick</b> ) from the outer side and ( <b>0.8mm thick</b> ) laminates on the inner side including supply and fixing of sliding keyboard of approved make and provision of <b>1 no.s drawer &amp; 1 no file cabinet</b> with lock & all fitting. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the tabletop for the wire.	1	
	<b>DOORS:</b> Providing and fixing of 6 Nos.(sizes: <b>2'6"x7'</b> ) & 1Nos.(sizes: <b>3'x7'</b> ) of 25 mm ply doors with 1 mm lamitate of approved mark on both sides and adequate hardware fittings.	126 SQ FT	

	<p><b>MAIN DOOR WITH 12 TH GLASS:</b>  Providing and fixing Main entrance aluminium glazing work at main entrance door comprising approx <b>85-100 mm</b> size top and bottom aluminium powder coated/anodized with brown color shade frame of <b>2.5 mm</b> thick including SS designer handle, heavy duty floor spring, lock including with logo of UCO BANK made with etching on glass neatly written and as per the instructions of the Bank/Architect. (GLASS DOOR SIZE-7'X4')</p>	28 SQ FT	
	<p><b>FULL HEIGHT SEMI PARTITION:(OFFICERS CABIN)</b>  Providing and fixing 5'-6" wooden &amp; glass partition with frame of 2"x2" (finished size) seasoned hard wood member at max. intervals of 1'-6" x1'-6" c/c with provision of bigger at skirting. All woodwork to be treated with 1st quality anti termite paint and should be covered with <b>19 mm</b> thick ply Board of approved make finished by 1.0 mm thick laminate of approved make on both side including the glazing part made with 8 mm clear glass (wooden-2'-0"+glass-1'-0") including supply and fixing of Door Handle,Door Closer,Door Lock, Door stopper, Mortise Lock, Night Latch,hardware, etc.</p>	164 SQ FT	

<p><b>OFFICERS TABLE:</b> Providing and Placing two Officer's Table of size (4'x2'-6") &amp; one L-shaped counter of size (4'9"x2' &amp; 2'6"x1'6") with top made of 19 mm thick blockboard, edged with teakwood beading of 2"x2" (approx) cut to required shape with an insert of different coloured wood in the center, top of table to have 1.0mm thick laminates and teakwood beading to be polished to required colour. Table to have a verticle modesty panel of <b>19 mm</b> thick blockboard covered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminate on the inner side including supply and fixing of sliding keyboard of EBCO/Efficient Gadgets and provision of 2 nos drawer 1 no file cabinet with lock &amp; hardware. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire all complete with removing of existing table and hand over to the bank as per instructions.</p>	2	
<p><b>FULL HEIGHT PARTITION:( MANAGER CABIN)</b> Providing and fixing full height wooden partition with frame of 2"x2" (finished size) seasoned hard wood member at max. intervals of 1'-6" x1'-6" c/c with provision of bigger at skirting, fixing to the ceiling, slab, beams etc including the door. All woodwork to be treated with 1st quality anti termite paint and should be covered with 19 mm thick ply Board of approved make finished by 1.0 mm thick laminate of approved make on both side made with (<b>wooden</b>-upto ceiling) including supply and fixing of Door Handle, Door Closer, Door Lock, Door stopper, Mortise Lock, Night Latch, hardware, etc.</p>	134.8 SQ FT	

	<p><b>CASH COUNTER TABLE WITH DRAWER:</b>  Providing and Placing two tier Cash Counter Table of size (4'-9"x2'-0") table top at 2'-6" <b>high</b> with top to be made of 19 mm thick board, edged with teakwood beading of 2"x2" (approx) cut to required shape, top of table to have <b>1.0mm thick</b> laminates and teakwood beading to be polished to required colour. Table to have a verticle modesty panel of <b>19 mm thick</b> board covered with laminates (<b>1.0mm thick</b>) from the outer side and (<b>0.8mm thick</b>) laminate on the inner side including supply and fixing of sliding keyboard of EBCO/Efficient Gadgets and provision of 1 nos drawer &amp; 1 nos file cabinet with provision of lock in all. In all these tables/counters provision shall be made so that the CPU of the computer can be kept under the table and only the monitor shall be visible. Also there shall be neat hole in the table top for the wire. (Service top shall be finished with <b>19mm</b> thick jet black granite)</p>	2	
	<p><b>CASH COUNTER PARTITIONS:</b>  Providing and fixing double skin Partition of height 9'-0" with frame of 2"x2" (finished size) seasoned hard wood member at max intervals of 2'-0" x2'-0" c/c with provision of bigger at skirting, fixing to the false ceiling, slab, beams, door frame etc including door. All woodwork to be treated with 1st quality anti termite paint and should be covered with <b>19 mm</b> thick Ply of approved make and <b>1.0 mm</b> thick laminate of approved make and <b>12 mm</b> thick clear glass (all the glass of the counter shall be of 12 mm) Supply and fixing of Door Lock, Door Closer, Door stopper, Mortice Lock, Night Latch etc.</p>	249 SQ FT	



<p><b>COLUMN PANELLING:</b> Providing and fixing Column paneling full height with frame of 2"x2" (finished size) seasoned hard wood member at max intervals of 2'-0" x2'-0" c/c with provision of bigger at skirting, fixing to the false ceiling, slab, beams, door frame etc. All woodwork to be treated with 1st quality anti termite paint and should be covered with <b>12 mm</b> thick Ply of approved make and as per design including 1.0 mm thick laminate of approved make. (Laminate shall be of number of horizontal/verticle/diagonal grooves and ply under such grooves shall be painted with approved colours and shades.</p>	152 SQ FT	
<p><b>PIN UP BOARD</b>  Supplying and fixing of pin up Board of size 3'0" x 3'0" made of 9mm plywood frame filled with soft board covered with fur. The outer teak wood frame of the pinup board to be finished with melamine of approved colour.</p>	1	
<p><b>BLINDS:</b> Providing and fixing LUXAFLEX/VISTA LEVELOR brand Venetian Providing and fixing LUXAFLEX/VISTA LEVELOR brand Venetian blinds with 4" wide woven fabric coated blinds mechanism housed in head rail 1" wide high extruded from aluminium and louvers to be hung extruded from aluminium and louvers to be hung on superior quality runners with attached stainless steel spacer to obtain over lapping of 15 mm between the louvers</p>	23 SQ FT	
<p><b>WRITING DESK:</b> Providing and fixing Writting Desk as per drawing made of 12 mm thick Ply finished with 1.0 mm th laminate all Complete with hardware fittings and as per instructions</p>	1	
<p><b>COMPLAINT BOX:</b> Providing and fixing complaint box attached to the wall or column as per convenience of the users with slot and locker.</p>	1	
<p><b>CHEQUE BOX:</b> Providing and fixing check box attached to the wall or column as per convenience of the users with multiple slots and locker system.</p>	1	

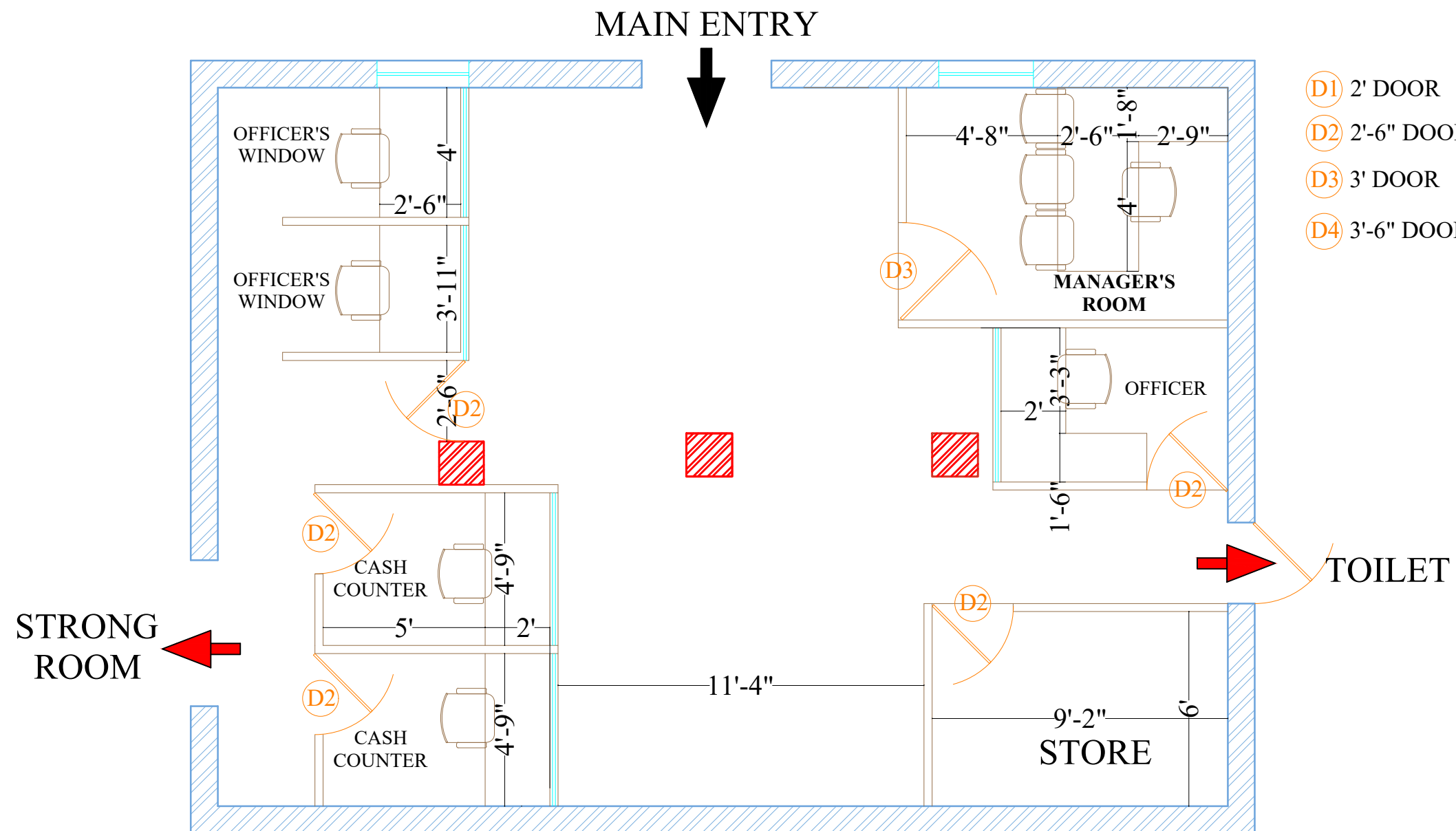
<b>BUY BACK (RESALE):</b> Sale of old furnitures and appliances as per availability and condition. Items include old furniture, ply, counters, wires etc. (except chairs)	As per direction of bank officials	
<b>ELECTRICAL &amp; LIGHTING WORKS:</b>		
<b>LED SPOT LIGHT (18/20 W)</b> of PHILIPS, JAQUAR, HAVELLS, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	26	
<b>CEILING FANS.(1200mm or greater dia)</b> of HAVELLS, USHA, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	4	
<b>EXHAUST FANS.</b> of HAVELLS, USHA, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	2	
<b>WALL MOUNTED FANS.</b> of HAVELLS, USHA, OREVA, CROMPTON or equivalent. SUPPLYING, FIXING, INSTALLATION, CHECKING & WIRING WITH POLYCAB, FINOLEX or HAVELLS to be passed through telephonic and PVC pipes of 12 mm dia.	3	
<b>PANEL BOARD 250 AMP INCOMING &amp; 8 NOS 63-100 AMP OUTGOING ALL THREE PHASE CIRCUIT WITH INDICATOR</b> SUPPLYING, FIXING, INSTALLATION & CHECKING	1	
<b>UPS DISTRIBUTION BOARD</b> Supply, Installation, Testing and commissioning double door D.B board for <b>UPS POWER</b> point circuit distribution complete with tinned copper bus bars, neutral link, earth bar, din bar, detachable gland plate inter connections including painting, earthing etc. as required. all complete as per instructions of Elec.Er. / Architect. 10A MCB-10 nos	1	

	<p><b>LIGHT DISTRIBUTION BOARD:</b>  Supply, Installation, Testing and commissioning double door D.B board for Lighting point circuit distribution complete with tinned copper bus bars, neutral link, earth bar, din bar, detachable gland plate inter connections including painting, earthing etc. as required. all complete as per instructions of Elec.Er. / Architect. 10A MCB-10 nos</p>	1	
	<p><b>CHANGE OVER SWITCH (BETWEEN TWO UPS):</b>  Supply and fixing of 32A 415 volt 4 pole change over switch on MS clamp and complete with all interconnection (For change over between two UPS) of Havells/L&amp;T make in sheet steel over between two UPS) of Havells/L&amp;T make in sheet steel enclosure on wall all complete with hardware.</p>	1	
	<p><b>MODULAR SWITCH BOARD ON WALL(LIGHT &amp; FAN):</b>  Supply, Installation, Testing and commissioning of modular switch board with all accessories of approved make on wall/partition for light/fan points on wall/partitions. Each set contain 1 No 6 Amp switch socket including required switch in light control board with suitable size including GI box, board, &amp; face plate. board with suitable size including GI box, board, &amp; face plate.</p>	1	
	<p><b>MODULAR SWITCH BOARD FOR IT RACK UPS POWER:</b>  Supply, Installation, Testing and commissioning of modular switch board for UPS Power with all accessories of approved make on wall. Each set contain( 6 Amp Socket- 3 nos + 16 Amp Socket- 3 nos)</p>	9	
	<p><b>MODULAR SWITCH BOARD ON TABLE(UPS POWER):</b>  Supply, Installation, Testing and commissioning of modular switch board with all accessories of approved make on table including each set contain( 2 No 5pin 6 Amp socket with separate switch each set contain( 2 No 5pin 6 Amp socket with separate switch + 1 no 5 pin 6/16Amp socket with separate socket) with suitable size.</p>	1	

	<p><b>15A SWITCH SOCKET ON TABLE(RAW POWER):</b>  Supply, Installation, Testing and commissioning of switch board with all accceries of approved make on table/wall including each set contain ( 1No fuse 10Amp &amp; 1 No indicator 10Amp + 1 each set contain ( 1No fuse 10Amp &amp; 1 No indicator 10Amp + 1 no 5pin 16A socket with switch) with suitable size and wiring from the Main Panel to each point. Max two number point may be looped.</p>	4	
	<p><b>METAL CLAD SOCKET (FOR UPS):</b>  Supply &amp; Installation of Industrial type Metal Clad socket 32A TPN, Flush Type with MCB &amp; socket of approved make for UPS.</p>	4	
	<p><b>MODULAR METAL CLAD SOCKET(FOR AC):</b>  Supply &amp; Installation of Industrial type modular Metal Clad socket 25A Flush Type with MCB &amp; socket of approved make for AC concealed in the wall as per drawing and instructions.</p>	4	
	<p><b>DATA POINT:</b>  Supply, Installation, Testing and commissioning of RJ 45 modem Jack in modular IO box including patch cord of required length for Computer including making connection , soildering etc as required and as per drawing and instructions.</p>	7	
	<p><b>DATA WIRING (FROM IT RACK TO DATA POINT AT TABLE):</b>  Supply, Installation, Testing and commissioning of Concealed Data wiring from Server to each computer with CAT-6 wire including supply of 25mm dia heavy duty PVC conduit of reputed make in floor/wall/ceiling as required. (from IT Rack to each computer)</p>	225 M	
	<p><b>EARTH STATION EACH:</b>  Supply, Installation, Testing &amp; Commisioning of ground Earth Pit with 2'X2'x1/4" copper plate buried at a depth of 10' feet below with 2'X2'x1/4" copper plate buried at a depth of 10' feet below from the ground surface and 1"x8' long GI pipe with arrow socket, funnel 8 SWG copper wire in 1/2" GI pipe, nut &amp; bolt etc and covering with 2" x12" heavy duty C.I earth cover including chambering and filling the boring area with charcoal and salt (40 Kgs each) as per IS 3043 specification including wiring from earthpit to the UPS &amp; Panel and Earth Bus bar.(Earth resistance should not exceed 2 ohm at the earth terminal at UPS.</p>	2	



	<p><b>DATA RACK 24-PORT D-LINK:</b></p> <p>Configuration for standard racks are welded frame integrated with side panels and vented top cover with fan mounting provision, while front glass with lock &amp; key provides the visibility &amp; security, rear side of the Rack is provided with the wall mounting slots for your equipment. Racks are available from 4U to 15U Variants with 400mm, 450mm, 500mm and 600mm deep configuration.</p>	1	
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## BHANRA

**novus**  
ARC DESIGN PVT. LTD

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### GENERAL NOTES

1. THIS DRAWING AND DESIGN IS THE PROPERTY OF THE DESIGNERS. NO PORTION MAY BE USED OR REPRODUCED WITHOUT THEIR WRITTEN PERMISSION.
2. ALL DIMENSIONS ARE TO BE VERIFIED ONSITE BY THE CONTRACTOR. ANY DISCREPANCIES ARE TO BE REPORTED TO THE DESIGNERS IMMEDIATELY.
3. THIS DRAWING IS TO BE READ IN CONJUNCTION WITH THE DESIGNERS SPECIFICATIONS AND CONDITIONS OF CONTRACT.
4. DRAWINGS NOT SHOWING THE LATEST REVISIONS ARE TO BE CANCELED.
5. ALL DIMENSIONS ARE TO BE READ NOT SCALED.
6. ALL INDICATED LEVELS ARE FINISHED LEVELS UNLESS NOTED OTHERWISE.

NO.	DATE	REVISIONS

CLIENT:  
UCO BANK, BHAGALPUR ZONE

PROJECT:  
INT-BGP-BHANRA-PLAN

SHEET TITLE :  
LAYOUT PLAN

DRAWN BY :  
DEEPAK

HANDLED BY :  
A. KAUSHAL

DATE : 11 JULY 2017

SCALE : NTS

SHEET NO :  
PLAN 001