

यूको बैंक

(भारत सरकार का उपक्रम)



UCO BANK

(A Govt. of India Undertaking)

सम्मान आपके विश्वास का

Honours Your Trust

**UCO BANK
ZONAL OFFICE
BHUBANESWAR**

**TENDER DOCUMENT
FOR
INTERIOR FURNISHING WORK FOR UCO BANK
BHUBANESWAR MAIN BRANCH
BAPUJI NAGAR, BHUBANESWAR**

CONSULTANT

**CURVES ARCHITECTURE
PLOT NO: - 33, BANKER'S ENCLAVE
PRACHI VIHAR, PALASUNI,
BHUBANESWAR, 751007, ODISHA
Ph.0674-2580833 Mobile.-9438562471**



NOTICE OF INVITATION TO TENDER

Sealed tenders on item rate/percentage over estimated cost basis are invited from empanelled interior contractors having sound technical and financial capacity for **Interior Furnishing work for new premises of UCO BANK, BHUBANESWAR MAIN BRANCH, BAPUJI NAGAR, BHUBANESWAR.** Tender documents may be collected from the Bank against payment of Rs 270/- (Two hundred seventy rupees) only (non-refundable) by Demand Draft.

Parties should have executed:

1. At least one work of similar nature with 80% of estimated cost
Or
At least two works of similar nature with 50% of the estimated cost
Or
At least three works of similar nature with 40% of estimated cost in the last 3 years preceding 01.03.2023.
2. Don't have office/site or presence in and around the town or district in which the project is located

The parties who don't fulfill above 2 criteria, need not respond.

Earnest money	:	Rs.7000.00 by A/C demand draft drawn in favour of UCO BANK.
Time of completion	:	15 days
Tender paper sale date	:	20.11.23 to 02.12.23
Time and date of Submission of tender	:	before 16.00 hrs on 02.12.2023 as per instruction tender documents
Time and date of Opening of tender	:	at 17.00 hrs on 02.12.23

The bank will not be bound to accept the lowest tender and reserve the right to accept or reject any or all the tenders without assigning any reason whatsoever.

ZONAL OFFICE
UCO BANK,
BHUBANESWAR



**GENERAL RULES AND INSTRUCTIONS
FOR THE GUIDANCE OF TENDERERS**

1. Tenders are hereby invited on behalf of UCO BANK, ZONAL OFFICE, BHUBANESWAR, for Interior Furnishing work of new premises of **BHUBANESWAR MAIN BRANCH, BAPUJI NAGAR, BHUBANESWAR**. Contract documents consisting of the plans complete specifications, the schedule of quantities of the various class of work to be done, and the set of conditions of contract to be complied with by the persons whose tenders may be accepted, and which will also be found in the form of tenders, can be seen at M/s CURVES ARCHITECTURE, PLOT NO-33 ,BANKER'S ENCLAVE, PRACHI VIHAR,PALASUNI,BHUBANESWAR and UCO BANK,ZONAL Office, Bhubaneswar between the hours of 10.30A.M to 5.30P.M. from **20.11.2023 to 02.12.2023** and every day except on Sundays and bank holidays.
2. Tenders, which should always be placed in sealed cover with the name of the project written on the envelopes will be received by **Zonal Head, UCO BANK, Zonal Office, Bhubaneswar** up to **16.00** hrs on **02.12.2023** and will be opened in his office on **02.12.2023** at **17.00** hrs.
3. The time allowed for the completion of the work will be 15 days from the day after the date of written orders to commence work.
4. The contractors should quote in figures as well as in words the rate, and amount tendered by them the amount for each item should be worked out and the requisite totals given.
5. When a contractor signs a tender in an Indian language the percentage above or below and the tendered amount and the total amount tendered should also be written in the same language in the case of illiterate contractors the rates or the amounts tendered should be attested by a witness.
6. Issue of tender form will be stopped one day before the date fixed for the opening of tenders.
7. Earnest money, amounting to **Rs.7000.00** in the form of bank draft drawn in favor of **UCO BANK, Bhubaneswar** must accompany each tender and each tender is to be in a sealed cover super scribed tender for **Interior Furnishing work for Bhubaneswar Main Branch, Bhubaneswar** and addressed to the **UCO Bank, Zonal Office, Bhubaneswar**.
8. The contractor, whose tender is accepted, will be required to furnish by way of security deposit for the due fulfillment of his contract, such sum as will amount to 10% of the work order.



The EMD of the contractor, whose tender is accepted, shall be forfeited in full in case he does not remit the Initial security deposit within the stipulated period or start in the work by the stipulated date mentioned in the award letter.

9. The acceptance of a tender will rest with the Zonal Head, UCO Bank, Zonal Office, Bhubaneswar, which does not bind itself to accept the lowest tender, and reserves to itself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

The bank reserves the right to accept the tender in full or in part and the tenderer shall have no claim for revision of rates or other conditions if his tender is accepted in parts.

10. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
11. All rates shall be quoted on the proper form of the tender alone.
12. An item rate tender containing percentage below/ above all is summarily rejected. However, where a tender voluntarily offers a rebate for payment within a stipulated period, this may be considered.
13. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Employer/Architects shall be communicated to the Employer.
14. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the words "Rs." Should be written before the figure of rupees and words "P" after the decimal figures, e.g. Rs. 2.15p and in case of words, the word "Rupees" should precede and the word "Paisa" should be written at the end, unless the rate is in whole rupees and followed by the words, "only", it should invariably be up to two decimal places. While quoting the rate in schedule of quantities, the word "only" should be written closely following the amount and it should not be written in the next line.
15. The bank does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tender shall be bound to perform the same at the rate quoted.
16. All taxes including GST/Sales Tax or any other tax on material or on finished works like works contract tax, Turn over Tax, etc. in respect of this contract shall be payable by the contractor and the bank will not entertain any claim whatsoever in this respect.
This particular aspect should be mentioned in the tender



17. The contractor shall give a list of his relatives working with bank along with their designations and addresses
18. No employee of the bank is allowed to work as a contractor for a period of two years of his retirement from Bank service, without the previous permission of the Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found to be worked as a bank employee within two years of the contract and he has not taken permission from the bank to do so.
19. The tender for the work shall not be witnessed by a contract or contractors who himself/themselves has/have tendered or who may and had/have tendered for the same work Failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tender liable to summary rejection.
20. It will be obligatory on the part of the tendered to tender and sign and tender documents for all the components parts and that, after the work is award, he will have to enter into an agreement for each component with the Competent Authority in the Bank.
21. The tenderer, apart from being a competent contractor must associate himself with agencies of the appropriate class who are eligible to tender for (i) Electrical (ii) Sanitary and Water Supply installations and (iii) Horticulture.
22. The quantity of work can be reduced or increased depending upon the requirement before/during the commencement of the work.
23. The L1 bidder must execute necessary agreement/bonds in the prescribed format of the Bank before commencement of the work.
24. Time is the essence of the contract..The completion of the **works** is essential to comply with various requirements of the bank. Thus the contractor shall be aware and take note that non-completion of the works will affect the Banks committed programs and thus the loss by way delayed completion of related works etc, are invaluable and cannot be easily assessed. Therefore, it is part of the agreed terms that in the event of any delay in completion of the work, the Bank is liable to charge the Contractor without the necessity of providing for any details of such losses suffered by the Bank.

Thus if the Contractor fails to complete the works within the time for completion stated in the Notice Inviting the Tender, the Contractor shall pay the Employer the sum at the rate of **1%(one per cent) of the Contract Value per week of delay subject to a limit of 10%(ten percent) of the Contract Value as "Liquidated damages"** for the period during which the said works shall so remain incomplete or the Employer may deduct aforesaid sum towards such damages from any monies due to the Contractor.



The Employer shall have the right to adjust / set-off against any sum payable to the contractor under this or any other contract with the Employer anywhere in India.

25. The contractor shall make good at his own cost and to the satisfaction of the Employer all defects which may appear during the defect liability period of **one year from the date of completion of the works.**

In default the Employer may employ and pay other persons to amend and make good such damages, losses and expenses consequent thereon or incidental thereto shall be made good and borne by the contractor and such damages, loss and expenses shall be recoverable from him by the Employer or may be deducted by the employer, in lieu of such amending and making good by the contractor a sum equivalent to the cost of amending such work and in the event of the amount retained being insufficient, recover that balance from the contractor from the amount retained under this contract or any other contract together with any expenses the Employer may have incurred in connection therewith.

26. There shall be **NO ESCALATION** on the quoted rates.

UCO BANK
ZONAL Office
Bhubaneswar



LIST OF MATERIALS OF APPROVED BRAND OF FURNISHIG JOB

a.	Locks	:	Godrej / Doorset
b.	Hardwares	:	Eari-Behiri/Arises/Hettich/Harsson /EBCO/Efficient Gadgets/Equivalent
c.	Smoke Mirror/Glass	:	Modiguard , Saint Gobain
d.	Door closer/Floor Springs	:	Godrej/Hardwyn
e.	Paints	:	Asian Paintsno-7882/ Berger no- 3P0051
f.	Nails, Screws etc.	:	Nettle Fold or equivalent
g.	Aluminium Sections/Grills	:	Jindal/Indal /OEL/ AlumuliteEverest
h.	Floor Spring	:	Godrej/ Dorma
i.	False ceiling	:	Indian Gypsum Ltd /Lafrage
j.	Adhesive	:	Fevicol SH/ Jeevanjor
k.	Blinds	:	Levior/Lauflex/MAC/Annams
l.	Ply (BWR- Grade)	:	Century/Green
m.	Laminates (1.0 mm th.)	:	Century/ Sunmica/Greenlam/Merino
n.	Veener	:	Green/mayor
o.	Grid ceiling board 2'x2'	:	Armstrong (rh:99)
p.	Magnetic board	:	White mark/alkon
q.	Laminate floor	:	Armstrong



**BOQ FOR INTERIOR DECORATION & FURNISHING OF UCO BANK, BHUBANESWAR MAIN
BRANCH, BAPUJI NAGAR, BHUBANESWAR.**

BRANCH					
Sl.No	Particulars	Unit	Quantity	Rate	Amount
1	Bank Counter: Providing, fabricating and fixing in position Bank counters as per Layout Plan for both clerks and cashiers as per design and specifications. All faces of the counters, top, bottom, sides except writing table shall be of 19mm thick Boiling Water Resistant (BWR) Boards table top shall be of 25mm thick BWR board of any approved make. All external faces shall be finished with 1mm thick Laminate of approved quality and make all board edges finished with T.W. beading. Clerk counter unit shall be provided with a storage cabinet and drawer out of 19mm thick BWR board and cashier's counter shall have two drawers and cabinet as per design. All drawers shall be prepared of 19mm BWR board and finished with 1mm Laminates on front side including T.W. Beading & 0.7mm inner mica in all tables & Storage. The drawers and shutters shall be provided with Godrej locks and knobs. Each counter unit shall be provided with one pullout computer keyboard of suitable size, laminated on both sides and T.W. beading on edges and fixing with necessary roller fittings. All unlaminated surfaces shall be painted with two coat synthetic enamel paint over a coat of wood primer or polished as per requirement.				
	Ø High Level Cash Counters	Rft	4.5		
	Ø Low Level Cash Counters/Front office counter	Rft	13.5		
2	Full Ht. Partition : Glazed/Semiglazed/Solid:- Providing and fixing wooden double skinned partition, partly glazed and partly panelled, or solid as per Design drawing and specifications on cash cabins, managers cabins, general counters, Work stations and Glazed partitions on counters top and any other areas as shown in the Layout Plan. The wooden frame shall be 2"x1" sal wood/Aluminium Section well seasoned sections forming 2'-0" squares covered with 6mm thick BWR ply of approved make and finished with 1mm thick Laminates of approved shades and the panel shall be as per Design and direction. For Glazed portion 10mm thick plain glass with boarder and decorative design itching as per design and direction shall be provided including decorative /plain beading including provision of 30mm thick solid flush door wherever necessary with superior quality brass anodized hinges, handles, mortise lock of Godrej make etc. The glass partition above general /ledger counter shall be of 8mm thick plain glass with boarder and decorative design itching as per design and direction with 2"x1" sal wood support at each counter unit and with decorative moulded heads including necessary wooden beading, painting and	sft	520.85		



	polishing. Matching to existing partition & as directed by the architect.				
3	Low ht. Partition: Glazed/Semi Glazed/Solid: Providing and fixing in position partly glazed 4'-6" HT. Partition work as per drawing in frame work at 2"x2" grind (horizontally and vertically) comprising of 2"x1 1/2" heavy glazed aluminium section and/or as per frame work shown in the drawings with 6 mm plywood on both sides finished with 1 mm thick laminates of approved shade and colour as shown in drawings. Item to include 12 mm thick glass with etching and frosting as per design and fitted with SS finished patch panel and 2"x2" T.W. member for door sides and glass sides and T.W. door frame to take 12 mm thick glass with etching and frosting. All exposed T.W. surfaces to be finished in melamine polish of matching laminate colour as directed including all necessary Stainless Steel finish fittings/hardware and wood preservative paint etc. as per list of approved material and as approved by the Project Consultant/Bank complete in all respects.	sft	120.50		
4	Doors :semi glazed/solid: Providing & fabricating fixing door shutter with 28mm x 75mm height & 28mm x 75mm, 28 mm x 60mm, 28mm x 80mm rails respectively by using Giringa/ Kasi wood of well seasoned with necessary wood joining, planning, polishing etc., as per drawing matching the aligned partition. The shutter will have part glazed 8mm thk float glass side beveled, high polished with body etching of st globain & part solid one covered with 6mm BWP ply, both sides covered with 1 mm tk laminate of approved shade with necessary WB wood beading etc mat polished with melamine polish of asian / ici, complete to match the aligned partition elevations designs, the rates are inclusive of cost of necessary hinges, handles, cylindrical locks, aldrops etc., all labour, materials, taxes, leads & lift to the place of work executed to the satisfaction of the Architect.	sft	59.50		
5	Providing and fixing Godrej Night latches to cash cabins and finished smooth.	no	1.00		
6	Wall Panelling: Providing and fixing wall panelling to columns in the halls with 2"x1" sal wood batten frame forming 2'-0" squares (approx) fixed to wall treated with ant termite treatment, covered with 6mmBWR ply and finished with 1mm thick laminates as per design and direction.	sft	225.87		
7	Providing and fixing Godrej make over head door closers to manager's chamber door & cash counter door with necessary fixtures and fittings etc.	no	3.00		
8	LED Logo: Providing, fitting & fixing LED Logo with letter size required for the work and complete in all respect as directed by Engineer-in-charge.	Nos	9.00		
9	Floor spring : Providing & fixing Godrej make heavy duty floor spring in entrance door with necessary fixtures and fittings etc.	nos	1.00		

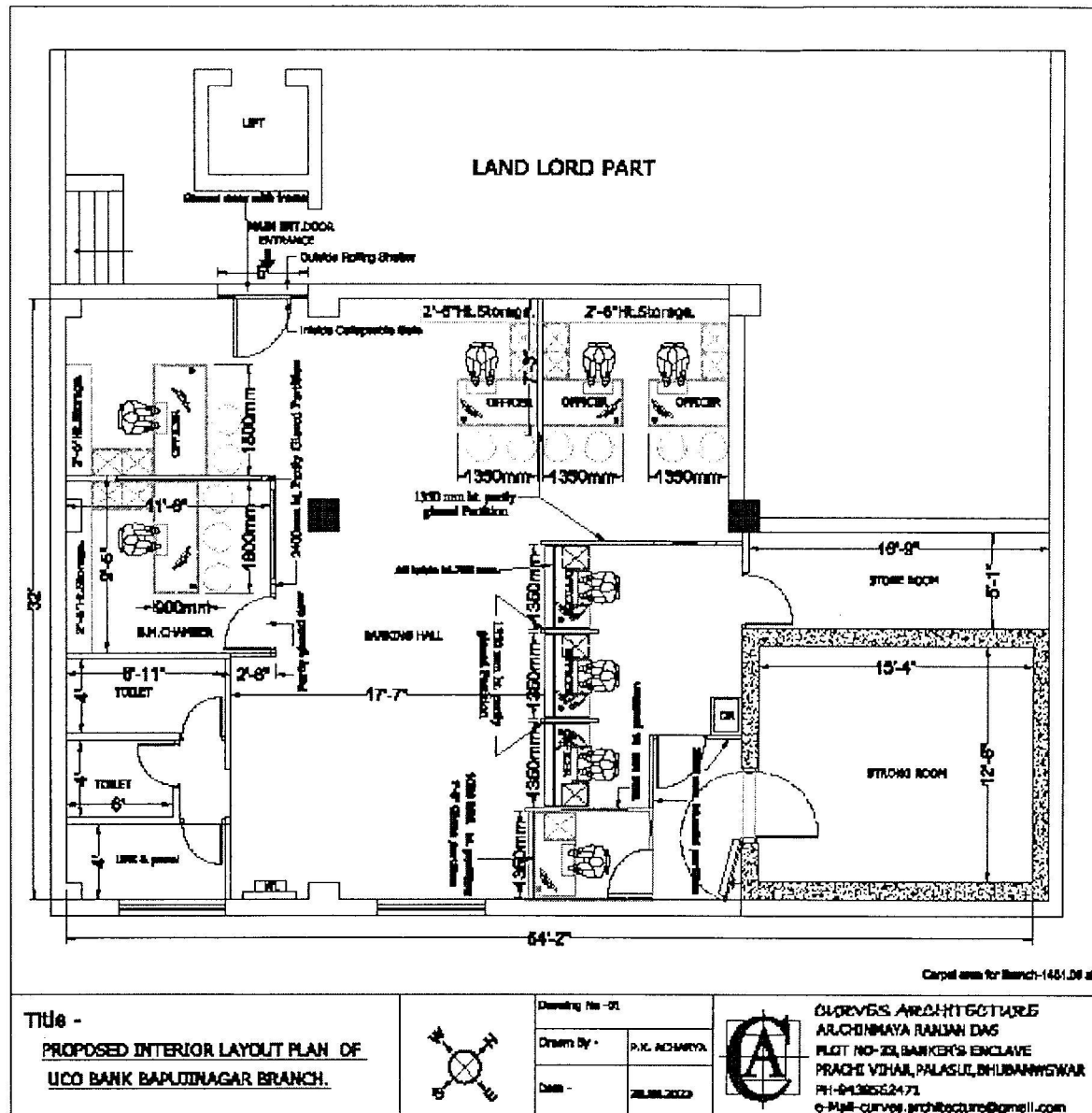
10	Gypsum Ceiling: Providing and fixing Suspended false ceiling to Manager's cabin and hall with standard G.I./Aluminium Suspended frame as per manufacture's specification with 12mm thick Gypsum boards including necessary cornice and borders and concealed lighting system including one coat wall putty of (Birla/jk) as leveller and 2 coats plastics emulsion paint over a coat of primer.	sft	635.70		
11	Suspended grid ceiling - Armstrong: Providing / Fixing in true horizontal level 600mm x 600mm suspended ceiling system manufactured by M/s Armstrong World Industries using hot dipped galvanized steel section, exposed surface with pre coated capping, main tee of size 24 x 32mm at every 1200mm c/c maximum and rotary stitched cross tee of size 24 x 27mm at every 600 mm c/c and sub cross tee of size 24 x 25mm at 1200mm c/c and wall angle of size 19 x 19mm fixed to the periphery of the wall. The above grid is suspended at every 1200mm c/c in both directions using 2.0mm thick prestraigthened GI wire laying DUNE PRIMA Board edge ceiling tiles manufactured by M/s Armstrong World Industries, having RH99, NRC of 0.70 and size 600mm x 600mm x 18mm and having pearl finish over the formed grid complete. cost to be included all cutouts for light fixture smoke detector etc.	sft	540.00		
12	Providing and fixing notice board with 19mm BWR board back of size 3'-0"x4'-0" fixed to wall with necessary brackets and finished with fabric matching with colour and above board edges shall be finished T.W. beading & cover provision provided.	no	1.00		
13	Providing and fixing customer's writing shelf with 19mm BWR board of size 1'3"x4'-0" fixed to wall with necessary brackets and finished with 1mm thick laminate of matching colour and above board necessary pockets/shelves of suitable size to be provided to keep the vouchers and edges shall be finished T.W. beading.	no	1.00		
14	Front Entrance Door: Providing and fixing fully glazed anodised aluminium section of approved size at entrance and other areas with necessary floor spring arrangement as per design and direction etc. Complete including Bank's Monograms of suitable size itching pattern as per direction. The thickness of glass shall be of 12mm.	sft	48.00		
15	Workstation Table: Providing and fixing work station table along with side racks made of 19mm BWR board as per design. The table top shall be as per under mentioned dimensions and the side racks shall be of 1'3"x2'9"top having all necessary arrangements for keeping the computer, accessories, like CPU, printer, key, board, monitors etc. Part of the rack shall be provided with pull out drawer with locking arrangement. All exposed surfaces shall be finished with wooden round beading and finished with melamine polish etc. complete. 1) Workstation top size 2'6"x5'6"	no.	4.00		



16	Vertical Blinds: Providing and fixing venetian Blinds to window, vertical type (4" width) MAC/VISTA make including necessary mechanical system as available colour to match the room decor.	sft	120.00		
17	Manger Table: Providing and making managers; table size of 3'-0"x6'6"x2'6" ht. With 19mm thick BWR board box type as per design with full 12mm thick single glass top .The side rack shall be of 1'-6"x4'x6' drawers as design finished with melamine polish. 1.5mm thick laminates of approved colour including necessary T.W. beading and handles and lock shall be of best quality Godrej make etc. Complete.	no.	1.00		
18	Low height /full ht.Storage OR over head storage: Providing and fixing of low height OR over head (2'-6" & 4'-6" or full ht. as per design) storage cabinate having 450mm/750 mm as per instruction of architect. depth of made out of 19mm th. block board .The exposed surface is to finished with 1.0mm th.laminates as per design of approved shade and the inner surface is painted with two coats of enamel paint of approved colour over one coat of primer. surfaces are to be finished with as per design The work should be completed including fittings like handles,locks etc completely & according to drawing and design including all labour and materials.	sft	85.00		
19	Facede Front Entrance Door: Providing and fixing in position Aluminium composite panel boxing with PVDF coating & LDPE core laminated Eurobond / Altobond/ Alukbond Exterior Grade 4 mm thick with composite of (0.5 mm – 3 mm – 0.5 mm) including fabrication for the same with aluminium sections, required hardware, silicon sealant (Dow corning 789) masking tape, necessary scaffolding etc. as detailed in drawing complete in all respects.	sft	70.00		
20	Chq.Drop Box & suggestion Box: Supplying and erecting cheque drop box (overall size 450 mm x 300 mm x 750 mm) made. of 19mm thick phenol formaldehyde bonded plyboard and the curved portion at top made out of 90 mm x 90 mm C.Pteak wood section. A slit opening of 10 mm x 150 mm is to be provided at the top of the box. An openable shutter of 259 mm x 262 mm size made of 19 mm thick phenol formaldehyde bonded block board is to be provided at 1.50 mm above finished floor level. All the exposed timber surfaces including. all free edges are to be finished with 1 mm thick laminate sheet of combination shade .Inner faces of block board surfaces are to be finished with minimum two coats of synthetic enoma!. paint of approved shade and quality over a coat of approved primer.Rate to include cost of necessary hardware fittings e.g. brass hinges, lock, knob etc. of approved.designand quality.	no	2.00		
21	Challan / Card holder: Providing and fixing card holder as per drawing and direction of architect with 19mm play and 8mm th. Coloured eached and polished glass. The size of the card holder will be 1'-3"x2'-0" fixed in wall . The work include all labour and materials.	no	1.00		

22	Wall Paint work: Wall paint with POP & putty.Sand papering,clearing the surface,applying primer with lambi putty/pop punning to full surface in 3 layers,thereafter applying 3 coats of paint of approved shade & color on walls.roller to be applied on all surface etc complete.jobs to include proper covering of furnitures so as to avoid damage.	sft	3250.00		
23	Electrical Panel Board Cover: Providing and fixing of electrical panel board cover made up of 19mm ply with two shutter at the front having T.W livers as per drawing and design, it allso have furnished with locking arrangement. The exposed surface is finished with 1mm. Th. Laminates and inner surface is finished with two cote of plastic emulsion paint over one coate of primer . The work should be completed including all hardware, material and labour.	sft	28.00		
24	SHUTTER PAINTING				
	Providing and painting two coats of enamel paint of approved shade and colour over one coat of red oxide primer with all cost of materials and labour.	Sft	300.00		
	Total				





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