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REQUEST FOR PROPOSAL- No. ZO/MEERUT/SEC / 01/ 2023 **DATE: 20.09.2023**

Request for Proposal (RFP) from Private Security Agencies (PSAs) for hiring of Three customized cash vans (CCVs) with driver, loader, armed guard(s) at UCO Bank Meerut, Bareilly currency chests & Mathura branch.

RFP Details:

Date of issue of RFP	**20.09.2023**
Last Date, Time and Place for submission of Bid	**11.10.2023,** up to 1700 Hrs at UCO Bank, Zonal office, Meerut, Krishna Plaza, C-2/6, D-Block, Ganganagar, Mawana road, Meerut-250001, UP
Date, Time & venue of Pre-bid meeting	**26.09.2023,** 1100 hrs. at Zonal Office, above mentioned address.
Date, Time & Venue for opening of Technical bid (Part -I) for Preliminary Scrutiny	**12.10.2023**, at 1100 Hrs. at Zonal Office, above mentioned address.
Date, Time & Venue for opening of Financial bid (Part -II)	Will be opened after scrutiny of technical bid.
Address for communication	As above
Tender Fee (non-refundable)	Rs. Two hundred fifty (250/-) for each cash van in the form of DD in favour of UCO bank, Zonal Office, Meerut, payable at Meerut.
Earnest money deposit	Rs. Twelve thousand (12,000/-) for each cash van in the form of DD in favour of UCO bank, Zonal Office, Meerut, payable at Meerut. The bidder exempted for submission of EMD need to provide irrevocable undertaking of non-judicial stamp of appropriate value.
Validity of the tender	Upto four (4) months from the date of opening of the bids.

Note: In case the specified date of submission, pre-bid meeting and opening of Bids is declared a holiday in the State, the RFPs will be received/ opened till the specified time on next working day(s).

Scope of the work / service:-

a) Hiring of three air-conditioned Customized Cash Vans based on Light Commercial vehicle at Meerut, Bareilly currency chests & Mathura branch with below manpower:-
   I. Customized cash van at Meerut currency chest with one Driver, one Armed Guard & one loader from reputed Private Security Agency (PSA) for remittance of cash to and froour various branches under the zone.
   II. Customized cash van at Bareilly currency chest with one Driver & one Loader from reputed Private Security Agency (PSA) for remittance of cash to and fro our various branches under the zone.
   III. Customized cash van at Mathura branch with one Driver, two Armed Guards from reputed Private Security Agency (PSA) for remittance of cash to and froour various branches under the zone.
   IV. In case of need bank can hire the fourth cash van with any of its branch under the zone with requisite manpower on the approved rates for any of the above three, meanwhile current bids are invited only for above 3 three centres. Meanwhile bank can withdraw its offer to hire any of the above three cash vans even after opening of bids, no claim from the bidder entertain for withdrawal of our offer.

b) Cash vans would be hired for minimum monthly usage of 3000 (three thousands) Kilometers and eight (8) hours on a working day.
c) Station of reporting / hiring of cash van would be at above stated currency chests & branch.
d) Initial period of hiring would for two years and subjected to annual review of performance services of PSA.

1. **Eligibility criteria for bidder**:- Applicant bidder should be a Private Security Agency having eligibility as specified in Annexure- I of this RFP, only eligible bidder would be consider for empanelment and evaluation of their price bids.
2. **Required specifications of customized cash vans**:- The offered cash vans should have basic specifications and provided with necessary equipments as specified in the Annexure- II of this RFP.
3. **General Term & conditions**:- Applicant bidder should adhere to the terms and conditions elaborated in the Annexure-III of this RFP, devoid of which the candidature of bidder stand cancelled.
4. **Pre-Bid Meeting:-** Pre-bid meeting would be scheduled as above at our office, interested bidder can attend it at the above venue on schedule date or can submit their queries / suggestions over E-mail

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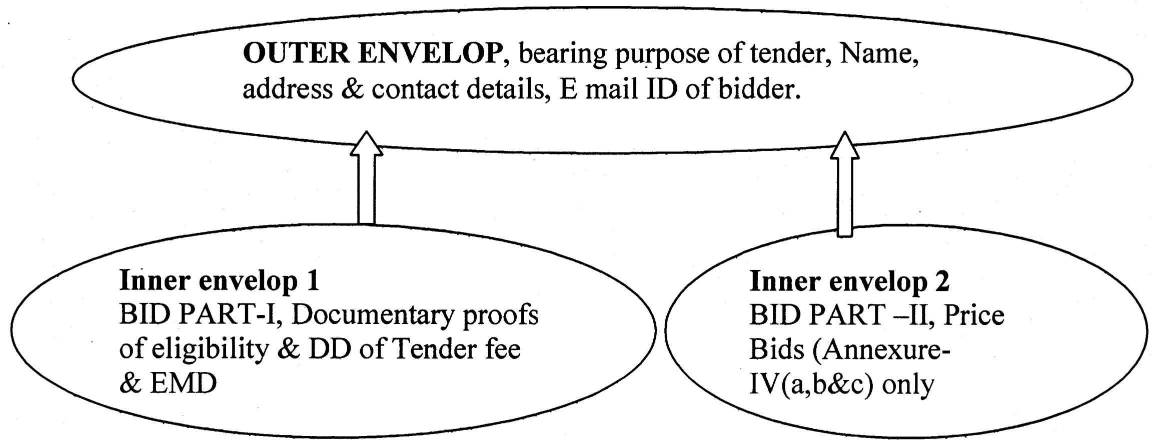
zomeerut.sec@ucobank.co.in on or before date of pre-bid meeting. Meanwhile participation in pre-bid meeting is not mandatory.

5. **Submission of Bids:-** Bids in sealed envelop should be submitted to the UCO Bank, Zonal Office Meerut, Krishna Plaza, C-2/6, D-Block, Ganganagar, Mawana road, Meerut-250001, Uttar Pradesh on or before 1700 hrs of 10th October 2023 in the following manner.
   a) Application should be in a sealed envelope, with superscription 'TENDER DOCUMENTS FOR HIRING OF CASH VANS', this outer envelope should have Part-I (technical bid) in one envelope and Part-II Financial bid in other envelop. Bank can reject the bid if financial bid documents found or any clue of it found /noticed in / with technical bid documents.
   b) **Bid Part I**. Technical bids to include documentary proofs on profile of the company, list of major existing clients, registration number and GST details, copy of Valid PSARA license, PAN, EPF, ESI registration, Registration under DGR (if applicable), contract labour act, Tender fee DD, Earnest money deposit DD/ undertaking, duly signed integrity pact on appropriate non- judicial stamp, work orders showing the last five years services provided in this field, clearance from local police / authorities, type of vehicle offered for services.
   c) **Bid Part II.** It include price bids submitted in prescribed format only, showing the Rates (excluding of GST) per month for minimum usage of customized cash van with required manpower for 3000 Kms in a calendar Month and 8 hrs in a day. Bids should be submitted in format prescribed in Annexure- IV(a) for Meerut centre cash van, in Annexure-IV(b) for Bareilly centre cash van & Annexure-IV(c) for Mathura centre cash van separately, in case it is submitted in any other format, which create ambiguity in the evaluation, it would be treated as invalid bid & not consider for evaluation.
   d) **Packaging of tender documents**



6. **Evaluation of Bids**

Bid Part –I Technical bid will be evaluated to ascertain the eligible bidder as per eligibility criteria for agencies providing services as per Annexure – I.

Bid of any of the bidder can be cancelled on account of non-submission of required documents, EMD/ undertaking, Tender fee or non fulfilment of any terms mentioned in RFP. If Bank satisfied with Part-I bid of the bidder, then only Part-II (Price) bid of that bidder consider for evaluation.

Bid Part-II – Price bid of only technical bid qualified/ eligible bidders will be opened for evaluation & selection of L-1 bidder(s). Comparative evaluation of the bids will be done on the basis of rate quoted by bidder in Annexure –IV (a, b, c) of Price bid separately. Cost of service per cash van and decision of lowest bid(s) (L-1) would be done as formulated in annexure-IV (a, b & c) separately.

Bank reserves the rights to reject any/all bids without assigning any reason thereto. Representative of the bidder can attend the bid evaluation process.

For any other queries, bidder may contact the **Security Department, Zonal Office, Meerut** on 0121-3500089, email zomeerut.sec@ucobank.co.in on working days between 10 A.M. to 5 P.M.

ZONAL MANAGER
UCO BANK, ZONAL OFFICE, MEERUT
KRISHNA PLAZA, C-2/6, D-BLOCK, GANGANAGAR,
MAWANA ROAD, MEERUT-250001, UTTAR PRADESH

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Enclosure:- Above specified Annexures - I (eligibility criteria for PSA), II (specification of customized cash van), III (general terms & conditions of RFP), IV(a, b & c) (format for submission of price bids), V (Integrity pact to be signed with bidder on appropriate non judicial stamp).

ANNEXURE- I

ELIGIBILITY CRITERIA FOR BIDDER PSA FOR PROVIDING CUSTOMIZED CASH VAN (CCV)

A) Bidder providing Customized Cash Van (CCV) should be a Private Security Agency (PSA).

B) Bidder PSA have been in the business of providing cash van services with manpower to PSB/ PSU/ RBI/ Govt. organisations for the last five years as on 30th September 2023. Submit copies work order/ contracts issued by PSB/PSU/RBI/Govt. Organisations with part-I bid, establishing the five years of experience in the similar services. *(submit proof with Part –I)*

C) Bank can confirm the genuineness of work orders submitted as proofs of the experience and your performance for the same from your clients. In case you services found unsatisfactory against any of the work, your bid would be treated as ineligible.

D) Bidder PSA should be in a position to provide tailer-made cash van fitted with collapsible grill partition, alarm system, CCTV, Fire extinguisher, real time GPS tracker along with driver, detailed specification of CCV shown in annexure-II. Bidder PSA should be in a position to provide driver, armed guard(s), loader as required by the bank.

E) Bidder PSA should have valid license in its name under Private Security agency (regulation) act-2005 (PSARA) in the state of Uttar Pradesh. *(submit proof with Part –I)*

F) PSA should have a credible supervisory infrastructure and network for provision of maintenance of CCVs as also for follow up with law enforcing agencies.

G) PSA should have a Certificate of Registration with Registrar of Companies or Registrar of Firms or have a letter of proprietorship. *(submit proof with Part –I)*

H) PSA should provide the latest IncomeTax Assessment Order and PAN Number.*(submit proof with Part –I)*

I) PSA should provide the latest Audited Balance Sheet *(submit proof with Part –I))*.

J) PSA should provide duly signed integrity pact as per annexure- V of this RFP on appropriate non-judicial stamp. *(submit proof with Part –I))*.

K) PSA should be registered with Shops & Establishment Act and provide latest Certificate for ESI Corporation *(submit proof with Part –I)*.

L) PSA should provide the latest certificate for EPF Organisation under EPF and Misc provision Act 1952 if applicable as per criteria of number of employees held. *(submit proof with Part –I)*.

M) PSA should be registered with the Govt. under the Contract Labour Act (Regulation & Abolition) 1970 *(submit proof with Part –I)*.

N) PSA should be registered under the appropriate authority for GST. *(Submit proof with Part –I)*.

O) Due weightage shall be given if PSA is sponsored/registered with the Directorate General of Resettlement, Ministry of Defence, RK Puram, New Delhi and is a provider of services to PSBs and PSUs (submit proof with Part -I bid).

P) There is no scope to Service Provider for further sub-contract of this job.

Q) All employees, manpower to be attached with CCV should be in the registered pay roll of the service provider with all statutory obligations.

R) The PSA shall obtain the adequate health and life Insurance policy in respect of the driver, loader & armed guard(s) deployed with the cash van, through own arrangement or through ESIC. The copy of such Insurance(s) should be submitted to the bank by the PSA.

S) PSA should have fidelity insurance for its entire staff attached with CCVs for an amount not less than five crore, a copy of it should be provided at the time of execution of agreement.

T) PSA should have ability to commence service within 30 days from date of placement of order.

U) Bid would be adjudged as INELIGIBLE in case the documentary proofs as required above are not provided with Part-I Bid.

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ANNEXURE II

CUSTOMIZED CASH VAN (CCV) SPECIFICATIONS

Customized Cash Vans provided by the PSA should meet the following criteria:-

Vehicles should be the customized form of Light commercial vehicle having separate passenger and cash compartment.

1. Comprehensive Insurance of the cash van against all risk for all of the five passengers.
2. It should be roadworthy, air-conditioned and not **more than 03 years old on** the date of commencement / renewal of the agreement.
3. The CCV should have the compartment for storing cash, physically separated and locked from the passenger compartment unit.
4. The cash compartment should be inaccessible from outside the van unless operated internally through manual or electronic lock and cash compartment is specially reinforced with steel with only one door and grill gate.
5. The entrance of the cash compartment shall be from the rear side to ensure proper visibility, operational feasibility and CCTV surveillance.
6. All windows and wind screen should have wire mesh protection of not more than one square inch and each window mesh should have a circular port-hole of six inches diameter for use of weapons.
7. Alarm system with GSM based auto-dialer & motorised siren should be provided with activation points near guard, driver and rear cabin.
8. Cash cabin should have provisions to lock at least 7 or 8 boxes with floor of CCV through secured chains.
9. Cash van should have a fire extinguisher and a first aid box.
10. Cash van should be provided with a functional cellular / mobile phone connection.
11. There should be a secure partition between driver's cabin and cash box area.
12. Vehicle should contain adequate fuel and be available at minimum notice as per timings laid down by the bank.
13. The cash van should have anti theft / burglary central locking system for side and rear doors (as in case of cars).
14. All essential features of an efficient vehicle requiring minimum maintenance and providing maximum driving and riding comfort.
15. Should conform to local laws stipulated by transport department and other government bodies as well as pollution norms.
16. Cash Van should have GPS (Global positioning System) with ignition immobilization facility, geo fencing, and additional indication of the nearest Police station in the corridor for emergency.
17. Cash van should have CCTV with at least 5 days backup and three cameras installed in front, rear and inside of cash cabin.
18. CCV shall have tubeless tyres, ground clearance not less than 190 mm, with engine capacity not less than 2200 CC and can accommodate at least five passengers.

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Annexure-III

General Terms & Conditions of the RFP and proposed contract

1. **Antecedent check of personnel attached with cash van:-** Personnel employed /engaged by the PSA should have undergone proper 1) antecedent check, 2) Police clearance certificate from his local police station, 3) residence verification for last three years by PSA itself, 4) previous employer check through own resources of PSA, 5) Adhaar verification of each of the personnel through biometric imprints from Unique Identification Authority of India, 6) Credit history check of each of the personnel should be done by PSA to ensure that wilful credit defaulters are not appointed or engaged for cash transportation activities, 7) PSA should obtain a fidelity insurance in respect of every personnel engaged for cash transportation.
2. **Training & certification of personnel:-**Every personnel engaged in cash transportation activity should be imparted with refresher training once in every two years and certified for operational safety in respect of the duty / job allotted to them.
3. **Cancellation of Bid / Tender process:-** Bank reserves right to cancel the Tender process or Bid of any bidder without assigning any reason thereof at any time. Bank can cancel bid of any of the bidder in following circumstances

a) Bid received after scheduled last date & time.
b) Bid documents not received as prescribed in point no. 5 (submission of bids) of RFP (part I / part II of bids).
c) Financial bid is not in prescribed format / create ambiguity in ascertaining the rates offered by the bidder.
d) Earnest Money in prescribed form or undertaking on non-judicial stamp (if applicable) not submitted with bid documents Part-I.
e) Tender fee (non-refundable) not submitted with Part-I bid documents. In case PSA is exempted for submission of Tender fee by govt. guidelines, PSA need to provide documentary proofs for their exemption for submission of tender fee.
f) Required documents as prescribed in Annexure - I & specified against bid part- I not submitted with part –I of Bid documents.
g) Conditional Bids would be rejected.
h) If bidder not complied on the any other terms mentioned in this RFP.

4. **Evaluation of Bids**

Part –I Technical bid will be evaluated to ascertain the eligible bidder as per eligibility criteria for agencies providing services as per Annexure – I.

Bid of any of the bidder can be cancelled on account of non-submission of required documents or non-fulfilment of any terms mentioned in RFP.

Part-II – Price bid of only technical bid qualified/ eligible bidders will be opened for evaluation & selection of L-1 bidder. Comparative evaluation of the bids will be done on the basis of rate quoted by bidder in Annexure – IV(a, b & c) separately, of Price bid. Cost of service per cash van and decision of lowest bid (L-1) would be done as formulated in annexure-IV (a, b & c) separately. Representative of the bidder can attend the bid evaluation process.

5. **Allotment of work/ services**

Work would be allotted to lowest one (L-1) bidder (s) for each cash van & Bank reserve the right to negotiate with Lowest one (L-1) bidder(s).

6. **Period of the Work/ contract.**

Work would be allotted to selective bidder(s) for two years, subjected to annual review of performance. No escalation in rates of services/ contract will be permitted during the period of agreement. Hence it is advisable to quote the rates for services anticipating the prices of fuel, maintenance cost of vehicle, minimum wages of central govt. for hired manpower during the period of proposed contract. Work / contract can be terminated at any time without assigning any reason by Bank on **30 DAYS** notice.

7. **Earnest Money deposit**

Bidder should submit EMD of ₹ 12000/- (Twelve thousand) per cash van i.e. ₹ 36000/- thirty six thousands if applying for three cash vans in the form of Demand Draft in the name of UCO Bank Zonal Office, Meerut Payable at Meerut with Part-I bid documents. In case bidder is eligible & seeking exemption from submission EMD, bidder has to submit an undertaking on appropriate non-judicial stamp declaring that *'he/ they will not refuse to execute the purchase order/ contract if awarded by the Bank, in case he/they fails to execute the work order on schedule time, bank may take action against him/them as deemed suitable by bank'.*

EMD of the selected bidder will be held till commencement of services and submission of Performance security by him, EMD of rest of the bidders will be returned after completion of tender process.

EMD of the selected bidder can be forfeited in following case.

- PSA fails to commence the services of cash vans in 30 days of issuance of work order as per terms of RFP.
- Revocation of the tender or increasing the rates after opening of the tender and before expiry of the validity of tender.

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- Refusal of the PSA to execute the agreement or not complying with the contractual terms & conditions after awarding of the contract.

8. **Performance security deposit**
Interest free Performance security deposit / performance bank guarantee equivalent to one month charges per cash van should be provided at the time of execution of agreement.
Performance security can be forfeited in case bidder fails to comply on any of terms mentioned in RFP & agreement for services or information provided by them in tender documents emerges as false at any point of time during period of agreement. Or in any event as mentioned in below mentioned point 9,10,11 & 12 of this RFP.

9. **Standard of services & conduct of PSA engaged personnel during the period of contract and terms of penalties for defaults.**

a) In case at any point of time during the agreement period, it has been observed by linked branch officials / security officer that the standard of services provided is not of the level as expected for secure & safe transportation of bank's assets, then bank can impose penalty equivalent to Rs. 1000/- per instance or terminate the agreement with forfeiture of Performance security deposit.

b) If linked branch official / security officer at any point of time during duty hours observe that PSA engaged staff is not obeying timing /schedule , not in prescribed uniform , gunman not having their weapon with them in functional condition, holding gun with invalid gun license, misbehave by PSA engaged staff with bank official, in that case bank can deny for taking services of that particular staff with cash van, PSA has to arrange his reliever on urgent basis, in addition to this bank can impose penalty of Rs. 1000/- for each instance of such default.

c) In case at any day PSA fails to provide, run CCV, driver or any engaged staff, the bank will remit the cash under own arrangement or not able to remit cash, double the pro rata charges = 2X monthly charges / 24 days) will be debited from PSA's bill of that month.

d) In case at any day PSA engaged manpower with CCV(loader, Armed guard) absent from duty and PSA not provided their substitute on scheduled time and bank move the CCV with their own manpower in place of absent person , a penalty of Rs. 1000/- per absent person per day would be deducted from that month billing amount.

e) In case the standards / specifications of CCV depreciate below the level as expected as per annexure-II, then penalty of Rs. 1000/- can be imposed on PSA for each day delay in removing such depreciations/ defaults/ making/ replacing CCV as per standards prescribed in annexure - II .

f) CCV should be adequately fuelled before commencement of journey/ reporting to branch, in case CCV is delayed, hold up on account of insufficiency of fuel a penalty of Rs. 1000/- for each instance of such default would be imposed on PSA & delayed period would be deducted from that day working hours.

Penalties on the above mentioned defaults would be debited from that month's charges.

10. **The PSA shall ensure that:-**

a) The CCVs shall be placed at the time and place appointed by the bank fully equipped as per specification enumerated in Annexure-II of RFP and fit to perform duties. Timings and place will be laid down in the work order.

b) The driver, loader & guard of the CCVs will be properly verified by the local police. They should carry tamper proof photo identity cards issued by the PSA and wear prescribed uniform. A copy of the police verification report will be provided to the bank in respect of all staff provided by the PSA.

c) At no point of time during the prescribed duty hours, PSA staff will leave their place of duty. The PSA shall arrange to send a relief/substitute wherever the regular driver / guard/ loader is (are) absent or on leave. The relief / substitute shall also be a person duly verified by the police & PSA both.

d) The PSA shall provide a "Checking Register" with each CCV site for the purpose of checking carried out by the PSA and Bank.

11. **The PSA shall**

a) Maintain up-to-date record of driver / guard/ loader as per Shops & Establishment Act and will discharge all obligations under various Labour Laws viz. EPF Act, ESI Act, Gratuity, Bonus Act, Workmen's Compensation Act, Contract Labour (Regulation & Abolition Act) etc. or under any other State/Union Legislation in respect of driver/guard/loader engaged by the PSA.

b) Take full responsibility of all acts of commission and/or omissions by their driver/guard/ loader or any injury or mishap caused during the course of transport or during rendering the service and will meet all liabilities arising out of such situations.

c) Change the driver/guard/ loader immediately on instructions from the bank if the performance of a particular driver/guard/loader is not acceptable or found physically/medically unfit and decision of the bank shall be final in this regard.

d) **Be absolutely responsible for the payment of salary, all other statutory obligations for driver/guard/loader (or their dependents), on account of salary/wages, bonus, arrears, employment/ termination benefit compensation as per applicable minimum wages of Central sphere or other claim whatsoever under Workmen's Compensation Act or any other law and the bank has no connection in relation to such matters.**

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e) **As principal employer bank will deduct the amount from the payment of PSA, if any dispute arise regarding payment of wages etc. as per contract labour act,1970 & industrial dispute act, 1947.**

f) In case of any mishap/injury sustained by the driver/guard/ loader of whatsoever nature (Minor /major / fatal including death during the course of their duty) the responsibility of medical expenses & granting compensation, if any, on that count will be that of the PSA and not of the bank.

g) If for any reason, compensations, costs etc., are paid by the bank, the same shall be reimbursed by the PSA to bank without any demur, with interest at the rate 15% p a.

h) In the event of theft, robbery, dacoity or pilferage of the Bank's property or materials, the PSA shall actively assist the bank for the investigation of the case and if negligence/collusion of driver / guard / loader is established, such loss due to theft etc. is to be made good by the PSA. PSA agrees to indemnify such loss, irrespective of the fact that such risk might have been insured.

i) In case of any property loss/injury to any one of bank's staff due to negligence of the PSA driver/guard/ loader or due to dereliction of duty or in- attentiveness or negligence of the driver/guard/loader, all liabilities arising out of such incident will be fully met by the PSA. PSA agrees to indemnify the loss.

j) Furnish the names and permanent and local addresses of the driver, loader and security guard being posted for the above purpose from time to time along with their latest photographs, thumb impression and signatures.

k) Furnish the proof of having paid the wages, provident fund contributions and other legal liabilities to the driver, loader and security guard engaged by them **as per applicable <u>minimum wages of Central sphere</u>** , within one week of the disbursement of wages to them. If proof is not tendered, the bank may not reimburse the payment due to the PSA.

12. The PSA's Indemnity and Assurance

a) The PSA hereby expressly agrees to indemnify the Bank and keep the Bank indemnified against all loss, liability or obligation arising out of its conduct or that of any of the personnel including its owner(s), director(s), partner(s), employee(s) and representative(s) in connection with the service.

b) The PSA further agrees to provide an interest free Security Deposit equivalent to one month's charges per cash van. Their deposit shall be returned on termination of the contract.

c) The PSA shall take and service the policy of fidelity insurance in respect of driver, loader and guard(s) provided and comprehensive / 3^{rd} party insurance for CCV at its own cost and furnish a copy to the Bank.

13. Contract can be terminated in the event of :

a) Any of the PSA representations and undertakings being or becoming incorrect or untrue.

b) Breach by the PSA to observe any of the terms and conditions contained herein or under any of the letters of request and authorization issued by the Bank in pursuance hereof or under any other agreement entered by the PSA or any of its personnel (including its owner(s), director(s), partner(s), employee(s) and representative(s) and Insolvency or bankruptcy of the PSA or any of its personnel including its owner(s), director(s), partner(s), employee(s) and representative(s).

c) Bank can terminate the contract at any point of time by giving 30 days notice to PSA on their registered address. No compensation would be paid by bank to PSA for such termination of contract.

d) If PSA fails to maintain the standard of services or fails to render the services as per terms of RFP & proposed agreement.

e) If at any point of time the regulatory authority (RBI), Govt. Of India , Hon'ble court issue any directions regarding cash transportation activities, which contradict with terms of our existing contract.

14. The PSA shall not assign the rights or obligations hereunder, unless permitted by the Bank.

15. The Bank may assign its rights and obligations hereunder in its sole discretion.

If termination in contract done on account of default from the side of PSA in complying the terms of RFP & agreement, the performance security stand forfeited.

DECLARATION

The information provided by the bidders in response to this Request for Proposal (RFP) will become the property of the Bank and will not be returned. The Bank reserves the right to amend, rescind or reissue this RFP. The Bank also reserves its right to accept or reject any or all the responses to this RFP without assigning any reason whatsoever without cost or compensation therefore. The Bank will evaluate the proposals by following such methods, criteria and rationale which, in its opinion, are in the best interest of Bank.

DISCLAIMER

While the document has been prepared in good faith, no representation or warranty, expressed or implied, is or will be made, and no responsibility or liability will be accepted by UCO Bank or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP is not an offer by UCO Bank, but an invitation for bidder's response. No contractual obligation on behalf of UCO Bank, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of UCO Bank and the bidder.

Annexure –IV (a)

FORMAT FOR SUBMISSION OF PRICE BID (no other format for submission of bids is acceptable)

Bids for hiring of customized cash van (CCV) at Currency chest Meerut with one driver, one loader , one armed guard for minimum monthly usage of 3000 Kms (three thousands kilometres) and eight hours on bank's working day.

Serial no.	**Aspects of Service**	**Code for aspects of services**	**Quoted Rates for each aspect (INR) excluding GST**
1	Air conditioned Cash van with one driver, one Armed guard & one loader.	A	
2	Extra running kilometre charges beyond 3000Kms. > Rs./Km	B	
3	Charges for extra working hours beyond 8 hrs in a day per person. > Rs. per hour	C	

Rates for additional/ on-demand services to be quoted in this format. It would be negotiable & not consider in comparative evaluation of price bids

Serial no.	**Aspects of Service**	**Quoted Rates for each aspect (INR) excluding GST**
1	Charges for Night halt at other place than Meerut. >Rs. per night per person	
2	Monthly Charges for the services of one armed guard(if required by bank in future)	

Note:-Decision of lowest bid would be made on collective evaluation of the rates quoted by bidders against service aspect code A, B & C of services serial no. 1, 2 & 3 as elaborated herein below. While rate quoted for additional services would be negotiable and not consider for comparative evaluation.

Factors for comparative evaluation of the bids for finding the cost of service per cash van & lowest bid would be as follows:-

SINGLE unit charges for Air conditioned Cash van with one driver, one Armed guard & one loader for 3000 kms and 8 hours daily usage(service code-A) plus HUNDRED units of charges for extra kilometre running beyond 3000 kms (service code-B) plus THREE unit of charges quoted for extra working hour per person (service code-C).

Numerical elaboration:- Cost of services per cash van = 1A+ 100B+ 3C

NB:- Bid submitted in any other format, conditional bid would be rejected.

We as Bidder confirm that above rates are quoted keeping in view of the cost of fuel, maintenance of vehicle & payment of minimum wages as per central govt. for hired manpower during the complete period of proposed contract.

(Signature & Seal of the bidder)

Name of the bidder

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Annexure –IV (b)

FORMAT FOR SUBMISSION OF PRICE BID (no other format for submission of bids is acceptable)

Bids for hiring of customized cash van (CCV) at Currency chest Civil Lines Bareilly with one driver & one loader, for minimum monthly usage of 3000 Kms (three thousands kilometres) and eight hours on bank's working day.

Serial no.	**Aspects of Service**	**Code for aspects of services**	**Quoted Rates for each aspect (INR) excluding GST**
1	Air conditioned Cash van with one driver & one loader.	A	
2	Extra running kilometre charges beyond 3000Kms. > Rs./Km	B	
3	Charges for extra working hours beyond 8 hrs in a day per person. > Rs. per hour	C	

Rates for additional/ on-demand services to be quoted in this format. It would be negotiable & not consider in comparative evaluation of price bids

Serial no.	**Aspects of Service**	**Quoted Rates for each aspect (INR) excluding GST**
1	Charges for Night halt at other place than Bareilly in Rs. per night per person	
2	Monthly Charges for the services of one armed guard(if required by bank in future)	

Note:-Decision of lowest bid would be made on collective evaluation of the rates quoted by bidders against service aspect code A, B & C of services serial no. 1, 2 & 3 as elaborated herein below. While rate quoted for additional services would be negotiable and not consider for comparative evaluation.

Factors for comparative evaluation of the bids for finding the cost of service per cash van & lowest bid would be as follows:-

SINGLE unit charges for Air conditioned Cash van with one driver, one Armed guard & one loader for 3000 kms and 8 hours daily usage(service code-A) plus HUNDRED units of charges for extra kilometre running beyond 3000 kms (service code-B) plus THREE unit of charges quoted for extra working hour per person (service code-C).

Numerical elaboration:- Cost of services per cash van = 1A+ 100B+ 3C

NB:- Bid submitted in any other format, conditional bid would be rejected.

We as Bidder confirm that above rates are quoted keeping in view of the cost of fuel, maintenance of vehicle & payment of minimum wages as per central govt. for hired manpower during the complete period of proposed contract.

(Signature & Seal of the bidder)

Name of the bidder

यूको बैंक UCO Bank Zonal Office Meerut

Annexure –IV (c)

FORMAT FOR SUBMISSION OF PRICE BID (no other format for submission of bids is acceptable)

Bids for hiring of customized cash van (CCV) at Mathura branch with one driver, two armed guards for minimum monthly usage of 3000 Kms (three thousands kilometres) and eight hours on bank's working day.

Serial no.	Aspects of Service	Code for aspects of services	Quoted Rates for each aspect (INR) excluding GST
1	Air conditioned Cash van with one driver, two Armed guards.	A	
2	Extra running kilometre charges beyond 3000Kms. > Rs./Km	B	
3	Charges for extra working hours beyond 8 hrs in a day per person. > Rs. per hour	C	

Rates for additional/ on-demand services to be quoted in this format. It would be negotiable & not consider in comparative evaluation of price bids

Serial no.	Aspects of Service	Quoted Rates for each aspect (INR) excluding GST
1	Charges for Night halt at other place than Mathura.>Rs. per night per person	
2.	Monthly Charges for the services of one loader (if required by bank in future)	

Note:-Decision of lowest bid would be made on collective evaluation of the rates quoted by bidders against service aspect code A, B & C of services serial no. 1, 2 & 3 as elaborated herein below. While rate quoted for additional services would be negotiable and not consider for comparative evaluation.

Factors for comparative evaluation of the bids for finding the cost of service per cash van & lowest bid would be as follows:-

SINGLE unit charges for Air conditioned Cash van with one driver, one Armed guard & one loader for 3000 kms and 8 hours daily usage(service code-A) plus HUNDRED units of charges for extra kilometre running beyond 3000 kms (service code-B) plus THREE unit of charges quoted for extra working hour per person (service code-C).

Numerical elaboration:- Cost of services per cash van = 1A+ 100B+ 3C

NB:- Bid submitted in any other format, conditional bid would be rejected.

We as Bidder confirm that above rates are quoted keeping in view of the cost of fuel, maintenance of vehicle & payment of minimum wages as per central govt. for hired manpower during the complete period of proposed contract.

(Signature & Seal of the bidder)

Name of the bidder

Zonal Office Meerut
यूको बैंक
UCO Bank

ANNEXURE-V

INTEGRITY PACT
(On appropriate non- judicial stamp)

UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at 10 Biplabi Trailokya Maharaj Sarani, Kolkata-700001 and one of its Zonal Office at, Meerut, Krishna Plaza, C-2/6, D-Block, Ganganagar, Mawana road, Meerut-250001, Uttar Pradesh, India hereinafter referred called "Bank" of the "ONE PART"

And

M/S ....(Name and address of the vendor company) (herein after called "The PSA" which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its heirs, administrators, executors, representatives and assignees of successors in office) of the "OTHER PART"

Preamble

The Bank intends to award, under laid down organizational procedures, contract/s for hiring of customized cash vans. The Bank values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its "The PSA"

In order to achieve these goals, the Bank will appoint an independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Bank.

1. The Bank commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

a. No employee of the Bank, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b. The Bank will during the tender process treat all Bidder(s) with equity and reason. The Bank will in particular, before and during the tender process, provide to all Bidders (s) the same information and will not provide to any Bidders (s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.

c. The Bank will exclude from the process all known prejudiced persons.

2. If the Bank obtains information on the conduct of any of its employees which is criminal offence under the IPC/PC Act, or it/if there be a substantive suspicion in this regard, the Bank will inform the Chief Vigilance Office and in addition can initiate disciplinary actions.

Sections 2 – Commitments of the Bidder (s)/Contractor(s)

1. The bidder(s) /contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

a. The Bidder(s) contractor(s) will not directly or through any other persons of firm, offer promise or give to any of the Bank's employees involved in the tender process of the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to in order to obtain in exchange any advantage or during the execution of the contract.

b. The Bidder(s) /Contractor(s) will not enter with other Bidders into any undisclosed agreement of understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act, further the Bidder(s) / contractors will not use improperly for purposes of competition or personal gain, or pass on to others, any information or document provided by the Bank as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s) / Contractor (s) of foreign origin shall disclose the name and address of the Agent/representatives in India, if any. Similarly the bidder(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign Banks, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Further, as

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mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.

e. The Bidder(s)/Contractor(s) will when presenting his bid, disclose any and all payments he has made is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

2. The Bidder (s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3: Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Bank is entitled to disqualify the Bidder (s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings".

Section 4 : Compensation for Damages

If the Bank has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Bank is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.

If the Bank has terminated the contract according to Section 3, or if the Bank is entitled to terminate the contract according to Section 3, the Bank shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value of the amount equivalent to Performance Bank Guarantee.

Section 5 : Previous Transgression

The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anti corruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.

If the bidder makes incorrect statement on this subject he can be disqualified from the tender process and action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealings".

Section 6 : Equal treatment of all Bidders/Contractors.

The Bidder (s)/Contractor(s) undertake(s) to a commitment in conformity with this Integrity Pact, and to submit it to the Bank before contract signing.

The Bank will enter into agreements with identical conditions as this one with all bidders & contractors

The Bank will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 : Criminal charges against violation Bidder(s)/Contractor(s).

If the Bank obtains knowledge of conduct of a Bidder, Contractor or of an employee or a representative or an associate of a Bidder, Contractor which constitutes corruption, or if the Bank has substantive suspicion in this regard, the Bank will inform the same to the Chief Vigilance Officer.

Section 8 : Independent External Monitor/Monitors

The Bank appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairman & Managing Director, UCO Bank.

The Bidder(s)/Contractor (S) accept that the Monitor has the right to access without restriction to all project documentation of the Bank including that provided by the Contractor.

The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder (s)/Contractor(s)/Subcontractor(s) with confidentiality.

The Bank will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Bank and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

As soon as the Monitor notices, or believes to notice, a violation of this agreement he will so inform the Management of the Bank and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act, in a specific manner refrain from action or tolerate action.

The Monitor will submit a written report to the Chairman & Managing Director, UCO Bank within 8 to 10 weeks from the date of reference or intimation to him by the Bank and should an occasion arise, submit proposals for correction of problematic situations.

Monitor shall be entitled to compensation on the same terms as being extended to / provided to Independent Directors on the UCO Bank.

If the Monitor has reported to the Chairman & Managing Director, UCO Bank a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman & Managing Director, UCO Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

The word "Monitor" would include both singular and plural.

Section 9 – Pact Duration.

This pact begins when both parties have legally signed it, if expires for the contractor 10 months after the last payment under the contract, and for all other Bidders & Months ---- the contract has been awarded.

If any claim is made lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Chairman and Managing Director, UCO Bank.

Section 10 – Other provisions

This agreement is subject to Indian Law, Place of performance and jurisdiction is the Registered Office of the Bank i.e. Meerut, UP.

Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

If the Contractor is partnership or a consortium, this agreement must be signed by all partners or consortium members.

Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intensions.

____
(For & on behalf of the Bank)
(Office Seal)
Place____________
Date____________
Witness : (Name & Address)

____
(For & On behalf of Bidder/Contractor)
(Office Seal)
Place____________
Date____________
Witness : (Name & Address)

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