



UCO BANK
(A Government of India Undertaking)
Zonal Office, I Floor, Vijay Towers
No.22, Father Randy Street
R.S. Puram
COIMBATORE – 641 002

PREMISES REQUIRED

Bank desires to take premises on rent having 1200 -1500 sq ft of carpet area inclusive of space for ATM on Ground Floor only at **MADURAI for our K. Pudur Branch.**

The details may be collected from the above mentioned address or can be downloaded from our Bank's web Site at www.ucobank.com

The last date of application in sealed cover on prescribed format is 19.01.2016.




Zonal Manager

Annexure 2 (B)

UCO BANK
ZONAL OFFICE, COIMBATORE

REQUIREMENT OF OFFICE/BRANCH PREMISES

Offers in two separate sealed covers containing technical details and financial details on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 10/15 years or more) their readily available premises in Madurai K. Pudur area at the following places with the following requisite details.

Branch / Office	Preferred location	Carpet Area (Sq ft.)
Madurai K. Pudur	Madurai K. Pudur	1200-1500

The following terms & conditions should be complied with, while submitting the offer for the proposed premises:

- Applicant will be required : (i) to provide proof of ownership along with application and (ii) NOC for opening of bank/ATM from Competent Authority at their own cost at the time of finalization. **Technical Bid submitted without NOC for opening of Bank/ATM from Competent Authority will be summarily rejected.**
- The offerer must have a clear title to the property.
- Premises should preferably be located on **ground floor**. There could be few exceptions like premises in Malls, Shopping Centre etc. where infrastructure facilities like lifts, escalators are available.
- The premises must be suitable from the security point of view and have all basic amenities such as adequate sanitary arrangements, water and electricity, natural light and ventilation.
- The premises structure should be strong enough to bear the weight of Strong Room, Strong Room Doors, Safe & Lockers Cabinet. Construction for Strong Room as per Bank's specification should be done by the Landlord.
- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of Lease Deed.
- The offerer should bear all the taxes, non-conforming/misuse charges, cesses etc. if imposed, related to the premises.
- The offerer is to provide space for Generator Set, Toilets and Parking space, V-SAT Antenna, Solar System (at Roof Top), free of cost.
- The offerer is to provide three-phase power connection with minimum power load of 10 KVA for the purpose.
- Offers from the owners of the premises, only, shall be entertained.

Contd.....2




: 2 :

The cover containing technical detail should be marked **envelope no. 1 and super scribed with Technical Bid** and the cover containing financial details should be marked as **envelope no. 2 & super scribed with Financial Bid**. Both these covers duly sealed should be put up in the third cover super scribed with **“Offer of Premises for UCO Bank Madurai K. Pudur”** and it should also bear the name, address and contact number of the offer on all the three envelopes. The third cover duly sealed should be addressed to the Zonal Manager, UCO Bank, Zonal Office, I Floor, Vijay Towers, No.22, Father Randy Street, R.S. Puram, Coimbatore – 641002, TamilNadu.

The offer as above should be submitted in the bank’s prescribed format only which may be obtained from Zonal Office, Coimbatore or downloaded from Bank’s website.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

No brokerage will be paid by the bank.


Zonal Manager
Coimbatore Zone

05.01.2016

Encl: Details of formalities and documents required for premises.
Part-I form for Technical Bid
Part-II form for Financial Bid



: 3 :

Details of formalities and documents required for premises.

(Advertisement dated 05.01.2016)

- Submit your offer in enclosed quotation form in two separate sealed covers. Please ensure to submit the same to our office latest by 18.01.2016.
- While filing the quotation forms, please ensure to follow below mentioned instructions:
 - ❖ Submit copy of ownership document along with technical Bid.
 - ❖ You have to submit copy of “NOC” from **competent authority specifically containing permission of opening of Bank with ATM.**
 - ❖ Fill up all the information asked for in the enclosed form itself.
 - ❖ Do not quote rent / sale price any where in Part I of the form
 - ❖ In case you desire to stipulate any term and condition, the same should be mentioned in Part I of the form.
 - ❖ Each part should be kept in a separate cover and the cover containing technical details should be marked “**Envelope No.1 – Technical Bid**” and the cover containing financial details should be marked “**Envelope No.2 –Financial Bid**”. Both these covers, duly sealed, should be put in a 3rd cover super scribed with “**Offer of Premises for UCO Bank, Madurai K. Pudur**”.
 - ❖ All the three envelops should also bear the name and address, phone no./mobile no. of the offerer.
 - ❖ Separate applications as per prescribed proforma, duly filled, signed & sealed, be submitted in respect of each offer. This is applicable for both the bids i.e. Technical & Financial e.g. if any offerer is interested for two offers, he/she/they should submit two separate sealed covers each for Technical & Financial bids (2 nos. for Technical & 2 nos. for Financial Bids) and do the needful as described.
 - ❖ The 3rd cover, duly sealed, should be addressed to the Zonal Manager, UCO Bank, Zonal Office, I Floor, Vijay Towers, No.22, Father Randy Street, R.S. Puram, Coimbatore – 641 002.

Please note that Quotation submitted in other format/paper will not be entertained by the Bank and such offers will be liable for rejection. Bank reserves the right to accept any offer and reject any/all offers without assigning any reason.

Encl. Quotation form in two parts.



Annexure-3

PART-I: TECHNICAL BID FOR MADURAI K. PUDUR BRANCH
(MUST BE MENTIONED ON ENVELOPE ALSO)

Zonal Manager
Zonal Office
UCO Bank
I Floor, Vijay Towers
No.22, Father Randy Street
R.S. Puram
Coimbatore - 641002

Dear Sir,

The details of space which I/we offer to lease out to the Bank are as under:

- 1) Name of owner/s :
- 2) Share of each owner, if any, under joint ownership :
- 3) Location :
 - a) Name of the building :
 - b) Number of street :
 - c) Ward/ Area :
- 4) Building
 - a) Type of bldg. : (Residential/Commercial/Industrial/Mixed)
: **Attach proof**
 - b) Size of Plot _____ sqft., Front Road Width _____ sqft.,
 - c) Type of building (Load bearing/RCC/framed structure)
 - d) Clear floor height from floor to ceiling:
 - e) Rentable Carpet area offered to Bank
- Ground Floor/ First Floor (in exceptional cases)
 - f) Specification of construction -
 - 1) Floor
 - 2) Roof
 - 3) Walls
 - 4) Doors and Windows
 - 5) Are M.S. Grills provided to windows? Yes/No



Annexure 3 contd....

- | | |
|---|--------|
| g) Running water facility available | Yes/No |
| h) Sanitary facilities available | Yes/No |
| i) Electricity supply with separate meter available | Yes/No |
| j) Parking facility | Yes/No |

I/We agree to execute Lease Deed in Bank's standard format.

My/Our offer will be valid for next three months from the date of offer.

Signature of the offerer

Name: _____

Address: _____

Contact No. : _____

(Must be mentioned on envelope)

Place:

Date:



Annexure-4

PART II – FINANCIAL BID FOR MADURAI K. PUDUR Branch
(Must be mentioned on Envelope also)

The Zonal Manager
Zonal Office
UCO Bank
I Floor, Vijay Towers
No.22, Father Randy Street
R.S. Puram
COIMBATORE – 641 002

Dear Sir,

I/ We offer to lease my/ our space in the premises located at

(Other details of which are given in Part-I) at following rate:

Floor	Carpet area (in Sq. ft)	Rate (Carpet Area) (Rs. per Sq. ft)	Total rent p.m Rs.
Ground Floor			
First Floor			

I/ We agree to:

- i. Execute Lease Deed in Bank's standard format.
- ii. Bear all the taxes and cesses related to the concerned premises.
- iii. Bear the cost of execution and registration of lease deed.
- iv. To lease the premises in favour of Bank for _____ years
plus _____ options of _____ years each with _____ %
increase in rent at each option.

Any other terms and conditions (Please specify)

..... 2



Annexure 4 Contd.....

My/ Our offer will be valid for next three months from the date of offer.

Signature of the offerer

Name: _____

Address: _____

Place:

Date:

Note: Carpet area will not include the following:

- i. Common areas shared with other co-tenants.
- ii. Areas covered by walls, pillars.
- iii. Space covered by toilets, staircase, covered verandah, corridor and passage.

