

## **NOTICE FOR EMPANELMENT OF CONTRACTORS AND ARCHITECTS FOR BURDWAN ZONE**

Applications are invited from Contractors and Architects who have adequate experience in their respective field from the area in Bankura, Purulia, Durgapur, Asansol, Burdwan, Kolkata and other parts of Burdwan District for preparation of list of empanelled contractors & Architects for under taking composite jobs in our Burdwan Zone as follows:

- a) Architectural Jobs
- b) Furnishing of Branch/Office premises & interior decoration and Electrical works at branches including interiors of ATM Kiosk. (COMPOSITE)
- c) Air Conditioning Work.
- d) General Maintenance works,
- e) Advertisement Agencies
- f) Pest Control
- g) Old record disposal agency.

The application should reach in the Office of the Deputy General Manager, UCO Bank Zonal office, 1<sup>st</sup> floor, S.R.Complex, G.T.Road, Burdwan- 713103 on or before 30.06.2015.

Applicants may submit their bio-data in the prescribed format with supporting evidence to our office in a separate cover super scribed as "Application for empanelment of Contractors/Furnishers and Architects for Burdwan Zone". For more details please visit [www.ucobank.com](http://www.ucobank.com). The forms can also be collected from our Burdwan office.

Deputy General Manager

## **PARTICULARS OF THE FIRM TO BE FURNISHED FOR EMPANELMENT OF CONTRACTORS/FURNISHER**

1. Name of the Organization

2. Full Address:

3. Year of Establishment:

4. Status of the Firm:

(Whether Company/Firm/Proprietary)

5. Name of Directors/Partners/Proprietor:

i)

ii)

iii)

6. Whether Registered with the Registrar of Companies/  
Registrar of Firms. If so, mention Regn. No. and date:

7. Name and address of the bankers:

a) b)

c) d)

8. Whether Registered for Sales Tax/VAT,  
(If so, Please mention PAN no. and date) :

9. Whether an Assessee of Income Tax,  
(If so, Please mention PAN no.) :

10. Furnish Copies of Certificate of Qualification/Registration/Licences:

11. If you are registered/empanelled with other organizations/statutory bodies, Banks  
etc., (furnish their names, category, date of registration with copy of such  
registration) :

i) ii)

iii) iv)

v) vi)

12. What are field of Activities? Mention the fields on preference basis:

i) ii)

ii) iv)

v) vi)

13. Whether willing to work any where in **Burdwan** Zone or mention the name of places  
where you are willing to work:

14. i) Detailed description and value of works done for others in the past:  
ii) Detailed description and value of works done for Banks in the past:

15. Specify the maximum value of works executed in a year:

16. Furnish the name and address of three responsible persons who will be in a position to certify about the quality as well as past performance of you and your organization:

- i)
- ii)
- iii)

Signature with stamp

Place:

Date:



