

UCO BANK
ZONAL OFFICE
8-2-682, GROUND FLOOR
ROAD NO.10 BANJARA HILLS
HYDERABAD-500 034
TEL NOS: 040-23322598,23322597

EMPANELMENT OF CONTRACTORS/VENDORS

WE INVITE APPLICATIONS FROM REPUTED 'A'CLASS CONTRACTORS HAVING GOOD TRACK RECORD IN EXPERIENCE OF HAVING EXECUTED A SINGLE WORK VALUE UPTO 30LACS DEALING WITH FURNISHING WORKS, ELECTRICAL, DATA CABLING & CIVIL WORKS AND CONTRACTORS CAPABLE OF UNDERTAKING COMPOSITE WORKS (i.e CIVIL/FURNISHING/ELECTRICAL/DATA CABLING) AT BANKS AND FINANCIAL INSTITUTIONS FOR EMPANELMENT OF CONTRACTORS FOR THE BANK.

SUBMISSION OF APPLICATIONS WITH FULL DETAILS IS TO BE DONE AT OUR ZONAL OFFICE .8-2-24, GROUND FLOOR, ROADNO.10, BANJARA HILLS,HYDERABAD-500034 ON OR BEFORE 13-02-2022 BY 15-00 HOURS WITH COVERS/ENVELOPES SUPERSCRIBED AS “ APPLICATIONS FOR EMPANELMENT OF CONTRACTORS.”

YOU CAN DOWNLOAD THE APPLICATION FROM OUR UCO BANK WEBSITE.
(www.ucobank.com)



UCO BANK
(A Govt. of India Undertaking)
ZONAL OFFICE: HYDERABAD
GENERAL ADMINISTRATION DEPARTMENT

Notice for Empanelment of Contractor And Vendors of Various Trades for Bank's Work

1. Applications are invited from bona fide Contractors for empanelment in various financial categories of the following trades:

The various financial categories for empanelment of the contractor as follows

Type of Work	Financial Outlay per reference
Furnishing work including repairing of furniture with civil works like flooring, painting, repairing, sanitary plumbing, minor electrical work & LAN	Category A: Upto Rs1 Lakh Category B: more than Rs1 lakh & less than Rs.30lakhs
Electrical work installation with repairing	Category A: <u>≤ Rs1 Lakh</u> Category B: <u>>Rs 1 Lakh & ≤ Rs10Lakh</u>

General instructions for guidance of applicants in respect of empanelment of contractors:

1. Applications should be submitted only in Bank's prescribed format (Annexure-I). Additional sheet of papers may be used for submitting the applications, wherever space in the format is found inadequate.
2. Contractors applying for empanelment in a trade should have at least seven years experience in execution of similar work in Banks/Public Sectors/Reputed Organization.
3. Contractors applying for empanelment should have completed 3 similar work costing not less than 40% of estimated cost or 2 similar works costing not less than the amount equal to 50% of the estimated cost within 7 years or 1 work costing not less than the amount equal to 80% of the estimated cost within seven years.
4. No contractor should apply for more than one financial category.
5. Contractors applying for the trade of electrical work should possess the valid A Class Electrical contractor's license issued by the competent authority in the name of the contractor. Contractor for applying under category A should possess the valid electrical contractor's license issued by the competent authority in name of the contractor.

6. Contractors applying should provide Audited balance sheet for last 3 years.
7. Contractors has to submit turnover in last 3 years.
8. Possession of PAN CARD ,GST registration and other registration certificates/licenses if necessary as per rules of local Statutory Authorities.
9. Bank reserves the right to visit the establishment /workshop of applicants of any trade before finalization of empanelment.

Sealed envelope containing the application for empanelment and super scribing the name of the trade with financial category should be submitted to the Zonal Manager, UCO BANK, Zonal Office,;8-2-624,Ground Floor, Road No.10,Banjara Hills, Hyderabad – 500034 along with following documents:

1. The list of similar works executed in last five years in Banks/Public sectors/Reputed Organization along with completion certificate mentioning therein the details of work with value & date of completion(as per Annexure-2)
2. Audited balance sheet for last 3 years(for category-B for all trades)
3. Name and address of Banker with Solvency Certificate(for category-B of all trades)
4. Possession of PAN CARD ,GST registration and other registration certificates/licenses(for Category-B) if necessary as per rules of local Statutory Authorities.
5. Key personnel permanently employed (as per annexure-III) for category –B of all trades.
6. Work force and workshop facilities(as per Annexure-IV) for category-B of all trades.
7. Sale tax/GST/Income tax clearance certificate for category –B of all trades

Annexure-1

Particulars to be furnished for the purpose of empanelling of Contractors

1	Name of the organisation	
2	Address	
3	Year of establishment	
4.	Name of Directors/Partners/Proprietor	
5.	Whether registered with Registrar of Companies/Registrar of Firms.If so,mention number & date	
6.	Whether registered for service tax/sale tax/GST.If so mention number and date.Furnish also copies of service tax/sales tax clearance certificate(Not applicable for CAT-A)	
7	Name & Address of Bankers(not applicable for CAT-A)enclose solvency certificate from the bankers	
8	Status of firm(whether Company/firm/proprietor)	
9	Whether an assessee of Income Tax. If so mention permanent account number. Furnish income tax clearance certificate	
10	Furnish copies of audited balance sheet & Profit and Loss account for last 3 years.(not applicable for CAT-A)	
11	Detail description and value of works done for other in past as per annexure-II	
12	Detailed description and value of works done for the bank	
13	Specify the maximum value of work executed in a year.	
14	Furnish the names and address of 3 responsible persons who will in position to certify about the quality as well as past performance of your organization	
15	If you are registered in the panel of other organizations /statutory bodies such as CPWD,PWD, MES, Banks etc furnish their name ,category and date of registration.	

Annexure-2

S.No	Name of work/project with address	Short description of work executed	Name & Address of owner	Value of work executed	Stipulated time of completion	Actual time of completion	Name of architect

Annexure-3

S.No	Name	Designation	Qualification	Experience	Years with the Firm	Any other information

Annexure-4

Work Force:

S.No	Permanently employed	Their number	Any other information	Years with the firm

Workshop facilities:

S.No	Location	Land Area	Type of structure	Type of facilities